CITY OF LOS ANGELES
BOARD OF CIVIL SERVICE COMMISSIONERS

MINUTES

VIRTUAL MEETING
THURSDAY, JUNE 25, 2020 – 10:00 A.M.
ROOM 350, PERSONNEL BUILDING
700 EAST TEMPLE STREET
LOS ANGELES, CALIFORNIA 90012

In conformity with the Governor's executive order n-29-20 (March 17, 2020) and due to concerns over COVID-19, this meeting of the Board of Civil Service Commissioners will be conducted using audio technology. Every person wishing to address the commission must dial (669) 900-9128, when asked for a Meeting ID enter 862 2443 3103, followed by the pound sign (#). When asked to enter a participant ID, enter 206421 (#) again to continue. Participants will then be joined into the meeting with their phone muted. If you wish to enter a public comment on a matter of interest that is within the subject jurisdiction of the Board, please dial *9 when the Commission reaches item three of this agenda. You will be called upon and your phone or device unmuted.

Digital recordings of Commission Board meetings are kept for 30 days after each meeting. Information on acquiring an audio copy of a meeting may be obtained by contacting the Commission Office at (213) 473-9107.

Website: http://www.lacity.org

Present via technology: General Manager: Wendy Macy
President Jeanne A. Fugate Deputy City Attorney: Jennifer Gregg
Vice President Raul Perez Commission Executive Director
Commissioner Karla M. Gould Bruce Whidden
Commissioner Nancy P. McClelland
Absent: Commissioner Guy Lipa

1. CALL TO ORDER
The meeting was called to order by the Commission President at 10:04 a.m., four members answered to their names, a quorum was present.

2. APPROVAL OF MINUTES
The Board unanimously approved the minutes, as corrected, of the regular meeting of Thursday, June 11, 2020, on a motion by Commissioner Gould, seconded by Commissioner McClelland.

3. PUBLIC COMMENTS ON MATTERS WITHIN BOARD’S JURISDICTION
No request for public comment
4. **COMMISSION ACTION ON ROUTINE AND OTHER MATTERS**
   The Board unanimously approved routine and non-appearance matters under Unfinished Business, page six, items 7 & 8 and New Business, pages seven thru 13, items 9 and 10, on a motion by Commissioner McClelland, seconded by Commissioner Gould.

5. **GENERAL MANAGER’S REPORT**
   The General Manager discussed Commissioner Gould’s participation via Zoom with the Mayor and his staff that resulted in the Mayor’s Executive Directive on racial equity. The Personnel Department will be intimately involved in the effort to assure equity throughout the City. The Personnel Department will also be working closely with the new Civil and Human Rights Commission as it begins its work.
6. **APPEAL UNDER CHARTER SECTION 1016, (Continued)**  

**Kenneth A. CHRIST**, Airport Maintenance Supervisor III, Department of Airports.  
Discharge effective August 29, 2018.

Report and recommendations of the Board’s Hearing Examiner Thomas Freidman, following the conduct of six days of hearings between August 7, 2019 and September 5, 2019 into the appeal of Mr. Christ.

The Hearing Examiner recommends that the Board:

A. **FIND** that the City met its *Skelly* due process obligations.

   1. **SUSTAIN** the cause of action of violation of Departmental Rules pertaining to the Weekly Time Sheets Policy, Code of Ethics, and Rules of Conduct. Failure to carry out supervisory responsibilities adequately, failure to protect City assets when employees under supervision falsified City Records such as time reports.

   2. **NOT SUSTAIN** the cause of action of failure to maintain a harassment and discrimination free workplace for subordinates and failure to take appropriate action to correct and eliminate sexual harassment from the workplace.

A. **FIND** that the Discharge, effective August 29, 2018 was appropriate and is **SUSTAINED**.

C. **MAKE A DETERMINATION** on findings and conclusions.

**COMMISSION ACTION:**

**Discussion:**

On February 27, 2020, after a full discussion, the Board took action to:

- **FIND** that the City met its *Skelly* due process obligations.

  **SUSTAIN** the cause of action of violation of Departmental Rules pertaining to the Weekly Time Sheets Policy, Code of Ethics, and Rules of Conduct. Failure to carry out supervisory responsibilities adequately, failure to protect City assets when employees under supervision falsified City Records such as time reports.

  **NOT SUSTAIN** the cause of action of failure to maintain a harassment and discrimination free workplace for subordinates and failure to take appropriate action to correct and eliminate sexual harassment from the workplace.

A motion was made to sustain the Discharge of the Appellant; however, it failed for lack of a second. Having become clear that the Board would not support the penalty of Discharge, the parties retired from the Board Room as the Commission continued its agenda.

After a period, the parties returned and the Department Representative stated that it had agreed to rescind the penalty of Discharge and to substitute a “time served” suspension. The Advocate for the Department also asked if the Board would include in its decision that the Appellant must accept a reversion to the next lower step in which he had standing.

Continued…
6. **APPEAL UNDER CHARTER SECTION 1016, (Continued)**

Kenneth A. CHRIST, Airport Maintenance Supervisor III, Department of Airports. Discharge effective August 29, 2018, (Continued).

The Appellant’s Representative said categorically that the Appellant would not accept a demotion and the Board Counsel reminded the Board and the parties that under the Charter, the Commission did not have the authority to impose a demotion as part of a penalty reduction. That the Board could only consider the penalty suggested by the Department alone, that is to substitute a “time served” Suspension in place of the penalty of Discharge.

The Board instructed the parties to meet and discuss their options and report back by March 27, 2020 with the results of their discussions. If the parties reach a settlement, the Board will make it a matter of record on the next available agenda. If the parties fail to reach an agreement by March 27, 2020, the matter of the penalty will be returned to the Board on April 9, 2020 for final adjudication.

The matter has been held while the Commission dealt with its continued operation in light of the on-going public health emergency.

The matter returned to the Board for the sole purpose of consideration of the Department’s revised penalty of a “Time Served” suspension in place of the Discharge imposed.

On June 25, 2020:

**Discussion:**

The Department stated that, based on the in-depth discussion on this matter before the Commission in February, it had agreed to heed the Board’s request and impose a penalty less than Discharge. The Department will therefore substitute the penalty of Discharge for the single cause of action sustained for a “Time Served” suspension and restore the employee to duty, pending all required security and background checks.

Commissioner Perez noted that after reading the transcript of the February 27, 2020 discussion, it felt that the substitution of the “Time Served” suspension, while rough justice, is appropriate, restoring the Appellant to his job.

The Appellant’s Representative stated that, while he understood that under the City Charter, the Department and the Commission were within their authority to unilaterally impose such a harsh penalty as a suspension of nearly two years, he felt that the Board was not taking into consideration the Appellant’s long and distinguished service to the City.

Commissioner McClelland interjected that she thought exactly the opposite, that because of the Appellant’s long service, the Board was not supporting the original penalty of Discharge. The Record shows that the Appellant as a senior supervisor had a responsibility to protect the taxpayers money and make sure that approved hours and overtime was warranted and being worked. The Appellant failed in that duty. The penalty is harsh, but not as harsh as being Discharged.
6. **APPEAL UNDER CHARTER SECTION 1016, (Continued)**  
   Kenneth A. CHRIST, Airport Maintenance Supervisor III, Department of Airports.  
   Discharge effective August 29, 2018, (Continued).

The Appellant addressed the Board maintaining that this has been a very hard time for him and his family. He believed that he did his duty as a senior supervisor, that both the Discharge and the long Suspension were unwarranted and unfair.

**Commission Action:**  
On a motion by Commissioner Perez, seconded by Commissioner McClelland, the Board voted unanimously to:

    FIND that the revised penalty of a “Time Served” Suspension was appropriate and is SUSTAINED.

**Appearances:**  
Patricia Mor, Legal Division, Department of Airports  
Michael Christensen, Deputy Executive Director, Facilities Maintenance & Utilities Group, Department of Airports  
Esteban Lizardo, Appellant’s Representative  
Kenneth Christ, Appellant
7. **WITHDRAWAL OF APPEALS UNDER CHARTER SECTION 1016 TO BE MADE A MATTER OF RECORD**


On June 9, 2020, the Office of the Civil Service Commission received a completed Withdrawal of Appeal form from the Appellant via email.

**COMMISSION ACTION:** MADE A MATTER OF RECORD  
File No. 55473

8. **UNFINISHED CLASSIFICATION ACTIONS**

The General Manager recommends that, after giving 10-days’ notice on June 11, 2020, the Board of Civil Service Commissioners now:

1. Create the new classification of **Defined Contribution Plan Manager**, Class Code 9152; 

   **and**

2. Adopt the new class specification for **Defined Contribution Plan Manager**, Class Code 9152.

**COMMISSION ACTION:** RECOMMENDATIONS APPROVED  
File No. 55478
9. **ADMINISTRATIVE ACTIONS**

The General Manager recommends that:

a. Pursuant to Civil Service Rule 4.2, the Board shall make the significant changes in the following bulletins promulgated on the date noted a matter of record:

   **June 5, 2020**
   
   **Interdepartmental Promotional and Open Competitive**
   WORKERS’ COMPENSATION ADMINISTRATOR
   
   **Interdepartmental Promotional**
   BUILDING MAINTENANCE DISTRICT SUPERVISOR
   SENIOR PHOTOGRAPHER
   
   **June 12, 2020**
   
   **Interdepartmental Promotional and Open Competitive**
   BUILDING REPAIRER
   INFORMATION SERVICES SPECIALIST
   WASTEWATER TREATMENT MECHANIC
   
   **Interdepartmental Promotional**
   ASSISTANT DEPUTY SUPERINTENDENT OF BUILDING
   
   **Open Competitive**
   WASTEWATER TREATMENT OPERATOR

b. Make a matter of record the General Manager’s recommendation to approve the use of the following Special Examining Assistants:

   1) **CHIEF CUSTODIAN SUPERVISOR**
   Amelito BIBOSO, Construction and Maintenance Supervisor II, Department of Public Works, Bureau of Sanitation and Christal CHACON, Senior Management Analyst I, Department of General Services.

   2) **REHABILITATION CONSTRUCTION SPECIALIST**
   Jorge ALCANTAR and William JIMENEZ, Rehabilitation Construction Specialists III, Housing and Community Investment Department.

   3) **SOLID RESOURCES SUPERINTENDENT**

   4) **SENIOR PHOTOGRAPHER**
   Charles SIEGLER, Senior Management Analyst II, Los Angeles Police Department.

   5) **STORES SUPERVISOR**
   Connie ESPINOZA, Supply Services Manager, Department of General Services and Juan RUIZ, Supply Services Manager, Department of Water & Power.

   6) **WASTEWATER COLLECTION SUPERVISOR**
   Michael MULLIN, Wastewater Treatment Laboratory Manager III and James TOMLIN, Sanitation Wastewater Manager I, Department of Public Works, Bureau of Sanitation.

File No. 55480
9. **ADMINISTRATIVE ACTIONS, (Continued)**

c. Approve the change of the test of fitness method in the interdepartmental promotional examination for **Electric Meter Setter Supervisor**. The examination will be comprised of an application review (100%) and candidate notification.

   File No. 55481

d. Approve the change of the test of fitness method in the interdepartmental promotional and open competitive examination for **Director of Port Construction and Maintenance**. The examination will be comprised of a training and experience questionnaire (100%).

   File No. 55482

e. Make the following APPEAL a matter of record:

   **Separation from City Service**


    Cause of Action: Employee submitted doctor’s restrictions to his Department which could not be accommodated; the matter was referred to the Personnel Department Citywide Placement Office. After a search it was determined that, there was no Department that would accept the employee in the classification of Personnel Analyst or Management Analyst, the matter was referred back to the Los Angeles Fire Department. As Mr. Hill’s work restrictions permanently prevent him from working within the Fire Department, and the City could not find an assignment for him outside of the Fire Department, his work restrictions cannot be accommodated, consequently, Mr. Hill was released from City Service.

    Discipline: Separation from City Service due to Inability to Accommodate, effective May 23, 2020.

    In accordance with Charter Section 1016, the Appellant filed an appeal with the Civil Service Commission on June 4, 2020.

   File No. 55483

f. Make the following NOTICE a matter of record:

   **Suspensions**

   **ANIMAL CARE TECHNICIAN**, Department of Animal Services. The General Form 77 was filed with Personnel Records on June 9, 2020.

    Cause of Action:

    1) Failure to meet a condition of employment by the loss of his California Driver’s License.

    2) Unexcused, excessive or patterned absenteeism resulting from the loss of his California Driver’s License.

    Discipline: Suspension effective January 3, 2020 to January 2, 2020, (20 working days).
10. **CLASSIFICATION ACTIONS**
   a. The General Manager recommends that the Board of Civil Service Commissioners approve the following Classification actions.
   Allocate the following new positions in the Joint System of the DEPARTMENT OF WATER & POWER, as indicated:

<table>
<thead>
<tr>
<th>DWP No.</th>
<th>No. of Positions</th>
<th>DDR No.</th>
<th>Class Title and Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>5754</td>
<td>1</td>
<td>94-11031</td>
<td>Systems Programmer, 1455</td>
</tr>
<tr>
<td>5755</td>
<td>1</td>
<td>94-11032</td>
<td>Programmer Analyst, 1431</td>
</tr>
<tr>
<td>5756</td>
<td>1</td>
<td>94-11032</td>
<td>Programmer Analyst, 1431</td>
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<tr>
<td>5757</td>
<td>1</td>
<td>95-75253</td>
<td>Electrical Engineering Associate, 7525</td>
</tr>
<tr>
<td>5758</td>
<td>1</td>
<td>94-11032</td>
<td>Programmer Analyst, 1431</td>
</tr>
<tr>
<td>5759</td>
<td>2</td>
<td>95-75542</td>
<td>Mechanical Engineering Associate, 7554</td>
</tr>
</tbody>
</table>

   b. The General Manager recommends that the Board of Civil Service Commissioners approve the following Classification actions in connection with the 2020-2021 Budget, effective July 1, 2020.
   1. Allocate the following positions:

<table>
<thead>
<tr>
<th>CSC No.</th>
<th>No. of Positions</th>
<th>Department</th>
<th>Class Title and Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>20/21-001</td>
<td>1</td>
<td>LIBRARY DEPARTMENT</td>
<td>Library Assistant, 1172</td>
</tr>
<tr>
<td>20/21-002</td>
<td>1</td>
<td></td>
<td>Librarian, 6152</td>
</tr>
<tr>
<td>20/21-003</td>
<td>1</td>
<td></td>
<td>Community Program Assistant, 2501</td>
</tr>
<tr>
<td>20/21-004</td>
<td>1</td>
<td></td>
<td>Management Analyst, 9184</td>
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<tr>
<td>20/21-005</td>
<td>1</td>
<td></td>
<td>Management Analyst, 9184</td>
</tr>
<tr>
<td>20/21-006</td>
<td>1</td>
<td></td>
<td>Warehouse &amp; Toolroom Worker, 1832</td>
</tr>
<tr>
<td>20/21-011</td>
<td>1</td>
<td>CITY PLANNING DEPARTMENT</td>
<td>Principal City Planner, 7946</td>
</tr>
<tr>
<td>20/21-012</td>
<td>1</td>
<td></td>
<td>City Planning Associate, 7941</td>
</tr>
<tr>
<td>20/21-013</td>
<td>1</td>
<td></td>
<td>Graphics Designer, 1670</td>
</tr>
<tr>
<td>20/21-015</td>
<td>1</td>
<td>OFFICE OF THE CITY ADMINISTRATIVE OFFICER</td>
<td>Senior Administrative Analyst, 1541</td>
</tr>
<tr>
<td>20/21-016</td>
<td>1</td>
<td></td>
<td>Senior Labor Relations Specialist, 9202</td>
</tr>
<tr>
<td>20/21-017</td>
<td>1</td>
<td></td>
<td>Accounting Clerk, 1223</td>
</tr>
<tr>
<td>20/21-028</td>
<td>1</td>
<td>DEPARTMENT OF GENERAL SERVICES</td>
<td>Administrative Clerk, 1358</td>
</tr>
<tr>
<td>20/21-029</td>
<td>10</td>
<td></td>
<td>Custodian, 3156</td>
</tr>
</tbody>
</table>
10. **CLASSIFICATION ACTIONS, (Continued)**
b. The General Manager recommends that the Board of Civil Service Commissioners approve the following Classification actions in connection with the 2020-2021 Budget, effective July 1, 2020, (Continued).

1. Allocate the following positions:

**DEPARTMENT OF PUBLIC WORKS, BUREAU OF STREET LIGHTING**

<table>
<thead>
<tr>
<th>Code</th>
<th>Position Description</th>
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<tbody>
<tr>
<td>20/21-018</td>
<td>Street Lighting Electrician, 3811</td>
</tr>
<tr>
<td>20/21-019</td>
<td>Assistant Street Lighting Electrician, 3809</td>
</tr>
<tr>
<td>20/21-020</td>
<td>Welder, 3796</td>
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<tr>
<td>20/21-021</td>
<td>Street Lighting Electrician, 3811</td>
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<tr>
<td>20/21-022</td>
<td>Senior Painter, 3424</td>
</tr>
<tr>
<td>20/21-023</td>
<td>Painter, 3423</td>
</tr>
<tr>
<td>20/21-024</td>
<td>Street Lighting Engineering Associate, 7527</td>
</tr>
<tr>
<td>20/21-025</td>
<td>Senior Management Analyst, 9171</td>
</tr>
<tr>
<td>20/21-026</td>
<td>Street Lighting Engineering Associate, 7527</td>
</tr>
<tr>
<td>20/21-027</td>
<td>Management Analyst, 9184</td>
</tr>
<tr>
<td>20/21-030</td>
<td>Payroll Supervisor, 1170</td>
</tr>
<tr>
<td>20/21-031</td>
<td>Principal Communications Operator, 1458</td>
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<tr>
<td>20/21-032</td>
<td>Information Systems Manager, 1409</td>
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<tr>
<td>20/21-033</td>
<td>Information Systems Manager, 1409</td>
</tr>
<tr>
<td>20/21-034</td>
<td>Programmer Analyst, 1431</td>
</tr>
<tr>
<td>20/21-035</td>
<td>Systems Programmer, 1455</td>
</tr>
<tr>
<td>20/21-036</td>
<td>Graphics Supervisor, 7935</td>
</tr>
</tbody>
</table>

**INFORMATION TECHNOLOGY AGENCY**

<table>
<thead>
<tr>
<th>Code</th>
<th>Position Description</th>
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<tbody>
<tr>
<td>20/21-037</td>
<td>Senior Management Analyst, 9171</td>
</tr>
<tr>
<td>20/21-038</td>
<td>Principal Clerk, 1201</td>
</tr>
<tr>
<td>20/21-039</td>
<td>Senior Benefits Analyst, 9109</td>
</tr>
<tr>
<td>20/21-040</td>
<td>Benefits Analyst, 9108</td>
</tr>
<tr>
<td>20/21-041</td>
<td>Senior Benefits Analyst, 9109</td>
</tr>
<tr>
<td>20/21-042</td>
<td>Systems Programmer, 1455</td>
</tr>
<tr>
<td>20/21-043</td>
<td>Benefits Analyst, 9108</td>
</tr>
<tr>
<td>20/21-060</td>
<td>Senior Management Analyst, 9171</td>
</tr>
<tr>
<td>20/21-061</td>
<td>Programmer Analyst, 1431</td>
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**LOS ANGELES CITY EMPLOYEE RETIREMENT SYSTEM**

<table>
<thead>
<tr>
<th>Code</th>
<th>Position Description</th>
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</thead>
<tbody>
<tr>
<td>20/21-060</td>
<td>Senior Management Analyst, 9171</td>
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</tbody>
</table>

**ETHICS COMMISSION**

<table>
<thead>
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<th>Code</th>
<th>Position Description</th>
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<tbody>
<tr>
<td>20/21-060</td>
<td>Senior Management Analyst, 9171</td>
</tr>
</tbody>
</table>

**RESOLVED**

- The Committee appointed the following persons to the new term of the Board:

<table>
<thead>
<tr>
<th>Code</th>
<th>Position Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>20/21-060</td>
<td>Senior Management Analyst, 9171</td>
</tr>
</tbody>
</table>

**June 25, 2020 minutes**
10. **CLASSIFICATION ACTIONS, (Continued)**

b. The General Manager recommends that the Board of Civil Service Commissioners approve the following Classification actions in connection with the 2020-2021 Budget, effective July 1, 2020, (Continued).

2. Reallocate the following positions:

<table>
<thead>
<tr>
<th>CSC No.</th>
<th>No. of Positions</th>
<th>From: Class Title and Code</th>
<th>To: Class Title and Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>20/21-007</td>
<td>1</td>
<td>Development &amp; Marketing</td>
<td>Public Information Director, 1800</td>
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<tr>
<td></td>
<td></td>
<td>Director, 1806</td>
<td></td>
</tr>
<tr>
<td>20/21-008</td>
<td>1</td>
<td>Administrative Clerk, 1358</td>
<td>Library Assistant, 1172</td>
</tr>
<tr>
<td>20/21-009</td>
<td>1</td>
<td>Volunteer Coordinator, 2495</td>
<td>Management Analyst, 9184</td>
</tr>
<tr>
<td>20/21-010</td>
<td>1</td>
<td>Administrative Clerk, 1358</td>
<td>Library Assistant, 1172</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>File No. 55485</td>
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</tbody>
</table>

**LIBRARY DEPARTMENT**

<table>
<thead>
<tr>
<th>No. of Positions</th>
<th>From: Class Title and Code</th>
<th>To: Class Title and Code</th>
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<tbody>
<tr>
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</table>

C. The General Manager recommends that the Board of Civil Service Commissioners:

1) Reallocate twenty-three (23) positions in the class of **Management Analyst** in **Los Angeles City Employees’ Retirement System** and ten (10) positions in **Los Angeles Fire and Police Pensions** into the new class of **Benefits Analyst**, Class Code 9108;

2) Reallocate ten (10) positions in the class of **Senior Management Analyst** in **Los Angeles City Employees’ Retirement System** and nine (9) positions in **Los Angeles Fire and Police Pensions** into the new class of **Senior Benefits Analyst**, Class Code 9109;

3) Reallocate one (1) position in the class of **Senior Personnel Analyst** in **Los Angeles City Employees’ Retirement System** into the new class of **Senior Benefits Analyst**, Class Code 9109;

4) Find the individuals listed below with status in the class of **Management Analyst** “legally employed” in the class of **Benefits Analyst**, Class Code 9108 in **Los Angeles City Employees’ Retirement System** and **Los Angeles Fire and Police Pensions**, with assignment rights only to the positions properly allocable to the class in which they currently have status;

**Los Angeles City Employees’ Retirement System**

- Baldwin, Kristal
- Batres-Flores, Claudia
- Cha, Brian
- Cotton, Brittany
- Duong, Hung Vi
- Dymally, Audrey
- Herkelrath, Nathan
- Hernandez, Delia
- Kawashima, James
- Lok, Ada
- Malabuyoc, Glen
- Obembe, Tiffany
- Priebe, Estella
- Rafols, Rico
- Wong, Selina

June 25, 2020
10. **CLASSIFICATION ACTIONS, (Continued)**

5) Find the individuals listed below with status in the class of Management Analyst “legally employed” in the class of Benefits Analyst, Class Code 9108 in Los Angeles City Employees’ Retirement System and Los Angeles Fire and Police Pensions, with assignment rights only to the positions properly allocable to the class in which they currently have status, (Continued):

   **Los Angeles Fire and Police Pensions**
   
   - Baquiran, Davey
   - Bayutas, Stephen
   - Burog, Lourdes
   - Davis, Kevin
   - Gill, Krystle
   - Morales, Laura
   - Pallas, Jacqueline
   - Robinson, Erika
   - Trevizo, Elizabeth
   - Tsubaki Hasegawa, Lee

6) Find the individuals listed below, with status in the class of Senior Management Analyst “legally employed” in the class of Senior Benefits Analyst, Class Code 9109 in Los Angeles City Employees’ Retirement System and Los Angeles Fire and Police Pensions, with assignment rights only to the positions properly allocable to the class in which they currently have status;

   **Los Angeles City Employees’ Retirement System**
   
   - Avanessian, Edwin
   - Drenk, Margaret
   - Fang, Edeliza
   - Larios, Taneda
   - McCall, Lauren
   - Quintos, Maria Lour
   - Ramez, Heather
   - Seales, Ann
   - Smith, Lady
   - Sneed, Ferralyn

   **Los Angeles Fire and Police Pensions**
   
   - Anderson, Diana
   - Mulawin, Riza
   - Rosauer, Kristen
   - Simmons, Carmel Mary
   - Susswain, Kyle
   - Tavares, Carol
   - Torres, Anthony
   - Zordilla, Eunice

7) Find the individual listed below, with status in the class of Senior Personnel Analyst “legally employed” in the class of Senior Benefits Analyst, Class Code 9109 in Los Angeles City Employees’ Retirement System, with assignment rights only to the position properly allocable to the class in which they currently have status;

   **Los Angeles City Employees’ Retirement System**
   
   - Bernal, Bruce

   and

8) Approve the use of a status exam so that the named individuals may obtain status in the class of Benefits Analyst, Class Code 9108 and Senior Benefits Analyst, Class Code 9109.

Note: Actions 1 through 6 will become effective on July 1, 2020.
10. **CLASSIFICATION ACTIONS, (Continued)**

d. The General Manager recommends that the Board of Civil Service Commissioners give a 10-day notice of intention to:

1. Create the new classification of **Environmental Technician**, Class Code 7316;
   and

2. Adopt the new class specification for **Environmental Technician**, Class Code 7316.
   and

3. Allocate one new position in the classification of **Environmental Technician**, Class Code 7316 for the **Los Angeles Fire Department**
   NOTE: Action 3 will become effective at such time as the City Council adopts a salary for the new classification.

   File No. 55487

COMMISSION ACTION: RECOMMENDATIONS APPROVED

11. **ADJOURNMENT**
The Commission President adjourned the meeting at 10:41 a.m.

_________________________________________   __________________________
JEANNE A. FUGATE,                                        BRUCE E. WHIDDEN,
President                                                 Commission Executive Director