CITY OF LOS ANGELES
BOARD OF CIVIL SERVICE COMMISSIONERS

MINUTES

REGULAR MEETING
THURSDAY, MARCH 12, 2020 – 10:00 A.M.
ROOM 350, PERSONNEL BUILDING
700 EAST TEMPLE STREET
LOS ANGELES, CALIFORNIA 90012

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Present:
President Jeanne A. Fugate
Vice President Raul Perez
Commissioner Karla M. Gould
Commissioner Guy Lipa
Commissioner Nancy P. McClelland

1. CALL TO ORDER
The Commission President called the meeting to order at 10:06 a.m.

2. PRESENTATION – “Employee of the Quarter”
The presentation of the Personnel Department “Employee of the Quarter” Award was continued to a future agenda due to the current public health emergency.

3. APPROVAL OF MINUTES
The Board unanimously approved the minutes of the regular meeting of Thursday, February 27, 2020 on a motion by Commissioner Perez, seconded by Commissioner McClelland.

4. PUBLIC COMMENTS ON MATTERS WITHIN BOARD’S JURISDICTION
There was no request for public comment.

5. COMMISSION ACTION ON ROUTINE AND OTHER MATTERS
The Board unanimously approved, as corrected, routine and nonappearance matters under Unfinished Business, pages eight and nine, items eight & nine and New Business, pages 10 through 15 items 10 & 11, on a motion by Commissioner Perez, seconded by Commissioner McClelland.

6. GENERAL MANAGER’S REPORT
Assistant General Manager Aram Kouyoumdjian reported that the Personnel Department was fully engaged in the City’s response to the COVID-19 pandemic.
7. **APPEAL UNDER CHARTER SECTION 1016**

   a. **Jimmy FLOWERS**, Security Officer, Department of Airports. Discharge effective August 6, 2018. Report and recommendations of the Board’s Hearing Examiner Sheri Ross, following the conduct of hearings on October 21, 2019, October 22, 2019, January 6, 2020 and January 8, 2020 into the appeal of Mr. Flowers.

   The Hearing Examiner recommends that the Board:

   A. **FIND** that the Skelly due process provisions were met.

      1. **SUSTAIN** the cause of action of violation of Administrative Manual Section 5.020 (A.5): Engaging in illegal behavior or conduct with job duties on or off the job.

      2. **NOT SUSTAIN** the cause of action of violation of Administrative Manual Section 5.020 (B.1) and Airport Police Manual (5/8.6): Making false or misleading statements during any criminal or administrative investigation.

      3. **SUSTAIN** the cause of action of Administrative Manual Section 5.020 (D.4): Making threats (verbal or non-verbal) or initiating confrontation with the public, supervisors or co-workers.

      4. **SUSTAIN** the cause of action of violation of Administrative Manual Section 5.020 (D.5): Unauthorized possession or use of dangerous weapons such as firearms or knives, on City Property or the job.

   B. **FIND** that the Discharge, effective August 6, 2018 was appropriate and is SUSTAINED.

   C. **MAKE A DETERMINATION** on findings and conclusions.

   File No. 55128

**COMMISSION ACTION:**

**Discussion:**

The Department expressed its support for the findings and recommendations in the Hearing Examiner’s report and asked the Board to adopt it and sustain the Discharge.

Commissioner McClelland asked the Department if employees are informed during their training that weapons including ammunition is prohibited on City property. Commissioner Perez asked if the prohibition extended expressly to ammunition.

The Department Representative said that yes, all employees are instructed on the prohibition of any kind of weapon being on Airport property, and ammunition is defined under state law as a dangerous weapon. It is so defined because it could be handed off to someone with an unloaded weapon or exposed to sufficient heat that it could explode causing damage and death. In addition, the Appellant received additional annual training as part of the Airport Police Division, which included information on the prohibition of weapons on Airport property.

The Appellant’s Representative objected to the Hearing Examiner citing section of the California Penal Code in her report in support of the Appellant’s Discharge, when the State Penal Code was not introduced at hearing nor referenced in either the General Form 77 or the Skelly package regarding the discipline. Further, the defense objected to any reference to a prior discipline as a 30-day suspension, 15-days Disciplinary Pay Status and 15-days unpaid leave. The employee appealed and the Commission overturned that suspension.

Commissioner Perez asked why the Appellant had the ammunition in his possession in the first place.
7. **APPEAL UNDER CHARTER SECTION 1016, (Continued)**
   a. **Jimmy FLOWERS**, Security Officer, Department of Airports, (Continued).

The Appellant’s Representative responded that the ammunition was left in the vehicle by mistake. The Appellant testified at hearing that he lived in a dangerous area; that he does own a weapon that he sometimes has it in his possession when off-duty. On the day in question, the Appellant failed to remove the ammunition from the vehicle before leaving for work. During his testimony, he denied that he pointed a weapon at anyone or that he had any weapon in his possession at all. No weapon was ever found on his person or in his vehicle and the contention that the Appellant pointed a gun at a fellow employee is supported only by that man’s statement.

Commissioner Gould pointed out that the Hearing Examiner found the testimony of the other employee to be credible and compelling. She found the Appellant’s testimony not to be credible and further cited the Appellant’s challenge to that other employee to meet in a ring where he promised to knock him out.

The Appellant’s Representative stated that the Appellant did not threaten his co-worker in any way but merely issued an invitation to spar.

Commissioner McClelland said that the Appellant’s statement was not a sporting challenge but a threat to knock the other person unconscious. With the documented history of animosity between the two, it was not unreasonable to consider the invitation to spar as a threat.

Commissioner Lipa questioned the Appellant’s possession of an officer’s baton in the trunk of his car.

The Appellant’s Representative said that the Appellant had replaced the Department issued baton when it was lost. The Department said that there was no record that the Appellant reported his baton lost. If it had been, a replacement would have been issued and the employee possibly charged for the replacement. It is against policy for an Airport Security Officer to leave the Airport property with any of his issued equipment. Each employee is issued a locker in which he is required to change out of uniform and leave all equipment on site when leaving work. Having such a weapon in his vehicle was against policy.

Commissioner Perez noted that as hard as he tried, he could not find any mitigation in the record that might compel the Board to look on the charges or penalty as anything other than appropriate.

**Commission Action:**
In a series of motions my Commissioner McClelland, seconded by Commissioner Perez, the Board voted unanimously to:

- **FIND** that the *Skelly* due process provisions were met.
- **SUSTAIN** the cause of action of violation of Administrative Manual Section 5.020 (A.5): Engaging in illegal behavior or conduct with job duties on or off the job.
- **NOT SUSTAIN** the cause of action of violation of Administrative Manual Section 5.020 (B.1) and Airport Police Manual (5/8.6): Making false or misleading statements during any criminal or administrative investigation.
- **SUSTAIN** the cause of action of Administrative Manual Section 5.020 (D.4): Making threats (verbal or non-verbal) or initiating confrontation with the public, supervisors or co-workers.
- **SUSTAIN** the cause of action of violation of Administrative Manual Section 5.020 (D.5): Unauthorized possession or use of dangerous weapons such as firearms or knives, on City Property or the job.
- **FIND** that the Discharge, effective August 6, 2018 was appropriate and is SUSTAINED.
- **ADOPT** the findings and conclusions in the Hearing Examiner’s report as the Board’s own

**Appearances:**
Rene Anderson, Human Resources Division, Department of Airports
Nathaly Rivera, Human Resources Division, Department of Airports
Retu Singla, Appellant’s Representative on the telephone from her office in New York
Jimmy Flowers, Appellant
7. **APPEAL UNDER CHARTER SECTION 1016, (Continued)**

b. Marcus R. LEVIAS, Office Engineering Technician III, Department of Building and Safety. Discharge effective April 5, 2019. Report and recommendations of the Board’s Hearing Examiner Hilary A. Rhonan, following the conduct of a hearing on October 8, 2019 into the appeal of Mr. Levias.

The Hearing Examiner recommends that the Board:

A. FIND that the Skelly due process provisions were met.
   
   1. SUSTAIN the cause of action of flagrant refusal to cooperate with supervisors or management (insubordination).
   2. SUSTAIN the cause of action of using abusive language toward or making inappropriate statements to the supervisor.
   3. SUSTAIN the cause of action of disrupting the work of other employees.
   4. SUSTAIN the cause of action of failure to provide information related to work to supervisors or others requiring the information.
   5. SUSTAIN the cause of action of unexcused, excessive or patterned absenteeism.
   6. SUSTAIN the cause of action of failure to follow established procedures for notification of inability to report for work.
   7. SUSTAIN the cause of action of leaving assigned work location without proper approval or appropriate reason.

B. FIND that the Discharge, effective April 5, 2019, was appropriate and is SUSTAINED.

C. MAKE A DETERMINATION on findings and conclusions.

File No. 55287

**COMMISSION ACTION:**

**Discussion:**

The Appellant, who appeared in pro per at his hearing, was not present in the Commission Board Room when his case was called. The Executive Director stated that the Appellant had not responded to any of the Commission staff letters or telephone messages, and none of the mail sent to his last known address had been returned by the United States Postal Service. As is the Board’s usual practice, the matter was heard in the Appellant’s absence.

The Department concurred with the findings and recommendation in the Hearing Examiner’s report and asked the Board to adopt it and sustain the Discharge.

Commissioner Perez stated that he saw the evidence against the Appellant as overwhelming and that he saw no need for further discussion.
7. **APPEAL UNDER CHARTER SECTION 1016, (Continued)**

b. **Marcus R. LEVIAS**, Office Engineering Technician III, Department of Building and Safety, (Continued).

**Commission Action:**
On a motion by Commissioner McClelland, seconded by Commissioner Perez, the Board voted unanimously to:

FIND that the *Skelly* due process provisions were met.

On a further series of motions by Commissioner McClelland, seconded by Commissioner Gould, the Board voted unanimously to:

- SUSTAIN the cause of action of flagrant refusal to cooperate with supervisors or management (insubordination).
- SUSTAIN the cause of action of using abusive language toward or making inappropriate statements to the supervisor.
- SUSTAIN the cause of action of disrupting the work of other employees.
- SUSTAIN the cause of action of failure to provide information related to work to supervisors or others requiring the information.
- SUSTAIN the cause of action of unexcused, excessive or patterned absenteeism.
- SUSTAIN the cause of action of failure to follow established procedures for notification of inability to report for work.
- SUSTAIN the cause of action of leaving assigned work location without proper approval or appropriate reason.

FIND that the Discharge, effective April 5, 2019, was appropriate and is SUSTAINED.

ADOPT the findings and conclusions in the Hearing Examiner’s report as the Board’s own.

**Appearances:**
Deborah Caruso, Director, Client Services Bureau, Personnel Department
Andrew Jedlinski, Client Services Bureau, Personnel Department for the Department of Building and Safety

The Appellant did not attend the Commission meeting.
7. **APPEAL UNDER CHARTER SECTION 1016. (Continued)**

c. **Gabriela ZARATE**, Senior Administrative Clerk, Los Angeles Housing and Community Investment Department. Discharge effective May 14, 2019. Report and recommendations of the Board’s Hearing Examiner Mary L. Williams, following the conduct of hearings on August 22, 2019, October 15, 2019 and November 5, 2019 into the appeal of Ms. Zarate.

The Hearing Examiner recommends that the Board:

A. FIND that the *Skelly* due process provisions were met.
   1. SUSTAIN the cause of action of theft of or aiding in the theft of cash, as established by proper investigation.
   2. NOT SUSTAIN the cause of action of engaging in unethical conduct that is unbecoming of a City employee.

B. FIND that the Discharge, effective May 14, 2019, was appropriate and is SUSTAINED.

C. MAKE A DETERMINATION on findings and conclusions.

File No. 55310

**COMMISSION ACTION:**

**Discussion:**

The Department stated that it would accept the Hearing Examiner’s report. It does object to the Hearing Examiner not sustaining the second charge of unethical conduct; the Department believes that it did make its case on that charge. Building on the Appellant’s prior behavior as demonstrated by her history of discipline, the Department felt that the employee was clearly on notice that her behavior was under scrutiny and that she should keep her every action clear and above board. The Appellant did not change her behavior, she was lax and dishonest when using the snack box.

The Appellant’s Representative argued that the Appellant was a long-term employee who did not intentionally violate her co-worker’s trust. She acknowledged that she made mistakes when using the snack box, but she never attempted to be dishonest or deceive anyone with her transactions.

She never took candy without paying. On occasions when she is observed removing candy without apparently paying, she was using credit earned when she overpaid on several occasions in the past. She never short-changed the box, but disputes that she ever saw a “No IOUs” sign in the cash till.

Commissioner Perez observed that when the Appellant was caught and shown videos of her actions, she did not dispute it and tried to make good. Her willingness to pay for the alleged shortage in the Fund in and of itself supports the Department’s case. Commissioner Gould concurred noting that the evidence shows and the Appellant by her actions admitted to taking candy without paying.

Commissioner Lipa asked if the Department saw any difference between theft from the City and theft from a volunteer fund.

No, the Department responded, theft was theft. The actions of the Appellant over her history in her dealing with the candy fund or her dishonest handling of her time sheet as shown in prior discipline, have destroyed the Department’s trust in the Appellant.
7. **APPEAL UNDER CHARTER SECTION 1016, (Continued)**

c. Gabriela ZARATE, Senior Administrative Clerk, Los Angeles Housing and Community Investment Department, (Continued).

Commissioner Perez said that the record was clear that the Appellant took candy without paying for it. However, the record also shows significant mitigating circumstances, specifically several life changing events. That coupled with her long tenure of more than 18 years brings the penalty into question. The Hearing Examiner could only sustain nine of the 18 allegations of theft by the Department.

With all this taken into consideration, he said, noting that he was only speaking for himself, he thought Discharge based on this record was too harsh a penalty.

Commissioner Fugate said she agreed and suggested the parties might want to enter into settlement discussions with the Department seeking a penalty of something less than Discharge.

**Commission Action:**
The matter was continued by unanimous vote on a motion by Commissioner McClelland, seconded by Commissioner Lipa. The parties were instructed to report the results of their discussions to the Commission Office by March 26, 2020.

**Appearances**
Stephen Cross, Client Services Bureau, Personnel Department for the Los Angeles Housing and Community Investment Department
Ruth Rodrigues, Client Services Bureau, Personnel Department for the Los Angeles Housing and Community Investment Department
Marc Bender, Appellant’s Representative
The Appellant did not attend the Commission meeting.
UNFINISHED CLASSIFICATION ACTIONS

a. The General Manager recommends that the Board of Civil Service Commissioners, after giving a 10-day notice of its intention on February 27, 2020:

1. Create the new classification of Executive Director, Civil and Human Rights Department, Class Code 9423;

and

2. Adopt the new duties statement for Executive Director, Civil and Human Rights Department, Class Code 9423.

File No. 55435

b. The General Manager recommends that the Board of Civil Service Commissioners, after giving a 10-day notice of its intention on February 27, 2020:

1. Create the new classifications of Computer Support Assistant, Class Code 1451, and Network Support Assistant, Class Code 1453;

2. Adopt the new duties statements for Computer Support Assistant, Class Code 1451, and Network Support Assistant, Class Code 1453;

and

3. In accordance with Section 1001 (d)(3) of the City Charter, exempt all positions of Computer Support Assistant, Class Code 1451, and Network Support Assistant, Class Code 1453 based on positions requiring the services of one individual for not more than half time and paying a salary not to exceed three fourths of the monthly salary established for entering level clerical positions.

File No. 55436

c. The General Manager recommends that the Board of Civil Service Commissioners, after giving a 10-day notice of its intention on February 27, 2020:

1. Create the new classification of Hazardous Materials Specialist, Class Code 7324;

2. Adopt the new class specification for Hazardous Materials Specialist, Class Code 7324;

3. Allocate one new position in the classification of Hazardous Materials Specialist, Class Code 7324 for the Los Angeles Fire Department;

4. Create the new classification of Hazardous Materials Supervisor, Class Code 7325;

5. Adopt the new class specification for Hazardous Materials Supervisor, Class Code 7325;

6. Allocate one new position in the classification of Hazardous Material Supervisor, Class Code 7325 for the Los Angeles Fire Department.

Note: Actions 3 and 6 will become effective at such time as the City Council adopts a salary for the new classifications.

File No. 55437

COMMISSION ACTION: RECOMMENDATIONS APPROVED

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9. **RESIGNATIONS, SETTLEMENTS AND WITHDRAWAL OF APPEALS UNDER CHARTER SECTION 1016 TO BE MADE A MATTER OF RECORD**

Aletha ALLEN, Maintenance Laborer, Department of Airports. Discharge effective September 27, 2019.

Settlement agreement between the City and Aletha Allen (employee) whereby the Department agreed to rescind the penalty of Discharge effective September 27, 2019 and accept the employee’s resignation from City service. The employee agreed to withdraw her appeal from Discharge now pending before the Civil Service Commission. The parties agreed to other terms and conditions. A signed copy of the agreement was received at the Civil Service Commission office on February 21, 2020.

File No. 55395

COMMISSION ACTION: MADE A MATTER OR RECORD
10. **ADMINISTRATIVE ACTIONS**

The General Manager recommends that:

a. Pursuant to Civil Service Rule 4.2, the Board shall make the significant changes in the following bulletins promulgated on the date noted a matter of record:

   **February 21, 2020**
   
   **Interdepartmental Promotional**
   
   CHIEF INSPECTOR
   
   SECRETARY
   
   SHOPS SUPERINTENDENT

   **Interdepartmental Promotional and Open Competitive**
   
   CONSTRUCTION INSPECTOR
   
   FINANCIAL MANAGER
   
   WATER BIOLOGIST

   **February 28, 2020**
   
   **Interdepartmental Promotional**
   
   ELECTRICAL MECHANIC SUPERVISOR
   
   PRINCIPAL PROPERTY OFFICER

   **Interdepartmental Promotional and Open Competitive**
   
   AIRPORT MANAGER
   
   DIVISION LIBRARIAN

b. Make a matter of record the General Manager’s recommendation to approve the use of the following Special Examining Assistants:

   1) **DECK HAND**
   
   Raymond MAESE, Boat Captain I, Harbor Department and William MCCARTHY, Boat Captain II, Department of Public Works, Bureau of Sanitation.

   2) **ELECTRIC DISTRIBUTION MECHANIC SUPERVISOR**
   
   Edward SLATTERY, Electrical Services Manager and Tory VISO, Transmission and Distribution District Supervisor, Department of Water & Power.

   3) **ELECTRIC STATION OPERATOR**
   
   Rolando DE VERA, Chief Electric Plant Operator and Robert DUBON, Electrical Services Manager, Department of Water & Power.

   4) **MANAGEMENT ASSISTANT**
   
   Antonio QUIRANTE JR., Utility Administrator, Department of Water & Power, Rotundra GREENE, Management Analyst, Department of Airports, Brandee CRAWLEY GOSS, Senior Personnel Analyst I, Personnel Department and Ryan ELLEFSON, Management Analyst, Housing and Community Investment Department.

   5) **PROGRAMMER ANALYST**
   
   Bill AGUILAR, Information Systems Manager I, Information Technology Agency, Michael DANG, Programmer Analyst, Department of Water & Power, Dennis HOANG, Senior Systems Analyst II, Office of the City Clerk and Fabian RAYGOSA, Information Systems Manager I, Department of Airports.

   6) **PROPERTY OFFICER**
   
   Eddy Li YIN and Madeleine FRUGE-MOSELEY, Principal Property Officers, Los Angeles Police Department

   Continued…
10. **ADMINISTRATIVE ACTIONS, (Continued)**
   b. Make a matter of record the General Manager’s recommendation to approve the use of the following Special Examining Assistants, (Continued):
   7) **SENIOR ELECTRICIAN**
      Mark E. DEMERS, Electrician Supervisor, Department of Airports, Cory L. MCGEE, Electrician Supervisor, Department of General Services and Gerald MORENO JR., Electrical Services Manager, Department of Water & Power.
   8) **UTILITY EXECUTIVE SECRETARY**
      Richard HARASICK, Assistant General Manager and Winifred YANCY, Utility Services Manager, Department of Water & Power.

   c. Make the following APPEAL a matter of record:
      **Suspension**
      Mirna N. GARCIA, Custodian, Department of Airports. Suspension effective March 4, 2020 to March 17, 2020 (10-working days) to be served as agreed. The General Form 77 was filed with Personnel Records on March 4, 2020.
      **Cause of Action:**
      1) Violation of Airport Administrative Manual Section 5.020 (D) (1): Refusal to perform reasonable work assignments or to cooperate with supervisors or management in the performance of duties (insubordination).
      2) Violation of Airport Administrative Manual Section 5.020 (D) (2): Using abusive language toward or making inappropriate statements to the public, supervisors or co-workers.
      3) Violation of Airport Administrative Manual Section 5.020 (D) (3): Disrupting the work of other employees.
      4) Violation of Airport Administrative Manual Section 5.020 (D) (4): Making threats (verbal or non-verbal) or initiating a confrontation with the public, supervisors or co-workers.
      **Discipline:** Suspension effective March 4, 2020 to March 17, 2020 (10-working days) to be served as agreed.
      In accordance with Charter Section 1016, the Appellant filed an appeal with the Civil Service Commission on March 3, 2020.

   d. Make the following NOTICES a matter of record:
      **Suspension**
      **ADMINISTRATIVE CLERK,** Department of General Services. The General Form 77 was filed with Personnel Records on February 21, 2020.
      **Cause of Action:**
      1) Frequent or unexcused tardiness (second offense).
      2) Unexcused and excessive or patterned absenteeism (second offense).
      **Discipline:** Suspension effective February 27, 2020 to March 6, 2020, inclusive (six-working days).
ADMINISTRATIVE ACTIONS, (Continued)
d. Make the following NOTICES a matter of record, (Continued)

Suspension, (Continued)

SENIOR ADMINISTRATIVE CLERK, City Planning Department. The General Form 77 was filed with Personnel Records on February 20, 2020.
Cause of Action: Frequent or unexcused tardiness (second offense).
Discipline: Suspension effective February 24, 2020 to March 13, 2020, inclusive (15-working days, five on Disciplinary Pay Status, 10-working days unpaid suspension).

Discharge

CUSTODIAN, Department of Airports. The General Form 77 was filed with Personnel Records on February 24, 2020.
Cause of Action: 1) Violation of Department Administrative Manuel section 5.020 (C)(1): Unexcused and excessive or patterned absenteeism.
2) Violation of Department Administrative Manuel section 5.020 (C)(2): Failure to follow established procedure for notification of inability to report for work.
Discipline: Discharge effective February 24, 2020.

COMMISSION ACTION: MADE A MATTER OR RECORD
11. **CLASSIFICATION ACTIONS**

a. The General Manager recommends the Board approve the following Classification actions:

1. Allocate the following new positions in the **Department of Animal Services**, as indicated:

<table>
<thead>
<tr>
<th>CSC No.</th>
<th>No. of Positions</th>
<th>Class Title and Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>3380</td>
<td>1</td>
<td>District Supervisor Animal Services, 4320</td>
</tr>
</tbody>
</table>

2. Allocate the following new positions in the Joint System of the **Department of Water & Power**, as indicated:

<table>
<thead>
<tr>
<th>DWP No.</th>
<th>No. of Positions</th>
<th>DDR No.</th>
<th>Class Title and Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>5721</td>
<td>1</td>
<td>94-75301</td>
<td>Mechanical Engineer, 7558</td>
</tr>
<tr>
<td>5730</td>
<td>1</td>
<td>95-15210</td>
<td>Senior Utility Accountant, 1521</td>
</tr>
</tbody>
</table>

3. Allocate the following new positions in the Power System of the **Department of Water & Power**, as indicated:

<table>
<thead>
<tr>
<th>DWP No.</th>
<th>No. of Positions</th>
<th>DDR No.</th>
<th>Class Title and Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>5704</td>
<td>1</td>
<td>94-75108</td>
<td>Electrical Engineer, 7539</td>
</tr>
<tr>
<td>5727</td>
<td>10</td>
<td>91-16044</td>
<td>Meter Reader, 1611</td>
</tr>
<tr>
<td>5728</td>
<td>3</td>
<td>91-16051</td>
<td>Sr. Commercial Field Representative, 1602</td>
</tr>
</tbody>
</table>

4. Allocate the following new positions in the Water System of the **Department of Water & Power**, as indicated:

<table>
<thead>
<tr>
<th>DWP No.</th>
<th>No. of Positions</th>
<th>DDR No.</th>
<th>Class Title and Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>5729</td>
<td>3</td>
<td>93-39101</td>
<td>Waterworks Mechanic, 3984</td>
</tr>
</tbody>
</table>

5. Allocate the following new position in the **Department of Airports**, as indicated:

<table>
<thead>
<tr>
<th>CSC No.</th>
<th>No. of Positions</th>
<th>Class Title and Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>3377</td>
<td>3</td>
<td>Security Officer, 3181</td>
</tr>
<tr>
<td>3378</td>
<td>15</td>
<td>Airport Police Officer, 3225</td>
</tr>
</tbody>
</table>

File No. 55440

b. The General Manager recommends the Board approve the following Classification actions in connection with the 2019-2020 Budget, effective July 1, 2019.

Allocate the following positions:

<table>
<thead>
<tr>
<th>Department</th>
<th>Class Title and Code</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>LOS ANGELES FIRE DEPARTMENT</strong></td>
<td></td>
</tr>
<tr>
<td>19/20-208 Captain</td>
<td>2142</td>
</tr>
<tr>
<td>19/20-218 Firefighter</td>
<td>2112</td>
</tr>
</tbody>
</table>

File No. 55441

c. The General Manager recommends that the Board approve the exemption of the following positions in the **Department of Public Works, Bureau of Street Services**, in accordance with Charter Section 1001(d)(4), based on the position being grant-funded for a term not to exceed two years.

<table>
<thead>
<tr>
<th>CSC No.</th>
<th>No. of Positions</th>
<th>Class Title and Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>3376</td>
<td>1</td>
<td>Project Coordinator, 1537</td>
</tr>
</tbody>
</table>

File No. 55442
11. **CLASSIFICATION ACTIONS, (Continued)**
   
d. The General Manager recommends that the Board of Civil Service Commissioners give a 10-day notice of its intention to:
   
1. Create the new classification of **Airport Police Commander**, Class Code 3233;
2. Adopt the new class specification for **Airport Police Commander**, Class Code 3233;
3. Reallocate two positions of Airport Police Captain (Code 3228) into the new classification;
   
and
   
4. Allocate one additional position in the class of **Airport Police Commander**.
   
Note: Items #3 to #4 will become effective once that salary is established by the City Council.

File No. 55443

**COMMISSION ACTION:** **RECOMMENDATIONS APPROVED**

12. **ADJOURNMENT**

The Commission President adjourned the meeting at 11:27 a.m.

______________________________  ______________________________
JEANNE A. FUGATE, BRUCE E. WHIDDEN,
President Commission Executive Director

March 12, 2020 minutes