



CITY OF LOS ANGELES BOARD OF CIVIL SERVICE COMMISSIONERS

AGENDA

COMMISSIONERS
RAUL PEREZ

President
KARLA M. GOULD
Vice President

JEANNE A. FUGATE
GUY LIPA
NANCY P. MCCLELLAND
Commissioners

REGULAR MEETING – 10:00 A.M.

THURSDAY, JUNE 9, 2022

VIRTUAL MEETING

ROOM 350, PERSONNEL BUILDING

700 EAST TEMPLE STREET

LOS ANGELES, CALIFORNIA 90012

In conformity with AB 361 and the Governor's executive order n-15-21 (September 20, 2021) and due to concerns over COVID-19, this meeting of the Board of Civil Service Commissioners will be conducted using audio technology. **Any person wishing to observe the Commission meeting or address the Commission in public comment should dial (669) 900-6833, and when asked for a Meeting ID, enter 894 1350 9591 followed by the pound sign (#). When asked, enter the passcode 100278 and the pound sign (#) again to continue.** Participants will then be joined into the meeting. If you wish to enter a public comment on a matter of interest that is within the subject jurisdiction of the Board, please dial *9 when the Commission reaches item three of this agenda. You will be called upon and your phone or device un-muted.

Digital recordings of Commission Board meetings are kept for 30 days after each meeting. Information on acquiring an audio copy of a meeting may be obtained by contacting the Commission Office at (213) 473-9107. Website: <http://www.lacity.org>

1. **CALL TO ORDER**

2. **APPROVAL OF MINUTES**

Minutes of the regular meeting of Thursday, May 26, 2022, submitted for approval.

3. **PUBLIC COMMENTS ON MATTERS WITHIN BOARD'S JURISDICTION**

Time set aside for the Board to hear comments on matters of interest to the public that are within the subject jurisdiction of the Board. No single speaker shall exceed **one** minute.

Any person who is compensated to monitor, attend or speak at this meeting of the Board of Civil Service Commissioners is required by City law (Los Angeles Municipal Code § 48.01 *et seq.*) to register as a lobbyist and report your activity to the City Ethics Commission.

4. **COMMISSION ACTION ON ROUTINE AND OTHER MATTERS**

Approval of routine and non-appearance matters under Unfinished Business, page two, item 7 and New Business, pages three through six, items 8 and 9, subject to any requests for reconsideration by the end of the meeting.

5. **TELECONFERENCE MEETINGS PURSUANT TO AB361**

APPROVE FINDINGS in accordance with AB361 Section 3(e)(3) that, while the state of emergency due to the COVID-19 pandemic, as originally proclaimed by the governor on March 4, 2020, remains active, and/or state or local authorities have imposed or recommended measures to promote social distancing, this Commission, in the interest of safety for the public, City employees and the members of the Commission, will meet in a virtual setting accessible to the public until such time as proper authorities shall deem it safe to resume in-person meetings.

6. **GENERAL MANAGERS REPORT**

7. **DEMAND FOR REINSTATEMENT**

Consideration of denying the Demand for Reinstatement regarding the Discharge of **Guillermo MARTINEZ** , Refuse Collection Truck Operator, Department of Public Works, Bureau of Sanitation.

In his filing, Mr. Martinez asserted as grounds for his Demand, that the Board in its actions to sustain his discipline “was an abuse of discretion, in that the findings are not supported by the weight of the evidence, the conclusions are not supported by the findings and the Board did not proceed according to the law. Under all of the findings and circumstances of this case, the penalty imposed constitutes a grossly excessive punishment for any misconduct shown, and as such, amounts to an abuse of discretion.

Recommendation: Staff recommends that this Demand for Reinstatement be denied and that its late filing be made a matter of record as prescribed by Charter Section 1017.

File No. 55553.

COMMISSION ACTION:

8. ADMINISTRATIVE ACTIONS

The General Manager recommends that:

- a. Pursuant to Civil Service Rule 4.2, the Board shall make the significant changes in the following bulletins promulgated on the date noted a matter of record:

May 20, 2022

Interdepartmental Promotional
PRINCIPAL RECREATION SUPERVISOR
STEAM PLANT OPERATOR

Interdepartmental Promotional and Open Competitive
ELECTRIC METER SETTER

May 27, 2022

Interdepartmental Promotional
PRINTING SERVICES SUPERVISOR

Open Competitive
EMS ADVANCED PROVIDER

June 1, 2022

Promotional
PORT POLICE SERGEANT

- b. Make a matter of record the General Manager’s action in approving the use of the following Special Examining Assistants:

1) AUTO BODY BUILDER AND REPAIRER

Joseph M. CASALETTA and Gregory NAVARRO, General Automotive Supervisors,
Department of General Services

2) ENGINEERING GEOLOGIST

Steven COLE, Managing Water Utility Engineer, Department of Water & Power and
Patrick SCHMIDT, Geotechnical Engineer III, Department of Public Works, Bureau of
Engineering

3) ENVIRONMENTAL SUPERVISOR

Gareth HOWELL, Environmental Affairs Officer, Department of Water & Power and
James MARCHESE, Environmental Affairs Officer, Department of Public Works,
Bureau of Sanitation

4) GRAPHICS SUPERVISOR

Jayson JOSEPH, Information Systems Manager I, Information Technology Agency and
Michelle FIGUEROA, Principal Public Relations Representative, Department of Water &
Power

5) IRRIGATION SPECIALIST

Edgar BECERRA, Park Maintenance Supervisor, Department of Recreation and Parks
and Gilbert TASCIONE, Park Maintenance Supervisor, Department of Public Works,
Bureau of Sanitation

6) MACHINIST

Christophe PATRIZIO, Machinist Supervisor, Harbor Department and Erik NIELSEN,
Senior Machinist Supervisor, Department of Water & Power

8. **ADMINISTRATIVE ACTIONS, (Continued)**

b. Make a matter of record the General Manager’s action in approving the use of the following Special Examining Assistants, (Continued):

7) **SENIOR HOUSING INSPECTOR**

Javier MELENDEZ and Richard REISNER, Principal Inspectors, Los Angeles Housing Department

8) **SENIOR PERSONNEL ANALYST**

Hosie THOMAS, Personnel Director III, Personnel Department and Maria Del Carmen LOPEZ, Senior Personnel Analyst II, Department of Airports

9) **SENIOR PLUMBER**

Philip HAZELETT, Construction and Maintenance Supervisor II, Harbor Department and Michael J. NERING, Plumber Supervisor, Department of Water & Power

10) **TITLE EXAMINER**

Reynan LEDESMA, Property Manager, Department of Water & Power and Janelle PARRA, Property Manager, Department of Public Works, Bureau of Engineering
File No.

c. Make it a matter of record the General Manager’s action in approving the use of raters for the evaluation of Training and Experience Questionnaires for the following examination:

CHIEF MANAGEMENT ANALYST

Tricia CAREY, Chief Management Analyst, Harbor Department, Michael CHRISTENSEN, Assistant General Manager Airports, Department of Airports, Michael DE LA ROSA, Chief Management Analyst (Retired), Personnel Department, Marisa KATNICH, Traffic Manager, Harbor Department, Jenny PARK, Fire Administrator, Los Angeles Fire Department, Madeleine RACKLEY, Chief Management Analyst, Library Department, Gerardo RUVALCABA, Assistant General Manager, Economic & Workforce Development Department, Denise SAMPLE, Executive Assistant Airports, Department of Airports and Petty SANTOS, Executive Officer City Clerk, Office of the City Clerk

TITLE EXAMINER

Reynan LEDESMA, Property Manager, Department of Water & Power, Janelle PARRA, Property Manager, Department of Public Works, Bureau of Engineering
File No.

8. **ADMINISTRATIVE ACTIONS, (Continued)**

d. Make the following NOTICE a matter of record:

Discharges

GARDENER CARETAKER, Department OF Recreation and Parks. The Department filed the General Form 77 with Personnel Records on May 19, 2022.

Cause of Action: Failure to meet a condition of employment by the loss of his California Driver’s License.

Discipline: Discharge effective May 18, 2022.

COMMISSION ACTION:

9. **CLASSIFICATION ACTIONS**

a. The General Manager recommends that the Board of Civil Service Commissioners approve the following Classification actions.

1. Allocate the following new positions in the **Water System** of the **Department of Water & Power**, as indicated:

<u>DWP No.</u>	<u>No. of Positions</u>	<u>DDR No.</u>	<u>Class Title and Code</u>
6126	1	95-72463	Civil Engineering Associate, 7246
6129	1	95-75253	Electrical Engineering Associate, 7525

2. Allocate the following new positions in the **Joint System** of the **Department of Water & Power**, as indicated:

<u>DWP No.</u>	<u>No. of Positions</u>	<u>DDR No.</u>	<u>Class Title and Code</u>
6127	2	94-11030	Systems Programmer, 1455
6128	1	93-18174	Storekeeper, 1835
6130	1	91-79005	Data Analyst, 1779

3. Allocate the following new position in the **Department of Animal Services**, as indicated:

<u>CSC No.</u>	<u>No. of Positions</u>	<u>Class Title and Code</u>
3608	1	Management Analyst, 9184

4. Allocate the following new position in the **Library Department**, as indicated:

<u>CSC No.</u>	<u>No. of Positions</u>	<u>Class Title and Code</u>
3609	1	Senior Management Analyst, 9171

File No.

b. The General Manager recommends that the Board approve the exemption of the following position in the **Los Angeles Housing Department (LAHD)** in accordance with Charter Section 1001(d)(4), based on the positions being grant-funded for a term not to exceed two years.

<u>CSC No.</u>	<u>No. of Positions</u>	<u>Class Title and Code</u>
3610	1	Senior Project Coordinator, 1538

File No.

COMMISSION ACTION:

10. **ADJOURNMENT**