

**AGENDA**  
**EMERGENCY OPERATIONS BOARD**  
**Monday, March 17, 2008, 1:30 p.m.**  
**EOB Room, P4 Level, City Hall East**

**I. Declaration of Quorum; Introductions; Approval of Minutes**

**II. Action Items**

**A. 2007 Emergency Management Workshop After Action Report – Rob Freeman**

Recommendation

That the Emergency Operations Board, as recommended by the Emergency Management Committee, approve the attached 2007 Emergency Management Workshop After–Action Corrective Action Report.

**B. Storm Annex – Keith Garcia**

Recommendation

That the Emergency Operations Board, as recommended by the Emergency Management Committee, approve and forward to the Mayor for transmittal to the City Council, the City of Los Angeles Storm Annex.

**C. Debris Management Plan – Larry Meyerhofer**

Recommendation

That the Emergency Operations Board, as recommended by the Emergency Management Committee and the Board of Public Works, approve and forward to the Mayor for transmittal to the City Council, the City of Los Angeles Debris Management Plan.

**D. Year 2007 State of the City’s Emergency Preparedness – Larry Meyerhofer**

Recommendation

That the Emergency Operations Board, as recommended by the Emergency Management Department (EMD), approve and forward to the Mayor this Year 2007 State of the City’s Emergency Preparedness Report.

**III. Information Items**

- A.** Operation Higher Ground Exercise – James Featherstone
- B.** Citywide Logistics Plan – Larry Meyerhofer
- C.** Los Angeles Emergency Management Foundation – Anna Burton
- D.** New Emergency Operations Center (Prop Q) – Rob Freeman
- E.** Departmental Emergency Plan NIMS Compliance – Rob Freeman
- F.** Homeland Security Grants – Laura Shin

- G.** Addition of LAHD to Emergency Operations Board – Anna Burton and Ronald Cunningham
- H.** Emergency Operations Fund – Anna Burton
- I.** Other Announcement - Board Members

#### **IV. Public Comment Period**

Members of the public may address the Board on any matter which is within the subject matter jurisdiction of the Board.

#### **V. Adjourn**

EOB MEETING INFORMATION IS AVAILABLE ON THE EMERGENCY MANAGEMENT DEPARTMENT WEBSITE. <http://www.lacity.org/emd/epdeooeob1.htm>

If you would like to be added to the EOB email distribution list, please send an email to [wendy.hwang@lacity.org](mailto:wendy.hwang@lacity.org) or contact Wendy Hwang at (213) 978-0544.

**CITY OF LOS ANGELES**  
INTER-DEPARTMENTAL CORRESPONDENCE

Date: March 10, 2008

To: William J. Bratton, Chair  
Emergency Operations Board

Emergency Operations Board Members

From: Anna Burton, Executive Assistant  
Emergency Operations Board

Subject: **2007 EMERGENCY MANAGEMENT WORKSHOP AFTER-ACTION  
CORRECT ACTION REPORT**

Recommendation

That the Emergency Operations Board, as recommended by the Emergency Management Committee, approve the attached 2007 Emergency Management Workshop After–Action Corrective Action Report.

Executive Summary

In October 2007, the City conducted its Annual Emergency Management Workshop. The theme, as approved by the Emergency Operations Board in September 2007, was “Applying Lessons Learned.” The Emergency Management Department (EMD) worked with all involved Emergency Operations Organization departments to develop workshop goals, identify participants and guest speakers.

The primary goal so the workshop was to review, evaluate and recommend enhancements to the City’s ability to recover and reconstruct from a catastrophic event. This was accomplished through a series of “first-hand” presentations by emergency managers who responded to and are recovering from the effects of Hurricane Katrina. Workshop attendees were then asked to work through a table top exercise and participate in small group discussion sessions.

As lead coordinator of the Workshop, EMD is responsible for ensuring the Workshop continues to meet the needs of the executive management of the City and Emergency Operations Board. The attached 2007 Emergency Management Workshop After–Action Corrective Action Report summarizes workshop recommendations and participants’ evaluations. EMD will track these recommendations for improvement and, as appropriate, report back through the Emergency Operations Organization.

Based on the recommendations to continue the workshop, EMD, in coordination with the Office of the Mayor, will begin review of a theme for the 2008 workshop.

Attachment

**CITY OF LOS ANGELES**  
INTERDEPARTMENTAL CORRESPONDENCE

Date: February 1, 2007

To: Anna Burton, Chair  
Emergency Management Committee

Members of the Emergency Management Committee

From: Rob Freeman, Coordinator  
2007 Arrowhead Emergency Management Workshop

Subject: **2007 EMERGENCY MANAGEMENT WORKSHOP AFTER-ACTION  
CORRECTIVE ACTION REPORT**

As coordinator of the City's Annual Emergency Management Workshop, the Emergency Preparedness Department (EPD) is responsible for preparing an after-action / corrective action report for the event. The theme for the 2007 Emergency Management Workshop was "Applying Lessons Learned." The goal of the workshop was to review, evaluate and recommend enhancements to the City's ability to recover and reconstruct from a catastrophic event. This was accomplished through a series of "first -hand" presentations by emergency managers who responded to and are recovering from the effects of Hurricane Katrina. Workshop participants were then asked to work through a table top exercise and small group discussion sessions. The following recommendations and issues were generated.

**Workshop Recommendations**

That the Emergency Management Committee (EMC) approve and forward to the Emergency Operations Board (EOB) for approval the following 2007 Emergency Management Workshop recommendations.

1. Develop a comprehensive city-wide communication plan that is layered and redundant in order to standardize the modes of communication that are utilized by the city departments. The plan should include the following elements:
  - a. Identify redundant communication tools for use by departments during a disaster and their priority.
  - b. How to maximize the effective use of Blackberries on a daily basis so that the features of a Blackberry are easily accessible after a disaster.
  - c. General Managers should have GETS cards and WPS.
  - d. Identify and incorporate into the plan ways that the EOC can be a better source of information and address the redundancy of WebEOC in a catastrophic disaster.

- e. Identify how LAPD RACR can distribute real time emergency information to key city family executives.

*(The City's Information and Technology Agency (ITA) and EPD are currently working on a city-wide communications plan. It is recommended that this report be forwarded to the EMC Information Technology, Planning and Operations Subcommittees for inclusion in their communication planning activities.)*

2. The Emergency Preparedness Department should make available to all city departments training on the following:
  - a. How to use the EOC to access resources.
  - b. Familiarize city departments on the city's Donation Management Plan.
  - c. ICS Training for all responders.

*(EPD is currently addressing these training issues. It is recommended that this report be forwarded to the EMC Operations and to the Training Subcommittees for inclusion in their work activities.)*

3. All City departments should review their standing mutual aid agreements and MOU's to assure that they are current with departmental needs. Departments should also identify what new agreements need to be put in place and work to develop those agreements.

*(It is recommended that this be forwarded to the EMC Planning Subcommittee for follow-up.)*

4. The following issues were raised and are currently being addressed by the Emergency Preparedness Department and other City departments:
  - a. Coordinating with the Department of Aging and the Department on Disability to address the care and welfare of special needs populations including issues related to the aging population and accessibility.
  - b. Developing a comprehensive city-wide logistics plan.
  - c. Exploring how the 3-1-1 center may have a more active role during an emergency.

5. The following issues were raised at the workshop and it is recommended that the Recovery and Reconstruction Subcommittee (chaired by EPD) be convened to address them.
  - a. Transportation
  - b. Public works restoration
  - c. Health Services
  - d. Schools
  - e. Economic stability
  - f. Cultural institutions
  - g. Public Safety

- h. Housing
  - i. Updating the Recovery and Reconstruction Plan
6. It is recommended that the following issues raised during the workshop be assigned to the indicated subcommittees for further study.
- a. Changing the message of being prepared for three days to one of being prepared for a period of 5 to 7 days – *Community Preparedness Subcommittee.*
  - b. CERT Training is too time intensive for many departments – *Training Subcommittee.*
7. A number of first responder/employee welfare issues were raised during the workshop. Similar issues were raised at the 2002 workshop and recommendations were made and approved. The recommendations were referred to the EMC Human Relations Subcommittee for further review and action. It is recommended that the Human Relations Subcommittee report to the Emergency Management Committee with an overview of these issues and progress made.

### **Workshop Evaluation**

A workshop evaluation form was provided to each participant. In general the responses were very positive. Participants found the workshop to be a productive, informative and worthwhile program. The following is a summary of the evaluation results. A five point scale was used for responses with 5 equaling “strongly agree,” 4-agree, 3-somewhat agree, 2-disagree, and 1-strongly disagree. The evaluation scores represent the average.

1.	Workshop objectives were clearly defined	4.45
2.	EOO objectives were clearly defined	4.38
3.	Outside agency speaker sessions helped the EOO define and apply lessons learned	4.64
4.	The workshop helped my agency to play a More effective role in the EOO	4.19
5.	The table top exercise was effective in its coverage of recovery and reconstruction issues	3.74
6.	Discussion group sessions helped my agency better understand key EOO issues	4.11
7.	Networking opportunities were of benefit to my agency	4.66
8.	The workshop was well organized and run	4.74
9.	I enjoyed the UCLA Conference Center facility	4.81
10.	The workshop was a productive activity for my agency’s management	4.66

Based on workshop documentation, evaluations and personal observation I believe the primary objective achieved by the 2007 Arrowhead program was educating Emergency Operations Organization leadership on their agency’s catastrophic event response and recovery roles and responsibilities. This was achieved through both formal sessions

and informal networking opportunities. Awareness was enhanced, roles better defined, and a number of key recovery and reconstruction issues identified.

The workshop did not produce many concrete recommendations for improving recovery and reconstruction capabilities. EPD is now challenged to provide more specific direction and objectives through its role as chair of the EMC Recovery and Reconstruction Subcommittee.

Reviews of the workshop table-top exercise were mixed. Several participants commented that the exercise was “confusing,” or “did not address recovery and reconstruction aspects” of emergency management. Others felt the exercise produced few tangible results. EPD and the 2008 workshop planning group should look for ways to improve the effectiveness of exercises at Arrowhead.

Reviews of outside agency speaker presentations were uniformly positive. Participants found these presenters to be engaging and relevant. This continues to be a very popular feature at the Arrowhead workshop.

### **Conclusion**

The 2007 Arrowhead event was successful and the program remains a worthwhile, productive activity that brings EOO leadership and staff together in a unique setting with a focused agenda. EPD needs to preserve the best most effective aspects of the workshop’s traditional format while striving to bring new program ideas and elements into the mix.

The UCLA Conference Center facility always generates favorable reviews along with the program’s opportunity for networking. Participants gave high marks to quality outside agency speakers and the overall organization of the workshop.

Other features like table top exercises remain problematic. Several have been done at the annual workshop over the past decade; some were effective and others generated negative feedback from participants. Those that succeeded featured well defined objectives, skillful facilitation and solid documentation. This is especially important for the Executive Group sessions where an exercise is conducted. Planning for the 2008 event should take this year’s evaluation and feedback to heart in order to build a better program.

**CITY OF LOS ANGELES**  
INTER-DEPARTMENTAL CORRESPONDENCE

Date: March 10, 2008

To: William J. Bratton, Chair  
Emergency Operations Board

Emergency Operations Board Members

From: Anna Burton, Executive Assistant  
Emergency Operations Board

Subject: **APPROVAL OF CITY OF LOS ANGELES STORM ANNEX**

Recommendation

That the Emergency Operations Board, as recommended by the Emergency Management Committee, approve and forward to the Mayor for transmittal to the City Council, the City of Los Angeles Storm Annex.

Executive Summary

On October 2007, the Mayor directed the Emergency Operations Board (EOB) to initiate a review and revision of the City's 1993 Storm Annex. In support of this direction, the Emergency Management Department (EMD), with the support of the Emergency Management Committee (EMC) and all involved agencies, created a Storm Response Planning Task Force who met over the course of several months to develop a draft update. This draft was approved by the EMC on March 5, 2007, contingent upon final updates from three city agencies. These updates were received and incorporated in the attached Storm Annex, dated March 7, 2007. Once approved, EMD will post on the City's intranet site for reference and distribution.

With your approval, this report will be forwarded to the Mayor for transmittal to the City Council.

Attachment



**CITY OF LOS ANGELES**  
INTER-DEPARTMENTAL CORRESPONDENCE

Date: February 26, 2008

To: Anna Burton, Chair  
Emergency Management Committee

From: Larry Meyerhofer, Chair  
Storm Response Plan Task Force

Subject: **ACCEPT THE STORM RESPONSE PLAN AND FORWARD TO THE  
EMERGENCY OPERATIONS BOARD**

Recommendation

That the Emergency Management Committee (EMC) accept the attached Storm Response Plan from the Task Force and forward for approval to the Emergency Operations Board (EOB) at its next regularly scheduled meeting.

Executive Summary

In October 2007, the Mayor directed the EOB to initiate an immediate review and revision of the City's 1993 Storm Annex to reflect lessons learned during the summer's extreme weather emergencies. In response to the Mayor's direction, a Storm Response Planning Task Force consisting of pertinent City Departments, academia, business, and the non-profit sector were consulted.

Attached is the final draft of the plan representing the work of the Task Force.

Attachment

**CITY OF LOS ANGELES**  
INTER-DEPARTMENTAL CORRESPONDENCE

Date: March 10, 2008

To: William J. Bratton, Chair  
Emergency Operations Board  
  
Emergency Operations Board Members

From: Anna Burton, Executive Assistant  
Emergency Operations Board

Subject: **APPROVAL OF CITY OF LOS ANGELES DEBRIS MANAGEMENT PLAN**

Recommendation

That the Emergency Operations Board, as recommended by the Emergency Management Committee and the Board of Public Works, approve and forward to the Mayor for transmittal to the City Council, the City of Los Angeles Debris Management Plan.

Executive Summary

The City of Los Angeles is susceptible to many natural and human-made hazards that can generate large amounts of debris. This debris poses an immediate public health and safety threats from disease, fire, and obstructions to emergency response activities. Additionally, long-term environmental threats from debris storage and disposal operations will also occur. During the 2006 Annual Emergency Management Workshop, the need for the City to have a Debris Management Plan addressing these issues was identified. Since that time, the Department of Public Works, as the lead in this plan's development, has worked through the Emergency Operations Organization to finalize a City of Los Angeles Debris Management Plan.

The Debris Management Plan identifies the actions required to plan for and respond to a natural or human-made debris generating event. When implemented, the result will be a coordinated and comprehensive effort to reduce debris-related impacts of a disaster within the City.

With your approval, this report will be forwarded to the Mayor for transmittal to the City Council.

Attachment

**CITY OF LOS ANGELES**  
INTER-DEPARTMENTAL CORRESPONDENCE

Date: February 01, 2008

To: Anna Burton, Chair  
Emergency Management Committee

From: Tom Cotter, EPC II  
Board of Public Works

Subject: **ACCEPT THE DEBRIS MANAGEMENT PLAN AND FORWARD TO THE  
EMERGENCY OPERATIONS BOARD**

Recommendation

That the Emergency Management Committee (EMC) accept the attached Debris Management Plan as an Annex to the City Emergency Master Plan and forward for approval to the Emergency Operations Board (EOB) at its next regularly scheduled meeting.

Executive Summary

The City of Los Angeles is susceptible to many natural and human-made hazards that can generate large amounts of debris. This debris poses an immediate public health and safety threats from disease, fire, and obstructions to emergency response activities. Additionally, long-term environmental threats from debris storage and disposal operations will also occur.

The Debris Management Plan identifies the actions required to plan for and respond to a natural or human-made debris generating event. When implemented, the result will be a coordinated and comprehensive effort to reduce debris-related impacts of a disaster within the City.

The Department of Public Works has been the lead agency responsible for development of the plan and it has been a cooperative effort of all members of the EOO.

Attachment

**CITY OF LOS ANGELES**  
INTER-DEPARTMENTAL CORRESPONDENCE



Date: March 7, 2008

To: William J. Bratton, Chair  
Emergency Operations Board

Emergency Operations Board Members

From: James G. Featherstone, General Manager  
Emergency Management Department

Subject: **YEAR 2007 – STATE OF THE CITY’S EMERGENCY PREPAREDNESS**

Recommendation

That the Emergency Operations Board, as recommended by the Emergency Management Department (EMD), approve and forward to the Mayor this Year 2007 State of the City’s Emergency Preparedness Report.

Summary

The year 2007 brought change and a renewed commitment to emergency management in the City of Los Angeles.

While change was very much a part of emergency management during the year, the City Emergency Operation Organization (EOO) maintained a proactive posture through efforts related to training and exercise, the development, review and maintenance of emergency plans, and the strengthening of command and control facilities.

In October 2007, James G. Featherstone became the new General Manager of the Emergency Preparedness Department (EPD). Mr. Featherstone began his years of service to the City of Los Angeles in 1986 with the Fire Department. This change in executive management brought a renewed commitment to the City’s emergency management program.

Mr. Featherstone quickly set a new vision for the department, which was accompanied by its new name. The Emergency Management Department (EMD) would focus more on all aspects of emergency management as a whole – not just preparedness – and take a stronger role in incident support and Emergency Operations Center (EOC) management. As part of the department’s 2006/07 Enhancement Plan, the EMD substantially grew in size. Each of the department’s divisions was augmented by the addition of new staff. In total, the department grew in size from 17 to 27 staff members which now includes staff funded through the Urban Area Security Initiative, on-loan staff from the County Department of Public Health, and an international Korean Government Fellow.

The Emergency Operations Board (EOB) also saw change with new General Managers coming on board from the Department of Airports, Transportation and Water and Power, and the Los Angeles Fire Department.

In October 2007, EMD, with the cooperation of the EOO, conducted another successful Annual Emergency Management Workshop at the UCLA Conference Center, Lake Arrowhead, California. With the theme of "Applying Lessons Learned," the Workshop had an emphasis on improving our local recovery and reconstruction capabilities following a major disaster. This year's program featured sessions on recovery and reconstruction in the Gulf Coast area post-Hurricane Katrina and a table top exercise for executives and emergency management staff.

City management also participated in the following events: Working Together to Make Los Angeles Safer; Big City Emergency Manager Learning and Exchange Forum; the EOO Mid-Year Emergency Management Workshop; and the Joint City of Los Angeles EOB and the County of Los Angeles Emergency Management Council (JCCLA).

To more effectively manage and streamline expenditures from the Emergency Operations Fund (EOF), the full responsibility of the Fund was reassigned from the General Services Department to EMD in January 2007.

### Discussion

**Operations** - During 2007, the City's primary Emergency Operations Center (EOC) was activated on three occasions: once as a Law Enforcement Multi Agency Coordination Center (MACC) and twice as the Citywide EOC. These events were as follows:

On May 1, 2007, the EOC served as the location for an LAPD Law Enforcement MACC to assist with coordination of law enforcement activities related to the "Great American Boycott" May Day demonstrations and marches. Representatives from the LA County Sheriff's Office, California Highway Patrol, US Department of Justice, LAUSD Police, LAPD, GSD OPS, LAFD, LADWP, LA City Public Works, the Mayor's Office, LADOT and Emergency Preparedness Department responded. It was during this activation that the City assisted LAPD with their response to a disturbance at MacArthur Park. EMD worked with ITA to reconfigure the WebEOC system for this event and developed new information posting and sharing protocols to meet LAPD's needs.

The EOC was activated on May 8-9, 2007 to support the City's field response efforts for the Griffith Park Fire. The EOC was activated at a Level II at the request of LAFD to assist with coordination of resources between City agencies. Representatives from Animal Services, CAO, EMD, LAFD, LAPD, GSD, ITA, Mayor's Office, Department of Public Works, Recreation and Parks, LADWP, American Red Cross, LAUSD and the Southern California Gas Company responded. A complete After Action-Corrective Action Report was prepared and approved by the City's Emergency Operations Board.

The EOC was initially activated on October 21, 2007 at a modified Level I in response to the Corral Fire, a major wild land fire in Malibu. Driven by severe wind and dry brush conditions, a total of 18 major fires broke out in 72 hours in southern California. The EOC was activated at the request of LAFD to prepare for potential fire incidents that could occur in Los Angeles and to monitor mutual aid given to neighboring jurisdictions by LAFD. Representatives from Aging, Animal Services, CAO, Department on Disabilities, EMD, LAFD, LAPD, GSD, ITA, Mayor's Office, Department of Public Works, Recreation and Parks, LADWP, and LAUSD responded. A complete After Action-Corrective Action Report was prepared and approved by the City's Emergency Operations Board.

**Proposition Q** - During 2007, construction of the new City Public Safety Complex moved forward dramatically. The complex will include a new City Emergency Operations Center (EOC), Police Department Operations Center (DOC), Fire Dispatch Center (OCD), Fire Department Operations Center (DOC), Fire Station 4 and staff offices for EMD, LAPD and LAFD. The building's seismic base isolation system was completed, steel frame erected, exterior walls put up, roof and utilities installed, interior walls and surfaces put up, windows and other exterior elements completed and landscaping started. An adjacent parking structure and Personnel Department Medical Services Division facility was completed. Construction is scheduled for completion in June of 2008. Communications systems and equipment will be installed, tested and commissioned between July and December 2008. EMD anticipates moving into the new EOC in January of 2009.

**Training and Exercises** - The Training & Exercise Division supported City employees in their participation in preparedness related training classes, workshops, drills and exercises in 2007. Attachments One, Two, and Three identify in more detail the types of activities and numbers of participating city employees in each category throughout 2007. While some employees attended only one training event, many participated in multiple types of training. Large numbers of City personnel attended individual and family preparedness training. In October 2007, training in emergency management was held for Assistant General Managers.

Major Citywide exercises included the Annual Citywide Emergency Preparedness Exercise Operation: Shake, Rattle and Roll, The Bio-Watch Functional Exercise, The Los Angeles World Airports' "Air Ex" Exercise Suite, Bank of America's National Recovery Exercise, The Beverly Center Evacuation Drill, Operation: Relocate - a Hospital Patient Evacuation Exercise, The Oaks Hill Brush Fire Evacuation Exercise, and The Port of Los Angeles' Evacuation Exercise.

Participation by the City in exercises also included Golden Phoenix (a law enforcement communications exercise); the Law Enforcement and Private Security (LEAPS) conference, involving the Assistant General Manager of EMD in a table-top exercise; an evacuation of the City Bank Tower, involving 2,000 tenants and City traffic control; and an Alameda Corridor exercise.

**Planning** - The Planning Division had review / revision responsibility for a large group of plans and planning activities. In 2007, the EMC and EOB formally approved the following plans:

- The Tsunami Response Plan
- The Extreme Heat and Cold Emergency Plan

The Tsunami Response Plan is a new annex to the Master Plan and addresses evacuation procedures, alert and notification, safe refuge centers, public information, public safety and special needs population issues. The Extreme Heat and Cold Emergency Plan is a revision of the City's Heat Emergency Plan. The Plan identifies activation protocols for both extreme hot and cold weather conditions, cooling and warming center locations and activation procedures, readiness actions, and roles and responsibilities for 27 City departments.

Other Planning activities included:

- Department Emergency Plans NIMS Compliance Review
- Citywide Logistics

- Debris Management
- Mass Care
- Communications
- Hazard Mitigation
- Public Health Emergency Response
- Integration of Emergency Support Functions into EOC operations.
- Points of Distribution Site (PODS) plans.
- Emergency Operations Master Plan revision.

In addition, the Planning Division was successful in the acquisition of 2007 UASI grant funds to develop the following plans/projects:

- Mass Evacuation Plan, Phase I (\$125,000)
- Tsunami Sign Project (\$350,000)

**Community Outreach** - The key outreach event for 2007 coordinated by the Community Emergency Management Division was the City of Los Angeles 16th Annual Emergency Preparedness Fair which was held in conjunction with National Preparedness Month in September 2007. The locations included the Martin Luther King Jr. Shopping Center in South Los Angeles, Westfield Fashion Square in Sherman Oaks, 7th + Fig Marketplace in the Downtown area and Westchester Park in Westchester. Each venue featured 25-30 City departments and outside agencies. For the first time, a total of 1200 families signed forms pledging to prepare for disasters. Additionally, EMD sponsored a Fair poster contest involving children in the Department of Recreation and Parks Class Parks program.

The division's priority is citywide individual and family preparedness which includes City employees. Additionally, during September 2007, EMD held an Emergency Preparedness Expo for City employees in the Civic Center Mall. Attendees received preparedness literature, pledged to prepare themselves and learned about ways to ensure the readiness for various types of disasters.

EMD attended over seventy additional community events throughout the City during 2007 and supplied individuals and organizations with preparedness literature, when requested.

EMD held two sessions of the Neighborhood Preparedness Ambassador Program (NPAP), a train-the-trainer emergency preparedness program for Neighborhood Council members and other community leaders. The sessions were held in Mission Hills and San Pedro. A total of 29 persons received "ambassador" status for successful completion of this program. To date, there are now 89 Neighborhood Preparedness Ambassadors throughout the City, who have been tasked with promoting emergency preparedness within their communities and neighborhood councils. Additionally, the City of Los Angeles Quality and Productivity Commission awarded EMD the 2006-2007 Quality and Productivity Award for a collaboration with the Department of Neighborhood Empowerment in the design and implementation of the program.

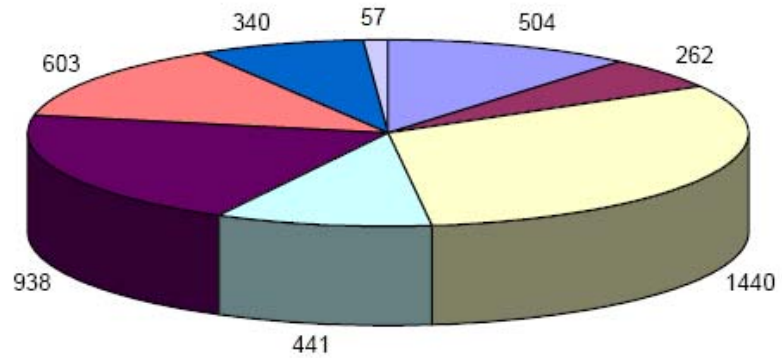
**Enclosures:**

Attachment One  
Attachment Two  
Attachment Three

JGF/lkm

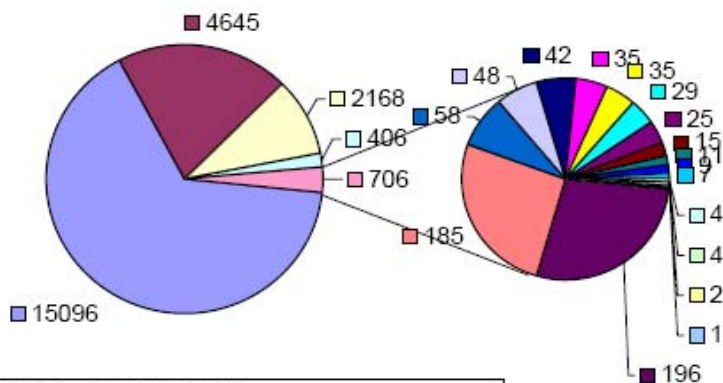
### 2007 Annual Report Attachment 1: ICS & SEMS Training

IS 700 NIMS Awareness - 504 Personnel
IS 800 NIMS Awareness - 262 Personnel
ICS 100 Intro to ICS - 1440 Personnel
ICS 200 ICS for Single Resources & Initial Action Incidents - 441 Personnel
ICS 300 Intermediate ICS for Expanding Incidents - 938 Personnel
ICS-400 Advanced ICS Command & General Staff-Complex Incidents - 603 Personnel
SEMS Orientation Class - 340 Personnel
SEMS Field Class - 57 Personnel





## 2007 Annual Report Attachment 2: Exercises



- January 9, 2007 Duck, Cover, Hold Drill - 15096 Personnel
- Departmental Exercises - 4645 Personnel
- Other(s) - 2168 Personnel
- December 10, 2007 Port Evacuation Functional Exercise - 406 Personnel
- July 29, 2007 Brush Fire Evacuation Exercise - 196 Personnel
- April 27, 2007 AirEX TTX - 185 Personnel
- May 9th, 2007 Bank of America CA Regional Support Team TTX - 58 Personnel
- March 6th, 2007 Cal St. San Bernardino TTX - 48 Personnel
- September 20, 2007 LEAPS Conference TTX - 42 Personnel
- September 18, 2007 LAX/DHS Chemical Restoration Workshop - 35 Personnel
- May 17, 2007 Beverly Center Evacuation Drill - 35 Personnel
- October 17, 2007 San Andreas Earthquake TTX - 29 Personnel
- August 15-16, 2007 Long Beach Exercise / NARRT TTX - 25 Personnel
- July 23 Operation Golden Phoenix Functional Ex - 15 Personnel
- June 6, 2007 Operation: Relocate TTX - 11 Personnel
- February 7, 2007 Bio-Watch Functional Exercise - 9 Personnel
- November 14, 2007 Golden Guardian 2007 Full-Scale Exercise - 7 Personnel
- April 28, 2007 MTA Joint Security Training Functional Exercise - 4 Personnel
- July 16-20 Operation Golden Phoenix Workshop - 4 Personnel
- October 25, 2007 Statewide Medical & Health Disaster Func. Ex. - 2 Personnel
- Sept 26, 2007 CA Apartment Association TTX - 1 Personnel

2007 Annual Report Attachment 3: Training & Misc.

Personal/Family Preparedness - 29780 Personnel
Workplace/Home/Auto (Fire Drills, EQ Drills etc.) - 15576 Personnel
Building Emergency Coordinator (BEC) - 1478 Personnel
Floor Warden - 1342 Personnel
CPR/First Aid/AED - 2713 Personnel
Emergency Response Team - 901 Personnel
Hazard Mitigation - 275 Personnel
Department Operations Center (DOC) Training - 474 Personnel
Emergency Operations Center (EOC) Training - 259 Personnel
First Responder Training - 676 Personnel
Inter-Departmental Training - 159 Personnel
OES/FEMA Sponsored Training (CSTI, EMI, etc.) - 94 Personnel
September, 2007 Emergency Preparedness Fair - 146 Personnel
Spring/Fall 2007 Neighborhood Preparedness Ambassador Program - 46 Personnel
October, 2007 Emergency Management Workshop - 142 Personnel

