

AGENDA
EMERGENCY OPERATIONS BOARD
Monday, March 21, 2005, 1:30 p.m.
100 S. Main Street, First Floor
New Caltrans Building Conference Room

I. Declaration of Quorum; Introductions; Approval of Minutes

II. Action Items

- A. Year 2004 – State of the City’s Emergency Preparedness - Larry Meyerhofer**

Recommendation

That the Emergency Operations Board, as recommended by the Emergency Preparedness Department, approve and forward to the Mayor this Year 2004 - State of the City’s Emergency Preparedness Report.

- B. Emergency Operations Organization (EOO) Training and Exercises – Carol Parks**

Recommendation

That the Emergency Operations Board, as recommended by the Emergency Management Committee, approve and forward to the Mayor for transmittal to the City Council, the updated Training Annex to the Emergency Operations Master Plan and Procedures (Master Plan).

III. Information Items

- A. Homeland Security Grants - Anna Burton**
- B. Citywide Public Safety Bond Program - Rob Freeman**
- C. January / February 2005 EOC Activation - Emile Mack**
- D. Other Announcements - Board Members**

IV. Public Comment Period

Members of the public may address the Board on any matter which is within the subject matter jurisdiction of the Board.

V. Adjourn

EOB MEETING INFORMATION IS AVAILABLE ON THE EMERGENCY PREPAREDNESS DEPARTMENT WEBSITE. Go to <http://www.lacity.org/epd/epdeooeob1.htm>.

If you would like to be added to the EOB email distribution list, please send an email to claw@mailbox.lacity.org or contact Cecilia Law at (213) 978-0542.

CITY OF LOS ANGELES

INTER-DEPARTMENTAL CORRESPONDENCE

Date: March 14, 2005

To: William J. Bratton, Chair
Emergency Operations Board

Emergency Operations Board Members

From: Ellis M. Stanley, Sr., General Manager
Emergency Preparedness Department

Subject: **YEAR 2004 - STATE OF THE CITY'S EMERGENCY PREPAREDNESS**

Recommendation

That the Emergency Operations Board, as recommended by the Emergency Preparedness Department, approve and forward to the Mayor this Year 2004 State of the City's Emergency Preparedness Report.

Summary

In 2004, the City continued its efforts to address "traditional" threats, while intensifying its counter-terrorism preparedness and response capabilities through the pursuit of federal homeland security grant funding for first responders. In addition, to comply with Executive Directive No. EP-1, City departments conducted, or participated in, employee emergency preparedness training and exercises. The Emergency Preparedness Department (EPD) received annual emergency preparedness activities reports from 40 departments.

Planning - City Emergency Operations Organization (EOO) planning focused on two main issues in 2004 - completing the Critical Infrastructure Interruption Annex to the Master Plan and completing the Local Hazard Mitigation Plan (LHMP) to comply with the Federal Disaster Management Act (DMA) of 2000.

Twenty-one departments participated in the development of the Critical Infrastructure Interruption Annex. These departments identified pre-event, response, and post-event actions relating to eight types of critical infrastructure interruptions that could occur in the City. The eight critical infrastructures identified are water supply systems, electrical power systems, natural gas/fuel distribution system, information and communications, government services, transportation, emergency services, and banking and finance.

DMA 2000 required all local governments in the country to have an approved Local Hazard Mitigation Plan (LHMP) by November 1, 2004 in order to qualify for any future federal mitigation grant funds. The EPD took the lead by creating and chairing the City's LHMP Advisory Task Force consisting of 24 City departments, 6 county, state, and federal government agencies, 4 educational institutions, and 7 private and non-profit business and community-based organization representatives. This plan was approved by the Governor's

Office of Emergency Services (OES) in November 2004, and by the Federal Emergency Management Administration (FEMA) on January 7, 2005.

Other planning activities included preparing, with the participation of the Department of Homeland Security, a Catastrophic Incident Response Plan, updating the Non-Declared Emergency Annex, continued updating of the Master Plan, updating of Department Emergency Plans, and participation in the activities of the Terrorism Early Warning Group and the Area Maritime (ports of Los Angeles and Long Beach) Security Committee.

Training - Thousands of City employees participated in preparedness related training classes, workshops, exercises, and drills in 2004. Attachment One identifies the types of activities and numbers participating city employees in each category throughout 2004. While some employees attended only one training event, many participated in multiple types of training. More than half of all City personnel attended individual and family preparedness training.

Major Citywide exercises included the annual Citywide Emergency Preparedness Exercise on January 15, Operation Determined Promise on August 5-6, Alternate Emergency Operations Center (EOC) Exercise and Civic Center Evacuation Drill on September 9, 2004.

The City's Annual Emergency Management Workshop took place in October and focused on the evaluation of the City's Emergency Management and Homeland Security programs, and the lessons learned from the recent terrorist attack in Madrid, the 2003 Rhode Island Nightclub Fire, and the New York City management of the 2004 Republican National Convention.

Facilities - The City EOC was not activated in 2004 as a result of a disaster. Several tests and exercises were conducted to confirm the operational readiness of EOC responders and equipment. Monthly training courses on the EOC communications and information systems including sectional specific duties were conducted throughout the year. Homeland Security Grant funding provided for the upgrading of all EOC computers. Grant funding also allowed the purchase of enhanced monitoring equipment in the EOC Director's Room. Upgrading equipment and facility space at the Convention Center for use as an Alternate EOC was completed.

CITY OF LOS ANGELES

INTER-DEPARTMENTAL CORRESPONDENCE

Date: March 14, 2004

To: William J. Bratton, Chair
Emergency Operations Board

Emergency Operations Board Members

From: Anna Burton, Executive Assistant
Emergency Operations Board

Subject: **EMERGENCY OPERATIONS ORGANIZATION (EOO) TRAINING AND EXERCISES**

Recommendation

That the Emergency Operations Board, as recommended by the Emergency Management Committee, approve and forward to the Mayor for transmittal to the City Council, the updated Training Annex to the Emergency Operations Master Plan and Procedures (Master Plan).

Executive Summary

The Emergency Operations Organization (EOO) has long supported a comprehensive emergency preparedness exercise program. Exercises have been cooperatively developed, conducted and evaluated with After Action Reports forwarded to the Mayor and City Council. Increased funding from the Department of Homeland Security has increased the number of exercises being planned and conducted by many City departments.

To more effectively plan for, develop and support exercises, the Emergency Management Committee Training Subcommittee was asked to review the Master Plan Training Annex. It is recommended the Master Plan Training Annex, Section G, be amended to include a process by which all exercises and major training activities can be tracked and calendared. This tracking will alleviate duplication of efforts and will enhance ongoing planning efforts. It will also provide a mechanism for the City to update its Three Year Exercise program which is required by the Department of Homeland Security.

The amendment to Master Plan Training Annex will direct the Emergency Management Committee Training Subcommittee to collect, track and post major emergency management-related training and exercises involving multiple departments or those requiring Citywide coordination. This information will then be shared with all City departments to allow them to more effectively plan future exercises. The update to the Annex was completed in January 2005 and was approved by the Emergency Management Committee at its March 2, 2005 meeting.

If approved, amended Master Plan Training Annex will be forwarded to the Mayor for approval and transmittal to the City Council.

Attachments