

AGENDA
EMERGENCY OPERATIONS BOARD
Monday, March 15, 2004, 1:30 p.m.
EOB Room, P4 Level, City Hall East

I. Declaration of Quorum; Introductions; Approval of Minutes

II. Action Items

A. Update - Homeland Security Needs Assessment Report - Anna Burton

Recommendation

That the Emergency Operations Board, as recommended by the Emergency Preparedness Department, approve and forward to the Mayor for transmittal to the City Council, the revised Homeland Security Needs Assessment Report.

B. Year 2003 - State of the City's Emergency Preparedness - Larry Meyerhofer

Recommendation

That the Emergency Operations Board, as recommended by the Emergency Preparedness Department, approve and forward to the Mayor this Year 2003 - State of the City's Emergency Preparedness Report.

C. After Action Report for the Simi Valley Wildland Fire Activation on October 26, 2003 - Terry Manning

Recommendation

That the Emergency Operations Board, as recommended by the Emergency Management Committee, approve and forward to the Mayor for transmittal to the City Council, the After Action Report for the Simi Valley Wildland Fire Activation on October 26, 2003.

D. Emergency Operations Master Plan and Procedures Critical Infrastructure Interruption Annex - Larry Meyerhofer

Recommendation

That the Emergency Operations Board, as recommended by the Emergency Management Committee, approve and forward to the Mayor for transmittal to the City Council, the Emergency Operations Master Plan and Procedures Critical Infrastructure Interruption Annex.

III. Information Items

- A.** Homeland Security Grants - Paul de la Cerda
- B.** Citywide Public Safety Bond Program - Rob Freeman
- C.** 2004 Annual Emergency Preparedness Fair - Carol Parks
- D.** 2004 Annual Emergency Management Exercise - Chris Ipsen
- E.** 2004 Emergency Management Workshop - Mark Davis
- F.** Local Hazard Mitigation Plan - Larry Meyerhofer
- G.** Other Announcements - Board Members

IV. Public Comment Period

Members of the public may address the Board on any matter which is within the subject matter jurisdiction of the Board.

V. Adjourn

EOB MEETING INFORMATION IS AVAILABLE ON THE EMERGENCY PREPAREDNESS DEPARTMENT WEBSITE. Go to <http://www.lacity.org/epd/epdeooeob1.htm>.

If you would like to be added to the EOB email distribution list, please send an email to claw@mailbox.lacity.org or contact Cecilia Law at (213) 978-0542.

CITY OF LOS ANGELES
INTER-DEPARTMENTAL CORRESPONDENCE

Date: March 15, 2004 CF No. 02-0283

To: William J. Bratton, Chair
Emergency Operations Board

Emergency Operations Board Members

From: Anna Burton, Executive Assistant
Emergency Operations Board

Subject: **UPDATE - HOMELAND SECURITY NEEDS ASSESSMENT REPORT**

Recommendation

That the Emergency Operations Board, as recommended by the Emergency Preparedness Department, approve and forward to the Mayor for transmittal to the City Council, the revised Homeland Security Needs Assessment Report.

Executive Summary

In March 2003, all City departments were asked to re-evaluate their homeland security needs. This report was approved by the Emergency Operations Board (EOB) at its March 2003 meeting and subsequently forwarded to the Mayor for transmittal to the City Council.

Based on new information and approval of several homeland security grants, a new reassessment of the Homeland Security Needs Assessment Report was conducted in February 2004. Items funded from grants were removed, new items were added and all were prioritized within each departmental grouping. There are now 174 projects totaling approximately \$207 million in outstanding City-wide homeland security related needs.

As additional information is made available and/or grants are secured, the Emergency Preparedness Department will continue to update the information and submit updates through the EOB for transmittal to the Mayor and City Council.

If approved, this report will be forwarded to the Mayor for transmittal to the City Council as an information item.

Attachments

Attachment One - Revised Homeland Security Needs Assessment Report, dated March 4, 2004

CITY OF LOS ANGELES
INTER-DEPARTMENTAL CORRESPONDENCE

Date: March 15, 2004

To: William J. Bratton, Chair
Emergency Operations Board

Emergency Operations Board Members

From: Ellis M. Stanley, Sr., General Manager
Emergency Preparedness Department

Subject: **YEAR 2003 - STATE OF THE CITY'S EMERGENCY PREPAREDNESS**

Recommendation

That the Emergency Operations Board, as recommended by the Emergency Preparedness Department, approve and forward to the Mayor this Year 2003 - State of the City's Emergency Preparedness Report.

Summary

In 2003, the City continued its efforts to address "traditional" threats, while intensifying its counter-terrorism preparedness and response capabilities through the pursuit of federal homeland security grant funding for first responders. In addition, to comply with Executive Directive No. EP-1, City departments conducted, or participated in, employee emergency preparedness training and exercises. The Emergency Preparedness Department (EPD) received annual emergency preparedness activities reports from 39 departments.

Planning - City Emergency Operations Organization (EOO) planning focused on two main issues in 2003, completing the Critical Infrastructure Interruption Annex to the Master Plan and began development of the City Multi-Hazard Mitigation Plan to comply with the Federal Disaster Management Act (DMA) of 2000.

Twenty-one departments participated in the development of the Critical Infrastructure Interruption Annex. These departments identified pre-event, response, and post-event actions relating to eight types of critical infrastructure interruptions that could occur in the City. The eight critical infrastructures identified are water supply systems, electrical power systems, natural gas/fuel distribution system, information and communications, government services, transportation, emergency services, and banking and finance.

DMA 2000 requires all local governments in the country to have an approved Local Hazard Mitigation Plan (LHMP) by November 1, 2004, in order to qualify for any future mitigation grant money. To meet this requirement, EPD has taken the lead responsibility by creating and chairing the City's LHMP Advisory Task Force. This task force consists of 24 city departments, six county, state, and federal government agencies, four educational institutions, and seven private and non-profit business and community-based organization representatives. The LHMP Advisory Task Force kickoff meeting took place in September. The task force meets monthly and will continue to meet until the plan is complete.

Training - Thousands of City employees participated in preparedness related training classes, workshops, exercises, and drills in 2003. Attachment One identifies the total number of City employees (133,629) that attended various emergency related training activities throughout 2003. While some employees attended only one training event, many participated in multiple types of training. More than half of all City personnel attended individual and family preparedness training. Major Citywide exercises included: The Annual January 2003 Emergency Preparedness Exercise, titled Operation Nighthawk, a real-time full-scale exercise based on a simulated terrorist attack at LAX; Operation Dark Cloud in August, a major full-scale field exercise at the Northridge Fashion Center that tested operational response capabilities and coordination between government agencies involving LAPD, LAFD, FBI, and Los County Department of Health Services; and, an Alternate Emergency Operation Center (EOC) exercise titled Operation Morning Star in September, consisting of a real-time full-scale exercise on a simulated terrorist attack in the Port of Los Angeles that included City agencies reporting to an alternate EOC, Fire Station #28, where response capabilities were exercised.

The City's Annual Emergency Management Workshop, "Homeland Security: Meeting the Challenge Together" was a joint-government workshop between the City and County of Los Angeles. This workshop took place in October and focused on homeland security and identifying training needs to achieve effective joint-agency response coordination to terrorist attacks.

Facilities - The City EOC was activated twice during 2003. The United States going to war in March and the wildfires during October activated the EOC. Several tests/exercises were conducted to confirm the operational readiness EOC responders and equipment. Monthly training courses on the EOC information system and sectional duties were conducted throughout the year. Homeland Security Grant funding was approved to give the EOC and the four alternate EOC sites replacement computers, printers, servers and plotters. The build-out of the Convention Center as the downtown alternate EOC is almost complete.

Year 2003 Emergency Preparedness Training Activities

New City Employee.....2,390

Emergency Orientation.....2,390

Standardized Emergency Management System (SEMS)..... 21,598

Orientation847

Field 10,023

Others 10,728

Fire/Life Safety 69,822

Personal/Family Preparedness 36,577

Workplace/Home/Auto 31,366

Others.....1,879

Building Emergency Coordinator (BEC).....8,585

Floor Warden.....886

CPR/First Aid/AED.....4,441

Emergency Response Team1,655

Hazard Mitigation..... 84

Others.....1,519

Emergency Preparedness Training 22,378

Department Operation Center (DOC) Training273

Emergency Operation Center (EOC) Training 191

First Responder Training 15,139

Inter-Departmental Training6,467

OES/FEMA Sponsored Training (CSTI, EMI, etc.)308

Emergency Preparedness Exercises5,657

Departmental Exercises4,220

January, 2003 City Emergency Preparedness Exercise..... 140

May, 2003 All Hazards Management Course 31

August, 2003 Operation Dark Cloud403

September, 2003 Alternate EOC Exercise..... 91

Other Exercises772

Emergency Preparedness Events.....3,199

April, 2003 Emergency Preparedness Fair1049

September, 2003 Mayor's Homeland Security Summit 52

October, 2003 Emergency Preparedness Workshop..... 72

Other2,026

Total133,629

CITY OF LOS ANGELES
INTER-DEPARTMENTAL CORRESPONDENCE

Date: March 15, 2004

To: William J. Bratton, Chair
Emergency Operations Board

Emergency Operations Board Members

From: Anna Burton, Executive Assistant
Emergency Operations Board

Subject: **AFTER ACTION REPORT FOR THE SIMI VALLEY WILDLAND FIRE
ACTIVATION ON OCTOBER 26, 2003**

Recommendation

That the Emergency Operations Board, as recommended by the Emergency Management Committee, approve and forward to the Mayor for transmittal to the City Council, the After Action Report for the Simi Valley Wildland Fire Activation on October 26, 2003.

Executive Summary

On October 26, 2003, the Los Angeles Fire Department (LAFD), in coordination with the Office of the Mayor and the Emergency Preparedness Department (EPD), activated the City's Emergency Operations Center (EOC) to assess the potential impact of the Simi Valley Wildland Fire in Ventura County.

The EOC was activated at a Level One plus at 8:00 a.m. The activation level was reduced to a Level One on Wednesday, October 29 and deactivated on Friday, October 31 at 1800 hours. Fortunately, there were no homes or structures damaged in the City.

Nine departments responded to the EOC and coordinated departmental emergency response. Primary efforts included developing evacuation plans, managing mutual aid information and tracking the potential impact to City property. Although the majority of the fire damage was outside the City, on October 28, wind conditions changed for a limited time threatening the northwest border of the Devonshire and west border of the West Valley. The use of geographic information system data, created by an LAFD helicopter mapping system, was evaluated during the activation. This process of moving the data from the field to the EOC was validated but is still being refined.

The Fire Department, as EOC Director, collected departmental summaries of activities and recommendations for improvement. Activation related recommendations were discussed by the Emergency Management Committee (EMC) at its March 3 meeting. A reoccurring request was for EOC automated messaging system training. To meet this request, the EMC encouraged all departments to attend the monthly systems training offered by EPD.

If approved, this report will be forwarded to the Mayor for transmittal to the City Council as an information item.

Attachment

CITY OF LOS ANGELES
INTER-DEPARTMENTAL CORRESPONDENCE

Date: March 15, 2004

To: William J. Bratton, Chair
Emergency Operations Board

Emergency Operations Board Members

From: Anna Burton, Executive Assistant
Emergency Operations Board

Subject: **EMERGENCY OPERATIONS MASTER PLAN AND PROCEDURES CRITICAL
INFRASTRUCTURE INTERRUPTION ANNEX**

Recommendation

That the Emergency Operations Board, as recommended by the Emergency Management Committee, approve and forward to the Mayor for transmittal to the City Council, the Emergency Operations Master Plan and Procedures Critical Infrastructure Interruption Annex.

Executive Summary

Following the rolling power outages that were occurring in California during the summer of 2001 and the major power outage in four states on the East coast in the summer of 2003, the Emergency Operations Organization (EOO) recognized the need to develop a Emergency Operations Master Plan and Procedures Critical Infrastructure Interruption Annex. The Emergency Management Committee (EMC) Planning Subcommittee and twenty-one departments participated in the development of the Annex by identifying pre-event, response, and post-event actions relating to eight major types of critical infrastructure interruptions that could occur in the City. The eight infrastructures identified are the water supply systems, electrical power systems, natural gas/fuel distribution system, information and communications, government services, transportation, emergency services, and banking and finance. A prolonged interruption of any of these critical services can pose a significant threat to the health, safety and property of the people of Los Angeles.

The Critical Infrastructure Interruption Annex will provide direction and guidance to those City departments that have EOO responsibilities and all other City departments, bureaus, offices, and agencies when preparing for and responding to these types of infrastructure interruptions. The Annex was completed in January 2004 and was approved by the Emergency Management Committee at its January 7 meeting.

If approved, the Critical Infrastructure Interruption Annex will be forwarded to the Mayor for approval and transmittal to the City Council.

Attachment

Electronic file: Critical Infrastructure Interruption Annex