

AGENDA
City of Los Angeles
EMERGENCY OPERATIONS BOARD

REGULAR MEETING

Tuesday, January 21, 2020
3:00 P.M.
Media Center Conference Room
Emergency Operations Center
500 E. Temple Street, Los Angeles, CA 90012

Members of the public are invited to address the Emergency Operations Board on any item on the agenda prior to action by the Board on that specific item. Members of the public may also address the Board on any matter within the subject matter jurisdiction of the Board. The Board will entertain such comments during the Public Comment Period. Public comment will be limited to two (2) minutes per individual for each item addressed, unless there are more than ten (10) comment cards for each item, in which case the public comment will be limited to one (1) minute per individual. The aforementioned limitation may be waived by the Chair of the Board.

(NOTE: Pursuant to Government Code Section 54954.3(b) the legislative body of a local agency may adopt reasonable regulations, including, but not limited to, regulations limiting the total amount of time allocated for public testimony on particular issues and for each individual speaker.)

Members of the public who wish to address the Board are urged to complete a Speaker Card and submit it to the Executive Assistant prior to commencement of the public meeting. The cards are available at the sign in table at the meeting or the Emergency Management Department public counter, Room 1533, City Hall. However, should a member of the public feel the need to address a matter while the meeting is in progress, a card may be obtained from the Executive Assistant to the Board, who will submit the completed card to the Chair of the Board prior to final consideration of the matter.

It is requested that individuals who require the services of a translator contact the Board Secretary no later than the day preceding the meeting. Whenever possible, a translator will be provided.

Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend.

NOTE: The meeting is tape-recorded and the tape is kept for 30 days.

I. Declaration of Quorum; Introductions; Approval of November 19, 2019 Minutes

II. Action Items

A. 2019-2020 City of Los Angeles Emergency Operations Plan Revisions – Larry Meyerhofer

Recommendation

That the Emergency Operations Board, as recommended by the Emergency Management Committee at its December 4, 2019 and January 8, 2020 meetings, approve and forward to the Mayor and the City Council as information items the following revised annexes and appendix:

Dam/Reservoir Failure Appendix

Evacuation Annex

Brush Fire Annex

B. Saddleridge and Getty Fires Emergency Operations Center Activation After Action Report – Chris Ipsen/Gary Singer

Recommendation

That the Emergency Operations Board, as recommended by the Emergency Management committee at its January 8, 2020 meeting, approve the attached October 2019 Saddleridge and Getty Fires Emergency Operations Center (EOC) Activation After Action Report/Improvement Plan (AAR/IP) and forward to the Mayor and the City Council as an information item.

C. Sepulveda Fire Incident Emergency Operations Center Activation After Action Report – Gary Singer

Recommendation

That the Emergency Operations Board (EOB) as recommended by the Emergency Management Committee at its January 8, 2020 meeting, approve the attached Sepulveda Fire Emergency Operations Center (EOC) Activation After Action Report/Improvement Plan (AAR/IP) and forward to the Mayor and the City Council as an information item.

D. Palisades Fire Emergency Operations Center Activation After Action Report – Carol Parks

Recommendation

That the Emergency Operations Board (EOB) as recommended by the Emergency Management Committee at its January 8, 2020 meeting, approve the attached October 2019 Palisades Fire Emergency Operations Center (EOC) Activation After Action Report/Improvement Plan (AAR/IP) and forward to the Mayor and the City Council as an information item.

- III. Information Items
 - A. Northridge Earthquake Anniversary – Jessica Kellogg
 - B. Hollywood Hills Evacuation Exercise – Carol Parks
 - C. Other Announcement – Board Members
- IV. Presentations (as requested)
- V. Public Comment Period
- VI. Adjournment

Upon request, sign language interpretation, real-time translation services, agenda materials in alternative formats, and other accommodations are available to the public for City-sponsored meetings and events. All requests for reasonable accommodations must be made at least three working days (72-hours) in advance of the scheduled meeting date. For additional information, contact the Emergency Management Department at (213) 485-2121.

CITY OF LOS ANGELES
INTER-DEPARTMENTAL CORRESPONDENCE



Date: January 15, 2020

To: Michel Moore, Chair
Emergency Operations Board
Emergency Operations Board Members

From: Rob Freeman, Executive Assistant
Emergency Management Department

A handwritten signature in blue ink, appearing to read "Rob Freeman".

Subject: **2019-2020 CITY OF LOS ANGELES EMERGENCY OPERATIONS PLAN REVISIONS**

Recommendation

That the Emergency Operations Board, as recommended by the Emergency Management Committee at its December 4, 2019 and January 8, 2020 meetings, approve and forward to the Mayor and the City Council as an information item, the following appendix and annexes:

- Dam/Reservoir Failure Appendix
- Evacuation Annex
- Brush Fire Annex

Summary

Federal guidelines require that the City of Los Angeles update its Emergency Operations Plan, Annexes, and Appendices every two years. The Emergency Management Department (EMD), identified as the lead City agency for emergency preparedness by the Administrative Code, oversees this process and has created a schedule to comply.

During the review and update process, pertinent departments were asked to update their sections of the plans. The Planning Subcommittee, represented by various City agencies, has also been given an opportunity to review and discuss these plans in an open forum. EMD requests that the EOB approve this plan and forward it to the Mayor and the Council.

EXECUTIVE SUMMARY

DAM/RESERVOIR FAILURE APPENDIX

The Dam/Reservoir Failure Appendix describes the City of Los Angeles' general concept of operations for responding to a failure or potential failure of a dam or reservoir, in the city, or possibly impacting the city. It is developed in cooperation and with input from the City departments with primary response or support responsibilities, as well as input from appropriate non-City agencies with identified activities related to dam/reservoir failure emergencies. The Los Angeles Department of Water and Power (LADWP) owns and operates Dams and Reservoirs in the City of Los Angeles and will play a critical role in the stabilization and restoration of an incident affecting its infrastructure. LADWP has created Emergency Action Plans for all of its Dams and Reservoirs which address procedures for emergency response.

Dam/Reservoir failures can be catastrophic to human life and existing infrastructure and can be the result of one of the following:

- Overtopping of the primary dam structure accounts for 34 percent of all dam/reservoir failures. These can occur due to inadequate spillway design, settlement of the dam crest, blockage of spillways, and other factors.
- Foundation defects due to differential settlement, slides, slope instability and uplift pressures accounts for 30 percent of all dam/reservoir failures.
- Failure due to piping and seepage accounts for 20 percent of dam/reservoir failures. These are caused by internal erosion along hydraulic structures such as spillways, erosion due to animal burrows, and cracks in the dam/reservoir structure.
- Failure due to problems with conduits and valves accounts for 10 percent of dam/reservoir failures. These are typically caused by the piping of embankment material into conduits through joints or cracks.

Response

Initial safety assessments will take place during a significant unusual or emergency event. For dams/reservoirs within the City, the LADWP is responsible for classifying the event into one of four emergency levels:

- High Flow Operation
- Non-Failure Emergency
- Potential Failure
- Imminent Failure

Evacuation

During a potential or imminent failure, the Los Angeles Police Department (LAPD) will be the lead agency in the evacuation of the inundation zone. LAPD will also be responsible for maintaining law and order and establishing perimeters around hazards.

Search and Rescue

In the event of a dam/reservoir failure, search and rescue operations will be critical in the preservation of life. The Los Angeles Fire Department (LAFD) will be the lead agency in search and rescue operations with numerous other departments and agencies playing supporting roles.

Infrastructure Response

LADWP will isolate and discontinue all water and power systems that create life-threatening emergencies and deploy crews to repair damaged infrastructure.

Summary

The Dam/Reservoir Failure Appendix is a critical hazard-specific response document. LADWP is currently developing Emergency Action Plans for each of its dams and a reference to these will be included in the next update of this appendix.

Plan/Annex/Appendix	Page # & Action Taken/Comments
Dam/Reservoir Failure Appendix	<ul style="list-style-type: none">- Cover Page: Updated the document date- Page 5: Updated Background- Page 12: Updated Terminology- Page 14: Updated Initial Safety Assessment- Pages 24-26: Updated EMD's role- Pages 43-47: DWP substantially updated its role- Page 49: DWP substantially updated the role of the state Department of Resources and CalOES- Page 46: County of Los Angeles updated its role- Page 50: Replaced Harbor Department with LADWP- Attachment B: DWP updated the table*- Various pages: various typographical errors, grammatical errors, and awkward phraseology

EXECUTIVE SUMMARY EVACUATION ANNEX

This Annex can be used in conjunction with other annexes and plans designed for the protection of the population. Organizations, operational concepts, responsibilities, and procedures described in this annex are applicable to all locations and to all agencies, organizations, and personnel with evacuation support function responsibilities within the City of Los Angeles.

The Annex has been developed to meet the following objectives:

- Provide a concept of operations to support evacuation procedures, including but not limited to transportation resources.
- Describe the evacuation operation roles and responsibilities between Local, State and Federal responding agencies and organizations.
- Provide a coordinated evacuation network that follows the Standardized Emergency Management System (SEMS), the National Incident Management System (NIMS), and relevant City, County, State, and Federal laws.

Most local evacuations will be coordinated and administered by local government officials. During any local government-administered evacuation not requiring activation of the State Operations Center (SOC), State assistance may be provided by various agencies under normal statutory authority through coordination by the California Office of Emergency Services (Cal OES). This coordination is managed under SEMS from the local jurisdiction through the operational area up to the state.

This Annex is coordinated with the Los Angeles Operational Area (OA) Emergency Response Plan and will be incorporated in OA and County unincorporated area emergency response planning.

California law authorizes officers to close an area and restrict access to any area where a menace to public health or safety exists. However, there is no California precedent (court opinion) that gives law enforcement such restrictive authority over private property, nor any law that requires an individual to evacuate their own residence. There is no precedent that one must leave their own property in time of fire, flood, other calamity, or disaster. Further, there is no law that gives law enforcement any right to enter private property for the purpose of a mandatory evacuation against the property owner's will.

Resource Management

Tactical evacuation operations are controlled at the field level. If the field exhausts all available resources, the Incident Command Post (ICP)/Unified Command (UC) shall:

- For law enforcement resources, use existing protocols to obtain law enforcement mutual aid through LAPD Department Operations Center (DOC).
- For firefighting resources, use existing protocols to obtain firefighting mutual aid through LAFD DOC.
- For resources that do not fall within the above categories, contact the Emergency Management Department (EMD) Duty Officer (213-200-6414). EMD will contact the

appropriate departments, the Los Angeles County Duty Officer, or EOC for outside agency assistance.

In larger events, the City EOC may be activated. The EOC will coordinate the acquisition of additional resources from other departments, other partner agencies, or the OA.

Public Warning

Multiple forms of messaging, including utilization of the citywide mass notification systems, will be used to notify the public of an existing evacuation in accordance with the Early Warning and Notification Annex and Citywide Guidance Documents.

- For immediate spontaneous emergency evacuations, first responders will conduct “door-to-door” notifications, will conduct public announcements from public safety vehicles, and will initiate an electronic mass notification per standing SOPs.

Public warning safety messages will provide:

- Shelter-in-place messages; instructing the public to remain inside their location.
- Evacuation warning; providing impacted areas to prepare the public to move out of the area.
- Evacuation order; issue a mandatory and immediate evacuation of the public out of the impacted area.

Access Control

Once an area is evacuated it becomes a public safety vulnerability with risk to those who may attempt to re-enter the area before it is deemed safe to return. The evacuated area also becomes vulnerable to potential property related crimes by persons without authorized access.

In the event an area is evacuated, when deemed safe to do so for officers, LAPD shall provide organized patrols inside the perimeter of the evacuation zone to enforce the evacuation and ensure evacuated persons do not re-enter before the evacuation is terminated. Organized patrols will be responsible for the deterrence of potential criminal activity in the area. In the event safety concerns do not allow for organized patrols within the evacuated area, then LAPD should establish hard containment security perimeters immediately outside of the evacuation zone perimeter to prevent entry into the area.

Transportation Requirements

The City will utilize local, operational, regional, statewide, and federal resources as needed. The City currently has and utilizes existing MOAs and MOUs with outside agencies. When an MOA or MOU is activated, the EMD Duty Officer shall be notified. The Los Angeles County of Emergency Management will be notified for any requests outside of City resources. Resource requests will be submitted to procure, coordinate, and provide adequate means of transportation for individuals who do not own or have access to automobiles, have unique needs that limit their transportation options, and/or have other specific needs.

Primary evacuation routes consist of the major interstates, highways, and primary arterials within the City and Los Angeles County. The City will work with the Operational Area, Los Angeles County Sheriff, Law Enforcement agencies from surrounding jurisdictions, California

Department of Transportation (Caltrans), California Highway Patrol (CHP), City and/or County Public Works, and other applicable agencies or departments to identify evacuation pick up points and transportation routes.

Summary

This Evacuation Annex may be activated when the Mayor proclaims a local emergency or if the EMD Duty Officer, after consulting with the EMD General Manager or Assistant General Manager, determines the situation warrants a Level I, II, or III EOC activation and the implementation of the Annex's policies and procedures.

Plan/Annex/Appendix	Page # & Action Taken/Comments
Evacuation Annex	<ul style="list-style-type: none">- Cover Page: Updated the document date- Page 3: Updated Record of Changes- Page 11-12 : Updated Terminology- Pages 19: Updated EMD's role

EXECUTIVE SUMMARY BRUSHFIRE ANNEX

This Annex is applicable to all locations and to all agencies, organizations, and personnel with communications responsibilities. Organizations, operational concepts, responsibilities, and procedures, regarding brush fire capabilities are defined within this Annex.

The Annex has been developed to meet the following objectives:

- Provide a concept of operations and identify roles and responsibilities for each appropriate department within the City of Los Angeles.
- Define procedures necessary for the rapid notification of City departments and the public in the event of a brush fire related emergency. Identify actions that can realistically be accomplished within a few hours to a few days to mitigate any adverse impact.
- Ensure consistency with Federal, State of California, the Los Angeles County Operational Area, and other local governments' emergency response plans and operations.

Fire Suppression, Control, and Containment

LAFD is the primary agency tasked with fire suppression, control, and containment. The tactical response by LAFD will follow Book 99 (Brush Fire Operations Manual). In addition, LAFD updates the Brush Fire Operational Plan annually with a Department Bulletin titled Brush Fire Operations. The Department Bulletin establishes the evacuation standards. In the initial phases of a brush fire event, LAFD will conduct a size-up and determine the resources necessary. Due to the nature of brush fires likely expanding beyond one jurisdiction, mutual aid may be necessary from Los Angeles County Fire Department and other municipal fire departments. An Incident Command Post (ICP) will be established. The Information Technology Agency (ITA) will provide communications equipment support. Firefighting operations will prioritize life safety followed by incident stabilization and preservation of property.

Perimeter Control

The immediate area surrounding a brush fire event is extremely dangerous. Once an area is evacuated it is susceptible to looting. For these reasons, a perimeter must be established and controlled around the fire. LAFD will determine where the perimeter shall be established. LAPD will supply law enforcement officers to secure the perimeter. LADOT may provide Traffic Officers to redirect vehicles around the perimeter. The perimeter shall be maintained until the area is deemed safe and able to be repopulated.

If the event warrants, EMD will be the primary agency responsible for activating the Emergency Operations Center (EOC). The Incident Command Post (ICP) will share information with the Department Operations Centers (DOCs) and the EOC if activated. The EOC will manage the coordinated support efforts among all agencies involved.

Representatives will be requested from the agencies that are deemed necessary by the EOC

Directors. The Information Technology Agency (ITA) will be responsible for assessing communication infrastructure potentially affected by a brush fire event and be the primary agency responsible for providing technical support. Los Angeles County Department of Public Health (LACDPH) is the primary agency responsible for gathering information regarding environmental factors and disseminating the information to the public.

Summary

This Brush Fire Annex may be activated when the Mayor proclaims a local emergency, or if there is an automatic activation. An automatic activation follows a disaster or event that the City has identified, in advance, as one that requires an immediate response. Disasters requiring automatic activation are those events that pose an immediate threat to public safety.

Some portions of this Annex, such as the initial response, go into effect immediately following a brush fire event. The remainder of this Annex is only activated when the incident grows in scope to a point where activation of the Emergency Operations Center (EOC) is warranted. Activation of the EOC is not necessarily automatic or necessary with all brushfire incidents.

In advance of or simultaneous with the City plan activation, City departments and agencies including the Police Department, Fire Department, Department of Transportation, Department of Recreation and Parks and the Port of Los Angeles will also activate their departmental emergency plans.

Plan/Annex/Appendix	Page # & Action Taken/Comments
Brushfire Annex	<ul style="list-style-type: none"> - Cover Page: Updated the document date - Page 3: Updated Record of Changes - Page 9: Updated Bullet Formatting - Pages 14: Updated Animals Services Information and language. - Page 15: Updated Animal Services Information and language. - Page 16: Updated Animal Services process. - Page 17: Updated information regarding RAP Safe Refuge Centers. - Page 20: Updated LAFD information and language, including examples of refuge for people experiencing homelessness and illegal operations in brushes. - Page 21: Updated information regarding Helicopter Operations. - Page 23: Updated Department Command and Control information. - Page 31: Updated LADOT’s Fact Gathering section. - Page 32: Included SALUS tool information.



CITY OF LOS ANGELES
INTER-DEPARTMENTAL CORRESPONDENCE



Date: January 15, 2020

To: Michel Moore, Emergency Operations Board Chair
Emergency Operations Board Members

From: Rob Freeman, Executive Assistant
Emergency Management Department

Subject: **2019 SADDLERIDGE AND GETTY FIRES EMERGENCY OPERATIONS CENTER (EOC) ACTIVATION AFTER ACTION REPORT/IMPROVEMENT PLAN**

RECOMMENDATION

That the Emergency Operations Board (EOB) as recommended by the Emergency Management Committee at its January 8, 2020 meeting, approve the attached October 2019 Saddleridge and Getty Fires Emergency Operations Center (EOC) Activation After Action Report/Improvement Plan (AAR/IP) and forward to the Mayor and the City Council as an information item.

SUMMARY

The Saddleridge Fire broke out on October 10, 2019. The EOC activated to Level 2 on October 10, 2019 in support of field response operations to the fire. The EOC maintained overall operational coordination of situation reporting, mass care services to impacted residents, traffic management, resource support to field command, and information management to the public, through four Operational Periods. The EOC deactivated on October 12, 2019.

On October 28, 2019, eighteen days after the Saddleridge Fire, the Getty Fire broke out. On the same day the EOC activated to a Level 2 to support field response operations. The EOC maintained overall operational coordination of situation reporting, mass care services to impacted residents, traffic management, resource support to field command, and information management to the public, through seven Operational Periods. The EOC deactivated on October 31, 2019.

The attached AAR/IP identifies the participating agencies, details the activation timeline, describes the strengths to sustain, and proposes the recommendations that will improve EOC capabilities in future activations.

Attachment



CITY OF LOS ANGELES
INTER-DEPARTMENTAL CORRESPONDENCE



Date: January 15, 2020

To: Michel Moore, Emergency Operations Board Chair
Emergency Operations Board Members

From: Rob Freeman, Executive Assistant
Emergency Management Department

Subject: **SEPULVEDA FIRE EMERGENCY OPERATIONS CENTER (EOC)
ACTIVATION AFTER ACTION REPORT/IMPROVEMENT PLAN**

RECOMMENDATION

That the Emergency Operations Board (EOB) as recommended by the Emergency Management Committee at its January 8, 2020 meeting, approve the attached Sepulveda Fire Emergency Operations Center (EOC) Activation After Action Report/Improvement Plan (AAR/IP) and forward to the Mayor and the City Council as an information item.

SUMMARY

The EOC was activated on October 24, 2019 in support of the Sepulveda Fire.

The attached AAR provides a summary of the activation, identifies involved departments and agencies, and details the recommendations for future activations of the EOC.

Attachment

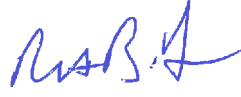


CITY OF LOS ANGELES
INTER-DEPARTMENTAL CORRESPONDENCE



Date: January 15, 2020

To: Michel Moore, Emergency Operations Board Chair
Emergency Operations Board Members

From: Rob Freeman, Executive Assistant 
Emergency Management Department

Subject: **October 2019 Palisades Fire Emergency Operations Center (EOC)
Activation After Action Report/ Improvement Plan**

RECOMMENDATION

That the Emergency Operations Board (EOB) as recommended by the Emergency Management Committee at its January 8, 2020 meeting, approve the attached October 2019 Palisades Fire Emergency Operations Center (EOC) Activation After Action Report/Improvement Plan (AAR/IP) and forward to the Mayor and the City Council as an information item.

SUMMARY

On Monday, October 21, 2019 at approximately 1039 hours, the Emergency Management Department was notified that a terrain-driven (no wind) one-acre fire had broken out near 500 Palisades Drive, Palisades, California. The Palisades Fire, as it became known, threatened approximately 200 homes and eventually forced a mandatory evacuation order.

The EOC activated at Level 3 on October 21, 2019 in support of field response operations to the fire. The EOC maintained overall operational coordination, evacuation site services to impacted residents and firefighters, traffic management, resource support to field command, and information management to the public, for one Operational Period. The EOC deactivated at 2300 hours on the same day.

The attached AAR/IP identifies the participating agencies, details the activation timeline, describes the strengths to sustain, and proposes the recommendations that will improve EOC capabilities in future activations.

Attachment