

AGENDA
EMERGENCY OPERATIONS BOARD
Monday, September 30, 2002, 1:30 p.m.
Airtel Hotel Conference Center
7277 Valjean Avenue, Van Nuys

I. Declaration of Quorum; Introductions; Approval of Minutes

II. Action Items

A. BIOTERRORISM PREPAREDNESS

Recommendation

That the Emergency Operations Board, as recommended by the Emergency Operations Organization Coordinator, approve and forward to the Mayor for transmittal to the City Council, the Bioterrorism Preparedness Report.

B. TERRORISM WORKING GROUP SUBCOMMITTEES

Recommendation

That the Emergency Operations Board, as recommended by the Los Angeles County Terrorism Working Group Executive Committee, designate the Police, Fire and Emergency Preparedness Departments to join the County as co-chairs of six (6) Terrorism Working Group Subcommittees.

III. Information Items

- A. FY 2003-04 EOF Proposed Budget - Anna Burton
- B. 2002 Emergency Management Workshop - Rob Freeman
- C. Status of New Emergency Operations Center (Proposition Q) - Rob Freeman
- D. Update on County-Wide Bioterrorism Planning - Sharon Grigsby
- E. Overview of City's role in Glendale Fire - Dean Cathey
- F. Other Announcements - Board Members

IV. Public Comment Period

Members of the public may also address the Board on any matter which is within the subject matter jurisdiction of the Board.

V. Adjourn

Following its regular meeting the Emergency Operations Board will participate in an emergency response and recovery exercise, and will simulate an emergency meeting of the Board.

EOB MEETING INFORMATION IS AVAILABLE ON THE EMERGENCY PREPAREDNESS DEPARTMENT WEBSITE. Go to <http://www.lacity.org/epd/epdEOB1.htm>.

If you would like to be added to the EOB email distribution list, please send an email to claw@mailbox.lacity.org. If you do not have an email address and would like to be added to the fax distribution list, please call Cecilia Law at (213) 978-0542.

CITY OF LOS ANGELES
INTER-DEPARTMENTAL CORRESPONDENCE

Date: September 16, 2002 CF: No. 02-1303

To: Martin H. Pomeroy, Chair, Emergency Operations Board
Emergency Operations Board Members

From: Bob Canfield, Executive Assistant, Emergency Operations Board

Subject: **BIOTERRORISM PREPAREDNESS REPORT**

Recommendation

That the Emergency Operations Board, as recommended by the Emergency Operations Organization Coordinator, approve and forward to the Mayor for transmittal to the City Council, the Bioterrorism Preparedness Report.

Executive Summary

As requested by members of the City Council, and on behalf of the Emergency Operations Board (EOB), the Emergency Operations Organization Coordinator (Emergency Preparedness Department [EPD]), held a series of meetings with representatives from the Fire, Police, Recreation and Parks, and other Departments, the Mayor's Office, the Chief Legislative Analyst, the City Administrative Officer and the Los Angeles County Department of Health Services (DHS) to develop information for the attached Bioterrorism Preparedness Report. Also attached, please see the City Council Motion.

The City Council requested information on the availability of grant funding for bioterrorism preparedness, access to pharmaceuticals for locally affected populations and local readiness for a bioterrorism emergency. DHS was awarded a \$24.6 million grant by the Centers for Disease Control and Prevention (CDC) to implement a Public Health Bioterrorism Preparedness and Response Program. This planning program will address bioterrorism-related public health threats through the development of an Operational Area (county-wide) preparedness and response plan. This planning process is being overseen by a Bioterrorism Preparedness Advisory Committee. The City of Los Angeles is represented on this Advisory Committee and will be participating in the joint planning process. DHS also received a \$3.6 million grant to increase emergency room decontamination capability at 81 hospitals and purchase personal protective equipment for paramedic ambulances, including those operated by the City of Los Angeles. None of the above grant funds are available for direct use by the City of Los Angeles. The Advisory Committee will oversee the expenditure of any future grant monies.

The National Pharmaceutical Stockpile (NPS) is overseen by the CDC. In an emergency, the Governor must request use of the NPS. The CDC will only release pharmaceuticals to the state. DHS, as the City's local public health agency, would work with the state to obtain these supplies. When pharmaceuticals are delivered to Southern California, they first go to a secure "repackaging site" where they are prepared for delivery to "distribution sites." Distribution sites are neighborhood locations (e.g., recreation facilities, etc.) where the public will receive the pharmaceutical from a medical professional.

EPD is assisting DHS in the identification of potential repackaging and distribution sites. EPD will continue to work with appropriate City, county and state departments in the development of an Operational Area Bioterrorism Plan, expected to be completed in the first half of 2003, and will, as appropriate, report to the Mayor and City Council through the Emergency Operational Board.

Supporting Documents

EOB Bioterrorism Preparedness Report, dated September 16, 2002.

Attachments

CITY OF LOS ANGELES
INTER-DEPARTMENTAL CORRESPONDENCE

Date: September 16, 2002

CF: No. 02-1303

To: James K. Hahn, Mayor

Members of the City Council

From: Ellis M. Stanley, Sr., General Manager
Emergency Preparedness Department

Subject: **BIOTERRORISM PREPAREDNESS REPORT**

Recommendations

1. That with the concurrence of the Mayor, the Emergency Operations Board Bioterrorism Preparedness Report be forwarded to the City Council.
2. That the City Council Note and File the Emergency Operations Board Bioterrorism Preparedness Report.

Summary

In June 2002, members of the City Council requested the Emergency Operations Board (EOB) and relevant departments obtain information relative to grant funding for bioterrorism preparedness and report to the Council with a summary of the efforts and recommendations to enhance local bioterrorism response capability. Additionally, the report was to include information regarding the City's ability to meet mass vaccination needs should it become necessary.

On behalf of the Emergency Operations Board (EOB), the Emergency Operations Organization Coordinator (Emergency Preparedness Department [EPD]), held a series of meetings with representatives from the Fire, Police, Recreation and Parks, and other Departments, the Mayor's Office, the Chief Legislative Analyst, the City Administrative Officer and the Los Angeles County Department of Health Services (DHS) to develop information for the attached Bioterrorism Preparedness Report.

Bioterrorism Preparedness Grants

In 2002, the Los Angeles County Department of Health Services (DHS) was awarded a \$24.6 million grant by the Centers for Disease Control and Prevention (CDC) to implement a Public Health Bioterrorism Preparedness and Response Program. The purpose of this program is to prepare for emergencies caused by bioterrorism, infectious disease outbreaks and other public health threats through the development and exercise of a comprehensive public health emergency preparedness and response plan.

Summary continued on next page.

This plan will include preparedness planning and readiness, surveillance and epidemiology, laboratory capacity, health alert networks and communication, risk communication and health information dissemination, and education and training. Pasadena and Long Beach also received a portion of this grant because they operate separate health departments.

It is unlikely that this grant will provide any direct monetary assistance to the City of Los Angeles. However, to oversee the planning process, DHS has established a Bioterrorism Preparedness Advisory Committee for Public Health Preparedness and Response (Advisory Committee). Membership of this Advisory Committee includes representatives from the City's Police, Fire, and Emergency Preparedness Departments.

In 2002, DHS also received a \$3.6 million grant from the Health Resources and Services Administration (HRSA). This grant was used to increase emergency room decontamination capability at 81 hospitals and to purchase personal protective equipment for all paramedic ambulances in the County, including those owned and operated by the City of Los Angeles. None of the above grant funds are available for direct use by the City of Los Angeles.

In 2003, DHS anticipates that it will receive additional CDC grant funding. The aforementioned Advisory Committee will oversee the use of these funds. Consequently, if deemed appropriate by the Advisory Committee, City projects may be eligible for future funding support.

Pharmaceutical Stockpile

The CDC oversees the National Pharmaceutical Stockpile (NPS). In an emergency, the state would coordinate the release of the NPS through a request by the Governor. In California, the CDC will only release pharmaceuticals from the NPS to the State Department of Health Services. If a need occurs in the Los Angeles area, DHS, as the local public health agency for the City of Los Angeles, would work with the state to obtain these supplies.

When the state delivers the pharmaceuticals to Southern California, they first go to a secure "repackaging site" designated by DHS. Repackaging sites may be located within the City of Los Angeles, or nearby, based on the event and transportation requirements. At the repackaging site, bulk pharmaceuticals are repackaged by DHS for delivery to "distribution sites."

Distribution sites are neighborhood locations (e.g., recreation facilities, etc.) where the public will receive the pharmaceutical. The actual dispensing of the product will be done by DHS personnel. However, if the distribution site is in the City of Los Angeles, City staff will be made available to assist DHS as appropriate.

Selection of repackaging and distribution sites is a DHS prerogative. Additionally, although the City may support DHS efforts with facilities and/or staff, DHS will manage site activities and DHS staff will dispense any pharmaceutical to the public.

Summary continued on next page.

The Emergency Preparedness Department (EPD) is assisting DHS in the identification of potential repackaging and distribution sites within the City of Los Angeles. EPD will continue to work with appropriate City, county and state departments in the development of an Operational Area Bioterrorism Plan and, as appropriate, report to the Mayor and City Council through the Emergency Operational Board.

Fiscal Impact Statement

Approval of this report's recommendations will have no fiscal impact on the General Fund.

Attachments

County of Los Angeles Department of Health Services - Bioterrorism Preparedness Program Summary

City Council Motion, CF: No. 02-1303

CITY OF LOS ANGELES
INTER-DEPARTMENTAL CORRESPONDENCE

Date: September 20, 2002

To: Martin H. Pomeroy, Chair
Emergency Operations Board

Emergency Operations Board Members

From: Bob Canfield, Executive Assistant, Emergency Operations Board

Subject: **TERRORISM WORKING GROUP SUBCOMMITTEES**

Recommendation

That the Emergency Operations Board, as recommended by the Los Angeles County Terrorism Working Group Executive Committee, designate the Police, Fire and Emergency Preparedness Departments to join the County as co-chairs of six (6) Terrorism Working Group Subcommittees.

Executive Summary

The City of Los Angeles serves on the Los Angeles County Terrorism Working Group to develop and maintain plans for operational area terrorism preparedness and response. The City's Police, Fire and Emergency Preparedness Departments serve as members of the Terrorism Working Group Executive Committee, which is chaired by the Los Angeles County Sheriff's Office. The Executive Committee has recommended creation of six subcommittees as follows: Human Services Planning; Training and Equipment; Policy, Intergovernmental Relations and Grants; Planning Operations and Exercise; Public Information Planning; and Critical Infrastructure Protection Planning.

The Executive Committee recommendation identifies specific City departments as subcommittee co-chairs or members (see attached table). Pending approval, the chair of the Board shall ask the general managers of involved departments to designate appropriate representatives. The County will determine their specific subcommittee representation. Questions or comments regarding this recommendation can be forwarded to Larry Meyerhofer at (213) 978-2243 or lmeyerhofer@mailbox.lacity.org.

Attachment

Terrorism Working Group - Subcommittee Membership

Subcommittee	Department	Role
Human Services Planning	Emergency Preparedness Fire LA Unified School District Mayor's Office Personnel Recreation and Parks	Co-chair Members
Training and Equipment	Police Emergency Preparedness Fire General Services	Co-chair Members
Policy, Intergovernmental Relations and Grants	Emergency Preparedness CAO's Office CLA's Office City Attorney's Office Fire General Services Mayor's Office Police	Co-chair Members
Planning Operations and Exercise	Emergency Preparedness Fire Police	Co-chair
Public Information Planning	Fire Emergency Preparedness Mayor's Office Police	Co-chair Members
Critical Infrastructure Protection Planning	Emergency Preparedness Airports Building and Safety Controller's Office Fire General Services Harbor Information Technology Police Public Works Transportation Water and Power	Co-chair Members