

**Minutes**  
**EMERGENCY OPERATIONS BOARD**  
**Thursday, September 14, 2023, 2:00 p.m.**  
**Special Meeting**

**Board Members Present**

Matt Szabo  
Carol Parks  
Kristin Crowley  
Tony Royster  
Gene Seroka  
Michel Moore  
Aura Garci  
Jimmy Kim

**Department**

City Administrative Officer  
Emergency Management  
Fire  
General Services  
Harbor  
Police  
Public Works  
Recreation and Parks

**Board Members Absent**

Justin Erbacci  
Osama Younan  
Sharon Tso  
Ted Ross  
Dana Brown  
Connie Llanos  
Martin Adams

**Department**

Airports  
Building and Safety  
Chief Legislative Analyst  
Information Technology  
Personnel  
Transportation  
Water and Power

**Also Present**

Jonathan Bislig  
Jon Brown  
Cecilia Law  
Jennifer Lazo  
Thalia Polychronis  
Gary Singer  
Rico Gross  
Howard Bein  
Lynette Ursery  
Daniel Lee  
Aaron McCrancy  
Adriana Smith  
Nicholas Nguyen

**Department**

City Attorney  
Emergency Management  
Emergency Management  
Emergency Management  
Emergency Management  
Emergency Management  
Fire  
General Services  
Harbor  
Information Technology  
Personnel  
Recreation and Parks  
Salvation Army

**I. Declaration of Quorum**

Chief Moore called the Emergency Operations Board (EOB) meeting to order and declared a quorum at 2:00 p.m.

**II. Public Comment**

There was no public comment.

### III. Action Items

- A. The January 25, 2023 meeting minutes were approved.
- B. The Adverse Weather: January 2023 Storms Emergency Operations Center Activation After Action Report and Improvement Plan was approved.

### IV. Information Items

#### A. Mayor's Office of Public Safety

Brian Williams introduced as the Deputy Mayor for the Office of Public Safety. He emphasized his priorities on public safety and emergency preparedness such as the potential arrival of asylum seekers, earthquake, wildfire and cybersecurity.

#### B. Recent Cybersecurity Incidents

The recent Ransomware cyberattacks in Dallas and other big cities reflected the importance of preparing for cyberattacks. Daniel Lee stressed that being prepared helps to reduce the recovery time. The following actions are recommended: backup important systems, update patches, install latest antivirus software, test and exercise backup, staff training to raise awareness and prevent social engineering attacks, work with the Information Security Operations Center to protect critical assets. Cybersecurity requires discipline and on-going maintenance.

#### C. Emergency Planning Updates

##### 1. Local Hazard Mitigation Plan

Jon Brown reported that the revision of the Local Hazard Mitigation Plan (LHMP) has kicked off with a steering committee meeting on April 25. Over 30 agencies representing the city, the county, the state, the federal, academic, non-profit and neighborhood council partners attended the meeting. The LHMP revision will follow the new FEMA Local Mitigation Planning Policy Guide which has a focus on social vulnerability and climate change. The timeline for completion is the first quarter in 2024. The next steering committee meeting is scheduled on June 20.

##### 2. Department Emergency Plan/Continuity of Operations Plan

Jon Brown reported that the annual revision of the Department Emergency Plan/Continuity of Operations Plan is due on January 31 of each year. The completion rate for 2023 is 87% pending six (6) departments to submit their

plan revision. The Emergency Management Department (EMD) is working closely with the Mayor's Office to follow up with those departments.

#### D. Public Health Update

Thalia Polychronis reported that the federal COVID-19 public health emergency declaration ended on May 11, 2023. EMD continue to work closely with the Los Angeles County Department of Public Health to keep track of the situation. Currently the county remains at the CDC's low community level with 3.9% positive rate and 81% of the cases are XBB.1.5 Omicron subvariant. The COVID report is distributed twice a month.

Carol Parks applauded and thanked City departments for their support and response to the COVID-19 Emergency Operation Center activation which lasted for 1,065 days (3/3/2020 to 2/1/2023). Challenge coins were made to commemorate this historic event.

#### E. Long-Term Recovery Group Update

Gary Singer reported that the 27<sup>th</sup> Street Long-Term Recovery Group continues to meet bi-weekly with each of the recovery support function groups and release a report. A consultant was procured to provide housing assistance to the affected residents with a goal to move from interim housing to permanent housing.

#### F. Planned Events

##### 1. 2023 LA Fleet Week – May 24-29, 2023

Gary Singer reported that 2023 LA Fleet Week will be held at the Port of Los Angeles over the Memorial Day weekend. A drill on coordinating air assets in response to a catastrophic earthquake among various military partners and the City is scheduled on May 24 at the Port complex. The Senior Leaders Seminar will be held on May 25 at the Jonathan Club located in Downtown LA. Various speakers are invited and the spotlight is Defense Support of Civil Authorities (DSCA) – LA on the World Stage.

##### 2. US Open – June 15-16, 2023

Jennifer Lazo reported that an evacuation planning meeting was held on May 15 for the US Open event. The action items from the tabletop exercise are being discussed at the bi-weekly planning meeting. The next meeting is scheduled on May 23.

**V. Adjournment**

The EOB meeting was adjourned at 2:28 p.m.

Respectfully submitted:

Cecilia Law, Executive Administrative Assistant  
Emergency Management Department

Thalia Polychronis, Executive Assistant  
Emergency Operations Board