



## **SPECIAL MEETING Agenda**

### **City of Los Angeles EMERGENCY OPERATIONS BOARD**

*500 East Temple Street - 1st Floor Media Room  
Los Angeles, CA 90012*

*Thursday, September 14, 2023  
2:00 P.M.*

**Public Comment.** Members of the public are invited to address the Emergency Operations Board (“EOB” or “Board”) during the public comment period on any specific item of business on the meeting agenda and/or on matters within the subject matter jurisdiction of the Board (i.e., general public comment). Members of the public who wish to speak shall check-in with the Board Secretary. Only those speakers who have checked-in at the time the Board Chairman opens the public comment period will be permitted to speak. All public comment shall be taken in person and completed at or near the beginning of each meeting.

Members of the public who wish to speak on specific agenda items shall be allowed to speak for up to one minute per item, up to a total of two minutes for each meeting. Additionally, members of the public who wish to provide general public comment on matters within the subject matter jurisdiction of the Board shall be allowed to speak for up to a total of one minute for each meeting. A maximum cumulative total of up to three minutes for both agenda item and general public comment shall be afforded each speaker. Time cannot be ceded to another speaker and a person can only speak once during the meeting.

**Accommodations.** Requests for reasonable modification or accommodation from individuals with disabilities consistent with the Americans with Disabilities Act can be made by contacting the Emergency Management Department at (213) 484-4821. Please make your request at least 72 hours prior to the meeting you wish to attend.

**Notice to Paid Representatives.** If you are compensated to monitor, attend or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](https://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org).

*NOTE: The meeting is digitally recorded.*

**I. Roll Call and Declaration of Quorum**

**II. Public Comment**

**III. Action Items**

**A. Meeting Minutes from the May 22, 2023 EOB Meeting**

Recommendation(s) for Board Action:

APPROVE the Meeting Minutes from the May 22, 2023 EOB Meeting

**B. Revisions to EOB Meetings Relative to the Meeting Agenda, Public Comment & Schedule for Regular Meetings – Carol Parks**

Recommendations(s) for Board Action:

APPROVE the Revised EOB Meeting Format

**C. Report on the 2023 Emergency Operations Base Plan - Jon Brown**

Recommendation(s) for Board Action:

APPROVE the 2023 Emergency Operations Base Plan

**D. After Action Report on the June 6-10, 2022 Summit of the Americas - Gary Singer**

Recommendation(s) for Board Action:

APPROVE the 2022 Summit of the Americas After Action Report

**E. After Action Report on the February 23, 2023 Emergency Operations Center (EOC) Functional Exercise - Gary Singer**

Recommendation(s) for Board Action:

APPROVE the 2023 EOC Functional Exercise After Action Report

**F. After Action Report on the April 28, 2023 Former Mayor Riordan Memorial Service Emergency Operations Center (EOC) Activation - Gary Singer**

Recommendation(s) for Board Action:

APPROVE the 2023 Former Mayor Riordan Memorial Service EOC Activation After Action Report

**G. [After Action Report on the 2023 Defense Support for Civil Authority \(DSCA\) Exercise Series](#) - Gary Singer**

Recommendation(s) for Board Action:

APPROVE the 2023 DSCA Exercise Series After Action Report

**IV. Informational Items**

**A. Los Angeles City Emergency Management Department**

- 1. Report on Community Preparedness & Engagement relative to the September 2023 National Preparedness Month Activities and July 31-August 4, 2023 Camp ReadyLA** - *Crisanta Gonzalez*
- 2. Report on 2023-2025 Integrated Preparedness Plan** - *Gary Singer*
- 3. Report on the Executive Crisis Communication Satellite Phone Drill Program** - *Gary Singer*

**B. Emergency Planning Updates**

- 1. Report on Local Hazard Mitigation Plan** - *Jon Brown*
- 2. Report on 2024 Department Emergency Plan/Continuity of Operations Planning Process** - *Jon Brown*

**C. Public Health Update**

- 1. Report on Current Public Health Issues** - *Carmina De Santiago*

**D. Long-Term Recovery Group Update**

- 1. Report on the June 30, 2021 27<sup>th</sup> Street Fireworks Explosion Incident** - *EJ Martinez*

**E. Emergency Operations Fund (EOF) Update**

- 1. Report on FY24 EOF Adopted Budget Spending Plan** - *Ellen Linaac*

**F. Recent Emergency Operations Center Activations**

- 1. Report on June 12-18, 2023 123rd US Open** - *Jennifer Lazo*
- 2. Report on Ongoing Asylum Seekers Bus Arrivals** - *Jon Brown*
- 3. Report on August 19-21, 2023 Tropical Storm Hilary** - *Jon Brown*

**V. Adjournment**

**CITY OF LOS ANGELES**  
INTER-DEPARTMENTAL CORRESPONDENCE



**Date:** September 6, 2023

**To:** Michel Moore, Emergency Operations Board Chair  
Members of the Emergency Operations Board (EOB)

**From:** Carol P. Parks, General Manager  
Emergency Management Department

**Subject:** **PROPOSED REVISIONS TO EOB MEETINGS RELATIVE TO MEETING AGENDA, PUBLIC COMMENT, & SCHEDULE FOR REGULAR MEETINGS**

**A. Proposed Revisions to EOB Meetings**

Upon advice from the Office of the City Attorney, it is proposed that the EOB adopt the following agenda format, including the rules in which public comment is heard. These proposed revisions promote efficiency in meetings and align with the existing rules of other City of Los Angeles Brown Act public bodies.

***Public Comment.*** *Members of the public are invited to address the Emergency Operations Board (“EOB” or “Board”) during the public comment period on any specific item of business on the meeting agenda and/or on matters within the subject matter jurisdiction of the Board (i.e., general public comment). Members of the public who wish to speak shall check-in with the Board Secretary. Only those speakers who have checked-in at the time the Board Chairman opens the public comment period will be permitted to speak. All public comment shall be taken in person and completed at or near the beginning of each meeting.*

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*NOTE: The meeting is digitally recorded.*

**B. Proposed Schedule for Regular Meetings of the EOB for FY 23/24**

It is proposed that Regular Meetings of the EOB for the remainder of Fiscal Year 2023-2024 will be held at 3:00 pm on the second Thursday of every other month.



**CITY OF LOS ANGELES**  
INTER-DEPARTMENTAL CORRESPONDENCE



**Date:** September 6, 2023

**To:** Michel Moore, Emergency Operations Board Chair  
Emergency Operations Board Members

**From:** Carol P. Parks, General Manager  
Emergency Management Department

**Subject:** **2023 CITY OF LOS ANGELES EMERGENCY OPERATIONS BASE PLAN**

**RECOMMENDATION**

That the Emergency Operations Board (EOB) approve the attached 2023 City of Los Angeles Emergency Operations Base Plan and forward it to the Mayor and the City Council as an information item.

**SUMMARY**

The Emergency Operations Plan for the City of Los Angeles outlines the City's response framework for all hazards. It serves as the foundation for emergency response within the City of Los Angeles and delineates coordination before, during, and after an event occurs.

The Base Plan describes the fundamental systems, strategies, policies, assumptions, responsibilities, and operational priorities the City of Los Angeles will utilize to guide and support emergency management efforts.

The attached Emergency Operations Base Plan identifies the participating City departments and external stakeholders involved in emergency response actions for the City of Los Angeles and provides a whole community approach to all hazards.



**CITY OF LOS ANGELES**  
INTER-DEPARTMENTAL CORRESPONDENCE



**Date:** September 6, 2023

**To:** Michel Moore, Emergency Operations Board Chair  
Emergency Operations Board Members

**From:** Carol P. Parks, General Manager  
Emergency Management Department

**Subject: 2022 SUMMIT OF THE AMERICAS EMERGENCY OPERATIONS CENTER ACTIVATION AFTER ACTION REPORT/IMPROVEMENT PLAN**

**Recommendation**

That the Emergency Operations Board (EOB) approves the attached 2022 Summit of the Americas Emergency Operations Center (EOC) Activation After Action Report/Improvement Plan (AAR/IP) and forwards it to the Mayor and the City Council as an information item.

**Summary**

The convening of the Ninth Summit of the Americas took place from June 6, 2022, to June 10, 2022, in Los Angeles. The event also coincided with elections held in LA County on June 7, 2022. The City of Los Angeles's EOC was activated to Level II to ensure seamless coordination among Local, State, and Federal agencies.

In addition to the planned protests, City departments amplified road closure information to residents to facilitate access to poll locations for voting on Election Day. Due to the numerous road closures at or around the event venue locations, alternate routes were established and disseminated via social media channels and City websites.

Despite an internet outage in the EOC, communication continued between EOC responders and other agency partners which proved the outage to be of minimal impact. The EOC maintained overall operational coordination of situation reporting, traffic management, and resource support to field command.

The attached AAR/IP identifies the participating agencies, details the activation timeline, describes the strengths to sustain, and proposes recommendations that will improve EOC capabilities in future activations.

Attachment



## CITY OF LOS ANGELES

### INTER-DEPARTMENTAL CORRESPONDENCE



**Date:** September 6, 2023

**To:** Michel Moore, Emergency Operations Board Chair  
Emergency Operations Board Members

**From:** Carol P. Parks, General Manager  
Emergency Management Department

**Subject:** **2023 EMERGENCY OPERATIONS CENTER (EOC) FUNCTIONAL EXERCISE AFTER ACTION REPORT/IMPROVEMENT PLAN**

#### **Recommendation**

That the Emergency Operations Board (EOB) approve the attached 2023 City of Los Angeles Emergency Operations Center (EOC) Functional Exercise After Action Report/Improvement Plan (AAR/IP) and forward it to the Mayor and the City Council as an information item.

#### **Summary**

On February 23, 2023, the Emergency Operations Center (EOC) hosted a functional exercise in collaboration with various Department's Operation Centers (DOC). This event was attended by Mayor Karen Bass and representatives from different City departments. The exercise commenced at 0900 hours and concluded at 1600 hours. The objective was to facilitate the practice of EOC coordination and response procedures in the event of a catastrophic earthquake and an impending tsunami. During the exercise, EOC/DOC worked collaboratively and focused on managing and supporting Citywide emergency preparedness, and prioritized safeguarding lives and property.

The following core capabilities and critical emergency elements were assessed to support citywide response operations in the event of a catastrophic earthquake and tsunami threat:

**Operational Coordination:** Evaluating both horizontal and vertical operational coordination between the City of Los Angeles EOC, associated DOCs, and other responding agencies in the context of a catastrophic earthquake and tsunami threat.

**Operational Communication:** Assessing the process and capability of participating agencies to establish and maintain situational awareness while also sharing a common operating picture in response to a catastrophic earthquake and tsunami threat.

**Public Information and Warning:** Gauging the ability of the EOC and participating DOCs to support the simulated field response and address community needs following a catastrophic earthquake and tsunami threat.



**Situational Assessment:** Examining the City of Los Angeles EOC's proficiency in using the Joint Information System (JIS) to coordinate and disseminate accurate, accessible, and timely public information and warnings.

**Logistics and Supply Chain Management:** Ensuring efficient logistics and supply chain management processes were in place to respond effectively to the catastrophic earthquake and tsunami threat.

These evaluations were conducted to challenge and strengthen the city's preparedness and response capabilities for such emergencies.

The attached AAR/IP identifies the participating agencies, details the activation timeline, describes the strengths to sustain, and proposes the recommendations that will improve EOC capabilities in future activations.

Attachment



**CITY OF LOS ANGELES**  
INTER-DEPARTMENTAL CORRESPONDENCE



**Date:** September 6, 2023

**To:** Michel Moore, Emergency Operations Board Chair  
Emergency Operations Board Members

**From:** Carol P. Parks, General Manager  
Emergency Management Department

**Subject:** **2023 FORMER MAYOR RIORDAN MEMORIAL SERVICE EMERGENCY OPERATIONS CENTER (EOC) ACTIVATION AFTER ACTION REPORT/ IMPROVEMENT PLAN**

**Recommendation**

The Emergency Operations Board (EOB) approves the attached April 2023 Former Mayor Riordan Memorial Service Emergency Operations Center (EOC) Activation After Action Report/Improvement Plan (AAR/IP) and forward to the Mayor and the City Council as an information item.

**Summary**

Former City of Los Angeles Mayor Richard Riordan passed away on April 20, 2023. He served as Mayor of Los Angeles from 1993-2001. On Friday, April 28, 2023, at 1400 hours, a memorial service for former Mayor Richard Riordan was held at the Cathedral of Our Lady of the Angels. The event was open to the public, with as many as 3,000-5,000 people expected, including several VIPs. The EOC activated to a Level 3 to support field response operations. The EOC maintained overall operational coordination of situation reporting, traffic management, and resource support to field command.

The attached AAR/IP identifies the participating agencies, details the activation timeline, describes the strengths to sustain, and proposes recommendations that will improve EOC capabilities in future activations.

Attachment



**CITY OF LOS ANGELES**  
INTER-DEPARTMENTAL CORRESPONDENCE



**Date:** September 6, 2023

**To:** Michel Moore, Emergency Operations Board Chair  
Emergency Operations Board Members

**From:** Carol P. Parks, General Manager  
Emergency Management Department

**Subject:** **2023 LOS ANGELES FLEET WEEK DEFENSE SUPPORT OF CIVIL AUTHORITIES EXERCISE SERIES AFTER ACTION REPORT/IMPROVEMENT PLAN**

**Recommendation**

That the Emergency Operations Board (EOB) approve the attached 2023 City of Los Angeles Fleet Week Defense Support of Civil Authorities (DSCA) Exercise Series After Action Report/Improvement Plan (AAR/IP) and forward it to the Mayor and the City Council as an information item.

**SUMMARY**

The City of Los Angeles Emergency Management Department (EMD) and through the assistance of Mozaik Solutions, hosted the DSCA Exercise Series. The DSCA exercises are conducted in conjunction with the Los Angeles Fleet Week events to offer distinctive planning, training, and exercise opportunities among government, military, academia, and the private and nonprofit sectors. The annual exercise series builds upon previous recommendations and current multi-agency priorities to enhance the capability and capacity of the greater Los Angeles Region to coordinate disaster response, provide humanitarian aid, and restore the community following a catastrophic incident.

The DSCA Exercise Series scenario was based upon a wide-area catastrophic disaster with significant infrastructure disruption, such as a 7.8 magnitude earthquake on the southern San Andreas Fault.

The 2023 progressive exercise series consisted of three exercises:

- **DSCA Tabletop Exercise (TTX) April 27, 2023**
  - The TTX discussed emergency air communication and coordination, the resource request process, and continued Landing Zone Coordination Point (LCP) development.
  
- **DSCA Joint Civil-Military Drill May 24, 2023**
  - The drill built upon the April TTX using the real-world air asset 'load-in' for the 2023 LA Fleet Week Expo. The Drill provided an opportunity to refine concepts developed at the TTX for air coordination and the LCP.

● **DSCA Senior Leadership Seminar (SLS) May 25,2023**

- The DSCA SLS was a spotlight session during the Leadership Summit at Fleet Week: LA on the World Stage. The goal of the DSCA SLS was to cultivate connections and build rapport among stakeholders in the Los Angeles region, including government, military, private, nonprofit, and academic sectors. As LA prepares for the “world stage” with the 2026 FIFA World Cup and 2028 Olympic and Paralympic Games (LA28).

The following core capabilities and critical emergency elements were assessed to support Military authority and Local response operations in the event of a catastrophic earthquake:

**Operational Coordination:** Evaluating both horizontal and vertical operational coordination between the City of Los Angeles EOC, associated DOCs, Military and other responding agencies in the context of a catastrophic earthquake threat.

**Logistics and Supply Chain Management:** Ensuring efficient logistics and supply chain management processes were in place to respond effectively to the catastrophic. These evaluations were conducted to challenge and strengthen the city's preparedness and response capabilities for such emergency.

The attached AAR/IP identifies the participating agencies, details the activation timeline, describes the strengths to sustain, and proposes the recommendations that will improve EOC capabilities in future activations.

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