

MINUTES
EMERGENCY MANAGEMENT COMMITTEE
Wednesday, December 4, 2019, 9:00 a.m.
Media Center Room, Emergency Operations Center
500 E. Temple Street, Los Angeles, CA 90012

PRESENT	DEPARTMENT
Taylor Lorence	Airport
Jeanean Barajas	Building and Safety
Jeff Napier	Building and Safety
Elaine Duong	City Administrative Officer
Samantha Jew	City Administrative Officer
Mary Reuschel	City Administrative Officer
Deisy Gonzalez	Disability
Anthony Aguinaga	Emergency Management
Faye Cousin	Emergency Management
Jillian De Vela	Emergency Management
Rob Freeman	Emergency Management
Veronica Hendrix	Emergency Management
Chris Ipsen	Emergency Management
Jessica Kellogg	Emergency Management
Jaqueline Koci Tamayo	Emergency Management
Cecilia Law	Emergency Management
Jennifer Lazo	Emergency Management
Winston Lin	Emergency Management
Jennifer Maradiaga-Contreras	Emergency Management
Larry Meyerhofer	Emergency Management
Patrick Munongo	Emergency Management
Gary Singer	Emergency Management
Cody Weireter	Fire
Lynette Reed	Harbor
Lilian Choy	Housing Authority
Wayne Chan	Information Technology
Vanessa Regalado	Information Technology
Mara Landay	Mayor's Office
Bobbi Jacobsen	Personnel
Michael Hammett	Police
David Kowalski	Police
Eric Lee	Police
Brenda Aguirre	Recreation and Parks
Sonya Young-Jimenez	Recreation and Parks
Paul Weinberg	Transportation
Lisa Hayes	Water and Power
Jesse Villapando	Be More Prepared

I. Call to Order, Introductions, Approval of Minutes

Rob Freeman called the meeting to order at 9:05 a.m. Elaine Duong with the Office of the City Administrative Office and Taylor Lorence with the Los Angeles World Airports were introduced. The minutes of the November 6, 2019 EMC meeting were approved.

II. Subcommittee Reports and Planning Teams

Budget – Rob Freeman reported that the Emergency Management Department (EMD) had meetings with the Mayor's budget team and the Deputy Mayor of Public Safety's Office. Additional funding for trainings, audio/video maintenance and mass notification are being requested in the proposed EOF budget.

Community Preparedness – Faye Cousin reported that the subcommittee met on November 12 with a cooking demonstration by Veronica Hendrix using recipes from the American Public Health Association's emergency preparedness cookbook. The Community Preparedness and Engagement Division (CPED) staff will work with two selected contractors (MySafe:LA and Wilks Law) to conduct 40 RYLAN workshops in areas that have not been reached by EMD. The kick-off meeting for this project will be scheduled in late December. A Gathering of Faith Communities and Government meeting is scheduled on December 5. Aaron Ross will be presenting on partners and preparedness for Houses of Worship. The meeting agenda will also include summary of 2019 presentations and goal setting for the year of 2020. The next subcommittee meeting is scheduled on January 14.

Jillian De Vela made a PowerPoint presentation on highlights of CPED's accomplishments. The goal for fiscal year 2020-2021 is to complete 300 plans.

Disabilities and Access and Functional Needs – Larry Meyerhofer reported that the subcommittee met on November 20. At this meeting a discussion ensued on DAFN support activities various departments engaged in during the recent Getty and Saddleridge fires. The meeting ended with a short discussion on potential discussion topics and trainings for 2020. The next subcommittee meeting date will be announced later.

Human Resources – Bobbi Jacobsen reported that the Disaster Service Worker report will be sent by email when it becomes available.

Planning – Larry Meyerhofer reported that the subcommittee met on November 12 and discussed the evacuation, brushfire and emergency public information annexes. The Emergency Public Information Annex will be submitted to the Emergency Operations Board at its March meeting for approval. The submission postponement was due to changes in the Everbridge mass notification system. The Dam Failure Annex will be forwarded to EMC at its January meeting. Letters will be sent to all City department heads regarding annual update to their Departmental Emergency Plan and Continuity of Operations Plan that is due on January 31, 2020. The next subcommittee meeting is scheduled on January 14.

Operations – Chris Ipsen reported that the work on budget request for EOC facility equipment update continues. He reminded departments to send updated EOC call-out roster to EMD. Currently there are 15 departments that have not submitted their update. The next subcommittee meeting is scheduled on January 14.

Chris Carey reported about a solar WiFi project, which is used for recovery. This is a system of antennas that use solar power in burn scars for residents who don't have cell phone or 0internet access to log in to city controlled intranet website for public information. This solar WiFi system is not an alert and warning program. However, EMD is looking into the speaker array alert and warning system which use a trailer and a speaker array that can be stretched out to about a mile for mass notification purpose.

Chris Carey reported that he will send email requesting City departments to provide information about their Departmental Operations Center and/or Duty Officer Program.

Jackie Tamayo reported about the after action report (AAR) for the Saddleridge and Getty fires. She thanked those who attended the after action meeting and for those who sent in information and feedback. The AAR is being compiled and will be submitted to EMC and the Emergency Operations Board (EOB) for approval at its January meeting before forwarding to the Los Angeles County Office of Emergency Management by January 25, 2020. Any additional comments/feedback can be forwarded to her and Jillian De Vela.

Shelter and Welfare – Sonya Young-Jimenez reported that the subcommittee met on November 12 at the American Red Cross EOC. The Los Angeles Police Department made a presentation about their Mental Evaluation Unit. The subcommittee reviewed past activations due to the Saddleridge and Getty fires for DAFN needs. Five winter shelters were opened from November 27 to 30 and housed 120 residents and six pets. The subcommittee will meet on January 14.

Rob Freeman thanked the Departments of Recreation and Parks, Transportation and Animal Services for their winter shelter program efforts.

Training / Exercises – Gary Singer reported that the subcommittee met on November 7 and Brenda Aguirre was selected as the co-chair. The guidance documents which include the Mayor's Executive Directive #15, #16 and #17 in related to training and exercise were being reviewed. He reminded that the following seminar and classes are scheduled as follows: housing recovery seminar on December 10; G775/191 LA City EOC Overview on December 17-19; G611 Logistics Section Specific on January 8-9, 2020. The subcommittee will meet after this EMC meeting and on February 5.

III. Unified Homelessness Response Center Update

Jamie Keane provided a presentation on the Unified Homelessness Response Center (UHRC) update. The City is confronting a homelessness crisis with 36,165 people being homeless and 75% of them are unsheltered. The UHRC has both emergency response and augment services roles. There are three tiers of activation for the Center to response to the crisis. Tier I is the day to day operation. Tier II is the pre-planning phase for impending events such as the red flag day. Tier III is the full activation when the City EOC is activated. There are 800 outreach workers countywide to provide critical outreach coordination services. A total of 1542 contacts were made in October about fire safety. The Center also coordinate with the Recreation and Parks Department related to issues caused by adverse weather. A total of five emergency shelter sites were opened with 608 beds provided. Jamie also reported on the newly created Comprehensive Cleaning and Rapid Engagement (CARE) program and the Homeless Outreach and Proactive Engagement for the mobile hygiene services.

IV. 2019 City of Los Angeles Emergency Operations Plans

Larry Meyerhofer requested the approval of the Evacuation Annex and the Brush Fire Annex. The motion was approved and will be forwarded to the EOB for approval.

V. Old / New Business

Rob Freeman thanked everyone for all of the hard work during the 2019 eventful year.

VI. Adjournment

Rob Freeman adjourned the EMC meeting at 9:53 a.m.

Respectfully Submitted:

Approved:

Cecilia Law, Executive Admin. Assistant
Emergency Management Department

Rob Freeman, Chair
Emergency Management Committee