

MINUTES
EMERGENCY MANAGEMENT COMMITTEE
Wednesday, November 6, 2019, 9:00 a.m.
Media Center Room, Emergency Operations Center
500 E. Temple Street, Los Angeles, CA 90012

PRESENT

DEPARTMENT

Cassandra Heredia	Airport
Jeanean Barajas	Building and Safety
Samantha Jew	City Administrative Officer
Mary Reuschel	City Administrative Officer
Deisy Gonzalez	Disability
Anthony Aguinaga	Emergency Management
Omari Battles	Emergency Management
Jon Brown	Emergency Management
Chris Carey	Emergency Management
Jillian De Vela	Emergency Management
Rob Freeman	Emergency Management
Veronica Hendrix	Emergency Management
Kate Hutton	Emergency Management
Chris Ipsen	Emergency Management
Jessica Kellogg	Emergency Management
Jaqueline Koci Tamayo	Emergency Management
Cecilia Law	Emergency Management
Jennifer Lazo	Emergency Management
Winston Lin	Emergency Management
Ellen Linaac	Emergency Management
Larry Meyerhofer	Emergency Management
Patrick Munongo	Emergency Management
Carol Parks	Emergency Management
Gary Singer	Emergency Management
Gina Wu	Emergency Management
John Ignatczyk	Fire
Kyle M. Rausch	Fire
Pierre Riotoc	General Services
Eric Robles	General Services
Lynette Reed	Harbor
Lilian Choy	Housing Authority
E. J. Martinez	Housing & Community Investment
Wayne Chan	Information Technology
Vanessa Regalado	Information Technology
Maria Ortiz	Planning
John Campos	Police
Jay Hom	Police
Eric Lee	Police
Brian Stoker	Public Works/Engineering
Deanna Gomez	Public Works/Sanitation

PRESENT

Mohsen Moayed
 Brenda Aguirre
 Sonya Young-Jimenez
 Paul Weinberg
 Lisa Hayes
 Brian Lam
 Scott Underwood
 Jesse Villapando
 Nathan Wolfstein
 James Pellegrini
 Sharon McNary

DEPARTMENT

Public Works/Sanitation
 Recreation and Parks
 Recreation and Parks
 Transportation
 Water and Power
 Water and Power
 American Red Cross
 Be More Prepared
 Be More Prepared
 COPE Preparedness
 KPCC

I. Call to Order, Introductions, Approval of Minutes

Rob Freeman called the meeting to order at 9:04 a.m. Pierre Riotoc was introduced as the primary member of the Emergency Management Committee (EMC) for the General Services Department. The minutes of the October 2, 2019 EMC meeting were approved.

II. Subcommittee Reports and Planning Teams

Budget – Rob Freeman reported that the recent Emergency Operations Center (EOC) activations due to the fires prompted the question of meal funding for EOC responders. The Emergency Management Department (EMD) will add a line item for EOC supplies and meals in the proposed FY 20-21 EOF budget. EMD's Training and Exercise Division provided a detailed report on next fiscal year's training needs and costs. Funding for trainings and travels will be included in the proposed EOF budget.

Community Preparedness – Carol Parks reported that there was no meeting in October. Due to the recent fires, some of the RYLAN workshops and presentations have been postponed and thus causing backlogs in scheduling. There are currently 85 completed neighborhood plans. The goal for this fiscal year is to have 200 plans completed. One mobile home park has completed its plan. The West Disaster Management Bureau (DMB) continues to focus on preparedness for the multi-family communities in the Playa Vista, Palisades and Brentwood areas. The Central DMB talked to residents who were impacted by the fires at the local assistance center (LAC) about RYLAN. There are over 500 requests for RYLAN presentations since July 1 and the interest keeps increasing. The next subcommittee meeting is scheduled on November 12 at the American Red Cross' (ARC) downtown facility with a featured presentation by Veronica Hendrix for disaster cooking. 25 cookbooks will be given out at the meeting.

Disabilities and Access and Functional Needs – Omari Battles reported that the DAFN Subcommittee did not meet in October and the next meeting is scheduled on November 20. He was working on modifications to the FNSS cache program after lessons learned from the recent Saddleridge and Getty fires. Rob Freeman thanked Omari and staff from the Department of Disability for the EmPower data during the recent EOC activations.

Human Resources – There were no reports.

Planning –Larry Meyerhofer reported that the next Planning Subcommittee is scheduled on November 12 and will discuss the evacuation and brushfire annexes. A total of 48 plans were uploaded to EMD's intranet site. Larry thanked all EOC responders who worked during the EOC activation for the Getty fire and the Department of Recreation and Parks for setting up the LAC. The hillsides near the Freeway 405 and Sepulveda Boulevard were inspected for debris flow concerns during rainy season in the winter time.

Operations – Chris Ipsen thanked City departments for their responding to the EOC activation for the Saddleridge fire. An after action meeting is scheduled on November 7. EMD continues to support the November 16 Hollywood Hills Evacuation Exercise which is led by the Los Angeles Fire Department. EMD is working on the Memorandum of Agreement for the Alternate EOC located at the Ahmanson Recruit Training Center. A Standard Operating Procedure is being developed and a drill will be conducted. Chris thanked Jessica Kellogg for her work at the Joint Information Center. The next subcommittee meeting is scheduled on November 12.

Shelter and Welfare – Sonya Young-Jimenez reported that the subcommittee will meet on November 12 at the ARC EOC. She thanked the mass care branch, the Department on Disability, the Animal Services Department and the ARC for the EOC activations. Five shelters were opened for the Saddleridge fire at the Sylmar, Granada Hills, Northridge, Mason and Lanark recreation centers. A shelter for fire fighters was opened at the Lake View Terrace facility and three (3) evacuation centers were opened at the Balboa, Van Nuys Sherman Oaks and Branford recreation centers. The total counts are as follows: 329 people, 2 veterans, 59 dogs, 7 cats, and 2 service dogs. The Animal Services Department opened its Hansen Dam facility for 352 horses and some other animals. Kennels were also delivered to the open shelters. The Local Assistance Center was opened at the Sylmar Recreation Center from October 17 to 22.

The Palisades Recreation Center was opened as an evacuation site for the Palisades fire on October 21 and was transitioned into a fire fighter shelter later on.

The Mass Care Branch in the EOC was activated on October 28 for the Getty fire. Due to the heavy winds, electricians were deployed to check on the back-up generators just in case the power went out. The Westwood, Palisades, Stoner, Van Nuys Sherman Oaks, and Cheviot Hills Recreation Centers were opened as shelters with a total of 68 people, 3 veterans, 14 dogs, 18 cats and a rabbit housed in the facilities. The Community Outreach Promoting Emergency (COPE) Preparedness and the Be More Prepared opened a donation management site at the Sherman Oaks East Valley. The Westwood LAC was opened from November 3 to 4.

Sonya announced that a WebEOC training for mass care branch is scheduled on Dec 3.

Training / Exercises – Gary Singer reported that the subcommittee met on October 2 and came up with a mission statement and three (3) goals. The three goals are as follows: conduct a full scale exercise by February 2022, complete all the after action items listed in the EOC activation after action reports by February 2021 and have three (3) CSTI Outreach Instructors for every course that is being taught in the City. The subcommittee will meet on November 7 to review the multi-year training and exercise plan and related executive directives. Gary announced the following training classes: WebEOC on November 21, Housing Recovery Seminar on December 10, G775/191 LA City EOC Overview on December 17-19, G611 Logistics Section Specific on January 8-9, 2020, and Instructor Development Workshop on January 28-30, 2020. The training and exercise calendar in EMD's website has the most updated information.

III. Saddleridge, Palisades, Sepulveda Basin and Getty Fires Update

Rob Freeman reported that improvements were made in situational awareness and information sharing from the Saddleridge fire to the Getty fire but gaps are also identified that need to be improved. The after action report (AAR) will capture these best lessons learned. There was a lot of public interest about mass notification from the media. Recovery work has started and EMD is collaborating with the City's Department of Public Works and the Los Angeles County Public Works Department. A site visit was made by the Department of Agriculture Natural Resources Conservation Service for Emergency Watershed Protection Program. The CAL FIRE published a very detailed assessment report for 50 at-risk areas in California. The recovery efforts will be on a regional basis as the areas are in the boundaries of various cities. There will be more after action meetings and mitigation efforts. The AAR for the Saddleridge and Getty fires will be streamlined into one report.

IV. New January 2020 Emergency Management Committee Meeting Date

Rob Freeman announced that the new January 2020 EMC meeting date is January 8 due to the New Year holiday.

V. Old / New Business

Rob Freeman thanked the COPE Preparedness and the Be More Prepared for their donation management work during the recent EOC activations and looks forward to greater partnership.

Aram Sahakian thanked the hard work of all responding departments for the recent brush fires. He reassures that EMD will provide support to City departments in related to their Continuity of Operations Plan (COOP). He emphasized the importance of COOP at the Mayor's Cabinet Meeting and at this meeting.

VI. Adjournment

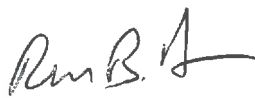
Rob Freeman adjourned the EMC meeting at 9:40 a.m.

Respectfully Submitted:



Cecilia Law, Executive Admin. Assistant
Emergency Management Department

Approved:



Rob Freeman, Chair
Emergency Management Committee