

MINUTES
EMERGENCY MANAGEMENT COMMITTEE
Wednesday, June 5, 2019, 9:00 a.m.
Media Center Room, Emergency Operations Center
500 E. Temple Street, Los Angeles, CA 90012

PRESENT

Samantha Jew
Jeanean Barajas
Jeff Napier
Omari Battles
Aubrie Beukelman
Veronica Hendrix
Hans Ipsen
Winston Lin
Tayler Lorence
Jennifer Maradiaga-Contreras
Larry Meyerhofer
Jennifer Maradiaga
Patrick Munongo
Erricka Peden
Nicole Romo
Gary Singer
John Ignatzyk
Eric Robles
Wayne Chan
Mara Landay
Bobbi Jacobsen
John Campos
Michael Hammett
Jay Hom
Eric Lee
Marco Munoz
Deanna Gomez
Mohsen Moayedi
Brenda Aguirre
Sonya Young Jimenez
Paul Weinberg
Lisa Hayes

DEPARTMENT

Administrative Officer
Building and Safety
Building and Safety
Emergency Management
Emergency Management
Emergency Management
Emergency Management
Emergency Management
Emergency Management
Emergency Management
Emergency Management
Emergency Management
Emergency Management
Emergency Management
Emergency Management
Fire
General Services
Information Technology
Mayor
Personnel
Police
Police
Police
Police
Public Works/Sanitation
Public Works/Sanitation
Recreation & Parks
Recreation & Parks
Transportation
Water and Power

I. Call to Order, Introductions, Approval of Minutes

Carol Parks called the meeting to order at 9:05 a.m. Brenda Aguirre with Recreation and Parks, and Jeanean Barajas with Building and Safety were introduced. The minutes of the May 1, 2019 Emergency Management Committee (EMC) meeting were approved.

II. Subcommittee Reports and Planning Teams

Budget – Carol Parks advised there was no new information to report.

Community Preparedness – Veronica Hendrix reported the subcommittee met on May 14, 2019 with the Los Angeles Police Department (LAPD) Hope Team presenting on the Unified Homeless Resource Center coordination and preparedness messaging. The first emergency preparedness activity book for children was created and distributed. The book is interactive, with puzzles and art to color. The Gathering of Faith and Government meeting was held with a focus on mitigating violence in houses of worship. The Ready Your Los Angeles Neighborhood (RYLAN) initiative has completed over one hundred (100) community emergency plans, exceeding the original goal of eighty (80) by June 30, 2019. New materials are available for the RYLAN program. The RYLAN outreach video and umbrella has been translated into seven (7) languages. The RYLAN program will conduct outreach by having a table at local malls. The next subcommittee meeting is scheduled on July 9, 2019.

Disabilities and Access and Functional Needs – Omari Battles reported the subcommittee met on May 29, 2019 and discussed the Empower standardized operating procedures. Seasonal health related hazards were also discussed. Incorporating Whole Community Planning into the Emergency Management Process training will be held on June 19, 2019. This class is full, however, email omari.battles@lacity.org to join the waitlist. The next meeting is scheduled for July 31, 2019.

Human Resources – Bobbi Jacobsen reported the Personnel Department is working with Emergency Management Department (EMD) on the Controllers audit recommendations regarding the Disaster Service Worker (DSW) program. Personnel is working on a second DSW video titled 'Possible locations and roles' that will be available on the Cornerstone training site when completed. Work is being done to create an electronic template to store City employee skills.

Planning – Larry Meyerhofer reported the subcommittee met on May 14, 2019. The Emergency Operations Plan annexes and appendices redaction project has been completed. The Pandemic Annex was approved by the Emergency Operations Board in May 2019. The Medical Point of Distribution sites annex has been completed. The Two (2) Year 2019-2021 Planning Division Schedule was distributed. The next subcommittee meeting is scheduled on July 9, 2019.

Operations – Chris Ipsen reported the subcommittee met on May 14, 2019 and discussed the Annual Emergency Operations Center (EOC) Functional Exercise After Action Report. WebEOC has been upgraded to version 8.6 on the development side. A mass notification working group was created between the Los Angeles Fire Department, LAPD and EMD to address issues at local refineries and notifying the public of an incident. The EOC building has been updated with fresh paint to the exterior and new corners on the interior walls. Thanks to approved funding a new public announcement system will be installed in the EOC along with updating the media wall. The next subcommittee meeting is scheduled on July 9, 2019.

Shelter and Welfare – Sonya Young Jimenez reported the subcommittee met on May 14, 2019 and discussed a pilot project regarding emergency camps during shelter activations. On May 22, 2019 a large animal shelter policies and procedures meeting was held with the County of Los Angeles. WebEOC Mass Care training was conducted on June 4, 2019. The foundation of

the new Rec & Parks Department Operations Center has been laid. The next subcommittee meeting is scheduled on July 9, 2019.

Training / Exercises – Gary Singer reported the EMD Training & Exercise Calendar is posted on the emergency.lacity.org web page. WebEOC training is scheduled for June 12, 2019. Public Information Officer & Warning Seminar is scheduled for June 18, 2019. The Situational Awareness & Common Operating Picture course will be held on June 20-21, 2019. G775191 is scheduled for June 25-27, 2019 and is critically important for EOC responders. 611 Operations section specific course will be held on July 24-25, 2019. The next subcommittee meeting is scheduled on July 9, 2019.

III. Old / New Business

VI. Adjournment

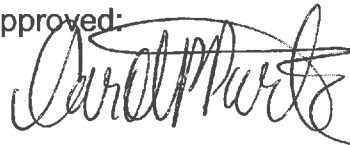
Carol Parks adjourned the EMC meeting at 9:28 a.m.

Respectfully Submitted:



Erricka Peden, Secretary
Emergency Management Department

Approved:



Carol Parks, Chair
Emergency Management Committee

