

Jesse Villapando
John Darnell

Be More Prepared
Empower LA

I. Call to Order, Introductions, Approval of Minutes

Rob Freeman called the meeting to order at 9:04 a.m. Aaron Gross with the Office of the Mayor, James Conlan with Council District Three (3), Jillian DeVela with Access Services, and Aubrie Beukelman with the Emergency Management Department (EMD) were introduced. The minutes of the March 6, 2019 Emergency Management Committee (EMC) meeting were approved.

II. Subcommittee Reports and Planning Teams

Budget – Rob Freeman reported work continues to be done on the Emergency Operations Fund Fiscal Year 2019-2020 Budget and this includes reducing the package amount by two-hundred thousand (\$200,000.00) dollars. There will be limited funds for training.

Community Preparedness – Carol Parks reported the subcommittee did meet on March 12, 2019. The Ready Your Los Angeles Neighborhood initiative has completed ninety (90) community emergency plans, exceeding the original goal of eighty (80) by June 30, 2019. March 2019 was Tsunami Preparedness month and Carol thanked the Library and Recreation and Parks for allowing EMD to place Tsunami preparedness materials at their public counters. The next subcommittee meeting is scheduled on May 14, 2019.

John Darnell, Chief Resilience Officer with the Department of Neighborhood Empowerment discussed the Neighborhood Council Preparedness and Resilience Plan framework in accordance with the Mayor's Resilient Los Angeles initiative.

Disabilities and Access and Functional Needs – Omari Battles reported the subcommittee met on March 27, 2019 and discussed using inclusive disability language in City of Los Angeles plans and standardized operating procedures. On June 19, 2019 the Incorporating Whole Community Planning into the Emergency Management Process training will be held. The next meeting is scheduled for May 29, 2019.

Human Resources – Rob Freeman reported EMD continues to work with the Personnel Department to improve the Disaster Service Worker (DSW) training program. Questions about department DSW statistics can be directed to bobbi.jacobsen@lacity.org.

Planning – Larry Meyerhofer reported the subcommittee met on March 12, 2019 and discussed the Pandemic Annex Executive Summary, and Medical Points of Distribution plan. Department Emergency Plans (DEP) and Continuity of Operations Plans (COOP) were due January 31, 2019 and can still be submitted to EMD. Currently, eighty-three (83) percent of DEP and eighty-one (81) percent of COOP have been received. The Two (2) Year 2019-2021 Planning Division Schedule has been finalized and will be emailed to department representatives. The next subcommittee meeting is scheduled on May 14, 2019.

Operations – Chris Ipsen reported the GIS Taskforce is scheduled to meet April 3, 2019. EMD will meet with Information Technology Agency regarding WebEOC customization. The Emergency Operations Center (EOC) building public address system is being upgraded along

with the audio/visual equipment. There will be two (2) one (1) day hands on Everbridge trainings scheduled for April 17, 2019 and April 18, 2019. The Woolsey Fire After Action Report was discussed at the March 12, 2019 subcommittee meeting. On April 5, 2019 a Unified Command Post will be set up in the EOC Media Center in response to a visit by the President of the United States. The next subcommittee meeting is scheduled on May 14, 2019.

Shelter and Welfare – Sonya Young Jimenez reported the subcommittee met on March 12, 2019 and discussed Large Animal Procedures between the City of Los Angeles, the County of Los Angeles and Hansen Dam. WebEOC training was held on April 2, 2019. The next WebEOC training will be conducted on June 4, 2019.

Training / Exercises – Gary Singer reported G611 Finance & Admin was held March 21, 2019. G775191 was held on March 26-28, 2019. Instructor Enhancement Course is scheduled for April 23, 2010. The 2019 Functional Exercise After Action Report will be made available in May 2019. EMD intern Shahan Atmajian is working on getting all registration for training and exercises on the Personnel Cornerstone website. The next subcommittee meeting is scheduled on May 14, 2019.

Robbie Spears added the Multi Year Training and Exercise Planning Workshop was conducted on March 6, 2019 to develop exercises and trainings based on core capabilities. The Tier 1 priorities that came out of the workshop were: Mass Notification, Disaster Service Worker program, and Department Operation Center functionality.

III. Old / New Business

Rob Freeman introduced Lucy Diane with the Prime Minister Office of Armenia.

Rob Freeman added the Los Angeles Emergency Preparedness Foundation MOU will not be renewed with EMD. EMD acknowledges all their assistance EMD and the City family over the years.

Aram Sahakian added the EOC will be activated at either a Level III or Level II for the memorial of Ermias Joseph Asghedom also known as Nipsey Hussle. A date has not been scheduled for the service at this time.

Rob Freeman added Mike Cates with the Public Works: Bureau of Street Lighting has passed away unexpectedly. He had over thirty-three (33) years of service with the bureau.

VI. Adjournment

Rob Freeman adjourned the EMC meeting in the memory of Mike Cates at 9:44 a.m.

Respectfully Submitted:


Erricka Peden, Secretary
Emergency Management Department

Approved:


Rob Freeman, Chair
Emergency Management Committee