

MINUTES
EMERGENCY MANAGEMENT COMMITTEE
Wednesday, March 6, 2019, 9:00 a.m.
Media Center Room, Emergency Operations Center
500 E. Temple Street, Los Angeles, CA 90012

PRESENT

Samantha Chu
Brian Oh
Mary Reuschel
Brandy Welch
Edward Garcia
Joshua Drake
Deisy Gonzalez
Rob Freeman
Omari Battles
Jon Brown
Veronica Hendrix
Kathleen Hutton
Hans Ipsen
Tayler Lorence
Larry Meyerhofer
Jennifer Maradiaga
Patrick Munongo
Carol Parks
Erricka Peden
Nicole Romo
Gary Singer
Eric Robles
Quentin Frazier
Wayne Chan
Vanessa Regalado
Tom Jung
Reuben Wilson
Marin Ortiz
John Campos
Michael Hammett
Marco Munoz
Deanna Gomez
Brian Stoker
Sonya Young Jimenez
Mike Greenwood
Paul Weinberg
Lisa Hayes
Jesse Villapando

DEPARTMENT

Administrative Officer
Administrative Officer
Administrative Officer
Airports
Building and Safety
Chief Legislative Analyst
Disability
Emergency Management
Emergency Management
Emergency Management
Emergency Management
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Emergency Management
Emergency Management
Emergency Management
Emergency Management
Emergency Management
Emergency Management
Emergency Management
Emergency Management
Emergency Management
Emergency Management
General Services
Harbor
Information Technology
Information Technology
Library
Mayor
Planning
Police
Police
Police
Public Works/Sanitation
Public Works/Sanitation
Recreation & Parks
Transportation
Transportation
Water and Power
Be More Prepared

I. Call to Order, Introductions, Approval of Minutes

Rob Freeman called the meeting to order at 9:06 a.m. Samantha Chu with the City Administrative Officer Department (CAO), and Mike Greenwood with Department of Transportation were introduced. The minutes of the February 6, 2019 Emergency Management Committee (EMC) meeting were approved.

II. Subcommittee Reports and Planning Teams

Budget – Rob Freeman reported attending the budget hearing with the CAO and Office of the Mayor for the Emergency Operations Fund.

Community Preparedness – Jon Brown reported this month is Tsunami Preparedness month. Emergency Management Department (EMD) met with Air B&B on February 2, 2019 and discussed a program where hosts open their homes for free following a disaster. The Ready Your Los Angeles Neighborhood initiative has completed eighty-five (85) community emergency plans, exceeding the original goal of eighty (80) by June 30, 2019. The next subcommittee meeting is scheduled on March 12, 2019.

Disabilities and Access and Functional Needs – Omari Battles reported the subcommittee met January 23, 2019. The subcommittee continues to review and update department specific standardized operating procedures. The next meeting is scheduled for March 27, 2019.

Human Resources – Rob Freeman reported EMD continues to work with the Personnel Department on Disaster Service Worker (DSW) training. Questions about department DSW statistics can be directed to bobbi.jacobsen@lacity.org.

Planning – Larry Meyerhofer reported the Department Emergency Plan (DEP) and Continuity of Operations Plan (COOP) were due January 31, 2019 and can still be submitted to EMD. The next subcommittee meeting is scheduled on March 12, 2019.

Operations – Chris Ipsen reported a SALUS Task Force has been created and will meet to conduct additional training. Each EMD Duty Team will have at least one SALUS super user. EMD will meet with Nathan Wolfstein on March 6, 2019 regarding donation management. EMD met with Brian Mackland and his audio visual (A/V) company regarding the necessary A/V equipment upgrades in the Emergency Operations Center. Jennifer Maradiaga Contreras with EMD was introduced. The next subcommittee meeting is scheduled on March 12, 2019.

Kathleen Hutton added on April 17, 2019 and April 18, 2019 there will be two (2) one (1) day hands on trainings for Everbridge. An email to register for the Everbridge training will be sent to department representatives. The Woolsey Fire After Action Report will be presented for discussion at the March 12, 2019 subcommittee meeting.

Shelter and Welfare – Sonya Young Jimenez reported the subcommittee met on January 8, 2019. Large animal sheltering will be the focus of the next subcommittee meeting, scheduled on March 12, 2019.

Training / Exercises – Gary Singer thanked all who participated in the February 2019 EOC Annual Exercise. The EOC Annual Exercise After Action Report meeting will be held on March 4, 2019. Efforts to standardize the City of Los Angeles courses with the State of California courses is almost complete. G611 Finance & Admin is scheduled for March 21, 2019. G775191 is scheduled for March 26-28, 2019. The Multi Year Training and Exercise Planning meeting will be held March 6, 2019. The next subcommittee meeting is scheduled on March 12, 2019.

III. 2019 CITY OF LOS ANGELES EMERGENCY OPERATIONS PLANS

Larry Meyerhofer requested the approval of the Pandemic Annex. The motion was approved and will be forwarded to the Emergency Operations Board for approval

IV. PUBLIC HEALTH LIAISON UPDATE

Taylor Lorence presented a PowerPoint presentation on the Pandemic Planning updates and Medical Point of Distribution (MPOD) Plan updates. EMD is working with Recreation and Parks (RAP) and Los Angeles County Department of Public Health (LACPH) to finalize the City MPOD Annex and site specific plans. The Pandemic Annex has been updated by EMD and reviewed/approved by the EMC. The Prepositioned Antibiotics Program has been waiting on guidance from the County of Los Angeles regarding extending the shelf life of antibiotics for an anthrax scenario. In the Fall of 2018 the LACPH declared an outbreak of flea born typhus in downtown Los Angeles. The City of Los Angeles (City) Personnel Department released a memorandum to all City employees in February 2019 regarding the outbreak.

Eric Robles added there have been no confirmed cases of Typhus in the City. The Los Angeles Civic Center has had issues with vermin and other creatures. As a mitigation measure the City has taken the approach to clear and clean the area. So there has been ongoing efforts to work with other departments and agencies to do this. There is a city-wide contract available for any City facility to address any issues with vermin or insects.

V. Old / New Business

Rob Freeman acknowledged RAP who hosted an Emergency Management Coordinator luncheon on March 5, 2019. Rob acknowledged the efforts of the Los Angeles Department of Water and Power who met with EMD regarding updating their Department Operations Enter. Rob urged departments to continue to supporting EMD in the weather related conference calls.

VI. Adjournment

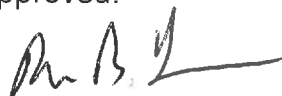
Rob Freeman adjourned the EMC meeting at 9:45 a.m.

Respectfully Submitted:



Erricka Peden, Secretary
Emergency Management Department

Approved:



Rob Freeman, Chair
Emergency Management Committee