

MINUTES
EMERGENCY MANAGEMENT COMMITTEE
Wednesday, January 2, 2019, 9:00 a.m.
Media Center Room, Emergency Operations Center
500 E. Temple Street, Los Angeles, CA 90012

PRESENT

Bryan Oh
Mary Reuschel
Jeanean Barrajas
Jeff Napier
Rob Freeman
Omari Battles
Jon Brown
Veronica Hendrix
Hans Ipsen
Winston Lin
Tayler Lorence
Larry Meyerhofer
Erricka Peden
Gary Singer
Robbie Spears
John Ignatczyk
Quentin Frazier
Lilian Choy
E.J. Martinez
Wayne Chan
Kelly Jones
Bobbi Jacobsen
Adriana Beltran
John Campos
Michael Hammett
Jay Hom
Deanna Gomez
Lupe Gonzalez
Mohsen Moayedi
Paul Weinberg
Keith Garcia
Lisa Hayes
Jesse Villapando
Brent Woodworth
Scott Underwood
Nicholas Nguyen

DEPARTMENT

Administrative Officer
Administrative Officer
Building and Safety
Building and Safety
Emergency Management
Emergency Management
Emergency Management
Emergency Management
Emergency Management
Emergency Management
Emergency Management
Emergency Management
Emergency Management
Emergency Management
Emergency Management
Fire
Harbor
Housing Authority
Housing & Community Investment
Information Technology
Mayor
Personnel
Planning
Police
Police
Police
Public Works/Sanitation
Public Works/Sanitation
Public Works/Sanitation
Transportation
Water and Power
Water and Power
Be More Prepared
Los Angeles Emergency Preparedness Fund
Red Cross
Salvation Army

I. Call to Order, Introductions, Approval of Minutes

Rob Freeman called the meeting to order at 9:01 a.m. Tayler Lorence with Emergency Management Department (EMD) and Deanna Gomez with Public Works: Bureau of Sanitation were introduced. The minutes of the December 5, 2018 Emergency Management Committee (EMC) meeting were approved.

II. Subcommittee Reports and Planning Teams

Budget – Rob Freeman reported Fiscal Year 2019-2020 Emergency Operations Fund budget has been submitted and internal hearings will be scheduled with the Office of the Mayor.

Community Preparedness – Jon Brown reported January 17, 2019 is the twenty-fifth (25th) anniversary of the Northridge Earthquake. The next subcommittee meeting is scheduled on January 8, 2019.

Disabilities and Access and Functional Needs – Omari Battles reported the subcommittee did not meet December 2018. The next meeting is scheduled for January 23, 2019.

Human Resources – Bobbi Jacobsen reported the December 2018 Disaster Service Worker (DSW) report provided to the assembly. Personnel is working with EMD to implement recommendations from the DSW audit. For example, job bulletins will state that all employees must become members of the DSW program upon being hired with the City of Los Angeles. The Personnel Department has scheduled an Emergency Preparedness Fair for January 31, 2019 in the lobby of the Personnel building.

Rob Freeman added EMD participated in the audit of the DSW program to ensure the Emergency Operations Center (EOC) process for invoking the DSW program as a Logistics request was addressed.

Planning – Larry Meyerhofer reported the subcommittee last met on September 11, 2018. Tayler Lorence is the new Public Health Planner. The Pandemic Influenza Plan will be emailed today for review and input. The memo for the Annual Department Emergency Plan (DEP) and Continuity of Operations Plan (COOP) was sent to all City department heads. The due date for the DEP and COOP is January 31, 2019. The next subcommittee meeting is scheduled on January 8, 2019.

Operations – Chris Ipsen reported the GIS Task Force will meet with the Information Technology Agency (ITA) on January 2, 2019. The EOC Operations is reviewing EOC Form 913 – General Message Form. Department Operations Center positions and permissions to integrate into WebEOC. The Rams playoff game is scheduled for January 12, 2019. The Los Angeles Unified School District Teachers Strike is scheduled for January 10, 2019 if no agreement is reached. The 2019 Womens March is scheduled for January 19, 2019 with an estimated fifty thousand (50,000) people in attendance. The Woolsey Fire After Action Report is in progress with Kathleen Hutton as the lead. The next subcommittee meeting is scheduled on January 8, 2019.

Shelter and Welfare – Rob Freeman reported the next subcommittee meeting is scheduled on January 8, 2019.

Training / Exercises – Gary Singer reported the Annual EOC Exercise is scheduled for February 7, 2019. The MyTep Workshop is scheduled for March 6, 2019. Emergency Public Information Seminar is scheduled for April 9, 2019. The Initial Instructor Enhancement Course is scheduled for April 23, 2019. The Recovery Table Top Exercise is scheduled for April 25, 2019. The Defense Support of Civil Authorities is scheduled for August 28-29, 2019.

III. 2018 CITY OF LOS ANGELES EMERGENCY OPERATIONS PLANS

Larry Meyerhofer requested the approval of the following three annexes and appendixes – CBRN Nuclear Appendix, Resettlement Processing Center Annex, and Off Airport Major Aircraft Response. The motion was approved and will be forwarded to the Emergency Operations Board for approval.

IV. Old / New Business

Rob Freeman reminded all visitors to the EOC to print the EMC Parking Pass and place on the dashboard of their vehicle to avoid receiving a parking ticket.

Larry Myerhofer added the Local Hazard Mitigation Plan BatTool training was conducted. The portal is now open from January 2, 2019 through January 31, 2019 for departments to update any and all hazard mitigation projects.

V. Adjournment

Rob Freeman adjourned the EMC meeting at 9:27 a.m.

Respectfully Submitted:



Erricka Peden, Secretary
Emergency Management Department

Approved:



Rob Freeman, Chair
Emergency Management Committee