

MINUTES
EMERGENCY MANAGEMENT COMMITTEE
Wednesday, December 5, 2018, 9:00 a.m.
Media Center Room, Emergency Operations Center
500 E. Temple Street, Los Angeles, CA 90012

PRESENT

Brandy Welch
Jeanean Barrajas
Deisy Reyes
Rob Freeman
Omari Battles
Kate Hutton
Hans Ipsen
Winston Lin
Larry Meyerhofer
Patrick Munongo
Carol Parks
Erricka Peden
Alen Pijuan
Gary Singer
Robbie Spears
John Ignatczyk
Eric Robles
Rick Thorstensen
Quentin Frazier
E.J. Martinez
Wayne Chan
John Campos
Jay Hom
Margo Munoz
Lupe Gonzalez
Paul Weinberg
Lisa Hayes
Nicholas Nguyen

DEPARTMENT

Airports
Building and Safety
Disability
Emergency Management
Emergency Management
Emergency Management
Emergency Management
Emergency Management
Emergency Management
Emergency Management
Emergency Management
Emergency Management
Emergency Management
Emergency Management
Emergency Management
Fire
General Services
General Services
Harbor
Housing & Community Investment
Information Technology
Police
Police
Police
Public Works/Sanitation
Transportation
Water and Power
Salvation Army

I. Call to Order, Introductions, Approval of Minutes

Rob Freeman called the meeting to order at 9:04 a.m. Jay Hom with the Los Angeles Police Department (LAPD) was introduced. The minutes of the November 7, 2018 Emergency Management Committee (EMC) meeting were approved.

II. Subcommittee Reports and Planning Teams

Budget – Rob Freeman reported Fiscal Year 2019-2020 Emergency Operations Fund budget has been submitted.

Community Preparedness – Carol Parks reported that the subcommittee did not meet in November 2018 due to the Woolsey fire. The Gathering of Faith Community and Government meeting is scheduled for December 6, 2018 at the Emergency Operations Center (EOC). The Ready Your LA Neighborhood (RYLAN) initiative continues with the completion of thirty-seven (37) RYLAN plans and two (2) RYLAN drills. A video highlighting the RYLAN program was presented to the assembly

Disabilities and Access and Functional Needs – Omari Battles reported the subcommittee met on November 7, 2018. On December 11, 2018 Department on Disability will host a training on accessible messaging at the LAPD Deaton Hall.

Human Resources – Rob Freeman reported the November 2018 Disaster Service Worker report was emailed to the assembly. Personnel is moving forward with conducting the Emergency Management Coordinator (EMC) exam.

Planning – Larry Meyerhofer reported the subcommittee did not meet in November 2018 due to the Woolsey fire. The Emergency Operations Board approved the last round of plans that were submitted. The next round of plans for departmental review include: Nuclear Appendix, Off Airport Major Aircraft Response Annex, and Resettlement Processing Center Annex. The memo for the Annual Department Emergency Plan (DEP) and Continuity of Operations Plan (COOP) will be sent to department heads. The due date for the DEP and COOP is January 31, 2019. The Local Hazard Mitigation Plan (LHMP) Bat tool will be open and available for update on January 2, 2019 through January 31, 2019. Tetra Tech will host a webinar training for the LHMP Bat Tool on December 19, 2018. The next subcommittee meeting is scheduled on January 8, 2019.

Operations – Chris Ipsen reported the GIS Task Force conducted a drill on November 15, 2018. Work is being coordinated with Information Technology Agency (ITA) to improve WebEOC functions. The Rams vs. Eagles football game is scheduled for December 16, 2018. The 2028 Olympics Planning Committee is in progress. NotifyLA will migrate to Everbridge from Nixle. The next subcommittee meeting is scheduled on January 8, 2019.

Shelter and Welfare – Rob Freeman reported the Normandie Apartment Fire resulted in a shelter activation at Lafayette Recreational Center October 20, 2018 through October 21, 2018 with a limited number of visitors. The Mass Care Branch WebEOC training is scheduled for December 18, 2018. The next subcommittee meeting is scheduled on January 8, 2019.

Training / Exercises – Gary Singer reported the subcommittee met on December 4, 2018 to plan the 2019 training and exercise calendar. On December 11, 2018 the Recovery Plan Seminar will be held at the LAPD Deaton Hall. On December 13, 2018 the mid-term Annual EOC Exercise planning meeting will be held. The Heat and Climate Change Table Top Exercise for City of Los Angeles General Managers, will be held on January or February 2019 pending confirmation from the Mayor's Office. G393: Disaster Mitigation course is scheduled for January 29-31, 2019. The Family Assistance Center Workshop is scheduled for January 31, 2018 at the California Endowment, by invitation only. The Annual EOC Exercise is scheduled for February

7, 2019. The Annual EOC Exercise scenario will include a complex coordinated terrorist attack with a cyber-component. G235: Emergency Planning course is scheduled for February 12, 2019 through February 13, 2019. G290-291: Basic Public Information Officer course is scheduled for February 25, 2019 through February 28, 2019. WebEOC is scheduled for February 14, 2019. EOC 301 is scheduled for February 19, 2019 through February 21, 2019.

V. Old / New Business

Wayne Chan with ITA made a presentation on the City of Los Angeles Shake Alert App. The app will work in Los Angeles County, with content in English/Spanish and will work on Android/iPhone platforms. The app alert threshold is a magnitude 5.0 earthquake and/or after shock. The app will display Recreation and Parks shelter activations and locations in real time. Notification timelines on the app will be based on how far or close the epicenter of the event is relative to the County of Los Angeles. The app should be available for download on December 31, 2018 with a tentative launch date of January 3, 2019. The beta version of the app is currently available.

Rob Freeman announced Rick Thorstensen will be the new EMC for the Los Angeles Zoo.

Kate Hutton added Debra Schwartz son is in the hospital and there is a shortage of his O Positive blood type. Contact Kate Hutton for information on how and where to donate blood.

Nicholas Nguyen announced the first Woolsey Fire Long Term Recovery Group Meeting is scheduled for Friday December 7, 2018 at the Los Angeles County Office of Emergency Management. This meeting is coordinated by Los Angeles County and the Federal Emergency Management Agency

John Ignaczyk added the Los Angeles Fire Department thanks all department/agency representatives who responded to the Department Operations Center activation November 9, 2018 through November 14, 2018.

Eric Robles thanked Rick Thorstensen for his Logistics work and response to the EOC on behalf of the General Services Department and for his service to our country.

VI. Adjournment

Rob Freeman adjourned the EMC meeting at 10:04 a.m.

Respectfully Submitted:



Erricka Peden, Secretary
Emergency Management Department

Approved:



Rob Freeman, Chair
Emergency Management Committee