

**MINUTES**  
**EMERGENCY MANAGEMENT COMMITTEE**  
**Wednesday, November 7, 2018, 9:00 a.m.**  
**Media Center Room, Emergency Operations Center**  
**500 E. Temple Street, Los Angeles, CA 90012**

**PRESENT**

Brandy Welch  
Jeanean Barrajas  
Edward Garcia  
Jeff Napier  
Mary Reuschel  
Bryan Oh  
Deisy Reyes  
Rob Freeman  
Omari Battles  
Hans Ipsen  
Larry Meyerhofer  
Patrick Munongo  
Carol Parks  
Erricka Peden  
Gary Singer  
John Ignatczyk  
Eric Robles  
Quentin Frazier  
E.J. Martinez  
Wayne Chan  
Bobbi Jacobsen  
Maria Acosta  
John Davis  
Jay Hom  
Adriana Betran  
Mohsen Moayedi  
Sonya Y. Jimenez  
Paul Weinberg

**DEPARTMENT**

Airports  
Building and Safety  
Building and Safety  
Building and Safety  
City Administrative Officer  
City Administrative Officer  
Disability  
Emergency Management  
Emergency Management  
Emergency Management  
Emergency Management  
Emergency Management  
Emergency Management  
Emergency Management  
Emergency Management  
Emergency Management  
Fire  
General Services  
Harbor  
Housing & Community Investment  
Information Technology  
Personnel  
Police  
Police  
Police  
Planning  
Public Works/Sanitation  
Recreation and Parks  
Transportation

**I. Call to Order, Introductions, Approval of Minutes**

Rob Freeman called the meeting to order at 9:05 a.m. Omari Battles with the Emergency Management Department, Jeanean Barrajas and Ed Garcia with Department of Building and Safety, and Captain Cody Wiereter with the Los Angeles Fire Department were introduced. The minutes of the October 3, 2018 Emergency Management Committee (EMC) meeting were approved.

**II. Subcommittee Reports and Planning Teams**

Budget – Rob Freeman reported Fiscal Year 2019-2020 Emergency Operations Fund budget is being prepared with a priority on upgrading the computer infrastructure of the Emergency Operations Center.

Community Preparedness – Carol Parks reported that the subcommittee did not meet in October 2018. The Ready Your LA Neighborhood (RYLAN) initiative continues to be promoted. Thirty (30) RYLAN plans have been completed. Departments were thanked for supporting the November 3, 2018 Emergency Preparedness Fair in Pacoima at the Richie Vallens Park. The next subcommittee meeting is scheduled on November 13, 2018.

Disabilities and Access and Functional Needs – Omari Battles reported the priorities of the subcommittee are departmental standardized operating procedure revisions and strengthening the memorandum of understanding for public assistance service agencies. The subcommittee will meet on November 7, 2018 following the EMC meeting.

Human Resources – Bobbi Jacobsen provided the November 2018 Disaster Service Worker report to the assembly.

Planning – Larry Meyerhofer reported that the subcommittee did not meet in October 2018. Four (4) plans will go before the Emergency Operations Board in November 2018. The next subcommittee meeting is scheduled on November 13, 2018

Operations – Chris Ipsen reported the subcommittee did not meet in October 2018. On October 30, 2018 the Geographic Information System Task Force conducted a successful exercise of a live EOC broadcast. The City has updated EOC activation levels to match County and Federal levels. Therefore, Level 3 EOC Activation will be the lowest level and a Level 1 EOC Activation will be the highest level. The next subcommittee meeting is scheduled on November 13, 2018.

Shelter and Welfare – Sonya Young Jimenez reported on October 20, 2018 there was a shelter activation at Lafayette Recreation Center due to a structure fire with four (4) residents overnight. WebEOC training will be held on December 11, 2018 at the EOC. The next subcommittee meeting is scheduled on November 13, 2018.

Training / Exercises – Gary Singer reported on October 30, 2018 WebEOC training was conducted. Department Operations Center Train the Trainer class was held on October 31, 2018. Emails have been sent regarding the EOC Annual Exercise Design Team

### **III. CITY OF LOS ANGELES 2018 DEFENSE SUPPORT OF CIVIL AUTHORITIES SEMINAR AND WORKSHOP AFTER ACTION REPORT/IMPROVEMENT PLAN**

Mona Curry requested the approval of the 2018 Defense Support of Civil Authorities Seminar and Workshop After Action Report/Improvement. The motion was approved and will be forwarded to the Emergency Operations Board for approval.

### **V. Old / New Business**

Rob Freeman announced the Personnel Department has opened the Emergency Management Coordinator exam. The application deadline is November 8, 2018.

Rob Freeman acknowledged this is the last EMC meeting for Lieutenant Maria Acosta with the Los Angeles Police Department. He thanked her for her leadership, support and dedication shown over the years to the Citywide Emergency Management program. She is wished all the best in her retirement and was thanked for her service.

Mona Curry added there will be four (4) CSTI courses in January, February, and March 2019. The goal is to credential EOC responders. An email will be sent on how and where to register for the courses.

Larry Myerhofer thanked all departments and organizations that supported a seventy-four (74) unit apartment fire in Koreatown a few weeks ago.

Rob Freeman added Tyler Hastings, Logistics Manager, with the American Red Cross passed away. Our thoughts and prayers are with Tyler and his family.

A moment of silence of silence was observed for Mr. Hastings.

## VI. Adjournment

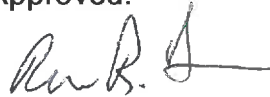
Rob Freeman adjourned the EMC meeting in the memory of Tyler Hastings at 9:35 a.m.

Respectfully Submitted:



Erricka Peden, Secretary  
Emergency Management Department

Approved:



Rob Freeman, Chair  
Emergency Management Committee