

PRESENT

Steven Barrett
Sonya Y. Jimenez
Paul Weinberg
Lisa Hayes
Jesse Villapande
Brent Woodworth
Nicholas Nguyen

DEPARTMENT

Public Works/Street Services
Recreation and Parks
Transportation
Water and Power
Be More Prepared
LA Emergency Preparedness Foundation
Salvation Army

I. Call to Order, Introductions, Approval of Minutes

Rob Freeman called the meeting to order at 9:02 a.m. Andrew Benson with the Emergency Management Department (EMD), Wayne Chan with the Information Technology Agency, Kaselyn Nachor with the Los Angeles World Airports and Jay Hom with the Los Angeles Police Department were introduced. The minutes of the July 11, 2018 Emergency Management Committee (EMC) meeting were approved.

II. Subcommittee Reports and Planning Teams

Budget – Rob Freeman reported that there were no updates on the budget.

Community Preparedness – Carol Parks reported that the next subcommittee meeting is scheduled on September 11. The EMD Community Preparedness and Engagement Division staff have been working hard on promoting the RYLAN initiative. A total of 12 RYLAN orientations have been conducted and 3 plans have been completed in July. Carol reminded that the City of Los Angeles Employee Preparedness Fair is scheduled on September 12. Faye Cousin is the coordinator for the event.

Disabilities and Access and Functional Needs – Robbie Spears reported that the subcommittee did not meet in July; however, a meeting is scheduled on September 5 following the EMC meeting.

Human Resources – Bobbi Jacobsen reported that there was no subcommittee meeting. Copies of the current Disaster Service Worker (DSW) report were provided to the assembly. Rob Freeman added that the Controller's Office is conducting an audit of the DSW program. There were no activations of the program. It was only simulated in the exercise.

Planning – Larry Meyerhofer reported that the subcommittee met on July 10 and reviewed six appendixes (donation management, facilities, distribution management, transportation, fuel, food and potable water) to the Logistics Annex which were submitted for EMC to approve at this meeting. The next round of plans revision includes CBRN Annex, Critical Infrastructure Annex, Major Aircraft Response Annex and Resettlement Processing Annex. Any questions about the Local Hazard Mitigation Plan can be related to Alen Pijuan.

Operations – Kate Hutton reported that the next subcommittee meeting is scheduled on September 11.

Shelter and Welfare – Sonya Jimenez reported that six sites in the Valley were activated as cooling centers from July 23 to 26 and accommodated about 142 people and 4 pets. The next Mass Care and Shelter Branch WebEOC training is scheduled on August 14. The Recreation

and Parks Department (RAP) is working with the Animal Services Department on filling emergency supply bins in the L.A. Equestrian Center at the Hansen Dam.

Rob Freeman thanked all City departments that have participated in the conference call for the recent heat event.

Training / Exercises – Gary Singer reported that the July EOC 101/201/301 classes went well. WebEOC training is scheduled on August 7. The two-day Advanced Operations Section Specific Training is on August 15 and 16. A functional exercise and hand-on activities will be included in this training class. Invitations for the DSCA Senior Leaders Seminar will be sent on August 1. Gary also announced that a Transportation Seminar will be held on October 7. He reminded the audience to use the Personnel Department's Cornerstone application to update their training records and certificates.

III. 2018 City of Los Angeles Emergency Operations Plans Revision

Larry Meyerhofer requested the approval of these seven annexes and appendixes – Logistics Annex, Donations Management Appendix, Facilities Appendix, Distribution Management Appendix, Transportation Appendix, Fuel Appendix, Food and Potable Water Appendix. The motion was approved and will be forwarded to the Emergency Operations Board for approval.

IV. 2017 Creek/Skirball Fires Emergency Operations Center Activation After Action Report

Kate Hutton requested the approval of the 2017 Creek/Skirball Fires Emergency Operations Center Activation After Action Report (AAR). The motion was approved with minor changes (adding Los Angeles County Office of Emergency Management as a participant and adding RAP timeline). The revised AAR will be forwarded to the Emergency Operations Board for approval.

V. Old / New Business

Rob Freeman reported that the Unified Homelessness Response Center (UHRC) will provide a briefing at next EMC meeting.

John Ignatczyk announced the promotion of Nande Kalenga and his new assignment as a Fire Department liaison to the UHRC.

VI. Adjournment

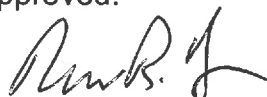
Rob Freeman adjourned the EMC meeting at 9:34 a.m.

Respectfully Submitted:



Cecilia Law, Executive Administrative Assistant
Emergency Management Department

Approved:



Rob Freeman, Chair
Emergency Management Committee