

MINUTES
EMERGENCY MANAGEMENT COMMITTEE
Wednesday, June 6, 2018, 9:00 a.m.
Media Center Room, Emergency Operations Center
500 E. Temple Street, Los Angeles, CA 90012

PRESENT

Brandy Welch
Jeff Napier
Bryan Oh
Jon Brown
Rob Freeman
Chris Ipsen
Cecilia Law
Patrick Munongo
Carol Parks
Gary Singer
Robbie Spears
John Ignatczyk
Eric Robles
Quentin Frazier
Lilian Choy
E.J. Martinez
Vanessa Regalado
Christopher Anyakwo
Gabriela Cortes
Bobbi Jacobsen
Adriana Beltran-Herrera
Maria Acosta
Brian Stoker
Lupe Gonzalez
Paul Weinberg
Lisa Hayes
Jesse Villapande
Melissa Anderson
Alisa Williams

DEPARTMENT

Airport
Building and Safety
City Administrative Officer
Emergency Management
Emergency Management
Emergency Management
Emergency Management
Emergency Management
Emergency Management
Emergency Management
Fire
General Services
Harbor
Housing Authority
Housing and Community Investment
Information Technology
Mayor's Office
Personnel
Personnel
Planning
Police
Public Works/Engineering
Public Works/Sanitation
Transportation
Water and Power
Be More Prepared
Children's Hospital Los Angeles
LA County OEM

I. Call to Order, Introductions, Approval of Minutes

Rob Freeman called the meeting to order at 9:07am. Gabriela Cortes of the Personnel Department and Pamela Gutierrez of the Emergency Management Department (EMD) were introduced. The minutes of the May 2018 Emergency Management Committee (EMC) meeting were approved.

II. Subcommittee Reports and Planning Teams

Budget – Rob Freeman reported that the FY 18-19 proposed budget for the Emergency Operations Fund is favorable. However, the funding for training is still very limited.

Community Preparedness – Carol Parks reported that the subcommittee met on May 8 with a presentation by the California Earthquake Authority/Earthquake Country Alliance. The Ready Your Los Angeles Neighborhood (RYLAN) initiative has been officially rolled out at the properties of the Housing Authority of the City of Los Angeles (HACLA). About 22,000 HACLA residents will learn about disaster preparedness for their family and neighborhood and also create a Neighborhood Response Plan. Carol thanked Lilian Choy and HACLA for their support. A promotional RYLAN video was shown to the audience. The video is available on YouTube and EMD website. The next subcommittee meeting is scheduled for July 10.

Disabilities and Access and Functional Needs – Robbie Spears reported that the subcommittee will meet on July 11, 2018, right after the EMC meeting. He also reminded that the deadline for submitting resumes for the DAFN position is June 8. The Department on Disability (DOD), in collaboration with the Information Technology Agency will provide citywide Digital Accessibility training to enhance their Section 508 Accessible Information and Communications Technology knowledge and skills. Rosemarie with DOD will send email with a link to register for the training.

Human Resources – Bobbi Jacobsen reported that there was no subcommittee meeting. The current Disaster Service Worker (DSW) report was provided in hard copy to the assembly. Any questions related to the DSW report can be referred to her.

Planning – Patrick Munongo reported that the subcommittee met on May 8 and reviewed the six plans and annexes that would be submitted to the EMC at its June meeting for approval. The next subcommittee meeting is scheduled on July 10.

Operations – Chris Ipsen reported that the CivLAvia event is scheduled on June 24. The State Emergency Plan reflected a change in the Emergency Operations Center (EOC) activation level which is in sync with the National protocol. The new lowest level is level III and the highest level is level I. Formal announcement will be made soon. There will be new satellite phones purchased from the AdaptConn, Inc. and new program will be rolled out. The construction work for the Unified Homelessness Response Center continues. EMD is working on a kick-off meeting to form a GIS Task Force. Another working item is the EOC/Department Operations Center (DOC) connectivity. EMD staff visited the Recreation and Parks Department Operations Center for best practices on information flow and resource requests. The next subcommittee meeting is scheduled on July 10.

Shelter and Welfare – Rob Freeman reported that the Mass Care and Shelter Branch will have their WebEOC training on June 12. The next subcommittee meeting is scheduled for July 10.

Training / Exercises – Gary Singer reported that EMD, Department of Transportation, Los Angeles Police and Fire Departments attended emPOWER Data Workshop on May 21. The Office of the City Attorney is reviewing the legality for data use. Gary thanked Eric Robles for providing expertise and instructions for the EOC 401 Advanced Logistics Section Course on May 23 and 24. He announced the following courses: EOC 101/201 course on July 19, EOC 301 course on July 25 and 26, WebEOC training on August 7 and EOC 401 Advanced Operations Section Course on August 15 and 16. The Multi-year Training and Exercise Plan Workshop is scheduled on June 6 after the EMC meeting to discuss the plan for the next three years. The Defense Support of Civil Authority Senior Leaders Seminar is confirmed on August 29. The Annual EOC Exercise will be postponed to January/February 2019.

III. 2018 City of Los Angeles Emergency Operations Plans

Patrick Munongo requested the approval of these six plans and annexes – Tsunami Annex, Local Assistance Center Annex, Recovery Annex, Communications Annex, Mass Care and Sheltering Annex, and Non-Traditional Sheltering Annex with minor changes. The motion was approved.

IV. Stop the Bleed

Melissa Anderson with the Children’s Hospital Los Angeles provided a PowerPoint presentation on the Stop the Bleed Program which is a collaboration effort with the American College of Surgeons Committee. The program is committed to creating awareness and education on severe bleeding control. The goal is to train as many people as possible in the community by offering multiple classes and hands-on training free of charge. The one-hour Stop the Bleed class can be offered upon requested. After the training, participants will be able to demonstrate the following: appropriate application of a tourniquet to an extremity, applying direct pressure to a bleeding wound, and appropriate technique for wound packing.

V. Old / New Business

Rob Freeman reported that the July EMC meeting date will be moved to July 11 due to the 4th of July holiday. The various subcommittee meetings will be held on July 10.

VI. Adjournment

Rob Freeman adjourned the EMC meeting at 10:10 a.m.

Respectfully Submitted:



Cecilia Law, Executive Administrative Assistant
Emergency Management Department

Approved:



Rob Freeman, Chair
Emergency Management Committee