

MINUTES
EMERGENCY MANAGEMENT COMMITTEE
Wednesday, November 1, 2017, 9:00 a.m.
Media Center Room, Emergency Operations Center
500 E. Temple Street, Los Angeles, CA 90012

PRESENT

Brandy Welch
Armond Gregoryan
Jeff Napier
Megan Cotter
Bryan Oh
Mary Reuschel
Crystal Chambers
Rob Freeman
Veronica Hendrix
Chris Ipsen
Larry Myerhofer
Carol Parks
Erricka Peden
Robbie Spears
John Ignatczyk
Nande Kalenga
Eric Robles
E.J. Martinez
Lilian Choy
Olivia Alvarez
Tom Jung
Ahee Han
Mike Hammet
Terry Krueger
Brian Stoker
Mohsen Moayedi
Sonya Young Jimenez
Emilio Tello
Lisa Hayes
Michael Edwards
Jaime Pellegrini
Nathan Wolfstein
Nicholas Nguyen

DEPARTMENT

Airport
Building and Safety
Building and Safety
City Administrative Officer
City Administrative Officer
City Administrative Officer
Emergency Management
Emergency Management
Emergency Management
Emergency Management
Emergency Management
Emergency Management
Emergency Management
Fire
Fire
General Services
Housing & Community Investment
Housing Authority
Information Technology Agency
Library
Mayor's Office
Police
Police
Public Works/Engineering
Public Works/Sanitation
Recreation and Parks
Recreation and Parks
Water and Power
American Red Cross
Be More Prepared
Be More Prepared
Salvation Army

I. Call to Order, Introductions, Approval of Minutes

Rob Freeman called the meeting to order at 9:02am. Brian Oh with the Department of the City Administrative Officer was introduced. The minutes of the October 2017 Emergency Management Committee (EMC) meeting were approved.

II. Subcommittee Reports and Planning Teams

Budget – Rob Freeman reported the Fiscal Year 2018-2019 Emergency Operations Fund budget will include a training request package for the City's consideration.

Community Preparedness – Carol Parks reported the subcommittee did not meet in October 2017. Work continues to increase emergency awareness throughout the City of Los Angeles (City). Veronica Hendrix is the project manager for the new neighborhood initiative Ready Your Los Angeles Neighborhood (RYLAN) and will replace the 5 Steps and Jumpstart programs. EMD is working with a contractor on the development of the RYLAN program and estimate the project to take six (6) months for completion with a Spring 2018 roll out to the community. The next subcommittee meeting is scheduled for November 14, 2017.

Disabilities and Access and Functional Needs – Robbie Spears reported the subcommittee did not meet in October 2017. The kickoff meeting is scheduled for January 10, 2018 and will cover lessons learned from recent disasters (Hurricane Harvey, Northern California Fires, and Hurricane Irma). The Disabilities and Access and Functional Needs (DAFN) sustainment meeting was held on October 5, 2017 and conducted a gap analysis of revisions to standard operating procedures, and projects related to the DAFN lawsuit. The deadline to submit responses for the DAFN gap analysis matrix is December 15, 2017. The next subcommittee meeting is scheduled for November 1, 2017.

Human Resources – Rob Freeman reported a Disaster Service Worker report will be distributed via email to the EMC distribution list.

Local Hazard Mitigation Planning – Larry Meyerhofer reported the Local Hazard Mitigation Plan (LHMP) has been approved by the Federal Emergency Management Agency. The LHMP will be forwarded to the Emergency Operations Board (EOB) on November 21, 2017. A number of notice of interests applications for the pre disaster mitigation grant program will be processed through the City Administrative Officer.

Mary Reuschel added new notice of interest applications are not being accepted at this time.

Planning – Larry Meyerhofer reported the subcommittee did not meet in October 2017. The Early Warning and Notification annex review is near completion. A comprehensive Emergency Operations Plan has been revised and will be forwarded to the Emergency Management Committee and EOB. The plans, annex review and updating timeline has been changed from occurring every three (3) years to every two (2) years to remain in compliance with UASI requirements. All updated Continuity of Operations Plans and Department Emergency Plans are due to EMD by January 31, 2018. The next subcommittee meeting is scheduled for November 14, 2017.

Operations – Chris Ipsen reported the subcommittee did not meet in October 2017. The EOC task force has reviewed, revised and edited the Emergency Operations Center (EOC) position checklists. ITA is working on updating WebEOC. The ReadyLA website received UASI funding

to update the site. A contract is in place for the ReadyLA website update and should be done by March of 2018. The next subcommittee meeting is scheduled for November 14, 2017.

Crystal Chambers added WebEOC to Department Operations Center (DOC) connectivity will be tested during the 2017 EOC Annual Exercise. ITA advised the following City Departments have WebEOC DOC login access: Animal Services, Public Works: Bureau of Sanitation, General Services Department, Housing and Community Investment Department, Information Technology Agency, Building and Safety, Department of Transportation, Department of Water and Power, Los Angeles Fire Department, Los Angeles Police Department (LAPD), Port of Los Angeles, and Recreation and Parks (RAP). During the 2017 Annual EOC Functional Exercise the RAP DOC will test and provide feedback on the use of WebEOC.

Shelter and Welfare – Sonya Young Jimenez reported the subcommittee did not meet in October 2017. RAP participated in the Great Shakeout and worked with Western Shelter to demonstrate the stand up of a Shelter Twenty (20). A Flu Shot Point of Distribution exercise was conducted the week of October 23, 2017 in partnership with the Los Angeles County (County) Department of Public Health. The Penmar Recreation Center was activated in response to a hazardous materials gas leak in the Venice area on October 30, 2017. The next subcommittee meeting is scheduled for November 14, 2017.

Training / Exercises – Crystal Chambers reported the 2017 Annual EOC Functional Level Three (3) Exercise is scheduled for November 9, 2017. Crystal thanked all for their support of the exercise and for sending department representatives. WebEOC training is scheduled for November 7, 2017. G775/191 EOC Management and Operations / EOC Interface is scheduled for November 30, 2017. The Winter Weather/Debris Flow Seminar is scheduled for December 6, 2017. The annual Multi Year Planning & Training workshop will be held on December 6, 2017. The last offering of the HAM Radio class will begin on January 4, 2018 with David Malin.

III. La Tuna Fire Burn Area Mitigation

Rob Freeman reported he leads the inter agency La Tuna Fire Burn Area Mitigation Task Force. The County Public Works Department has conducted a comprehensive survey of the La Tuna burn area to assess the risk the area faces for mudslides or debris flows in the event of winter rain. Phase maps based on rain fall totals, have been prepared to identify areas of the City and County that would be impacted. The maps can be used for mitigation work and agency response notifications.

Public Works: Bureau of Engineering and the County have been working with the National Resource Conservation Service (NRCS). The NRCS is a division of the Department of Agriculture and administers the Emergency Watershed Protection program that can provide up to seventy-five (75) percent reimbursement for City and County mitigation work. NRCS has conducted three (3) site visits to survey the area and is in the final stages of preparing their recommendation.

The County has been aggressive in clearing debris catch basins that are part of their flood control system. Two of these basins are in the burn area: One in Council District Seven (7) and the other in Council District Two (2). The County is working with the City regarding the debris haul routes.

A town hall meeting is tentatively scheduled for November 13, 2017 to provide the public information. The County has provided information to three hundred (300) households in the affected area. On November 1, 2017 at 11am the LAPD Real Time Analysis and Critical Response Unit (RACR) will conduct a test of the NotifyLA public mass notification system to registered users in the La Tuna fire burn area so they can become accustomed to seeing and receiving alert notifications. The task force made an oral presentation to the City Council Public Safety Committee (Council) on October 11, 2017 and will provide a written report to Council on November 8, 2017.

Old / New Business

Nick Nguyen added the Salvation Army is supporting the response to Hurricane Harvey, Hurricane Irma and Hurricane Maria and the California fires. Nick recently returned from the US Virgin Islands and Texas.

Brandy Welch added an employee who works in the airport badge office is from the Dominican Republic and has a non-profit organization there. She conducted a donations collection drive at the airport for items needed in the Dominican Republic. Los Angeles World Airport is sponsoring the transport of the collected items to the region.

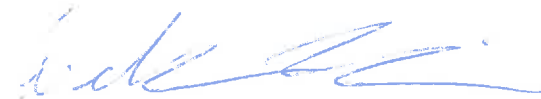
Rob added the Los Angeles Dodgers World Series game 7 is scheduled for November 1, 2017. There will be a Level 1 EOC activation beginning at 1700 hours. EMD will work closely with RACR and the Command Post. If the Dodgers win, the victory parade is scheduled for November 3, 2017, with a Level 1 EOC activation.

Rob Freeman added on November 4, 2017 there will be a Level 1 EOC activation for the Refuse Fascism Protest March and Rally in Downtown Los Angeles.

Adjournment

Rob Freeman adjourned the EMC meeting at 10:00 a.m.

Respectfully Submitted:



Erricka Peden, Secretary
Emergency Management Department

Approved:



Rob Freeman, Chair
Emergency Management Committee