



# LAKE BALBOA NEIGHBORHOOD COUNCIL

Certified September 9, 2004

## Board Meeting Agenda

**December 7, 2022**

**630pm- meeting starts**

**~~In-person meeting location to be determined~~**

**No in person meetings at this time**



### **THIS MEETING WILL BE RECORDED**

**ZOOM MEETING ONLINE** <https://zoom.us/j/93626962330>

or by telephone

**Dial 1-669-900-9128** To join the meeting

Then enter this webinar ID: **936 2696 2330 #**

IN CONFORMITY WITH THE SEPTEMBER 16, 2021 ENACTMENT OF CALIFORNIA **ASSEMBLY BILL 361** AND DUE TO CONCERNS OVER COVID-19, THE LAKE BALBOA NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY WITH A CALL-IN OPTION OR INTERNET BASED SERVICE OPTION.

#### PUBLIC INPUT:

**On phone:** Every person wishing to address the Board must dial \*9, when prompted by the presiding officer, to address the Board on any agenda item BEFORE the Board takes action on the item. \*6 to Unmute yourself.

**On webinar:** Every person wishing to address the Board must "raise their hand" when prompted by the presiding officer, to address the Board on any agenda item BEFORE the Board takes action on the item. The CHAT function has been disconnected, please raise your hand. Everyone is muted until recognized.

LBNC will be capturing your email to add to our database for LBNC updates only. If you do NOT want to be in the database, please notify me at [lindag@lakebalboanc.org](mailto:lindag@lakebalboanc.org)

Comments from the public on other matters NOT appearing on the agenda that are within the Board's jurisdiction will be heard during the Public Comment period. LBNC will be capturing your email to add to our database for LBNC updates only. If you do NOT want to be in the database, please notify me at [lindag@lakebalboanc.org](mailto:lindag@lakebalboanc.org)

Agenda is posted for public review at Ralph's Market, 17250 Saticoy St. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting (213) 978-1551 [or email ncsupport@lacity.org](mailto:ncsupport@lacity.org)

**Notice to Paid Representatives:** If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org).

1. Call meeting to order **WELCOME to our STAKEHOLDERS**

**CHAT is disconnected, only raised hands will be recognized so that all comments can be included.**

## **L.A. City Charter Sec 900. Purpose (Of Neighborhood Councils)**

*To promote more citizen participation in government and make government more responsive to local needs, a citywide system of neighborhood councils, and a Department of Neighborhood Empowerment is created. Neighborhood councils shall include representatives of the many diverse interests in communities and shall have an advisory role on issues of concern to the neighborhood.*

**Our Mission is to bring forward our concerns to the elected officials,**

We are a department within the city of Los Angeles. We are required to follow city and state laws. The Brown Act does not allow us to discuss anything that is NOT on tonight's agenda. There is an item called PUBLIC COMMENT where you can address items NOT on the agenda. The President will identify the suggested time limits for each item so that the meeting will end around 930p. Time allocations are approximate and may be shortened or lengthened at the discretion of the President. The time keeper is: \_\_\_\_\_

2. Pledge of Allegiance –
3. Roll Call
4. Poll board members for completion of **mandatory NC training**: Allen Nelson, Lydia Jerosimich
5. Poll board members for completion of **mandatory Land Use training**
6. Discussion and possible to action to adopt the **December 7, 2022 agenda**
7. Discussion and possible action regarding the approval for Special Oct 22, 2022 Meeting Minutes – Gravani
8. Guest Speaker from City Clerk's office Lanee Basulto 213.978.0444 [lanee.basulto@lacity.org](mailto:lanee.basulto@lacity.org) regarding NC elections
9. Announcements and Reports: **If present, PLEASE IDENTIFY YOURSELF and limit your comments to 2 minutes**
  - Representatives of LAPD, Local, City, County, State
    - West Valley LAPD **Captain III Brian Wendling** [26929@lapd.online](mailto:26929@lapd.online) – 818-374-7640  
Senior Lead Officer (SLO) - 1-877-ASK-LAPD
  - Introducing LB's new Senior Lead Officer**
    1. **Officer Mike Terrazas** [818-374-7631 34499@lapd.online](mailto:818-374-7631 34499@lapd.online)  
Also Representing LBNC Sgt Larry Martinez [31179@lapd.online](mailto:31179@lapd.online)
  - Council District 6 (CD 6) 818-778-4999 Field Deputy – [Viana.Parra@lacity.org](mailto:Viana.Parra@lacity.org)
  - LA Mayor **Garcetti's** office – [mailto: Erin.Seinfeld@lacity.org](mailto:Erin.Seinfeld@lacity.org) 213-422-0815
  - LA City Attorney's Office – 213-978-8100
    1. Neighborhood Prosecutor – [Michael.Liu@lacity.org](mailto:Michael.Liu@lacity.org) 818-374-6837
    2. Community Resource Specialist – [Cynthia.Hernandez@lacity.org](mailto:Cynthia.Hernandez@lacity.org) 818-374-6839
  - LA City Planning Liaison [Ariel.Jones@lacity.org](mailto:Ariel.Jones@lacity.org) 213-820-4255
  - LAUSD **Scott Schmerelson's** office (District 3) 818-654-3785 Deputy Director of School and Community Engagement [Tammy.Ramirez@lausd.net](mailto:Tammy.Ramirez@lausd.net) 213-241-8333
  - LAUSD Board President **Kelly Gonez** office (District 6) 818-212-6687 - Dir of Community Engagement & Advocacy [Michael.Menjivar@lausd.net](mailto:Michael.Menjivar@lausd.net)
  - LA County Supervisor **Sheila Kuehl's** office (District 3) 818-902-3831 District Director Jessica Orellana [jorellana@bos.lacounty.gov](mailto:jorellana@bos.lacounty.gov) and Brenda Yanez, Field Deputy [BYanez@bos.lacounty.gov](mailto:BYanez@bos.lacounty.gov)  
HELP for HOMELESS [www.la-hop.org](http://www.la-hop.org) REPORT download **MYLA311** app to your phone
  - CA Assembly Member **Adrin Nazarian's** office (District 46) 818-376-4246
  - CA State Senator **Robert Hertzberg's** Office (District 18) - 818-901-5588 [Edwin.Amaya@sen.ca.gov](mailto:Edwin.Amaya@sen.ca.gov)
  - CA State Senator **Henry Stern's** Office (District 27) - 818-876-3352 – [Jeremy.Wolf@sen.ca.gov](mailto:Jeremy.Wolf@sen.ca.gov) and SFV representative [Denise.Kniter@sen.ca.gov](mailto:Denise.Kniter@sen.ca.gov)

- US Representative **Tony Cardenas** (District 29) 818-221-3718 [Oswaldo.Ramirez@mail.house.gov](mailto:Oswaldo.Ramirez@mail.house.gov)
- US Representative **Brad Sherman** – (District 30) - 818-501-9200 [Mary.Chakerian@mail.house.gov](mailto:Mary.Chakerian@mail.house.gov)
- Department of Neighborhood Empowerment (DONE) [Daniel.D.Johnson@lacity.org](mailto:Daniel.D.Johnson@lacity.org) 818-374-9889

NOTE: Presiding Officer: Please prompt the public to either **dial \*9** if on the phone AND **\*6** to Unmute yourself or **“raise your hand”** if on the website to address the board on NON-agenda items

### AB 361 Updates -

Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council’s control, the meeting must be recessed or adjourned.

## 10.) December 7, 1941 a date that will live in infamy - Manzanar – Togo Tanaka

### 11. Discussion and possible action regarding **LBNC June 18, 2023 Election** – Schwering

- 18FEB2023 Candidate filing BEGINS
- 04APR2023 Candidate filing ENDS
- 11APR2023 Submission of Candidate challenges ENDS
- 19APR2023 Certified List of Candidates RELEASED
- 19APR2023 Vote-by-mail application BEGINS
- 21APR2023 Candidate Photo/statement DEADLINE

### 12. Discussion and possible action regarding **LBNC’s open board seats – Gravani**

LBNC currently has **3 organizational seats open and 1 Senior seat.**

Cannot be filled if 90days prior to an election

The application can be found on LBNC’s website [www.LakeBalboaNC.org](http://www.LakeBalboaNC.org) under **ABOUT “Board Member Application”**

Please forward completed application to [lindag@lakebalboanc.org](mailto:lindag@lakebalboanc.org)

**BYLAWS - Section 6: Vacancies** – *Vacancies on the Board shall be filled using the following procedure:*

*A. Any “Stakeholder” interested in filling a vacancy on the Board shall submit a written application to the Board, providing that Community Stakeholder is qualified for that particular seat. The Board shall cause the matter to be placed on the agenda for the next regular meeting of the Board.*

*B. The Board shall vote on the application at the meeting. If multiple applications for one (1) seat have been submitted, the candidate with the most votes wins. In the event of a tie, a coin toss between the candidates with the most votes shall determine the seat appointment*

**Organizational Stakeholder Representatives (OSR)** – *Open to Stakeholders eighteen (18) years of age or older who participate in a community based organization, including but not limited to a religious institution, educational institution, non-profit organization, neighborhood association, school/parent group, faith based group, senior group, youth group, arts association, service organization, boys or girls club, cultural group, or environmental group within the NC boundaries*

**Senior Stakeholder Representative (SSR)** – An SSR shall be any person that meets the criteria for a RSR, BSR, or OSR AND is older than 55 years of age at the time of election.

OATH OF OFFICE

### 13. PUBLIC COMMENTS: **PLEASE ADVISE THE NEIGHBORHOOD COUNCIL IF YOU ARE A REGISTERED LOBBYIST.** Comments from the Public on Non-Agenda items, Issues, Announcements and Complaints within the jurisdiction of the Lake Balboa NC. **You have 2 minutes per speaker.** The State of California’s Brown Act **prevents the board from discussing your**

comments. You can also email your thoughts to LBNC President at:  
[lindag@lakebalboanc.org](mailto:lindag@lakebalboanc.org).

#### 14. Board Announcements:

- a. Update on Jesse Owens Park

L.A.City Charter Sec. 909. Annual City Budget Priorities.

Each neighborhood council may present to the Mayor and Council an annual list of priorities for the City budget. The Mayor shall inform certified neighborhood councils of the deadline for submission so that the input may be considered in a timely fashion. (see [www.budgetadvocates.ORG](http://www.budgetadvocates.ORG) for 2015, 2016, 2017, 2018, 2019, 2020 White Paper recommendations)

- 15) **Budget Advocate – Region 3 - Updates**, ([budgetadvocates.org](http://budgetadvocates.org)) –Bailey or Newman  
Budget Representatives: Carol Newman & Linda Gravani

16) Discussion and possible action regarding the **Sepulveda Basin Vision Plan** – Doxsee

**MOTION:** I move that due to the secrecy involved in scoping and development of the proposal to create a Sepulveda Basin “Vision Plan” as proposed by Councilmember Martinez, and the complete lack of community consultation or engagement, The Lake Balboa Neighborhood Council recommends that the “Vision Plan” and contract C-129657 in the authorized amount of \$2,339,654 awarded to Geosyntec, Inc. on November 18, 2022 by the Board of Public Works be rescinded.

- 17) Discussion and possible action regarding **Council File 22-1474**, presented by Councilmember Koretz on November 22, 2022 regarding the Sepulveda Basin. - Doxsee

**MOTION:** I move that Lake Balboa Neighborhood Council submit a CIS in support of CF22-1474 (CFMS) MOVED BY Councilmember Koretz on November 22, 2022, regarding the possible use of the Sepulveda Basin by the LA Rams and LA28, if it is amended to investigate the development of and contractor selection process for the Task Order Solicitation and the selection of the consultant.

- 18) Discussion and possible action regarding **Council File 22-1489** regarding VNY Citizens Advisory Council’s request for a moratorium on all development projects at Van Nuys Airport - Negron

- 19) Discussion and possible action regarding a **CD6 Candidate forum** possibly with the other 6 Neighborhood Councils  
<https://ethics.lacity.org/electionsa>

- 20) Discussion and possible action regarding the **end of the COVID-19 State of Emergency** effective 28FEB2023.BY Governor Newsom

- 21) Budget: Discussion and possible action regarding the **October 2022 MER** (Monthly Expense Report) - Schwering

- 22) Budget: Discussion and possible action regarding the **November 2022 MER** (Monthly Expense Report) – Schwering

- 23) BUDGET: Discussion and possible action regarding **“rollover: and distribution of funds** from the Fiscal Year 2021-2022 budget into the 2022-2023 budget – Schwering

- 24) BUDGET: Discussion and possible action to **revise the Fiscal Year 2022-2023 budget** - Schwering

- 25) FUNDING- **Request reimbursement of \$42.34** to board member Linda Gravani issued to GODADDY account for 2 year renewal of LBNC website

- 26) FUNDING: Discussion and possible action regarding the expenditure of up to \$250 for a **second ZOOM account** - Gravani

- 27) FUNDING- Discussion and possible action regarding the expenditure of up to \$1000 for a **Candidate Forum for CD6** and/or outreach to the community.

- 28) FUNDING: Discussion and possible action regarding the expenditure of **up to \$500 for NC candidate and election Outreach** during yearly Holiday Parade - Middleton

- 29) **REMINDER – NO LBNC MEETING IN JANUARY – Enjoy the Holidays !**

- 30) **THANK YOU LBNC Board Members AND Neighborhood Watch Block Captains for all YOU do behind the scenes for our community –**

31) Adjournment

**Next Regular Meeting of the  
Lake Balboa Neighborhood Council  
Wednesday February 1, 2023 at 6:30 PM unless in person**

For your convenience, the Bylaws are available on our website [www.lakebalboanc.org](http://www.lakebalboanc.org) in compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed at our website by clicking on the following link: [www.lakebalboanc.org](http://www.lakebalboanc.org), or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact [danica@lakebalboanc.org](mailto:danica@lakebalboanc.org) our current secretary

.P.O. Box 7720, Lake Balboa, CA 91409 -- Voicemail (818) 779-9026

Visit our website: [www.LakeBalboaNC.org](http://www.LakeBalboaNC.org)

Complete the survey [www.LakeBalboaNC.org/survey](http://www.LakeBalboaNC.org/survey)

**ALL MEETINGS ARE OPEN TO THE PUBLIC**

See next page for Committee meeting schedules and ZOOM access



**Lake Balboa Neighborhood Council Members are  
ELECTED UNPAID VOLUNTEERS  
Working to keep our community the best it can be.**



**Lake Balboa Neighborhood Council – COMMITTEES  
ALL meetings will be via zoom.us until further notice**

**Budget Committee** – Ad hoc TBA Chair [lindas@lakebalboanc.org](mailto:lindas@lakebalboanc.org) **Committee:** Executive Officers

**BUDGET Representatives** – [carol@lakebalboanc.org](mailto:carol@lakebalboanc.org), [LindaG@lakebalboanc.org](mailto:LindaG@lakebalboanc.org) –  
budgetadvocates.org - **Monitors LA City Budget and Budget & Finance committee**

**Election Committee** Ad hoc TBA [-lindas@lakebalboanc.org](mailto:lindas@lakebalboanc.org), zoom TBA **Committee** Michael  
Cortez Jasmin Garcia, Allen Nelson

**Emergency Preparedness** – meeting 2<sup>nd</sup> Saturday of the Month Quarterly meetings-MAR-JUN-SEP-DEC 9am – **Chair-**  
[Sandy@lakebalboanc.org](mailto:Sandy@lakebalboanc.org) zoom.us/j/95756838389\_ **Committee:** to be advised – **monitors Dept Emergency Mgmt, Fire**  
**Dept, Fire Commission, Public Safety**

**Lake Balboa Amateur Radio Check-in** – Every Sunday 9am – Simplex 145.570 For information on  
Ham/FRS/GMRS/WALKIE-TALKIE Radios and classes contact Dan Tomlinson (NR6V) at 818-776-  
0474 or [DTomlinson@socal.rr.com](mailto:DTomlinson@socal.rr.com) & **FRSGMRS/Walkie-Talkie Check-in** - Every Sunday 10am  
channel 5 -easy way to communicate after a disaster

**Land Use** – 3<sup>rd</sup> Monday of the Month 7pm – Chair – [Miguel@lakebalboanc.org](mailto:Miguel@lakebalboanc.org) zoom.us/j/94248689917  
**Committee:** Gwenn Flynn, Danica Middleton, Miguel A. Miguel, Allen Nelson, Karen Schatz, Jim Stein  
**Monitors Planning & Land Use Management**

**Health & Public Safety** – Quarterly meetings at Jan 18, Apr 19, July 19, Oct 18, 2023 700pm  
Chair – [jamesb@lakebalboanc.org](mailto:jamesb@lakebalboanc.org) zoom.us/j/95724109127 **Committee:** Danica Middleton,  
Jeremy Pisanic **Monitors Health, Education, Neighborhoods, Parks, Arts, River and Public Safety**

**Neighborhood Watch** – Ad hoc TBA Chair [lindag@lakebalboanc.org](mailto:lindag@lakebalboanc.org), zoom.us TBA, **Committee:**  
Gary Kay, Danica Middleton **monitors NW@lakebalboanc.org**

**Outreach** – Quarterly meetings at Sep/Dec/Mar 15/ Jun-3rd Tuesday of the Month 700pm-  
[Michael@lakebalboanc.org](mailto:Michael@lakebalboanc.org) Zoom.us/j/99770922444 **Committee:** Danica Middleton, Allen Nelson,  
Jim Stein, Linda Schwering **monitors info@lakebalboanc.org**

**Rec and Park** - Ad hoc TBA - chair [JimStein@lakebalboanc.org](mailto:JimStein@lakebalboanc.org) zoom.us/j/82592494547 **Committee:**  
Nate Baguio, Katie Cronin, Ruth Doxsee, Linda Schwering **Monitors Health, Education, Neighborhoods,**  
**Parks, Arts, River**

**Sepulveda Basin Wildlife Areas Steering Committee** - Ruth Doxsee – Alternate Jim Stein  
Meets 4<sup>th</sup> Tuesday of odd numbered months at Balboa Sports Complex 630pm  
zoom.us/j/98376926906

**Community Police Advisory Board - CPAB** - 630pm - 2nd Wednesday of month at West Valley Police  
Department - 19020 Vanowen St, Reseda CA 91335

**Van Nuys Airport - Citizens Advisory Commission - CAC** - 7pm 1<sup>st</sup> Tuesday of month

**LBNC meeting location to be advised, pending ADA/DONE approvals**