



# LAKE BALBOA NEIGHBORHOOD COUNCIL

Certified September 9, 2004

## Board Meeting Agenda

**June 2, 2021**

**7:00 pm - meeting starts**

~~Gault Street Elementary Auditorium~~  
~~17000 Gault St. Lake Balboa, CA 91406~~



**ZOOM MEETING ONLINE** <https://zoom.us/j/93626962330>  
or by telephone

**Dial 1-669-900-9128** To join the meeting

Then enter this webinar ID: **936 2696 2330 #**

In conformity with the Governor's executive order N-29-20 (March 17, 2020) and due to concerns over COVID-19, the Board of Lake Balboa Neighborhood Council meeting will be conducted entirely telephonically.

### PUBLIC INPUT:

**On phone:** Every person wishing to address the Board must dial \*9, when prompted by the presiding officer, to address the Board on any agenda item BEFORE the Board takes action on the item. \*6 to Unmute yourself.

**On webinar:** Every person wishing to address the Board must "raise their hand" when prompted by the presiding officer, to address the Board on any agenda item BEFORE the Board takes action on the item. The CHAT function has been disconnected, please raise your hand. Everyone is muted until recognized.

LBNC will be capturing your email to add to our database for LBNC updates only. If you do NOT want to be in the database, please notify me at [lindag@lakebalboanc.org](mailto:lindag@lakebalboanc.org)

Comments from the public on other matters NOT appearing on the agenda that are within the Board's jurisdiction will be heard during the Public Comment period. LBNC will be capturing your email to add to our database for LBNC updates only. If you do NOT want to be in the database, please notify me at [lindag@lakebalboanc.org](mailto:lindag@lakebalboanc.org)

Agenda is posted for public review at Ralph's Market, 17250 Saticoy St. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting (213) 978-1551 [or email ncsupport@lacity.org](mailto:ncsupport@lacity.org)

Notice to Paid Representatives: If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org).

## 1. Call meeting to order **WELCOME** to our **STAKEHOLDERS**

### **L.A. City Charter Sec 900. Purpose (Of Neighborhood Councils)**

*To promote more citizen participation in government and make government more responsive to local needs, a citywide system of neighborhood councils, and a Department of Neighborhood Empowerment is*

created. Neighborhood councils shall include representatives of the many diverse interests in communities and shall have an advisory role on issues of concern to the neighborhood.

We are a department within the city of Los Angeles. We are required to follow city and state laws. The Brown Act does not allow us to discuss anything that is NOT on tonight's agenda. There is an item called PUBLIC COMMENT where you can address items NOT on the agenda. Items are on time limits so that the meeting will end around 930p. Time allocations are approximate and may be shortened or lengthened at the discretion of the President. The time keeper is: James Brown

2. Pledge of Allegiance – Lead by Enzo Catanho Pineheiro. Enzo is an 8<sup>th</sup> grader at William Mulholland Middle School....He immigrated 3 years ago from Brazil speaking Portuguese and entered Mulholland as a 7<sup>th</sup> grade student as an English Learner. He is the first Mulholland student to earn the **State Pathway to Biliteracy Award** which means he is on track to earn the **SEAL OF BILITERACY** which is awarded to HS students who have attained a high level of proficiency in speaking, reading, and writing one or more languages.
3. Roll Call - **Quorum is 9** -
4. **Adoption of the Agenda for June 2, 2021**
5. Discussion and possible action for the Approval of Minutes for April 7, 2021 meeting Danica Middleton
6. Discussion and possible action for the approval of the minutes for the SPECIAL LBNC May 29, 2021 Meeting
7. Announcements and Reports: 22 minutes **If present, PLEASE IDENTIFY YOURSELF**  
Representatives of LAPD, Local, City, County, State 2-minute limit per speaker.
  - West Valley LAPD **Captain David Grimes** 31168@lapd.online – Senior Lead Officers (SLOs) - 1-877-ASK-LAPD
    1. **Officer Isela (Para) Smith** office 818-374-7631- [34488@lapd.online](mailto:34488@lapd.online)
    2. **Officer Sam Park** office 818-374-7635 – [35234@LAPD.online](mailto:35234@LAPD.online)
  - Councilwoman's **Martinez's** office (CD 6) 818-778-4999 Field Deputy – [Jonah.Glickman@lacity.org](mailto:Jonah.Glickman@lacity.org)
  - LA Mayor **Garcetti's** office **East Valley Area Rep** – [Caroline.Menjivar@lacity.org](mailto:Caroline.Menjivar@lacity.org) 213-713-0597
  - LA City Attorney's Office – 213-978-8100
    1. Neighborhood Prosecutor – [Michael.Liu@lacity.org](mailto:Michael.Liu@lacity.org) 818-374-6837
    2. Community Resource Specialist – [Cynthia.Hernandez@lacity.org](mailto:Cynthia.Hernandez@lacity.org) 818-374-6839
  - LA City Planning Liaison [Ariel.Jones@lacity.org](mailto:Ariel.Jones@lacity.org) 213-820-4255
  - LAUSD **Scott Schmerelson's** office (District 3) 818-654-3785 school Engagement and Data Specialist
    - [Tara.Vahdani@lausd.net](mailto:Tara.Vahdani@lausd.net) 818-654-3785
  - LAUSD **Dr. Eric Maxey** Administrator, Community of Schools-Reseda [ejm9800@lausd.net](mailto:ejm9800@lausd.net) 818-668-1051
  - LAUSD Board President **Kelly Gonez** office (District 6) 818-212-6687 - Dir of Community Engagement & Advocacy [Michael.Menjivar@lausd.net](mailto:Michael.Menjivar@lausd.net)
  - LAUSD Northwest District Administrator Parent/Community Engagement-**Gonsalo Garay** - [ggg9445@lausd.net](mailto:ggg9445@lausd.net) 818-654-3600
  - LA County Supervisor **Sheila Kuehl's** office (District 3) 818-902-3831 District Director Jessica Orellana [jorellana@bos.lacounty.gov](mailto:jorellana@bos.lacounty.gov) and Brenda Yanez, Field Deputy [BYanez@bos.lacounty.gov](mailto:BYanez@bos.lacounty.gov)  
**HELP for HOMELESS** [www.la-hop.org](http://www.la-hop.org) **REPORT** download MYLA311 app to your phone
  - CA Assembly Member **Adrin Nazarian's** office (District 46) 818-376-4246 [Sophia.Soudani@asm.ca.gov](mailto:Sophia.Soudani@asm.ca.gov)  
[Requested update on SB9 and SB10](#)
  - CA State Senator **Robert Hertzberg's** Office (District 18) - 818-901-5588 [Hannah.Kelley@sen.ca.gov](mailto:Hannah.Kelley@sen.ca.gov)  
[Requested update on SB9 and SB10](#)

- CA State Senator **Henry Stern's** Office (District 27) - 818-876-3352 –[Jeremy.Wolf@sen.ca.gov](mailto:Jeremy.Wolf@sen.ca.gov) and SFV representative [Denise.Kniter@sen.ca.gov](mailto:Denise.Kniter@sen.ca.gov)  
Requested update on SB9 and SB10
- US Representative **Tony Cardenas** (District 29) 818-221-3718 [Osvaldo.Ramirez@mail.house.gov](mailto:Osvaldo.Ramirez@mail.house.gov)
- US Representative **Brad Sherman** – (District 30) - 818-501-9200 [Mary.Chakerian@mail.house.gov](mailto:Mary.Chakerian@mail.house.gov)
- Department of Neighborhood Empowerment (DONE) **Vanessa Serrano** NC Advocate  
[vanessa.serrano@lacity.org](mailto:vanessa.serrano@lacity.org) 818-374-9889  
Requested update on Budget Advocates funding

NOTE: Presiding Officer: Please prompt the public to either **dial \*9** if on the phone AND **\*6** to Unmute yourself or **“raise your hand”** if on the website to address the board on NON-agenda items  
Guest Speakers will be recorded for posting on LBNC website [www.lakebalboanc.org](http://www.lakebalboanc.org)

- 8) GUEST SPEAKER, **Scott Schmerelson LAUSD Board Member** representing District 3. 15 min
- 9) **PUBLIC COMMENT:** a total of 10 MIN - Comments from Public on Non-Agenda items, Issues, Announcements and Complaints within the jurisdiction of the Lake Balboa NC. The Brown Act, **prevents the board from commenting** on your comments. We are making note of them. **2 minutes**

L.A.City Charter Sec. 909. Annual City Budget Priorities.

Each neighborhood council may present to the Mayor and Council an annual list of priorities for the City budget. The Mayor shall inform certified neighborhood councils of the deadline for submission so that the input may be considered in a timely fashion. (see [www.budgetadvocates.com](http://www.budgetadvocates.com) for 2015, 2016, 2017, 2018, 2019, 2020 White Paper recommendations)

#### **FUNDING: Reminders – Fiscal year 2020-21 DEADLINES**

- **June 20 – Final day for ANY bank card transactions**
- **July 1 – Budget due for 2021-22 Fiscal year**

- 10) **Budget Advocate - Updates**, ([budgetadvocates.com](http://budgetadvocates.com)) - Budget Advocate Carol Newman Budget Rep Linda Gravani) Newman 5 min
- 11) **BUDGET:** Discussion and possible action regarding fiscal year **2021-2022 budget**, 20 min Gravani/Stein
- 12) **BUDGET:** Discussion and possible action regarding the authorization for the payment of operational and ongoing expenditures into the fiscal year 2021-22. Stein 10 min
- 13) **FUNDING:** Discussion and possible action regarding the expenditure of up to \$1600 from 2021-22 outreach budget to hold and promote a TOWN HALL meeting for the project at 17630 Sherman Way. 5 min Tom Riley
- 14) Discussion and possible action regarding approval of **MAY 2021** Monthly Expense Report (**MER**) Stein **10 min**
- 15) Discussion and possible action regarding the expenditure of available left over funds in the 2020-21 fiscal year budget. 15 min
- 16) Discussion and possible action regarding **Council File 21-0407** which would require standardization of Neighborhood Councils (NC) elections. Gravani 10 min
- 17) Discussion and possible action regarding Erich Eilenberger representing LBNC at the **West Valley Neighborhood Alliance of Homelessness**. Gravani 5 min
- 18) Discussion and possible action regarding Katie Cronin's **Lake Balboa** social media. Katie 5 min.

- 19) Discussion and possible action regarding the selection of board member for **President** of LBNC Board
- 20) Discussion and possible action regarding the selection of board member for **1<sup>st</sup> Vice President** of LBNC Board
- 21) Discussion and possible action regarding the selection of board member for **2<sup>nd</sup> Vice President** of LBNC Board
- 22) Discussion and possible action regarding the selection of board member for **Secretary** of LBNC Board
- 23) Discussion and possible action regarding the selection of board member for **Treasurer** of LBNC Board
- 24) Discussion and possible action regarding the selection of board member for **1<sup>st</sup> Bank Card holder**
- 25) Discussion and possible action regarding the selection of board member for **2<sup>nd</sup> Bank Card holder**
- 26) Discussion and possible action regarding the selection of board member for **2<sup>nd</sup> signer of LBNC Board Action Certification (BAC) Form**
- 27) Discussion and possible action regarding the selection of board member for **Alternate Signer of LBNC BAC.**
- 28) Discussion and possible action regarding the selection of board member for **Communications Officer** of LBNC Board
- 29) Discussion and possible action regarding the **selection** of board members (**up to 5**) who are authorized to forward **Community Impact Statements (CIS)**
  - 1) \_\_\_\_\_
  - 2) \_\_\_\_\_
  - 3) \_\_\_\_\_
  - 4) \_\_\_\_\_
  - 5) \_\_\_\_\_
- 30) Discussion and possible action regarding the **selection** of board member **to represent** LBNC at **Sepulveda Basin Wildlife Areas Steering Committee (SBWAC)** and 1 alternate
  - 1) \_\_\_\_\_
  - 2) \_\_\_\_\_
  - 3) \_\_\_\_\_
- 31) Discussion and possible action regarding the 2021-22 vision for LBNC and how to achieve our goals with the assistance of LBNC committees. Committee chairs to be selected in August Gravani

32 **THANK YOU LBNC Board Members for all you do for our community –**  
 33. **Adjourn**

**NO MEETING IN JULY**  
**Next Regular Meeting of the**  
**Lake Balboa Neighborhood Council**  
**Wednesday August 4, 2021 at 7:00 PM**

For your convenience, the Bylaws are available on our website [www.lakebalboanc.org](http://www.lakebalboanc.org) in compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed at our website by clicking on the following link: [www.lakebalboanc.org](http://www.lakebalboanc.org). or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, [please contact danica@lakebalboanc.org](mailto:danica@lakebalboanc.org) our current secretary

.P.O. Box 7720, Lake Balboa, CA 91409 -- Voicemail (818) 779-9026  
 Visit our website: [www.LakeBalboaNC.org](http://www.LakeBalboaNC.org)  
 Complete the survey [www.LakeBalboaNC.org/survey](http://www.LakeBalboaNC.org/survey)  
**ALL MEETINGS ARE OPEN TO THE PUBLIC**

See next page for Committee meeting schedules and ZOOM access



**Lake Balboa Neighborhood Council Members are  
ELECTED UNPAID VOLUNTEERS  
Working to keep our community the best it can be.**



**Lake Balboa Neighborhood Council – COMMITTEES  
ALL meetings will be via zoom.us until further notice**

**Emergency Preparedness** – meeting 2<sup>nd</sup> Saturday of the Month 9am – ~~\*Flyaway Bus Terminal 2<sup>nd</sup> floor meeting room~~ – [Chair LindaP@lakebalboanc.org](mailto:ChairLindaP@lakebalboanc.org) [Co-Chair Sandy@lakebalboanc.org](mailto:Co-ChairSandy@lakebalboanc.org)  
zoom.us/j/95756838389\_ **Committee:** to be advised

**Lake Balboa Amateur Radio Check-in** – Every Sunday 9am – Simplex 145.570 For information on Ham/FRS/GMRS/WALKIE-TALKIE Radios and classes contact Dan Tomlinson (NR6V) at 818-776-0474 or [DTomlinson@socal.rr.com](mailto:DTomlinson@socal.rr.com)

**FRSGMRS/Walkie-Talkie Check-in** - Every Sunday 10am channel 5 -easy way to communicate after a disaster

**Land Use** – 3<sup>rd</sup> Monday of the Month 7pm– ~~\*Flyaway Bus Terminal 2<sup>nd</sup> Floor meeting room~~ Chair - [Thomas@lakebalboanc.org](mailto:Thomas@lakebalboanc.org) zoom.us/j/94248689917\_ **Committee:** Gwenn Flynn, Allen Nelson, Mary Pennomon, Linda Pruet, Karen Schatz, Jim Stein

**Health & Public Safety** – 3<sup>rd</sup> Wednesday 630pm - ~~\*Flyaway Bus Terminal 2<sup>nd</sup> floor meeting room~~ Chair – [jamesb@lakebalboanc.org](mailto:jamesb@lakebalboanc.org) zoom.us/j/95724109127 **Committee:** Danica Middleton, Jeremy Pisanic

**Neighborhood Watch** – Ad hoc TBA Chair [lindag@lakebalboanc.org](mailto:lindag@lakebalboanc.org), zoom.us TBA, Committee: Gary Kay, Danica Middleton

**Outreach** – 3<sup>rd</sup> Thursday of the Month 730pm- ~~\*Flyaway Bus Terminal 2<sup>nd</sup> Floor meeting room~~ Chair [Jeremy@lakebalboanc.org](mailto:Jeremy@lakebalboanc.org) Zoom.us/j/99770922444 **Committee:** Danica Middleton, Allen Nelson, Jim Stein, Linda Schwering

**Rec and Park - TBA** - chair [jimstein@lakebalboanc.org](mailto:jimstein@lakebalboanc.org) zoom.us/j/97316428716 **Committee:** Nate Baguio, Katie Cronin, Tom Riley, Linda Schwering

**Sepulveda Basin Wildlife Areas Steering Committee** - Ruth Doxsee/Danica Middleton - Meets 4<sup>th</sup> Tuesday of odd numbered months at ~~Balboa Sports Complex~~ 630pm  
zoom.us/j/98376926906

**Community Police Advisory Board - CPAB** - 630pm - 2<sup>nd</sup> Tuesday of month at ~~West Valley Police Department - 19020 Vanowen St, Reseda CA 91335~~

**Van Nuys Airport - Citizens Advisory Commission - CAC** - 7pm 1<sup>st</sup> Tuesday of month at ~~\*Flyaway~~

**\*The Flyaway Bus Terminal - Community Meeting Room, Second Floor**  
**GO INSIDE** - take elevator at north end of the building to 2<sup>nd</sup> floor - turn right to the end of the hall 7610 Woodley Avenue (NE Corner of Saticoy and Woodley) Van Nuys, CA 91406 **PARK FREE** out front **in the spaces closest to Woodley Avenue**