



**Winnetka Neighborhood Council
GENERAL BOARD MEETING AGENDA
Tuesday, August 8 2023, 6:30 PM
Winnetka Convention Center,
20122 Vanowen St. Winnetka, CA 91306**
(Located next to Winnetka Bowl, ground floor of hotel)



With Live Streaming Teleconference using Zoom

The public is encouraged to join the meeting **in person**, or by:

[1] going to [WNC Zoom](#) Password: WNCBOARD

[2] Calling US Toll-free: 833 548 0282, 877 853 5257, 888 475 4499 or 833 548 0276

Local: 669-900-6833, 253-215-8782, 346-248-7799, 312-626-6799, 929-205-6099, 301-715-8592

Meeting ID: 815 4199 4845 Password: 70345092

board@winnetkanc.com | www.winnetkaNC.com | @winnetkaNC

President	Treasurer	Secretary	Parliamentarian
Mihran Kalaydjian	Samantha Ludwig	Elizabeth Chapman	Mikhail Anthony Maniyan
Vice-President			
Erick Lace			
Board Members			
David Uebersax	Janet Burt	Roy Hadavi	Ajantha Sriramy
Jonathan Vickburg	Robert Stewart	Vacant - 2025	
Victor Lerma	Vacant - 2025	Holden Tsao - Youth Representative	

The Winnetka Neighborhood Council holds its regular meetings on the second Tuesday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act.

VIRTUAL MEETING TELECONFERENCING NUMBER FOR PUBLIC PARTICIPATION

Every person wishing to address the Neighborhood Council may join **IN PERSON** or by going to [WNC Zoom](#) (<https://us02web.zoom.us/j/81541994845?pwd=Nmw5MjRkL1pjUjRkKgGhOeWY1SVN6Zz09>, Meeting ID: 815 4199 4845, Password: WNCBOARD) or by dialing either (669) 900 6833 or (253) 215 8782 or (346) 248 7799 or (312) 626 6799 or (929) 205 6099 or (301) 715 8592, entering 815 4199 4845 and then press # to join the meeting, followed by the password 70345092 and then #. One tap mobile: +16699006833,,81541994845#,,,,,0#,,70345092# US (San Jose+13462487799,,81541994845#,,,,,0#,,70345092# US (Houston)

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS

Instructions on how to sign up for public comment will be given to listeners at the start of the meeting, or per the following:

[1] emailing board@winnetkanc.com, [2] by clicking the 'raise hand' button via Zoom during the period allotted for public comment, or [3] by dialing *9 (if joining the meeting via telephone) to 'raise hand' during the period allotted for public comment when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard when the respective item is being considered.

GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 3 minutes per speaker, unless adjusted by the presiding officer of the Board. AB 361 UPDATES: Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

PUBLIC POSTING OF AGENDAS

The agenda for a regular or special meeting is posted for public review within Winnetka, 91306, at the following location: Winnetka Recreation Center, 8401 Winnetka Ave., CA 91306 and are available on our website at www.winnetkanc.com. Additionally, supporting documents distributed to Board Members Winnetka Board Meeting August 8

1) GENERAL WELCOME [5 min]

2) CONVENE MEETING and PLEDGE OF ALLEGIANCE [1 min]

3) BOARD MEMBER ROLL CALL [2 min]

Board Member	Aug 10	Sep 13	Oct 11	Oct 13†	Nov 8	Dec 13	Jan 10	Feb 8†	Feb 14	Mar 14	Apr 11	May 9	May 16†	June 13	July 11
Ajantha Sriramya	L	A	A	A	A	X	X	X	X	L	X	V	X	A	
David Uebersax	X	X	X	X	X	X	X	X	X	X	X	X	A	X	
Erick Lace	A	X	X	X	E	X	X	X	X	X	X	X	X	A	
Samantha Ludwig	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
Jonathan Vickburg	X	X	X	X	X	X	X	X	X	X	X	X	A	X	
Victor Lerma	L	LE	L	L	X	A	L	A	L	L	X	X	A	X	
Mikhail Maniyan	X	X	X	A	X	A	X	A	X	X	X	X	X	X	
Elizabeth Chapman	X	X	X	A	X	X	X	X	X	X	X	X	X	X	
Holden Tsao	/	/	/	/	/	/	X	X	A	X	LE	X	X	A	
Mihran Kalaydjian	/	/	/	/	/	/	/	/	/	/	/	/	/	/	X
Janet Burt	/	/	/	/	/	/	/	/	/	/	/	/	/	/	X
Roy Hadavi	/	/	/	/	/	/	/	/	/	/	/	/	/	/	X
Robert Stewart	/	/	/	/	/	/	/	/	/	/	/	/	/	/	X

X/V = Present/Virtual, A = Absent, E = Excused, /=Not on the Board at this time, L = Late, LE = Left early, †=Special Meeting

- 4) Secretary:** Approval of Minutes: We will review and approve the Minutes as available.
 A Motion to approve minutes for Board Meeting – July 11, 2023 (WNC-2023-0808-4A)
 Roll Call Vote

5) GOVERNMENT REPRESENTATIVES:

A Updates/reports from officials/representatives of the offices of Mayor Bass, City Council District 3 Councilmember Bob Blumenfield, State Senator Caroline Menjivar, State Assembly Jesse Gabriel, US Congressman Brad Sherman, LA County Supervisor Lindsey Horvath, LAUSD Board Members Scott Schmerelson and/or Nick Melvoin, LAPD and/or CPAB, LAFD, Dept. of Neighborhood Empowerment (DONE), Board of Neighborhood Commissioners (BONC), Neighborhood Council Budget Advocates (NCBA), Winnetka Chamber of Commerce, other local, state, or federal agencies.

6) **PUBLIC COMMENT**: Comments from the public on any items not specifically listed on this agenda. Board Members should not address or discuss these comments other than to direct matters to the appropriate Winnetka NC committee or other agency. **[2 min each]**

7) Discussion and possible action to fill One vacant board seat. (President)

8) **TREASURER'S Action Item's** (Ludwig)

A - Discussion and possible action to approve 2023-2024 Administrative Packet.
(WNC-2023-0808-8A)

B - Discussion and possible action to approve 2023-2024 Budget. **(WNC-2023-0808-8B)**

C - The Winnetka NC Board has reviewed the July 2023 Monthly Expenditure Report. The Board approves the report and authorizes the Treasurer to submit the report to the City Clerk.
(WNC- 2023-0808-C8)

9) Officer Reports (3 minutes)

President – Mihran Kalaydjian

Vice President – Erick Lace

Treasurer – Samantha Ludwig

Parliamentarian – Mikhail Maniyan

Secretary - Elizabeth Chapman

10) Presentation, Discussion, and possible Action regarding 7911 N WINNETKA AVE: Expansion of an existing public charter school for two 2-story buildings of 11 classrooms; library; & support space; w/ 11 parking spaces and max. enrollment of 750 students: **(10 Minutes)**

◇ CPC-2023-3232-CU-ZAA -

<https://planning.lacity.org/pdiscaseinfo/search/encoded/MjY3MTk00>

◇ ENV-2023-3233-EAF -

<https://planning.lacity.org/pdiscaseinfo/search/encoded/MjY3MTk10>

11) Presentation on the California Low-Cost Auto Insurance Program (CLCA) by Arminé Sargsyan **(5 Minutes)**

12) Discussion and possible action to have a retreat for our board members in September or October. Mario Hernandez, our Done Representative, sent over a few possible dates in September or October for consideration.

(President Mihran Kalaydjian)

Announcement of Committee Creation

13) Discussion and possible action to Establish an Ad Hoc Homelessness committee, and if approved appointment of Robert Stewart as Chair of Ad Hoc Homelessness Committee.

(President – Mihran Kalaydjian)

**14) Discussion and possible Action to Establish an Ad Hoc Environmental & Beautification Committee, and if approved appointment of Samantha Ludwig as Chair of the Ad Hoc Environmental & Beautification Committee.
(President – Mihran Kalaydjian)**

15) Discussion and possible action to write a letter to support CicLAvia in the process of applying for a Metro Open Street grant in partnership with LADOT for our 2024/2025 events.

16) Youth Committee – Action Items (Erick Lace)

A) Discussion & possible action to recommend to the Council to change the name of our committee to “Youth and Education” Committee and to so reflect in our Bylaws.

B) Discussion and possible action to appointment to the Council our current Youth Representative Holden Tsao as Youth Representative for the upcoming term of September 1, 2023, to August 31, 2024 (Erick Lace)

C) Discussion and possible action to approve to co-sponsor a Winnetka-wide “spelling bee” among elementary schools in our area with prizes with the sponsor of Councilman Bob Blumenfield and School Board members Scott Schmerelson and Nick Melvoin.

D) Discussion and possible action to approve the sponsorship of a coffee break with donuts Welcome for all our teachers and staff coming back to public school with budget of up to \$1600 to pay for such.

17) LA Neighborhood Council Coalition (LANCC) - Discussion and possible action to endorse the proposed Declaration of Neighborhood Council Rights. The Working Group for Constructive Change (WG4CC) is a city-wide steering committee, created under the auspices of LANCC to identify areas of concern within the Neighborhood Council (NC) system which impact NCs, their board members and stakeholders: (Mihran & David)

<http://www.lancc.org/resources/LANCC%20Declaration%20of%20Neighborhood%20Council%20Rights%202023.06.03%20revised%20final.pdf>

18) Update and possible action in relation to previous action for the Community Impact Statement (CIS) regarding the Municipal Lobbying Ordinance. Newly elected President of the Reseda Neighborhood Council, Jamie York has been instrumental in moving the City Council to renew conversations about reforms and updates. She has now been nominated to the City Ethics Commission, and WNC has received a request to support Council File 23-1200-S130 and consider submitting a CIS in that regard or sending a letter of support.

19) REGULAR COMMITTEE REPORTS & MOTIONS (Up to each 10 Minutes)

A Planning & Land Use Management Committee (PLUM) Report (David Uebersax)

- PLUM Committee recommendation to adopt support for presentation at the April 18th meeting regarding the Vesting Zone Change and Vesting Tentative Tract for 20112 Chase Street: Request for the construction use and maintenance of a 5 Lot Small Lot Subdivision for 5 single family homes:
 - (a) VTT-83673-SL-HCA -
<https://planning.lacity.org/pdiscaseinfo/search/encoded/MjYyODIz0>
 - (b) ENV-2022-8498-EAF -
<https://planning.lacity.org/pdiscaseinfo/search/encoded/MjYyODIy0>
- ◊ Motion to support the project presented with confirmation of City recommendations.
- General update on Committee plans and activity.

B Public Works & Transportation Committee (PWT) Report David Uebersax)

- NOTICE: Meetings as needed currently on the 3rd Wednesday of each month at 7:00
- Motion to renew our assent to the DWP/Neighborhood Council Memo Of Understanding based on updated version, following discussion at the May 17 PWT Meeting:
https://www.ladwp.com/cs/idcplg?IdcService=GET_FILE&dDocName=OPLADWPCCB789710&RevisionSelectionMethod=LatestReleased
- Planning and logistics for participation in various cleanup events, including the ongoing Los Angeles River cleanups by LA River Walkers and Watchers (larww.org) and on the last Saturday of each month, and planning for 2024 Spring Clean being considered for April 6 or April 13.
- General update on Committee plans and activity.

C Los Angeles Budget Advocates

20) Public Safety Committee (PSC) Report (Jonathan Vickburg)

- Discussion: New Meeting date to be announced
- General update on Committee plans and activity.

21) Outreach & Social Media Committee (OSM) Report (Roy Hadavi)

- Discussion and possible about social media and digital new roles and assignments
- General update on Committee plans and activity, including status of the Newsletter.
- Update on giveaways items to be purchased for our ongoing committee events.

22) Rules Elections & By-Laws Committee (REB) Report (Lace)

- NOTICE: Meeting to be scheduled
- Update and discussion regarding costs for translation of Bylaws into Spanish.
- Discuss amendments to by laws

23) Budget & Finance Committee (B&F) Report (Ludwig)

- Updates on any budget report.

24) LIAISONS; REPORTS

- A LA DWP Memorandum of Understanding Oversight Committee (David)
- B LA Neighborhood Council Coalition (LANCC) (Mihran & David)
- C Los Angeles Budget Advocate (David)
- D Valley Alliance of Neighborhood Councils (VANC) (Mihran)
- E LA City Council District 3 Beautification Action Team Liaison
- F Sustainability Alliance (Mihran, Sam & Janet)
- G Emergency Preparedness (Jonathan)

25) GOOD OF THE ORDER [2 min]

26) MEETING ADJOURNED

THE AMERICAN WITH DISABILITIES ACT

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment by email: NCsupport@lacity.org or phone: (213) 978-1551 and/or either:

- The Winnetka NC President via email at mkalaydjian@winnetkanc.com

PUBLIC ACCESS OF RECORDS

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at Winnetka Recreation Center, 8401 Winnetka Ave., CA 91306 and are available on our website at www.winnetkanc.com or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Winnetka President NC via email at mkalaydjian@winnetkanc.com

RECONSIDERATION AND GRIEVANCE PROCESS

The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action.

If the motion to reconsider an action is to be scheduled at the meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a {Proposed} Action should the motion to reconsider be approved. A Board member who has previously voted on the prevailing side of the original action taken can only make a motion for reconsideration.

If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.

PROCESS FOR FILING A GRIEVANCE

Any grievance by a Stakeholder must be submitted in writing to the Secretary of the Board of Directors. The Secretary shall then within no more than 30 days refer the matter to an ad-hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council Secretary from a list of Stakeholders who have previously expressed an interest in serving from time to time on such a grievance panel. The Secretary will coordinate a time and a place, not to exceed 10 days, for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved.

Thereafter, a panel member shall promptly prepare a written report to be forwarded by the Secretary to the Board to be heard at the next board meeting outlining the panel's collective recommendations for resolving the grievance. The Board of Directors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at the Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's

failure to comply with the Board's Rules or Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, state law, and/or federal law.

In the event that a grievance cannot be resolved through this grievance process, the complainant has the right to appeal the matter to the Department of Neighborhood Empowerment for consideration or dispute resolution.

SERVICIOS DE TRADUCCION

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE AVISAR AL CONCEJO VECINAL 3 DIAS DE TRABAJO (72 HORAS) ANTES DEL EVENTO. POR FAVOR CONTACTE VICTOR LERMAAL (818) 314-0333 O POR CORREO ELECTRÓNICO Presidente mkalaydijan@winnetkanc.com PARA AVISAR AL CONCEJO VECINAL O SI NECESITA AYUDA CON ESTA AGENDA,

Notice to Paid Representatives

If you are compensated to monitor, attend, or speak at this meeting, Citylaw may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org.