

Wilshire Center-Koreatown Neighborhood Council
Executive Committee Board Meeting Minutes
Friday, June 3, 2005 –7:00 PM
KYCC Office, 3727 W. Sixth St., Ste. 300, LA, CA 90020

Present: Nam Kim, Shawn Lim, Brendan Finnigan, Kara Inae Carlisle, David Lee and Neil Prince.

Absent: Huikap Kim

- I. Call to Order and Welcoming Remarks – Nam Kim.
 - a. Meeting began at 7:35 p.m. six members present. Quorum met.
- II. Approval of May 3, 2005 Executive Committee Minutes
 - a. Motion to approve by Neil Prince. Seconded by Shawn Lim. Approved by consensus.
- III. Discussion of office set-up, business cards, etc.
 - a. Decision on Template for business cards made
- IV. IV. Discussion of new standing committees and procedures for operations and meetings
 - a. Motion by David Lee, Seconded by Neil Prince to “Give Budget, Finance and Fundraising Committee the power to approve Standing Committee expenditures up to the amount of \$250 is submitted formally by the Standing Committee Chair per fiscal year. Requests exceeding this amount must be approved by the Executive Committee.” Motion approved by consensus.
 - b. Kara Inae Carlisle will draft language for budget and office policies for June 9 General Meeting. Policies to include: mailboxes, office keys (to committee chairs only), visitor logs, room reservations, file cabinets, and phone usage.
- V. Discussion of combined event with Hope-Net
 - a. Date set for Saturday, July 23, 2005, 10 am to 1 pm. Planning sent to Neil Prince and the Outreach Committee.
- VI. Discussion and action on WCKNC Inauguration Event
 - a. Discussion and decision to hold inaugural event as a community open house scheduled for June 23, 12-2 pm at the WCKNC Office.
 - i. Shawn Lim and Government Relations Committee responsible for sending out invitations to public and community leaders. Kara Carlisle will draft invitation copy.
- VII. Discussion of and action to set June 9, 2005 General Meeting Agenda
 - a. Discussion on Agenda. See agenda attached.
- VIII. Board Member Comments – Comments from Board on subject matters within the Board’s jurisdiction
 - a. David Lee will contact Gary Russell so that WCKNC controls the web page.
- IX. Public Comments – Comments from the public on non-item agenda items within the Board’s jurisdiction. Public comments are limited to two minutes per speaker.
 - a. None.
- X. Adjournment at 8:57 p.m., Motion by David Lee. Seconded by Neil Prince. Approved by consensus. Next General Meeting is set for Thursday, June 9, 7:00 P.M., Location 3450 Wilshire Blvd., Suite 1114.