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Rigüey Mercado

Kathleen Padden

Kathy Schreiner

Thelá Thatch

## Van Nuys Neighborhood Council



Special Board Meeting  
December 16, 2020  
7:00 PM

Zoom meeting online:

<https://us02web.zoom.us/j/86335928631>

or by telephone dial **(669) 900-6833**

or **(888) 475-4499** (Toll Free)

to join the meeting

Then enter Meeting ID: **863 3592 8631**

and press #



Van Nuys  
Neighborhood  
Council

P.O. Box 3118  
Van Nuys, CA  
91407-3118

Email: [info@vnnc.org](mailto:info@vnnc.org)

[www.vnnc.org](http://www.vnnc.org)

IN CONFORMITY WITH THE GOVERNOR'S EXECUTIVE ORDER N-29-20 (MARCH 17, 2020) AND DUE TO CONCERNS OVER COVID-19, THE BOARD OF Van Nuys NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY TELEPHONICALLY.

Persons wishing to address the Board must dial **(669) 900-6833**, and enter webinar id **863 3592 8631** and then press # to join the meeting. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting.

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** The public is requested dial \*9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minute per speaker, per item, with a maximum total of 10 minutes per speaker, unless adjusted by the Council President and/or facilitator.

1. Roll Call – Pledge Allegiance (2 min)
2. Executive Reports (1 min each)
  - a. President
  - b. Vice President
  - c. Treasurer
  - d. Secretary
  - e. Outreach Chair
3. General Public Comment on Non-Agenda Items (2 min each)
4. Reports from Government officials: (2 min each)

Council District 6 – Yvonne Perez	(818) 778 4999
Council District 4 – Alice Roth	(323) 957-6415
Council District 2 – Morgan Sutton	(818) 755-7676
Mayor’s office - Caroline Menjivar	(818) 689-2334
Assembly District 46 - Julissa Rodriguez	(818) 376-4246
Senate District 18 – Anthony Garcia	(818) 901-5588
California Congressional District 29 - Lea Gonzalez	(818) 388-0226

5. Presentation by Council District 6 on disposition of old fire station and update on alternate location.
6. Discussion and/or possible approve Budget and Finance Committee recommendations:
  - a. [August MER](#)
  - b. [September MER](#)
  - c. October MER (B&F to discuss at special meeting on 12/14/20 6:00 pm )
  - d. November MER (B&F to discuss at special meeting on 12/14/20 6:00 pm)
  - e. Wendy Moore Invoice
    - i. [August Invoice](#) \$ 448.63
    - ii. [September Invoice](#) \$ 468.86
    - iii. [October Invoice](#) \$ 447.44

7. Discussion and/or possible action to approve NPG Women Crowned in Glory, DBA Safe Passages, to provide 200 copies of books “Random Acts of Kindness are Changing the World” to Women Crowned in Glory, DBA Safe Passages and Hope of the Valley. NTE \$1,125 (K. Schreiner) \* NPG application available at <https://vnnc.org/>
8. Discussion and/or possible action to establish standing item on agenda for election outreach updates.
9. Discussion and/or possible action to hire BridgeGap to provide administrative and clerical support to the VNNC board. Board to discuss the duration, scope of work and costs. [Contract C-132948](#) NTE \$1,500 per quarter.
10. Discussion and/or possible action to transition to new VNNC website ([draft version](#)) on February 1, 2021, pending approval of finalized website in January 2021 (J. Febre). The Board may vote to approve.
11. Discussion and/or possible action to approval of minutes from past VNNC meetings:
  - a. November 18, 2020 VNNC Special Board Meeting
  - b. October 14, 2020 VNNC Regular Board Meeting
  - c. September 24, 2020 VNNC Special Board Meeting
  - d. August 12, 2020 VNNC Regular Board Meeting\*Draft minutes to be made available at <https://vnnc.org/>
12. Discussion and/or possible action to review and/or adopt committee member list and establish quorum for each committee.
13. Discussion and/or possible action to appoint President of Van Nuys Neighborhood Council. Per VNNC Bylaws Article VI, Section 3 “In the event of an Officer vacancy, the remaining portion of the term shall be filled by simple majority vote of the Directors present.”
14. Discussion and/or possible action to appoint Vice President of Van Nuys Neighborhood Council.

15. Discussion and/or possible action to review roles and responsibilities of Executive Committee and review positions. Board may vote to appoint members.

- a. 5<sup>th</sup> Executive Committee Member
- b. Parliamentarian
- c. Cardholder
- d. Second Cardholder
- e. Second Signer
- f. Alternate Signer
- g. Zoom license holder and how virtual meetings set for committees

\*some positions have been established in the administrative packet.

16. Discussion and/or possible action to review administrative packet status and establish steps/tasks to unfreeze funds.

17. Discussion and/or possible action to establish date for VNNC retreat for February 2021 and possible costs, if any.

18. Adjournment

**\*\*THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 72 hours prior to the meeting you wish to attend by contacting VNNC by calling: (818) 533-8662 or via email at: [info@vnnc.org](mailto:info@vnnc.org)

**\*\*PUBLIC POSTING OF AGENDAS** – VNNC agendas are posted publicly near the front door to the conference room of the Marvin Braude Constituents Building, 6262 Van Nuys Blvd, Van Nuys, CA 91401 and also online at [www.vnnc.org](http://www.vnnc.org). You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>

**\*PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non- exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed , 6262 Van Nuys Blvd, Van Nuys, CA 91401, at our website: <http://www.vnnc.org/> or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact via email: [info@vnnc.org](mailto:info@vnnc.org)

**\*\*RECONSIDERATION AND GRIEVANCE PROCESS** - For information on the VNNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the VNNC Bylaws. The Bylaws are

available at our Board meetings and our website <http://www.vnnc.org>\*\***SERVICIOS DE TRADUCCION** - Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 72 horas antes del evento. Por favor contacte a [info@vnnc.org](mailto:info@vnnc.org) por correo electrónico para avisar al Concejo Vecinal.

**Notice to Paid Representatives** - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)