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Richard Marks

Ashley Nicole Martinez

Rigüey Mercado

Kathleen Padden

Kathy Schreiner

Thelá Thatch

## Van Nuys Neighborhood Council



Special Joint Board & Executive  
Committee Meeting  
December 9, 2020  
7:00 PM

Zoom meeting online:

<https://us02web.zoom.us/j/86907292921>

or by telephone dial **(669) 900-6833**

or **(888) 475-4499** (Toll Free)

to join the meeting

Then enter Meeting ID: **869 0729 2921**

and press #



Van Nuys  
Neighborhood  
Council

P.O. Box 3118  
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Email: [info@vnnc.org](mailto:info@vnnc.org)

[www.vnnc.org](http://www.vnnc.org)

IN CONFORMITY WITH THE GOVERNOR'S EXECUTIVE ORDER N-29-20 (MARCH 17, 2020)  
AND DUE TO CONCERNS OVER COVID-19, THE BOARD OF Van Nuys NEIGHBORHOOD  
COUNCIL MEETING WILL BE CONDUCTED ENTIRELY TELEPHONICALLY.

Persons wishing to address the Board must dial **(669) 900-6833**, and enter webinar id **869 0729 2921**  
and then press # to join the meeting. Instructions on how to sign up for public comment will be given  
to listeners at the start of the meeting.

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** The public is requested dial \*9,  
when prompted by the presiding officer, to address the Board on any agenda item before the  
Board takes an action on an item. Comments from the public on agenda items will be heard only  
when the respective item is being considered. Comments from the public on other matters not  
appearing on the agenda that are within the Board's jurisdiction will be heard during the General  
Public Comment period. Please note that under the Brown Act, the Board is prevented from  
acting on a matter that you bring to its attention during the General Public Comment period;  
however, the issue raised by a member of the public may become the subject of a future Board  
meeting. Public comment is limited to 2 minute per speaker, per item, with a maximum total of 10  
minutes per speaker, unless adjusted by the Council President and/or facilitator.

1. Call to Order – Roll Call
2. Executive Reports (1 min each)
  - a. President
  - b. Vice President
  - c. Treasurer
  - d. Secretary
  - e. Outreach Chair
3. Discussion and/or possible action to set date for next VNNC special board meeting to Wednesday, December 16, 2020 at 7 pm
4. Discussion and/or possible action to consider agenda request from committees:
  - a. Budget and Finance Committee
    - i. [August MER](#)
    - ii. [September MER](#)
    - iii. Wendy Moore Invoice
      - [August Invoice](#) \$ 448.63
      - [September Invoice](#) \$ 468.86
      - [October Invoice](#) \$ 447.44
    - iv. Approval of \$ 1,125 NPG Women Crowned in Glory, DBA Safe Passages, to provide 200 copies of books “Random Acts of Kindness are Changing the World” to Women Crowned in Glory, DBA Safe Passages and Hope of the Valley. (K. Schreiner)
  - b. Planning and Land Use Committee
  - c. Outreach Committee
    - i. Establish standing item on agenda for election outreach updates
5. Discussion and/or possible action to consider agenda request from board members:
  - a. Presentation: Museum of the San Fernando Valley (J. Hendry)
  - b. Administrative: Hiring of BridgeGap to provide administrative and clerical support; duration, scope of work, costs.
  - c. Operational: Approve transitioning to new VNNC website on February 1, 2021, pending approval of finalized website in January, 2021 (J. Febre)

d. Administrative: Approval of minutes from November 18, 2020 VNNC Board Meeting (J. Hendry)

6. Discussion and/or possible action to consider agenda request from stakeholders:

7. Discussion and/or possible action to consider additional agenda items.

a. Administrative : Adopt committee member list

b. Administrative: Administrative Packet status

c. Operational: Adopt existing committee into standing rules and/or refer to Government Affairs and Bylaws Committee:

1. Government Affairs and Bylaws Committee
2. Beautification Committee
3. Human Services Committee
4. Education and Heritage Committee
5. Parks and Open Spaces
6. Health and Safety Committee.

\*Current standing rules available at:

<https://vnnc.org/resource/vnnc-resources-and-forms/>

d. Operational: Discussion about current roles and responsibilities of Executive Committee:

1. 5<sup>th</sup> Executive Committee Member
2. Parliamentarian
3. Cardholder
4. Second Cardholder
5. Second Signer
6. Alternate Signer
7. Zoom license holder and how virtual meetings set for committees

e. Operational : Appointment of President of Van Nuys Neighborhood Council

f. Operational : Approval of filling vacant School Representative Seat (2023)

g. Operational: Discussion on establishing VNNC retreat for 2021

- Questions for board members to present to Department of Neighborhood Empowerment

8. General Public Comment on Non-Agenda Items (2 min each)

9. Adjournment

**\*\*THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 72 hours prior to the meeting you wish to attend by contacting VNNC by calling: (818) 533-8662 or via email at: [info@vnnc.org](mailto:info@vnnc.org)

**\*\*PUBLIC POSTING OF AGENDAS** – VNNC agendas are posted publicly near the front door to the conference room of the Marvin Braude Constituents Building, 6262 Van Nuys Blvd, Van Nuys, CA 91401 and also online at [www.vnnc.org](http://www.vnnc.org). You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <https://www.lacity.org/subscriptions>

**\*PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non- exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed , 6262 Van Nuys Blvd, Van Nuys, CA 91401, at our website: <http://www.vnnc.org/> or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact via email: [info@vnnc.org](mailto:info@vnnc.org)

**\*\*RECONSIDERATION AND GRIEVANCE PROCESS** - For information on the VNNC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the VNNC Bylaws. The Bylaws are available at our Board meetings and our website <http://www.vnnc.org>**\*\*SERVICIOS DE TRADUCCION** - Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 72 horas antes del evento. Por favor contacte a [info@vnnc.org](mailto:info@vnnc.org) por correo electrónico para avisar al Concejo Vecinal.

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