



HARBOR GATEWAY NORTH NEIGHBORHOOD COUNCIL

P.O. Box 3723, Gardena, CA 90247 (310) 768-3853 tel (310) 538-9654 fax
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SPECIAL BOARD MEETING
 (all stakeholders are welcome to attend)

Saturday, October 12, 2013 9:30 a.m. – 2:00 p.m.

**Holiday Inn Torrance
 Pacific Room
 (2nd floor – take elevator or stairs)
 19800 S. Vermont Avenue, Torrance, CA 90502**

AGENDA

- 1) Meet and greet
- 2) Evaluation and review of 2012-2013 activities and neighborhood improvement projects
- 3) Goals/top priorities for the 2013-2014 fiscal year **Note**
- 4) Review of the Board self-assessment questionnaire
- 5) How to develop leadership skills and structure committees to carry out Board objectives
- 6) Wrap up/next steps

A luncheon will be served at 12 noon to all who attend. Please call (310) 768-3853 to let us know if you are attending so an adequate amount of food can be ordered.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, listening devices, or other auxiliary aids and/or services may be provided upon request, Please make your request at least 3 business day (72 hours) prior to the meeting you wish to attend by contacting us at (310) 768-3853 or hgnnc@sbcglobal.net

De acuerdo a la Sección II del Acto de Americanos Discapacitados, la Ciudad de Los Angeles no discrimina basado en discapacidad y al recibir alguna pedida hará comodidad para asegurar igualdad de acceso a sus programas, servicios e actividades. Interpretación por medio de lengua de señas, audífonos, u otro medio auxiliar o servicio se le proveería a personas al recibir la petición por los servicios. Para asegurar que los servicios estén disponibles, por favor vísenos 72 horas antes de la reunión. Para mas información llame a (310) 768-3853 o hgnc@sbcglobal.net.

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board members in advance of a meeting may be viewed at 802 W. Gardena Blvd., at our website by clicking on the following link: www.harborgatewaynorth.org, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact our office at (310) 768-3853 or e-mail us at hgnc@sbcglobal.net.

Agendas are posted at the Gardena Elementary School (647 W. Gardena Blvd.), Rosecrans Recreation Center (840 W. 14 Street), 135th Street School (801 W. 135th Street), Martinez Coin Laundry (440 W. 120th Street), and Bel-Vue Community Presbyterian Church (675 E. 118th Street).

Harbor Gateway North Neighborhood Council Code of Civility – adopted June 10, 2008

1. I will conduct myself in a professional and civil manner at all times as a representative of the Harbor Gateway North Neighborhood Council, including treating each member of the board and members of the public with respect at all times.
2. Even in the face of disagreement or differences of opinion, I will demonstrate esteem and deference for my colleagues and the public. During Neighborhood Council meetings, functions, or events I will not engage in or threaten to engage in any verbal or physical attack on any other individual. I will not use language that is abusive, threatening, obscene, or slanderous, including using profanities, insults, or other disparaging remarks or gestures. I believe that derogatory language about an individual's ethnicity, race, sexuality, age, disability, or religion is not acceptable.
3. I will promote and enforce a safe meeting environment at all times. At moments when members of the public become disruptive and violate the rules of civility that we have pledged to follow, I will join my fellow board members in demanding that the persons conduct themselves in a respectful and orderly manner even if I agree with the point of view that is being expressed.
4. I will commit to communicate my ideas and points of view clearly, and allow others to do the same without interruption. I pledge to truly listen to and hear other points of view. I will practice the art of being able to disagree without being disagreeable.
5. I will take responsibility for my own actions, and will work to fulfill my role and responsibilities as specified in the bylaws
6. I will commit to learn the applicable laws that govern Neighborhood Councils, including bylaws, standing rules, meeting procedures, the Brown Act, conflict of interest laws, city ordinances, and the City Charter, and will not knowingly violate any of them so that we can maintain a safe and effective environment for conducting business.
7. I will seek to present information truthfully, and will not knowingly misrepresent, mischaracterize, or misquote information received from others.
8. If I find myself representing my personal interests before my community's interests, I will publicly disclose the differences and recuse myself from voting on such matters, and I will ask for advice from the Office of the City Attorney whenever I have doubts.
9. I will commit to good faith efforts to resolve grievances that come before the board as specified in the bylaws.
10. Out of respect to my fellow board members, the public, and the decision-makers who we are trying to influence, I will make the best possible effort to understand the issues before me.