

**ARROYO SECO
NEIGHBORHOOD COUNCIL**
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CITY OF LOS ANGELES CALIFORNIA



c/o EmpowerLA - DONE
200 N. Spring St., Suite 2005, Los Angeles, CA 90012
Phone: (213) 978-1551
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GEOGRAPHICAL REPRESENTATIVES

Joyce Garber, Hermon
vacant, Hermon
Orville McKinley, Montecito Heights
Roy Payan, Montecito Heights
Richard Schwanbeck, Monterey Hills
Lynda Valencia, Monterey Hills
Padraic Cassidy, Mount Washington
Valerie Harragin, Mount Washington
Helen McAlary, Mount Washington
Tamar Rosenthal, Mount Washington
Brenda Ibañez, Sycamore Grove
vacant, Sycamore Grove

AT LARGE REPRESENTATIVES

Teresa "Teri" Bonsell, At Large
Lenora Bejarano, At Large
Harv Woien, Community Non-Profits
Lupe Ramos, Education & Youth
Loyd Kattro, Environment
Margaret Barto, Faith-based Organizations
Raul Esquivel, Healthcare & Seniors
Martha Benedict, Recreation, Culture, & Arts
Lynn Moses, Retail, Wholesale, & Service Business

ARROYO SECO NEIGHBORHOOD COUNCIL (ASNC)

SPECIAL MEETING OF THE BOARD OF REPRESENTATIVES

Monday May 18, 2015 · 7:00 p.m. · Ramona Hall, 4580 North Figueroa Street, Los Angeles, CA 90065

A G E N D A

Documents related to this agenda may viewed at <http://www.asnc.us/2015-archive/05-May>

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72-hours) prior to the meeting by contacting Department of Neighborhood Empower, at (213) 978-1551 or toll-free at 311.

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all members of the Board in advance of a meeting, may be viewed at the Neighborhood Council meeting or on the Neighborhood Council website by clicking or visiting www.asnc.us.

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 días de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR LLAME A NUESTRA OFICINA AL (213) 978-1551.

1. CALL TO ORDER

2. ROLL CALL (Secretary)

3. APPROVAL OF MINUTES April 27, 2015 meeting

4. COMMENTS FROM PUBLIC OFFICIALS OR THEIR REPRESENTATIVES (10 min.)

5. GENERAL PUBLIC COMMENT (10 min.)

The public may provide comments to the board on nonagenda items within the Neighborhood Councils subject matter jurisdiction. However, please note that under the Brown Act, the board is prevented from acting on the issue you bring to its attention until the matter is agendaized for discussion at a future public meeting. (Limited to 2 minutes per speaker.)

6. PRESIDENT'S ANNOUNCEMENTS (10 min.)

- Board of Neighborhood Commissioners review ASNC Bylaws amendments
- Joyce Garber has resigned her position as Hermon Geographic Representative. We thank her for her service.
- Nominations are now open for the position of Hermon Geographic Representative.
- Sycamore Grove and Montecito Heights Geographic positions are now open to all qualified at-large stakeholders.
- ASNC co-sponsored event Lummis Day will be held Sunday June 7 at Sycamore Grove Park. Please sign up to man our booth during the day and volunteer to assist hanging papel picado in the morning.
- We celebrate our long, productive collaboration with Parliamentarian Ivan Spiegel and release him from his duties.

7. REPORT FROM LAFD Los Angeles Fire Department on extreme fire danger to south-facing hillsides due to the prolonged drought.

NEW BUSINESS For discussion and possible action

9. TREASURER'S REPORT (Budget & Finance) Motion: The ASNC approves the Monthly Expenditure Report.

10. BUDGET REALLOCATION (Budget & Finance) Motion: The ASNC approves the reallocation of \$2600 from Operations to Outreach (\$2500) and NPGs (\$100).

continued

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11. OUTREACH EXPENDITURES

- A. Motion:** The ASNC approves the outreach expenditure of up to \$1700 in postal posts costs for Every Door Direct Mailing of an area-wide newsletter. (Rules, B&F)
- B. Motion:** The ASNC approves the outreach expenditure of up to \$500 for the purchase of art supplies such as paint and plywood from Home Depot or similar to create portable murals to be displayed at schools within the ASNC area and water from Smart & Final or Similar for Saturday June 13 Safe Summer event sponsored by Aztecs Rising in Sycamore Grove Park. (Outreach, B&F)
- C. Motion:** The ASNC approves the outreach expenditure of up to \$500 for Movie Night in Hermon Park June 13 for expenses related to park permit from Rec & Parks and refreshments purchased from Smart & Final or similar. (Outreach, B&F)
- D. Motion:** The ASNC approves the outreach expenditure of up to \$1500 for purchase of event gear from Target or similar as follows: 5 canopies up to \$500, 10 captains-style chairs up to \$350, 8 tables up to \$450 (up to \$1300 total) from Target or similar, plus up to \$200 for labeling or stenciling ASNC name/logo on these items, in order to decrease dependence on Council offices. (Outreach, B&F).

- 12. MT. WASHINGTON JESSICA NEIGHBORHOOD NPG Motion:** The ASNC approves the Neighborhood Purposes Grant for \$500 submitted by the non-profit Mt. Washington Jessica Neighborhood for CERT emergency supplies. (Martha Benedict is recused from discussion and voting.) (B&F)

13. PLANNING & LAND USE MOTIONS

- A. Motion:** The ASNC will send a letter to the Los Angeles Planning Department not recommending the development as submitted for 404 West Canyon Vista due to insufficient side yard set backs, incomplete drawings and elevations.
- B. Motion:** The ASNC will send a letter to the Los Angeles Planning Department not recommending the development as submitted for 607 and 615 Etta Street due to architectural elements of the two projects being too similar to one another and substantially violating both the letter and the spirit of the Mt. Washington-Glassell Park Specific Plan.
- C. Motion:** The ASNC will send a letter to the Director of Planning downtown and to Councilmember Cedillo's office stating that the parking code should be enforced for the 50-unit development at 3526 Marmion Way.

- 12. ALLIANCE CHARTER SCHOOLS TEACHER RESOLUTION Motion:** The ASNC adopts the resolution (attached hereto) by United Teachers Los Angeles (UTLA) union supporting Alliance Charter School teachers to have the opportunity to vote in a union election and to have the employer refrain from engaging in an anti-union campaign.

13. SELECTION OF OFFICERS (Thomas Soong, Department of Neighborhood Empowerment)

Nominations and show of hands vote by the board. Officers shall serve a term of one (1) year or until their successors take office. Officers may not serve more than two (2) consecutive terms in the same office.

A. PRESIDENT Duties and responsibilities shall include, but not be limited to being the ASNC Executive Officer and President of the Board of Representatives. The President shall be responsible for the general oversight of the ASNC. The President shall set the agenda for and preside over all ASNC meetings.

B. VICE PRESIDENT Duties and responsibilities shall include, but not be limited to assuming the duties of the President when the President is unable to perform duties of office, assisting the president in determining the issues that may be put on the agenda and chairing the Rules & Elections Committee.

C. SECRETARY Duties and responsibilities shall include, but not be limited to recording the minutes of ASNC meetings and maintaining the historical records. The Secretary shall make ASNC records available to the public as required by law.

D. TREASURER Duties and responsibilities shall include, but not be limited to maintaining the financial records of the ASNC, overseeing all finances and chairing the Budget & Finance Committee.

E. REGISTRAR Duties and responsibilities shall include, but not be limited to maintaining the Stakeholder records of the ASNC, overseeing all communications with ASNC Stakeholders and chairing the Communications & Outreach Committee.

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- 14. APPOINTMENT OF STANDING COMMITTEE CHAIRS** The President will appoint or reappoint non-officer chairs for standing committees other than Local Issues Committees. Conveners of Local Issues Committees will be appointed.
- 15. CONTINUATION OF AD HOC COMMITTEES** The President will re-establish the ad hoc Agenda-Setting Committee and the ad hoc Transportation Committee and its chair (contingent on BONC decision on Bylaws amendments).
- 16. SELECTION OF SECOND SIGNATORY** For discussion and possible action. Motion: The ASNC Board shall select a second signatory to work with the Treasurer on financial matters..
- 17. SELECTION OF COMMUNITY IMPACT STATEMENT (CIS) MAKERS** All appointments cease with the election of a new Board. For discussion and possible action. Motion: The ASNC Board shall select two Board members to submit CIS as approved by the Board.
- 18. SELECTION OF LIAISONS TO EXISTING AFFILIATIONS** For discussion and possible action. Motion: The ASNC Board shall select representatives to the following organizations.
 - A. Alliance of River Communities: one person and one alternate
 - B. Los Angeles Neighborhood Councils Coalition: one person and one alternate
- 19. SELECTION OF MONITORS TO CITY DEPARTMENTS** For discussion and possible action. Motion: The ASNC Board shall select representatives to the following City Departments to bring relevant matters to the Board.
 - A. City Council
 - B. Public Works
- 20. ASSIGNMENT OF BOARD TASKS** Routine tasks will be shared with Board members in order to ensure a well organized monthly meeting.

Physical Agenda Posting at Mt Washington Elementary School:
Room reservations for committees/liaison to facility directors
Storage/setup of the timer/decorum poster
Manage printed material at Board Meetings (sign-in, agendas, speaker cards, surveys, etc.)
Pickup of refreshments for Board meeting
Cleanup of refreshments at Board meeting
Manage cups, plates, utensils for Board meeting
Manage local issues banners (five total)
Storage inventory and organization
- 21. HERMON GEOGRAPHIC REPRESENTATIVE SELECTION:** Application of candidates has been accepted. No nominations will be taken from the floor. For discussion and possible action. Motion: The ASNC Board shall select Anthony Howard to fill the vacant position of Hermon Geographic Representative. Mr. Howard's Statement: "I have lived in Hermon for 52 years. Even when I was in the Army, Hermon was my home. I have friends and family in Hermon."
- 22. COMMITTEE REPORTS** Updates from Committee Chairs on meetings in May 2015.
 - Communications & Outreach, Teresa Bonsell
 - Mount Washington, Padraic Cassidy
 - Hermon, Roy Payan
 - Monterey Hills, Jim Henderson
 - Planning & Land Use, Tamar Rosenthal
 - Rules & Elections, Lynda Valencia
- 23. BOARD MEMBER ANNOUNCEMENTS**
- 24. ADJOURNMENT** The next meeting of the Board is June 22, 2015 on the regular fourth Monday of the month..

continued

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Funding requests: Unless otherwise stated in the approved motion, any funds appropriated for community projects as a result of this meeting's actions: (1) will be drawn from the 2014-15 ASNC budget; and, (2) under ASNC standing rules, expenditure of any such funds must begin WITHIN SIX MONTHS OF APPROVAL BY THE BOARD, or the appropriation will automatically lapse.

The public is requested to fill out a "Speaker Card" to address the Board on any item of the agenda prior to the Board taking action on an item. Comments on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the Agenda that is within the Board's subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to 2 minutes per speaker, unless waived or adjusted in the interest of fairness, by the presiding officer of the Board.

The agenda is posted for public review at Mount Washington Elementary School Bulletin Board (3981 San Rafael Ave., 90065) as well as the ASNC's official Website at www.ASNC.us, and distributed via the ASNCAlert Yahoo Group (opt-in E-mail listserv). As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment (ASNC Project Coordinator), at (213) 978-1551.

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Process for Reconsideration: The Board may reconsider and amend its actions on items listed on the agenda in accordance with Robert's Rules of Order.