

**ARROYO SECO  
NEIGHBORHOOD COUNCIL**  
POST OFFICE BOX 42254  
LOS ANGELES, CA 90042  
MESSAGE PHONE: 323-418-ASNC  
<http://www.asnc.us>

**OFFICERS**

Martha F. Benedict  
PRESIDENT

Nina Zippay  
VICE-PRESIDENT

Valerie Harragin  
SECRETARY

Andrew Ptashnik  
TREASURER

Teresa Bonsell  
REGISTRAR

**City of Los Angeles  
CALIFORNIA**



**c/o EmpowerLA - DONE**  
200 N. Spring St., Suite 2005, Los Angeles, CA 90012  
Phone: (213) 978-1551  
Fax: (213) 978-1751

**GEOGRAPHICAL REPRESENTATIVES**

Andrea Moran, Hermon  
Judy Shane, Hermon  
Martha Benedict, Montecito Heights  
Roy Payan, Montecito Heights  
Darius Adle, Monterey Hills  
vacant, Monterey Hills  
Valerie Harragin, Mount Washington  
Christine Pierron, Mount Washington  
Andrew Ptashnik, Mount Washington  
vacant, Mount Washington  
Joseph Riser, Sycamore Grove  
Sergio Vidal-Echeverria, Sycamore Grove

**AT LARGE REPRESENTATIVES**

Teresa "Teri" Bonsell, At Large  
Tony Torrest, At Large  
Terry Saltzman, Community Non-Profits  
vacant, Education & Youth  
Nina Zippay, Environment  
Margaret Barto, Faith-based Organizations  
Annie Sakamoto, Healthcare & Seniors  
Ariel Van Zandweghe, Recreation, Culture, & Arts  
Alfred Buhler, Retail, Wholesale, & Service Business

**ARROYO SECO NEIGHBORHOOD COUNCIL (ASNC)**

MEETING OF THE BOARD OF REPRESENTATIVES

Monday September 23, 2013 · 7:00 p.m. · Ramona Hall, 4580 North Figueroa Street, Los Angeles, CA 90065

**A G E N D A**

Documents related to this agenda may viewed at <http://www.asnc.us/2013-archives/09-Sep/0913archives.htm>

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72-hours) prior to the meeting by contacting Department of Neighborhood Empower, at (213) 978-1551 or toll-free at 311.

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all members of the Board in advance of a meeting, may be viewed at the Neighborhood Council meeting or on the Neighborhood Council website by clicking or visiting [www.asnc.us](http://www.asnc.us).

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 días de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR LLAME A NUESTRA OFICINA AL (213) 978-1551.

**1. CALL TO ORDER AND ROLL CALL**

**2. WELCOME AND INTRODUCTORY REMARKS** (President Martha Benedict, 1 min.)

**3. APPROVAL OF MINUTES** (Secretary Valerie Harragin, 5 min.) [*For discussion and possible action*]  
**MOTION:** The ASNC Board approves the minutes of the June 24 and July 22, 2013 ASNC Board meetings.

**4. GENERAL PUBLIC COMMENT** (15 min. total) The public may provide comments to the board on non-agenda items within the Neighborhood Councils subject matter jurisdiction. However, please note that under the Brown Act, the board is prevented from acting on the issue you bring to its attention until the matter is agendaized for discussion at a future public meeting.

**5. COMMENTS FROM PUBLIC OFFICIALS OR THEIR REPRESENTATIVES** (10 min.)

A. Mayor Eric Garcetti's Field Deputy Patricia Alarcón [[patricia.alarcon@lacity.org](mailto:patricia.alarcon@lacity.org)]

B. CD1 Field Deputy Sylvia Robledo [[sylvia.robledo@lacity.org](mailto:sylvia.robledo@lacity.org)]

C. CD14 Field Deputy Julio Esperias [[julio.esperias.jr@lacity.org](mailto:julio.esperias.jr@lacity.org)]

D. Other public officials and representatives

**6. PRESIDENT'S REPORT** (Martha Benedict, 5 min.)

A. Congress of Neighborhoods is Saturday, September 28. Register at <http://www.nccongressla.com>.

B. All agenda and announcement requests must now be made on the ASNC web site, at this page:  
<http://www.asnc.us/agendarequest.html>

C. ASNC is accepting nominations for the vacant Monterey Hills Geographical Representative seat, following the resignation of David Lyttle. Application available at <http://www.asnc.us>

**7. ALLIANCE OF RIVER COMMUNITIES ARC REPORT** August 22 meeting (Valerie Harragin 5 min.)

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- 8. CONSENT CALENDAR** (5 min.) *No discussion or Public Comment. Items may be removed and they will then go to the end of the agenda*

**A. STREET CLEANING IN MONTEREY HILLS** (Jim Henderson, Monterey Hills Local Issues, 5 min.)  
MOTION: ASNC requests Council District 14 seek “regular route street cleaning” in Monterey Hills.

**B. CITY COUNCIL 60-DAY ADVANCE NOTICE TO NCs** (Rick Laudati)  
MOTION: ASNC will write letters to City Council and the Mayor asking that City Council inform NCs 60 days in advance through the Early Notification System or other expeditious means of any matters related to the Neighborhood Council’s community that will be heard in Committee, Commission and City Council meetings.

**C. SUPPORT OF SB 405** (Baker Montgomery, Eagle Rock NC, 5 min.)  
MOTION: Whereas over 14 billion single-use plastic bags are used each year in California, much of it ending up in our waterways, in the food chain and then back into our bodies, not to mention the many other significant and grave issues associated with their use.

Be It Resolved that the ASNC Board requests that the Los Angeles City Council contact State Senator Kevin de Leon to inform him that the ASNC, representing a large segment of his constituents, supports SB 405, the statewide ban on single-use plastic bags

**NEW BUSINESS** [*For discussion and possible action*]

- 9. TREASURER’S REPORT** (5 min.)  
MOTION: ASNC Board approves Monthly Expenditure Report and Purchase Card statement (see attached).
- 10. COMMUNICATIONS & OUTREACH COMMITTEE REPORT** (Registrar Teri Bonsell)

**A. LOCAL ISSUES POSTCARD** (5 min.)  
MOTION: ASNC approves the expenditure of no more than \$2400 for an area-wide mailing of 8” x 6.5” postcards, to be completed and distributed in October, promoting Local Issues Committees’ meetings and showing times and locations.

Volunteer help needed from Board members to deliver sorted cards to three post offices.

**B. BANNERS PROMOTING LOCAL ISSUES MEETINGS** (5 min.)  
MOTION: ASNC approves the expenditure of \$450 to purchase 3’ x 8’ banners which will promote Local Issues meetings (two banners for each of the five areas at a cost of \$45 per banner).

**C. VIDEO CAMERA AND TRIPOD** (5 min.)  
MOTION: ASNC approves the expenditure no more than \$500 to purchase a video camera and tripod for recording of Board and Committee meetings.

Recordings will be uploaded to asnc.us. Registrar and Treasurer will check equipment in and out.

**D. TRANSPORT CART** (5 min.)  
MOTION: ASNC approves the expenditure of not more than \$100 to purchase a transport cart to facilitate moving canopies, tables, chairs, and supplies required by participation in outreach events.

**E. ASNC OUTREACH EVENT IN SYCAMORE GROVE** (Outreach Committee, 5 min.)  
MOTION: ASNC approves expenditure of \$200 for refreshments and supplies for a Saturday neighborhood cleanup, projected for October 19, in the Sycamore Grove area south of the Lummis Home.

ASNC Board members are invited to participate at tables to talk about our mission, hear community concerns, sign up stakeholders, share surveys and give away ASNC promotional items and refreshments. CD1 office has been contacted to provide a dumpster, supplies, gloves, tools and trash bags.

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**F. ASNC OUTREACH EVENT IN MONTEREY HILLS** (Monterey Hills Local Issues, 5 min.)

**MOTION:** ASNC approves expenditure of \$200 in connection with a CERT drill in Budd Weiner Park to raise awareness of CERT as well as the ASNC to be held on October 19th.

ASNC Board members are invited to participate at tables to talk about our mission, hear community concerns, sign up stakeholders, share surveys and give away ASNC promotional items and refreshments.

**G. MONTECITO HEIGHTS HALLOWEEN EVENT** (Montecito Heights Local Issues, 5 min.)

**MOTION:** ASNC approves up to \$150 for refreshments at the Montecito Heights Rec Center's annual Halloween celebration.

Event includes Board members participation in Outreach to attending ASNC stakeholders.

**H. LA RIVER RALLY PARTICIPATION** (Nina Zippay, 5 min.)

**MOTION:** The ASNC Board endorses the September 28th LA River Rally and supports it with outreach to promote the event.

Board members to participate with a booth/table at the rally at the Los Angeles Historic Park, AKA Cornfields. See attached flyer or <http://www.lariverrally.org>.

**11. ROOM RENTAL FOR MONTEREY HILLS LOCAL ISSUES MEETINGS** (5 min.)

**MOTION:** ASNC will pay Marshall Villas \$400 for room rental to hold Monterey Hills Local Issues meetings for fiscal year 2013 – 2014.

**12. APPOINTMENT OF TWO BUDGET REPS FOR BUDGET DAY** (5 min.)

**MOTION:** ASNC shall appoint two budget representatives from the ASNC Board to come to Budget Day in October. At the Budget Day meeting, the budget reps shall elect the 36 Budget Advocates to represent them in the budget process.

**13. ZONE VARIANCE 707 S. AVENUE 60** (Hermon Local Issues, 5 min.)

**MOTION:** ASNC supports approval of a zone variance request [Sec. 12.21(A)(5)(I)(1)] for 707 S. Avenue 60, filed with the City, to permit automobiles to back out of the driveway onto a secondary highway in conjunction with construction of a 1,598 sq. ft. single-family residence with attached 483 sq. ft. garage on a 5,600 sq. ft. lot.

**14. BOARD OF PUBLIC WORKS MONITOR** (Martha Benedict, 5 min.)

**MOTION:** ASNC will appoint at its next meeting a non-executive Board member or stakeholder to monitor the actions of the Board of Public Works in order to provide a timely report to the ASNC Board of issues that could affect the ASNC area. <http://bpw.lacity.org>

**15. CITY COUNCIL MONITOR** (Hermon Local Issues, 5 min.)

**MOTION:** ASNC will appoint at its next meeting a non-executive Board member to monitor City Council motions in order to provide a timely report to the ASNC Board of issues that could affect the ASNC area.

**16. CD14 COMMUNITY SUPPORT TO MITIGATE HOMELESSNESS IN DEBS PARK**

(Montecito Heights and Monterey Hills Local Issues, 5 min.)

**MOTION:** Whereas an effort by CD1, Montecito Heights residents, ASNC member Roy Payan, Rec & Parks staff, GSD, LAHSA, LAPD and LAFD has made substantial progress in the southern part of the park; and Whereas comparable community support must address the growing problem to the north due to the potential threat of fire and destruction to the sensitive wilderness within the park and proximity to homes and Bushnell Way Elementary School

Therefore, Be It Resolved that the ASNC Board calls on CD14 to support mitigation efforts of the massive homeless encampment adjacent to Via Marisol in Debs Park.

**17. RULES & ELECTIONS COMMITTEE REPORT** (Vice President Nina Zippay, 5 min.)

**A. MOTION:** The ASNC Board approves the following changes to the Standing Rules.

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1. Remove the following (shown in strike through) because a new approved Standing Rule states meetings are to be held at least every two months and the Standing Committees have changed:

~~In the interest of better meeting its stated purpose to “engage stakeholders in deliberation and collaboration on matters affecting the community” and to “promote stakeholder participation in City governance and decision making processes” (Bylaws, Article II) and of allowing them more say in positions taken and funding requests before they reach the Board, all ASNC standing committees are required to meet at least three times a year (Ad hoc committees are encouraged to do the same):~~

~~(NOTE: Standing committees on date adopted: 1) Rules and Elections; 2) Budget & Finance; 3) Communications and Outreach; 4) Candidate Recruitment; and 5) Local Issues Committee for: a) Hermon, b) Montecito Heights, c) Monterey Hills d) Mount Washington, and e) Sycamore Grove. Ad-hoc committees operating as of that date include: A) Recreation, Culture, and the Arts; and B) Environment. (Added since that date): C) Community Garden (3/23/09); D) Public Safety; (6/1/09), E) Animal Welfare (4/26/10), and F) Land Use (7/26/10).~~

2. Amend the following rule to set a lower maximum amount for financial support to allow more community groups to receive support with the limited funds allocated for community projects and to update the fiscal year designated.

As a policy guideline, the ASNC places a ~~\$2,000.00~~ \$500 maximum on the amount of financial support provided for, or purchases on behalf of, any community group or event (school, beautification project, festival or celebration, etc.) during each JULY-01 to JUNE 30 fiscal year, beginning with budgeting for FY2012-FY2013.

**B. SELECTION OF COMMITTEE CHAIRS BY NON-EXECUTIVE BOARD MEMBERS** (Nina Zippay)

**MOTION:** Unless specified otherwise in the ASNC bylaws, all Standing Committee Chairs shall be selected from the non-executive Board officers by the non-executive Board officers. Terms shall be until the selected chair is no longer an ASNC Board member or until the seating of a new Board following an election, whichever comes first.

**18. AD HOC ELECTION COMMITTEE** (Nina Zippay, 5 min.)

**MOTION:** The ASNC Board shall create an AdHoc Election Committee to administer the ASNC Elections during the 2013-2014 Fiscal Year with the following Mission Statement: The AdHoc 2014 ASNC Election Committee shall be responsible for overseeing all aspects of the 2014 ASNC Elections in coordination with the Independent Election Administrator, DONE, and the City Clerk including, but not limited to: development of local election rules; setting the timetable for and programing election events and deadlines; recruitment and orientation of candidates; election outreach; staffing of polling place and ballot tabulation; and arranging orientation for the newly elected Board. The committee shall be comprised of a minimum of 4 members, limited to non-candidates only, and will automatically dissolve three months following the certification of a new Board.

**19. SELECTION TO FILL BOARD VACANCIES** (Nina Zippay, 10 min.)

A. Mt. Washington Geographic Representative - three candidates

**Padraic Cassidy** - I am a parent of a third grader at MWES where I've served on School Site Council for the last two years and am completing a house on Frontenac on property we've owned for the past twelve years. I believe the next decade will be critical for the community in responding to the pressures of increasing density while retaining the social, environmental, and ecological qualities which initially attracted us all to the hill. As an architect who has practiced for 30 years, especially in my birthplace, the similarly isolated Nantucket Island, I'm particularly knowledgeable with regard to encouraging positive growth and managing change. Our existing resources including the Southwest Museum, the School

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and our open spaces need the advocacy I'm committed to providing, while at the same time availing ourselves of the new opportunities the Gold Line and other connective resources of our city can offer.

**Stephen Koenig** - As a new homeowner in Mt. Washington, it has been invigorating to explore the people, community offerings and hidden nuances in our 1.2 square miles. It would be an honor to help improve this historic area of town and the quality of life for my neighbors. With such diversity and culture found in the ASNC's boundaries, I believe it is the responsibility of the council to both preserve and celebrate what has existed for so many years. Yet, progress—made within this context—can be fruitful for all, and it requires committed and forward-looking leaders to glean the needs of the community and opportunities to advance aspects such as environmental sustainability, art, quality education, and the “small town in a big city” that is so important to me. I will bring energy, creativity, and a background that spans both the entertainment industry and higher education as a Mt. Washington representative.

**Meehan Rasch** - As a nearly 4-year resident of Mount Washington, where my brother- and sister-in-law are also raising their family, I am deeply committed to my neighborhood and the greater NELA/ Arroyo community. We are blessed to live in such a vibrant region and I am eager to begin giving more back to this special area, my home. Professionally I am an attorney and former nonprofit director with a range of skills including financial management, grantmaking, and community building. Currently I also serve as Finance Chair for Mount Hollywood Congregational Church, and am active in the local legal community. I co-chair the Women Lawyers of LA public interest grant program, and am on the Governmental Relations Committee for the LACBA Barristers, organizing events with local elected officials. It would be an honor to represent Mount Washington on the ASNC. I hope the Council finds my skills and passion to be a good fit.

**B. Education & Youth At Large Representative**

**Randall Zorick** - Thank you for your consideration for my nomination to the Arroyo Seco Neighborhood Council (“ASNC”) Board as the Education and Youth Board Member. I am a ten-year resident of Montecito Heights. My eldest child attends a local public school within Sycamore Grove. I am an active member of the Parent-Teacher Association at my son's school, and volunteer every other week in my son's classroom. I welcome the opportunity to continue helping our youth and local schools by and through my nomination to the ASNC Board. I currently serve as a Member of the Rules and Elections Committee and the Local Issues Committee for Montecito Heights, and would love to continue my service as an ASNC Board Member. I believe my work history, ethics, and love of Northeast Los Angeles and its treasures would make me a valuable asset to the ASNC Board. Thanks again for your consideration!

**20. SELECTION OF NEW COMMITTEE CHAIRS** (Nina Zippay, 5 min.)

Nomination and Selection of a Committee Chair for each of the following new Standing Committees.

- A. Land Use & Planning
- B. Health, Public Safety, & Welfare
- C. Education & Youth
- D. Recreation, Culture & the Arts

**21. LOCAL ISSUES COMMITTEE REPORTS** (5 min.) Local Issues Committees report to the Board on matters of local importance. Provide future meeting dates: Hermon, Monterey Hills, Montecito Heights, Mt. Washington, Sycamore Grove.

**22. BOARD MEMBER COMMENTS** (5 min.) Board members' own activities or brief announcements. Introduce new issues for consideration at the next board meeting. *[Items only - no discussion]*

**23. ADJOURNMENT** The next meeting of the board is Monday, October 28, 2013 at Ramona Hall,

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**Funding requests:** Unless otherwise stated in the approved motion, any funds appropriated for community projects as a result of this meeting's actions: (1) will be drawn from the 2013-14 ASNC budget; and, (2) under ASNC standing rules, expenditure of any such funds must begin WITHIN SIX MONTHS OF APPROVAL BY THE BOARD, or the appropriation will automatically lapse.

The public is requested to fill out a "Speaker Card" to address the Board on any item of the agenda prior to the Board taking action on an item. Comments on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the Agenda that is within the Board's subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to 2 minutes per speaker, unless waived or adjusted in the interest of fairness, by the presiding officer of the Board.

The agenda is posted for public review at Mount Washington Elementary School Bulletin Board (3981 San Rafael Ave., 90065), Superior Grocers (133 W. Ave. 45, 90065), Ramona Hall Community Center (4580 N. Figueroa St., 90065) Audubon Center (4700 Griffin., 90031); Fresco Market (5926 Monterey Rd., 90042), as well as the ASNC's official Website at [www.ASNC.us](http://www.ASNC.us), and distributed via the ASNCAlert Yahoo Group (opt-in E-mail listserv). As a covered entity under Title II of the Americans with

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**Process for Reconsideration:** The Board may reconsider and amend its actions on items listed on the agenda in accordance with Robert's Rules of Order.