

**ARROYO SECO
NEIGHBORHOOD COUNCIL**

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Yuwen Peng
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Tina Zabala
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Mark S. Legassie
TREASURER
Joseph Riser
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Joseph Riser, Hermon
Pablo Lopez, Hermon
Tina Zabala, Montecito Heights
Tom Marble, Montecito Heights
Mike French, Monterey Hills
Robert Hawkes, Monterey Hills
Hank Shaeffer, Mount Washington
Ann Walnum, Mount Washington
Paula Sirola, Mount Washington
Scott Folsom, Mount Washington
Joseph Clifford, Sycamore Grove
[vacant], Sycamore Grove

AT LARGE REPRESENTATIVES

Mark S. Legassie, Community Non-Profits
Robert Rakauskas, Education & Youth
Jerry P. Schneider, Environment
Glenda Lubelsky, Faith-Based Organizations
[vacant], Healthcare & Seniors
Yuwen Peng, Recreation, Culture, & the Arts
Joanna Silva, Retail, Wholesale, & Service

**ARROYO SECO NEIGHBORHOOD COUNCIL (ASNC)
AGENDA**

**MONDAY, 27-APRIL-2009 · 07:00PM TO 09:30PM
JACK AND DENNY SMITH LIBRARY AND COMMUNITY CENTER
At Mount Washington School**

3981 San Rafael Avenue, Los Angeles, California 90065

Supporting documentation for this meeting can be found at:
http://www.asnc.us/2009-archives/04-Apr/_0409archives.htm

- I. CALL TO ORDER. Roll call. Chair's Comments (Scott Folsom, 5 minutes)
- II. PUBLIC COMMENTS & ANNOUNCEMENTS. Comments from the public on non-agenda items within the Board's jurisdiction (limited to two minutes per speaker) (10 minutes)
Mayor's Office (3 minutes)
CD 1 (3 minutes)
CD 14 (3 minutes)
- III. APPROVAL OF MINUTES OF MARCH-2009 MEETING. (Tina Zabala, 3 minutes)
- IV. TREASURER'S REPORT. (Mark S. Legassie, 15 minutes)
 1. Presentation of ASNC's recent budget survey results and proposed budget for fiscal year 2010 (01-JULY-2009 to 30-JUNE-2010). Budget survey has been extended by one month until 20-MAY-2009 to allow more stakeholders to vote, since ASNC's FY10 budget does not require full board approval until the May 2009 ASNC board meeting. (NOTE: Next year's budget will be formulated based on stakeholder input to this survey). This 2-minute online survey is available to all stakeholders at <http://www.asnc.us>.
 2. Guidelines for Community Project Funding Requests – Motion to adopt the following guidelines to request committee review of all community project funding requests prior to presentation to the full ASNC board:
 - (a) Local Issues Committees – responsible for reviewing and preliminary approval of funding requests related only to one community (e.g. community sign, neighborhood watch, public art)
 - (b) Standing/Ad-hoc Committees – responsible for reviewing and preliminary approval of funding requests related to their area of cognizance (e.g. public safety, environment). Ad-hoc committees must follow all Brown Act requirements
 - (c) Budget & Finance Committee – responsible for reviewing and preliminary approval of all other funding requests not covered by Local Issues or Standing/Ad-hoc Committees. Note: B&F will only hear funding-related items (not letters of support or opposition, land use, etc)
- V. ACTION ITEMS. OLD BUSINESS.
 1. Determination of future meeting sites and advisability of a single meeting site for the year. (Paula Sirola) (**No action taken. Tabled from last meeting?**)
 2. The ASNC should investigate the feasibility and cost, if any, of setting up email aliases for all board members to ensure privacy and to provide uniform, easily remembered email addresses for the community. (Mark S. Legassie) (Tabled from last meeting)



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3. Moved that the ASNC Board should create a new line item in the 2009 fiscal budget (ends June 30), taking \$1,900 from the general "Stakeholder Communications" portion and re-allocating it for specific use in "Local Issues Outreach" to pay for broader communications with community stakeholders (direct mailings, flyers, etc), aimed at getting them to attend scheduled Local Issues meetings. The ASNC should also authorize Local Issues chairs and conveners to spend up to \$200 for such purposes in advance of meetings (\$300 for Mount Washington due to its relative size) (Communication and Outreach Standing Committee) (Tabled from last meeting)
4. Report on 07-APR-2009 BONC meeting. (Joseph Riser/Mark Legassie)

VI. ACTION ITEMS. NEW BUSINESS.

1. Motion to place a \$2500 maximum per community project. (Budget & Finance Cmte) (rec'd 24-MAR- 2009 03:34PM)
"Moved that the ASNC should place a \$2,500 maximum on the amount of financial support provided for, or purchases on behalf of, any community group or event (school, beautification project, festival or celebration, etc.) during each JULY-01 to JUNE-30 fiscal year, beginning with budgeting for FY2010. This will allow neighborhood council funds to assist and support as many different groups and diverse interests as possible on a fixed (and possibly, soon-to-be reduced) annual budget."
2. "MOVE TO FORM AN AD-HOC ASNC PUBLIC SAFETY COMMITTEE for the purpose of promoting community awareness and projects in the areas of neighborhood watch, emergency preparedness, and other public safety issues. This adhoc committee will exist for one year, after which the full ASNC board shall consider changing it's status to a standing committee if deemed useful and effective. " (Monterey Hills, Montecito Heights, & Hermon CERT Teams)
Rationale: At the 3/28 search-and-rescue CERT drill sponsored by the Silver Lake Neighborhood Council's Public Safety Committee and LAFD, the CERT teams from Hermon, Monterey Hills and Montecito Hgts comprised the majority of the responders. Members of our teams gain invaluable knowledge and experience conducting these drills with the LAFD and feel the ASNC should start our own PS committee (modeled after SLNC) to organize and sponsor similar drills as well as promote other public safety issues. This committee will also be responsible for reviewing funding requests for projects involving public safety. (Mark S. Legassie) (withdrawn from last month's agenda) (requested re-added 29-MAR-2009 04:04PM)
3. "Moved that the ASNC officially join the online City Community Impact Statement (CIS) submission system (<http://appla1.lacity.org/cis>) to enhance our ability to voice our communities' opinions on City decisions before a vote is taken." (Mark S. Legassie) (rec'd 31-MAR-2009 11:10PM)
(Rationale: At the 31-MAR-2009 DONE Board Member Orientation training attendees were informed that the CIS has been used as a powerful and effective tool by many Neighborhood Councils to effect City decisions (LAUSD, City Council, Council Committees, etc). It's an easy and powerful way to let NC's voice to be known to the City Hall decision makers before a vote is taken. This system allows the ASNC to summarize our official position on City issues and have them printed directly on the meeting agendas. Statements are limited to 100 words. NCs may use its statement to request a delay in the vote, for example. Please see the details and benefits of this system at: <http://www.lacityneighborhoods.com/documents/How%20to%20Submit%20CIS.pdf>
4. Motion to approve art/text for Metro Gold Line train card ad placements (ASNC Board allocated 2008-09 funds for this ad placement placement last Sept.). Deadline for a late May placement of ads at special rate is May 10. (Note: Like art would also to be used for Lummis Day program ad; deadline is this week). (Joseph Riser for the Communications & Outreach Committee) (rec'd 20-APR-2009 at 03:29PM)
5. Supplemental motion (to above) to cover expense of printing posters; authorize the Communications chair to spend up to \$300 from outreach budgets to cover printing of the 21" x 22" poster cards (this item not available for committee vote). (Joseph Riser for the Communications & Outreach Committee) (rec'd 20-APR-2009 at 03:29PM)
6. Proposal to increase stipend for "Join ASNC" artist by up to \$400 from Stakeholder Communications budget line, to be paid as needed: \$100 for each additional variation of the themed art used for purposes beyond the Gold Line ads, (original budget -- \$300 for single use). (Joseph Riser for the Communications & Outreach Committee) (rec'd 20-APR-2009 at 03:29PM)
7. Motion to allocate up to \$600 from outreach funds for ASNC logo-imprinted promotional items, including 50 T-shirts with "Join ASNC" art for board members and as prize giveaways (approx. cost \$300); plus similar items to be presented at meeting. (Mark Legassie, for the Communications & Outreach Committee) (rec'd 20-APR-2009 at 03:29PM)
8. Moved that the ASNC approve spending up to \$250 from outreach budget line items to purchase a single copy of Microsoft Access software for use by the ASNC registration clerk in maintaining and adding to the neighborhood



Hermon - Montecito Heights - Monterey Hills - Mount Washington - Sycamore Grove

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council's database of more than 1,200 registered stakeholders (Joseph Riser for the Communications & Outreach Committee) (rec'd 20-APR-2009 at 03:29PM)

9. \$8,000 FY09 Budget Modification - Motion to revise the FY09 budget by adding \$8,000 of reserve money to support new community projects. (Budget & Finance Committee) (rec'd 20-APR-2009 at 06:08PM)
Rationale: (1) Only \$3,608 is available through June 30th for new community projects, with \$5,400 in requests received in April alone; and (2) \$25,000 of additional ASNC funds have been uncovered (that the previous ASNC board thought did not exist due to a misinterpretation of the 3-fiscal year spending policy limit).
10. \$2,500 Community Project Request: "LAICHS Neighborhood Purposes Grant [Category: Education]
Motion to allocate \$2,500 for a Neighborhood Purpose Grant (NPG) for education-related funds to pay for student recruitment advertisements for the Los Angeles Int'l Charter High School, which currently serves several ASNC communities. Goal is to increase enrollment next year by up to 250 students. These funds will support several visits to NELA public middle schools and will include items such as promotional pens, tablecloths, etc. Note: NPGs are a new way for Neighborhood Councils to provide grants to cover community project organizational/operational costs (in addition to the standard method of paying vendors directly on the basis on an invoice). The previously approved funding for \$1,300 of LAICHS school equipment will be rescinded. (Budget & Finance Committee meeting) (rec'd 20-APR-2009 at 06:08PM)
11. \$650 Community Project Request: "Dog Days of Summer" (Category: Festival & Events)
Motion to allocate \$650 for rental of a large inflatable dog from 'Creative Inflatables' and a half-page ad in the Blvd Sentinel to promote the annual 'Dog Days of Summer' event, sponsored by the non-profit organization Friends of Hermon Dog Park. This one-day event, with 500-600 guests anticipated, promotes animal welfare, pet adoptions, medical wellness, and an education awareness campaign for the new spay/neuter law. (Budget & Finance Committee) (rec'd 20-APR-2009 at 06:08PM)
12. \$1,500 Community Project Request: "ASNC Emergency Search & Rescue Supplies" (Category: Safety)
Motion to allocate \$1,500 for the purchase of emergency search-and-rescue supplies for the Monterey Hills, Hermon, and Montecito Heights Community Emergency Response Teams (CERT) to be used during an actual disaster as well as at future LAFD-sponsored drill exercises in our ASNC communities. These local drills will have the added benefit of attracting new local CERT members from all ASNC communities with the goal of starting up desperately needed CERT Teams in Mt. Washington and Sycamore Grove. Request includes triage tarps, cribbing equipment, evac stretchers, medical triage supplies, GMRS radios, 2 canopies & folding tables/chairs, & CERT vests. Equipment originally to be stored at Hermon Community Church. (Budget & Finance Committee) (rec'd 20-APR-2009 at 06:08PM)



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13. \$1,000 Community Project Request: "2009 Music LA Program" (Category: Education/Culture & Arts)
Motion to allocate \$1,000 to support staffing costs at the Jack Smith Center in Mount Washington for a teenage music program for kids 13-18 sponsored by the non-profit organization, Sangeet School of World Music . This 2-month program beginning in May 2009 will expand young musician's skills through experience with Indian instruments, culminating with a free concert in the ASNC area (possibly Ramona Hall). Serves maximum of 20 students.
Selection process: Auditions to be held if more than 20 apply. Donations have been received from other sources including Disney. Jack Smith Center rental fees are being donated by the school. (Budget & Finance Committee) (rec'd 20-APR-2009 at 06:08PM)
14. Motion to approve the attached resolution and to send it with letters to Gloria Molina, Mayor Antonio Villairagosa, and Councilmember Ed Reyes on the need to secure funding for the Arroyo Seco Bikeway. A draft of the resolution is attached. (Jerry Schneider) (rec'd 20-APR-2009 at 07:37PM)
15. \$250 ASNC Meeting Expense Expenditure
Motion to authorize the Budget & Finance chair to spend up to \$250 from the pre-approved ASNC Meeting Expense budget for the purchase of a wireless transceiver (\$100) and up to 4 wireless microphones (\$150) for the use with an ASNC-owned 100-watt PA system currently unused and being stored at Ramona Hall.
Rationale: A recent audit of ASNC-owned equipment by the Treasurer revealed that a PA system purchased in 2005 for use by a Ramona Hall dance class has been in storage for 2 years unused. The ASNC board, ASNC community non-profits, and other ASNC organizations could benefit from the use of this PA system (currently valued at \$549 at www.guitarcenter.com), which is currently only missing wireless microphones and a receiver. For example, this PA system can be used at monthly ASNC full board meetings to help the hard-of-hearing (1 microphone for President, 2 roaming for board members, 1 roaming for stakeholders in audience). (Budget & Finance committee) (rec'd 20-APR-2009 at 10:02PM)
16. The ASNC board should submit a neighborhood council community impact statement (CIS) opposing City Council Motion 08-3124 (Gruel-Rosendahl, 11/18/08), now with its Public Works Committee: which would allow building owners "the option of signing a "Maintenance of Building Affidavit". . . agreeing to remove any graffiti on the building within seven days. . ." (instead of 72 hours), rather than having to apply anti-graffiti coating on the first nine feet of their exterior walls -- the current requirement [full motion available online at: http://clkrep.lacity.org/onlinedocs/2008/08-3124_mot_11-18-08.pdf]. While this may be a well-intentioned effort to keep businesses, etc. from being "victimized" by graffiti twice -- once by taggers, then again by the possibility of a city fine -- allowing graffiti to stay visible to the public for (at least) seven days effectively rewards taggers, providing them with more than twice the window to showcase their vandalism, and makes ongoing removal efforts worthless. (A draft 100-word CIS statement will be supplied at the Board meeting for review). (Joseph Riser) (rec'd 21-APR-2009 at 12:52PM)

VII. COMMITTEE REPORTS. (15 minutes)

1. Local Issues.
 - (a) Hermon
 - (b) Montecito Heights
 - (c) Monterey Hills
 - (d) Mount Washington
 - (e) Sycamore Grove
2. Rules and Elections (Yuwen Peng)
3. Communications and Outreach (Joseph Riser)
4. Budget and Finance (Mark Legassie)
5. Recreation, Arts & Culture (Yuwen Peng)
6. Environment (Jerry Schneider)
7. Community Garden (Paula Sirola)



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VIII. REPORTS FROM LIAISONS. (10 minutes)

1. Los Angeles Neighborhood Councils Coalition (Ann Walnum)
2. Friends of the Southwest Museum Coalition (Ann Walnum)
3. MW Elementary School Multipurpose Room (Ann Walnum)
4. Director of Animal Welfare (Lezle Stein)
5. LADWP/MOU Oversight Committee (Peter Parrish)

IX. NEW BUSINESS (Committee referrals and/or future Board agenda items). (10 minutes)

1. Comments from the Board on subject matters within its jurisdiction, and suggestions for future agenda items.
2. Future meeting dates and locations (Scott Folsom)

Next meeting date: 01-JUNE-2009 at 07:00 p.m., Jack and Denny Smith Library and Community Center at Mount Washington School.

X. ADJOURNMENT.

Funding requests: Unless otherwise stated in the approved motion, any funds appropriated for community projects as a result of this meeting's actions: (1) will be drawn from the 2008-09 ASNC budget; and, (2) under ASNC standing rules, expenditure of any such funds must begin within 6 months or the appropriation will automatically lapse.

The public is requested to fill out a "**Speaker Card**" to address the Board on any item of the agenda prior to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the Agenda that is within the Board's subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to 2 minutes per speaker, unless waived or adjusted in the interest of fairness, by the presiding officer of the Board. The agenda is posted for public review at Mount Washington Elementary School Bulletin Board, Carlin G. Smith Recreation Center, supermarket at Avenue 45 and Figueroa Street, art gallery at 4108 N. Figueroa Street, Montecito Heights Senior Center, Montecito Heights Recreation Center; adult day healthcare center at Avenue 60 and Monterey Road, as well as the ASNC's official Website at www.ASNC.us, and distributed via the ASNCAlert Yahoo Group (opt-in E-mail listserv). As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days prior to the meeting you wish to attend by contacting Naheed Qureshi, Dept. of Neighborhood Empowerment Project Coordinator, at (213) 473-5391.

Process for Reconsideration: The Board may reconsider and amend its actions on items listed on the agenda in accordance with Robert's Rules of Order.

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all members the Board of Representatives in advance of a meeting may be viewed at the neighborhood council Website by clicking on/visiting the link at the top of the agenda, or at the scheduled meeting.



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