

**ARROYO SECO  
NEIGHBORHOOD COUNCIL**  
PO BOX 42254, LOS ANGELES, CA 90042  
MESSAGE PHONE: 323-418-ASNC  
<http://www.asnc.us>

**GOVERNING BOARD**

|                   |                    |
|-------------------|--------------------|
| Steve Austin      | Montecito Heights  |
| Lynda Valencia    | Monterey Hills     |
| Jim Henderson     | Monterey Hills     |
| Joseph Desbarres  | Mt. Washington     |
| Hasti Khodabakhsh | Mt Washington      |
| Nicholas Manolo   | Mt. Washington     |
| VACANT            | Sycamore Grove     |
| Madeline Vaiden   | Sycamore Grove     |
| Tim Gillis        | At Large           |
| Tom Mapp          | At Large           |
| Alan Meier        | At Large           |
| Derek Ryder       | At Large           |
| VACANT            | At Large           |
| VACANT            | At Large           |
| VACANT            | At Large           |
| VACANT            | At Large           |
| Teresa Bonsell    | Community Interest |

**CITY OF LOS ANGELES  
CALIFORNIA**



**ARROYO SECO NEIGHBORHOOD COUNCIL (ASNC)**

**Regular Board Meeting Agenda  
Monday April 25, 2022 7:00 pm**

**Zoom Meeting Online or By Telephone**

**Dial 669 900 6833 or online <https://us02web.zoom.us/j/97418058051>**

**to Join the Meeting**

**Then Enter This Webinar ID: 974 1805 8051 and Press #**

**ARROYO  
SECO  
NEIGHBORHOOD  
COUNCIL**  
www.asnc.us

**OFFICERS**

Nicholas Manalo PRESIDENT  
Vacant 1st VICE-PRESIDENT  
Madeline Vaiden SECRETARY  
Lynda Valencia TREASURER  
Teresa Bonsell 2nd VICE PRESIDENT

**c/o EmpowerLA - DONE**  
200 N. Spring St., Suite 2005  
Los Angeles, CA 90012  
Phone: (213) 978-1551  
Fax: (213) 978-1751  
Email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)  
Website: [www.empowerla.org](http://www.empowerla.org)

Documents related to this agenda may viewed at <http://www.asnc.us/2022-archives/04-Apr/index.htm>

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte la Secretaria, al 323-418-ASNC o por correo electrónico [secretary@asnc.us](mailto:secretary@asnc.us) para avisar al Concejo Vecinal.

IN CONFORMITY WITH THE SEPTEMBER 16, 2021 ENACTMENT OF CALIFORNIA ASSEMBLY BILL 361(RIVAS) AND DUE TO CONCERNS OVER COVID-19, THE ARROYO SECO NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY WITH A CALL-IN OPTION OR INTERNET-BASED SERVICE OPTION.

Every person wishing to address the Board must dial (669) 900-6833, and enter 974 1805 8051 and then press # to join the meeting. When prompted by the presiding officer, to provide public input at the Neighborhood Council meeting the public will be requested to dial \*9 or use the Raise Hand option, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to two minutes per speaker, unless adjusted by the presiding officer of the Board.

**AB 361 Updates:** Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned. Any messaging or virtual background is in the control of the individual board member in their personal capacity and does not reflect any formal position of the Neighborhood Council or the City of Los Angeles.

*The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs.  
We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.*

**1. CALL TO ORDER AND ROLL CALL** President Nicholas Manalo

**2. ADMINISTRATIVE MOTIONS**

Motion to Approve: Minutes of the Regular Meeting March 29, 2022: *Secretary Madeline Vaiden*

**3. GENERAL PUBLIC COMMENT** The public may provide comments to the board on NON-AGENDA ITEMS within the Neighborhood Councils subject matter jurisdiction. However, please note that under the Brown Act, the board is prevented from acting on the issue you bring to its attention until the matter is agendaized for discussion at a future public meeting. (Limited to 2 minutes per speaker.)

**4. PRESENTATIONS FROM PUBLIC OFFICIALS AND OTHERS** (up to 5 minutes each)

- Presentation by representative from CD-1
- Presentation by representative from CD-14
- Presentation by the Mayor's office, LAFD, LAPD, Supervisor Hilda Solis, State Senator Maria Elena Durazo, State Assemblymember Wendy Carrillo, Department of Neighborhood Empowerment, and/or other officials.

**5. PRESIDENT'S REPORT**

- Acceptance of Hasti Khodabakhsh's resignation from the ASNC Governing Board.
- Call for candidates for At Large positions, one for Mt. Washington and one for Sycamore Grove Representative. Applications are due by Wednesday, May 17, 2022 to be considered at the May 23, 2022 Board meeting. Note: Recruiting new Board members is an obligation of the Board. All eligible members of the community, including friends and neighbors, are to be encouraged to apply.
- Application for in-person meeting location site checks have been made for Ramona Hall Community Center (4580 N. Figueroa Street), Montecito Heights Senior Center (4545 Homer Street), Eaton Crest Community Room (4499 Via Marisol), and Holy Virgin Mary & St Pishoy Coptic Orthodox Church (4900 Cleland Avenue).

**6. ELECTION OF 2022-2023 BOARD OFFICERS**

**PRESIDENT** The President shall be the ASNC Executive Officer and President of the Board of Representatives. The President shall be responsible for the general oversight of the ASNC. The President shall have the final say in setting the Board agenda and shall preside over all ASNC Board and Agenda Setting Committee meetings. The President shall be an ex-officio member on all ASNC committees. At the conclusion of the President's term, they shall serve as Immediate Past President, and will be available to advise the new President.

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**1ST VICE PRESIDENT** The 1st Vice President shall assume the duties of the President when the President is unable to perform duties of office. The 1st Vice President shall serve on the Agenda Setting Committee and Chair the Rules and Selections Committee. The 1st Vice President shall provide oversight for all ASNC committees.

**2ND VICE PRESIDENT** The 2nd Vice President shall serve as the Chair of the Communications and Outreach Committee. In addition, The 2nd Vice President shall maintain the Stakeholder records of the ASNC and oversee all communications with ASNC Stakeholders. The 2nd Vice President shall oversee ASNC participation in community activities and events.

**TREASURER** The Treasurer shall maintain the financial records of the ASNC and oversee all finances. The Treasurer shall submit account statements to the Department in accordance with the Department requirements. The Treasurer shall report on the financial status of the ASNC at each regular meeting, and make ASNC financial records available to the public as required by law. The Treasurer shall adhere to the ASNC Fiscal Procedures.

**SECRETARY** The Secretary shall record the minutes of ASNC meetings and maintain the historical records including attendance at meetings. The Secretary shall make ASNC records available to the public as required by law. After any Board meeting, the Secretary is required to send all Board Action Certifications (BAC) within 48 hours to the President and Treasurer.

### **7. ELECTION OF AUTHORIZED FUNDING SIGNERS**

*Signers are responsive to the City Clerk's funding requirements including BACs and receipts*

- a. Treasurer
- b. Second Signer
- c. Alternate Signer
- d. First Bank Card Holder
- e. Second Bank Card Holder

### **8. APPOINTMENT OF COMMUNITY IMPACT STATEMENT FILERS**

Up to five CIS filers may volunteer within a neighborhood council.

### **9. FUNDING MOTIONS**

- a. Motion to approve March 2022 Monthly Expense Reports.
- b. Motion to approve \$992.25 in Outreach funds for division-7 for website maintenance, administrative support and social media services in March 2022 (see invoice attached; note: April website cost \$93).
- c. Request \$3223.30 in Outreach funds for ASNC light pole banners in Monterey Hills. Includes installation and maintenance for up to two years. Design by local artist Peter Hess was paid for, completed and approved almost two years ago.
- d. Request purchase of two replacement Monterey Hills bulletin board keys not to exceed \$15 in operations funds.
- e. Request purchase of ASNC supplies, including new canopies and two standup banners, not to exceed \$500 in Outreach funds.

### **10. NEW BUSINESS - CANDIDATES FOR AT LARGE POSITIONS**

- a. Nominate and vote Valerie Harragin of Mount Washington
- b. Nominate and vote Constance Villalvazo of Monterey Hills

### **11. COMMITTEES AND LIAISON REPORTS**

- Budget Advocates liaison *Lynda Valencia*
- LGBTQ+ Alliance *Alan Meier*
- Los Angeles Neighborhood Council Coalition (LANCC)  
*Lynda Valencia*
- City Attorney Liaison *Lynda Valencia and Teri Bonsell*
- Tree Removal *Lynnette Kampe*
- Communications and Outreach *Teri Bonsell*
- Sustainability and Resiliency *open*
- Education, Family and Culture *to be convened*
- Planning and Land Use *Derek Ryder*
- Local Issues
  - i. Monterey Hills *Lynda Valencia*
  - ii. Montecito Heights *Steve Austin*
  - iii. Mount Washington *Alan Meier*
  - iv. Sycamore Grove *to be convened*

**10. ADJOURNMENT-** Next meeting Monday May 23, 2022, 7:00pm

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As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)

**Public Posting of Agendas** – ASNC agendas are posted for public review as follows:

- Mt. Washington Elementary School Bulletin Board, 3981 San Rafael Ave, Los Angeles, CA 90065 • Budd Weiner Park (between Via Colina and Via Arbolada 90042) • ASNC’s web site [www.asnc.us](http://www.asnc.us)

- You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <https://bit.ly/lasubscriptions>

**Notice to Paid Representatives** - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

**Public Access of Records** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [www.asnc.us](http://www.asnc.us) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact ASNC President at 323-418-ASNC or email [president@asnc.us](mailto:president@asnc.us).

**Reconsideration and Grievance Process** - For information on the ASNC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the ASNC Bylaws. The Bylaws are available at our Board meetings and our website [www.asnc.us](http://www.asnc.us)

