


**CITY OF LOS ANGELES**  
INTER-DEPARTMENTAL CORRESPONDENCE

Memo No. 99

Date: May 08, 2024

To: Budget, Finance and Innovation Committee

From: Matthew W. Szabo, City Administrative Officer Subject: **CITY ADMINISTRATIVE OFFICER – HOMELESS BUDGET – SAFE PARKING****APPLICABLE BUDGET THEMES:**

- Fulfills legal obligations
- Improves accessibility requirements
- Supports public safety
- Above themes do not apply

**RECOMMENDATION**

This Office recommends to note and file this Memorandum.

**DISCUSSION**

During its consideration of the Homeless Budget portion of the Proposed 2024-25 Budget, the Budget, Finance and Innovation Committee requested the Office of the City Administrative Officer (CAO) to report on Safe Parking locations, staffing, costs per site, and nightly occupancy per night.

As part of the LA Alliance case, on June 16, 2020, the City reached an agreement with the County to create 6,700 new homeless housing units within 18 months to address the COVID-19 emergency. This agreement is referred to as the Homelessness Roadmap. There are a total of 18 Safe Parking sites (434 spaces) in the City. A total of nine sites (235 spaces) count toward the Homelessness Roadmap.

The Los Angeles Homeless Services Authority (LAHSA) provided the report on Safe Parking sites funded by the City of Los Angeles, which is hereby attached for Council consideration. At present, 17 Safe Parking sites are open providing 384 spaces. A total of eight Safe Parking interventions (185 spaces) are funded through LAHSA and currently count towards the Homelessness Roadmap Agreement. These safe parking sites operate at a unit rate of \$40 per night.

There is one additional safe parking site with 50 spaces that is funded directly by the City and also counts towards the Homelessness Roadmap Agreement. This site is a pilot program approved by the Federal Aviation Administration (FAA) and is not included in LAHSA's report. This program is operated by Safe Parking LA and is located in Council District 11. It is approved

to operate at a unit rate of \$48 per night with a total nightly rate of \$2,400. The average occupancy ranges between 40-50%. Related to staffing, this site has two case managers on site at any given time, with one case manager assigned to every 25 participants.

Staffing numbers for LAHSA funded sites are not readily available; however, the Scope of Required Services dictates a ratio of one case manager per 25 participants. LAHSA can report back on additional staffing numbers for each site with additional time to engage with the service providers, at the Committee's request. Lastly, LAHSA's report includes the average annual occupancy for each site from July 1, 2023, to May 7, 2024, which ranges from 9% to 67% occupancy depending on the site.

### **FISCAL IMPACT STATEMENT**

The recommendation to note and file this Memorandum has no fiscal impact.

### **FINANCIAL POLICY COMPLIANCE**

The recommendation in this report complies with the City's Financial Policies.

*MWS:MZ:16240118*

*Question No. 633*



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**MEMO**

**Date:** May 7, 2024

**To:** The Honorable Members of the Budget, Finance and Innovation Committee

**From:** Dr. Va Lecia Adams Kellum, Chief Executive Officer *Va Lecia Adams Kellum*

**CC:** City Council President, Paul Krekorian  
 Mayor Karen Bass  
 Matt Szabo, City Administrative Officer  
 LAHSA Commission

**Re:** **BUDGET IMPACT REPORT: QUESTION NO. 633 – SAFE PARKING**

This memorandum is in response to request No. 633 received by the Los Angeles City Council’s Budget, Finance, and Innovation Committee requesting a report on all Safe Parking sites funded by the City of Los Angeles, including locations, staffing numbers, costs per night, and occupancy every night.

Table 1 includes each Los Angeles City-funded Safe Parking site’s provider agency, Council District, number of slots, cost per night, and the average annual occupancy for fiscal year (FY) 2023-2024. Given that we are currently in FY 2023-2024, the average annual occupancy will be from July 1, 2023, to May 7, 2024. Cost per night is calculated based on a \$40 per night bed rate. LAHSA has previously noted concerns regarding the cost-effectiveness of Safe Parking.

Since each Safe Parking site is run by an independent service provider agency, LAHSA does not track staffing numbers. However, our Scope of Required Services for Safe Parking dictates a ratio of one (1) case manager per 25 participants. LAHSA can report back on each site’s staffing numbers with additional time to engage with each service provider at the Committee’s request.

Agency Name	Council District	Slots	Cost Per Night	Avg. Annual Occupancy
Safe Parking LA	CD 11	25	\$1,000	67%
Safe Parking LA	CD 5	19	\$760	66%
Safe Parking LA	CD 9	30	\$1,200	55%
Safe Parking LA	CD 13	20	\$800	47%



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**MEMO**

<b>Safe Parking LA</b>	CD 3	25	\$1,000	45%
<b>North Valley Caring Services</b>	CD 7	20	\$800	41%
<b>Safe Parking LA</b>	CD 7	25	\$1,000	41%
<b>Watts Labor Community Action Committee</b>	CD 15	25	\$1,000	36%
<b>North Valley Caring Services</b>	CD 12	20	\$800	28%
<b>Watts Labor Community Action Committee</b>	CD 15	25	\$1,000	24%
<b>Special Service for Groups, Inc.</b>	CD 9	25	\$1,000	24%
<b>Special Service for Groups, Inc.</b>	CD 9	10	\$400	22%
<b>End Homelessness California</b>	CD 1	20	\$800	20%
<b>End Homelessness California</b>	CD 1	20	\$800	18%
<b>Volunteers of America Los Angeles</b>	CD 15	30	\$1,200	17%
<b>Volunteers of America Los Angeles</b>	CD 6	20	\$800	13%
<b>North Valley Caring Services</b>	CD 3	25	\$1,000	9%