



CITY OF LOS ANGELES BOARD OF CIVIL SERVICE COMMISSIONERS

MINUTES

COMMISSIONERS

JEANNE A. FUGATE
President

RAUL PEREZ
Vice President

ERICA L. JACQUEZ
NANCY P. MCCLELLAND
TODD SARGENT
Commissioners

REGULAR MEETING

THURSDAY, OCTOBER 11, 2018 – 10:00 A.M.
ROOM 350, PERSONNEL BUILDING
700 EAST TEMPLE STREET
LOS ANGELES, CALIFORNIA 90012

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Present: Deputy City Attorney Jennifer Gregg
Vice President Raul Perez General Manager Wendy Macy
Commissioner Erica L. Jacquez Commission Executive Director
Commissioner Nancy P. McClelland Bruce Whidden
Commissioner Todd Sargent Absent: President Jeanne A. Fugate

1. **CALL TO ORDER**

The meeting was called to order by Commission Vice President Raul Perez at 10:05 a.m.

2. **PRESENTATION – “Kimsa T. Ly”**

Commission Vice President Raul Perez, General Manager Wendy Macy, Assistant General Manager Raul Lemus and Chief of the Classification Division Jim Abalos presented a 30-year service pin to Senior Administrative Clerk Kimsa Ly.

3. **APPROVAL OF MINUTES**

The minutes of the regular meeting of Thursday, September 27, 2018 were continued to a meeting when Commissioners Fugate, McClelland and Perez would be present to vote.

4. **PUBLIC COMMENTS ON MATTERS WITHIN BOARD’S JURISDICTION**

There were no requests for public comment.

5. **COMMISSION ACTION ON ROUTINE AND OTHER MATTERS**

The Board unanimously approved, as amended, routine and non-appearance matters under Unfinished Business, pages four and five, item 8 and New Business, pages five through ten, items 9 and 10 on a motion by Commissioner McClelland, seconded by Commissioner Sargent.

6. **GENERAL MANAGER’S REPORT**

For her report, the General Manager shared a short video on the Department’s new Express Testing system where applicants may apply and take a test for Civil Service positions from virtually anywhere, speeding up the examination and selections process across the City.

7. **APPEALS UNDER CHARTER SECTION 1016**

- a. **Stanley DESIR**, Management Analyst, Department of Aging. Discharge effective March 30, 2018.

Report and recommendations of the Board’s Hearing Examiner Daniel Saling following the conduct of a hearing held on August 31, 2018 into the subject appeal of Mr. Desir.

The Hearing Examiner recommends that the Board:

- A. FIND that the *Skelly* due process requirements were met.
 - 1) SUSTAIN the cause of action of failure to perform work assignments adequately or promptly;
 - 2) SUSTAIN the cause of action of requiring excessive supervision or instruction in the performance of duties.
- B. FIND that the Discharge effective March 30, 2018 was appropriate and is SUSTAINED.
- C. MAKE A DETERMINATION to adopt the findings and conclusions in the Hearing Examiner’s report as its own.

File No. 54998

COMMISSION ACTION:

Discussion:

Commissioner Perez noted that the Appellant had communicated with the Commission Office to inform the Board that he did not plan to attend the Board meeting.

The Department stated that it believed it had done everything in its power to help this employee succeed, providing specialized training, one on one consultation and direct access to his supervisor and he still was unable to perform his job at an acceptable level. He has received nearly every step along the path of progressive discipline until now the only avenue left to the Department is Discharge.

The Hearing Examiner agreed. The Department requested that the Board adopt the report and sustain the Discharge.

Commission Action:

In a series of motions by Commissioner McClelland, seconded by Commissioner Sargent, the Board voted unanimously to:

- FIND that the *Skelly* due process requirements were met;
- SUSTAIN the cause of action of failure to perform work assignments adequately or promptly;
- SUSTAIN the cause of action of requiring excessive supervision or instruction in the performance of duties.
- FIND that the Discharge effective March 30, 2018 was appropriate and is SUSTAINED.
- ADOPT the findings and conclusions in the Hearing Examiner’s report as the Board’s own.

Appearances

Jacyn Clayton, Liaison Services Bureau, Personnel Department/Department of Aging.
Hosie L. Thomas, Jr., Liaison Services Bureau, Personnel Department/Department of Aging
The Appellant did not attend the Board meeting.

7. **APPEALS UNDER CHARTER SECTION 1016, (Continued)**

b. **Jorge G. DIEGUEZ**, Custodian, Department of General Services, Discharge effective October 19, 2017.

Report and recommendations of the Board’s Hearing Examiner Sherri Ross following the conduct of a hearing held on May 15, 2018 into the subject appeal of Mr. Dieguez.

The Hearing Examiner recommends that the Board:

A. FIND that the *Skelly* due process requirements were met.

- 1) SUSTAIN the cause of action of unexcused and excessive absenteeism (third offense);
- 2) SUSTAIN the cause of action of violation of a Last Chance Agreement dated November 1, 2016.

B. FIND that the discharge effective October 19, 2017 was appropriate and is SUSTAINED.

C. MAKE A DETERMINATION to adopt the findings and conclusions in the Hearing Examiner’s report as its own.

File No. 54882

CLOSED SESSION NOTICE

The Board may recess into a Closed Session pursuant to Government Code Section 54956.9(b) (1) to confer with legal counsel regarding the advice offered to the Board by the City Attorney in this matter. No votes will be taken in this session.

COMMISSION ACTION: Continued from July 12, 2018

Commission Action on July 12, 2018:

Following a full discussion of this matter the Board voted to:

FIND that the *Skelly* due process requirements were met.

The Board was unable to secure a second to the motion to sustain the first cause of action, thus the motion failed. No other motions were offered.

Commissioner Perez stated that while he does not dispute that the Appellant had a history of chronic absenteeism, he was concerned that the Department may not have reacted as required. When was it informed, or should have been informed by the supervisor, that an employee was diagnosed with a mental condition that should have triggered protections for the employee under the law.

The matter was continued pending a review by the City Attorney of the record and applicable law to determine what documentation was submitted, when was it submitted and did it, in fact, inform the City of an employee’s diagnosis, which would have then required the City to take specific steps. If the notice was given, did the City comply with the requirements of the law?

Counsel to the Board has submitted her advice to the Board permitting the matter to proceed.

Discussion on October 11, 2018

Commission Vice President Perez reviewed the case and the discussion on July 12. Commission members declined to adjourn to closed session to confer with counsel prior to hearing from the parties.

7. APPEALS UNDER CHARTER SECTION 1016, (Continued)

b. **Jorge G. DIEGUEZ**, Custodian, Department of General Services, (Continued).

The Department restated its position that it was completely unaware of any medical condition or diagnosis of the Appellant. None of the documentation provided by the Appellant to the Department contained any reference to a diagnosis or job restrictions. They were simple return to work doctor's notes required by the City when an employee is coming off a sick day. These notes were submitted to the Appellant's supervisor in a variety of ways including a senior custodian from the day shift or via fax.

These notes, the Department said, were included in the *Skelly* material presented to the Appellant at the time of his pre-discipline hearing and were reviewed and used in making its decision on discipline. The Department restated that nothing in its possession contained any reference to a diagnosis. The Department added that the Appellant at the *Skelly* hearing was provided an opportunity to add to the record. He declined to do so.

After reviewing the case exhibits presented at hearing by the Department and the Appellant, it was clear that the materials submitted by the Department, much of it part of the *Skelly* package, did not include any medical or diagnosis information that could have triggered an interactive exchange between the Appellant and the City. The materials submitted by the Appellant at the administrative hearing before the Hearing Examiner did include the diagnosis which the Department added was new information to them. The Appellant stated that he did tell his supervisor of his diagnosis, a contention his supervisor denied at the *Skelly* meeting.

The Board expressed concern that the record from the hearing is not consistent with the information the Appellant is offering before the Board. Members now stated that they wanted to adjourn to a closed session to confer with its counsel

10:41 a.m. Commission adjourned to closed session.

11:11 a.m. the Commission returned to open session.

The Board again expressed concern that, according to the Appellant's testimony at hearing, he rarely saw his supervisor and could not drive all the way downtown from his Valley home and worksite. The Appellant said that he did sometimes fax doctor's notes to his supervisor but admitted that when he left telephone messages he only said we would be out sick, not what his medical condition was.

Commissioner Perez expressed his deep concern to the Appellant that the transcript of his sworn testimony at the hearing is not consistent with what he is saying now. The Board's Counsel noted that the Board was not in a position at this meeting to take new testimony but was limited to the record created at the hearing.

Commissioner Sargent asked the Appellant directly if he ever showed any of his doctor's notes with his medical diagnosis to the Department Representative. The Appellant said no on advice of his union representative.

The Department stated that the Appellant should have understood his responsibility to inform the Department of his medical condition. The current charges are third offenses; he was returned to work in November 2016 with a 20-working day suspension and a last chance agreement requiring that he improve his attendance and inform the Department of any reason why he could not come to work.

7. **APPEALS UNDER CHARTER SECTION 1016, (Continued)**
b. **Jorge G. DIEGUEZ**, Custodian, Department of General Services, (Continued).

Commission Action:

In a series of motions by Commissioner McClelland, seconded by Commissioner Jacquez, the Board voted three “yea” votes with no “nay” vote, Commissioner Sargent abstaining from the vote, to:

SUSTAIN the cause of action of unexcused and excessive absenteeism (third offense);

SUSTAIN the cause of action of violation of a Last Chance Agreement dated November 1, 2016.

In a motion by Commissioner McClelland, seconded by Commissioner Jacquez, the Board voted three “yea” votes to one “nay” vote by Commissioner Sargent to:

FIND that the discharge effective October 19, 2017 was appropriate and is SUSTAINED.

In a final motion by Commissioner McClelland, seconded by Commissioner Jacquez, the Board voted three “yea” votes with no “nay” vote, Commissioner Sargent abstaining from the vote, to:

ADOPT the findings and conclusions in the Hearing Examiner’s report as its own.

Appearances

Dan Yoshimura, Director, Liaison Services Bureau, Personnel Department/Department of General Services

Raymund Santos, Personnel Liaison Services Bureau, Personnel Department/Department of General Services

Jorge G. Dieguez, Appellant, (in pro per)

Delia Torres, Spanish Language interpreter/translator

8. **RESIGNATIONS, SETTLEMENTS AND WITHDRAWALS UNDER CHARTER SECTION 1016 TO BE MADE A MATTER OF RECORD**

- a) **Airport Police Officer III, Department of Airports.** Discharge effective May 16, 2018. Settlement agreement whereby the Department agreed to rescind the penalty of Discharge and substitute in its place a reassignment of duties and demotion of one step; the Appellant agreed to withdraw his appeal from Discharge now pending before the Civil Service Commission; the parties agreed to other terms and conditions. The Commission Office received the signed settlement and the Appellant's withdrawal from appeal on September 20, 2018.

File No. 55050

- b) **Dagmar BARKER, Environmental Supervisor, Department of Water & Power.** Suspension effective April 18, 2016 to May 13, 2016, inclusive (20-working days). Settlement agreement whereby the Department agreed to reduce the penalty of a 20-working day suspension to a 10-working day suspension; the causes of action against the Appellant shall remain part of the record; the Appellant agreed to withdraw her appeal from Suspension now pending before the Civil Service Commission; the parties agreed to other terms and conditions. The Commission Office received the signed settlement documents on October 2, 2018.

File No. 54380

- c) **Alisha EMERSON, Police Service Representative, Los Angeles Police Department.** Discharge effective April 1, 2017. Settlement agreement whereby the Department agreed to rescind the penalty of Discharge and accept the Appellant's resignation in lieu of discharge; the City agreed to compensate the Appellant subject to the approval of the City Council; the Appellant agreed to withdraw her appeal from Discharge now pending before the Civil Service Commission; the parties agreed to other terms and conditions. The Commission Office received the signed settlement documents executed on January 9, 2018 on September 19, 2018.

File No. 54687

- d) **John NELSON, Street Services Supervisor, Department of Public Works, Bureau of Street Services.** Discharge effective January 16, 2018. Settlement agreement whereby the Department agreed to rescind the penalty of Discharge and accept the Appellant's resignation; the Appellant agreed to withdraw his appeal from Discharge now pending before the Civil Service Commission; the parties agreed to other terms and conditions. The Commission Office received the signed settlement documents on October 1, 2018.

File No. 54935

- e) **Gil PETERSON, Librarian II, Library Department.** Discharge effective July 9, 2016. Settlement agreement whereby the Department agreed to cash out specific benefits earned by the Appellant; the parties agreed that the Appellant shall have been discharged; the Appellant agreed to withdraw his appeal from Discharge now pending before the Civil Service Commission; the parties agreed to other terms and conditions. The Commission Office received the signed settlement documents and withdrawal executed on September 25, 2018 on September 28, 2018.

File No. 54446

- f) **Kecia M. WASHINGTON, Staff Assistant to the General Manager, Department of Water & Power.** Suspension effective October 23, 2017 to November 17, 2017, inclusive (20-working days). Settlement agreement whereby the Department agreed to reduce the penalty of a 20-working day suspension to a five working day suspension, the Appellant will be made whole for the difference; the Appellant agreed to withdraw her appeal from Suspension now pending before the Civil Service Commission; the parties agreed to other terms and conditions. The Commission Office received the signed settlement documents on October 1, 2018 and withdrawal form on September 28, 2018.

File No. 54864

8. **RESIGNATIONS, SETTLEMENTS AND WITHDRAWALS UNDER CHARTER SECTION 1016 TO BE MADE A MATTER OF RECORD. (Continued)**

- g) **Gregory WINFREY, Senior Security Officer, Department of Airports.** Suspension effective February 19, 2018 to April 20, 2018, inclusive (45-working days). Settlement agreement whereby the Department agreed to rescind the penalty of a 45-working day suspension and substitute in its place a 30-working day suspension, deemed to have been served; the Appellant will be made whole for 15-working days restored; the Appellant agreed to withdraw his appeal from Suspension now pending before the Civil Service Commission; the parties agreed to other terms and conditions. The Commission Office received the signed settlement and the Appellant’s withdrawal from appeal on September 27, 2018.

File No. 54961

COMMISSION ACTION: MADE A MATTER OF RECORD

9. **ADMINISTRATIVE ACTIONS**

The General Manager recommends that:

- a. Pursuant to Civil Service Rule 4.2, the Board shall make the significant changes in the following bulletins promulgated on the date noted a matter of record:

September 21, 2018

Interdepartmental Promotional and Open Competitive

PAINTER

PRINCIPAL ENVIRONMENTAL ENGINEER

WHARFINGER

Interdepartmental Promotional

COMMISSION EXECUTIVE ASSISTANT

MANAGEMENT ANALYST

MECHANICAL REPAIRER

PERSONNEL ANALYST

September 28, 2018

Interdepartmental Promotional

CHIEF FORENSIC CHEMIST

CHIEF SECURITY OFFICER

ELECTRICAL SERVICES MANAGER

SIGNAL SYSTEMS SUPERVISOR

SUPPLY SERVICES MANAGER

Open Competitive

ARTS MANAGER

ELECTRICAL CRAFT HELPER

UTILITY ACCOUNTANT

9. ADMINISTRATIVE ACTIONS, (Continued)

b. Make a matter of record the General Manager's recommendation to approve the use of the following Special Examining Assistants:

1) ASBESTOS WORKER

Steven R. DELGADO and Robert S. POELVOORDE, Asbestos Supervisors, Department of Water & Power.

2) GEOGRAPHIC INFORMATION SYSTEMS CHIEF

Edmond YEW, Principal Civil Engineer, Department of Public Works, Bureau of Engineering and James VAN GERPEN, Director of Systems, City Planning Department.

3) PAYROLL SUPERVISOR

Robert KADOMATSU, Chief Management Analyst, Department of Public Works, Bureau of Engineering and Jose DE JESUS, Fiscal Systems Specialist, Housing and Community Investment Department.

4) PIPEFITTER

Robert BUSTAMANTE, Plumber Supervisor, Department of Public Works, Bureau of Sanitation and Mark HARRINGTON, Pipefitter Supervisor, Department of Water & Power.

5) SENIOR ADMINISTRATIVE CLERK

Charlena FREEMAN, Management Analyst, Los Angeles City Employees' Retirement System and Maribel GOMEZ, Utility Administrator, Department of Water & Power.

6) SENIOR AUDITOR

Sunday ADEOYE, Internal Auditor IV, Department of Airports and Natalie TORRES-SORIANO, Senior Management Analyst I, Los Angeles Police Department.

7) SUPPLY SERVICES MANAGER

Janet HACKNEY, Executive Assistant Airports, Department of Airports and Melissa YUSILON, Supply Services Manager II, Department of General Services.

8) SURVEY SUPERVISOR

Robert NIELSEN, Engineer of Surveys, Department of Public Works, Bureau of Engineering and Earl David MOOSBRUGGER, Waterworks Engineer, Department of Water & Power

9) WAREHOUSE AND TOOLROOM WORKER

David BORMAN, Senior Storekeeper, Department of Water & Power, John BOROUGH, Storekeeper II, Department of Building and Safety and Joseph M. LOVELIS, Storekeeper II, Department of Public Works, Bureau of Street Lighting.

File No. 55157

c. Approve the use of interview boards consisting of representatives from inside the City service in the open competitive examination for **Accountant**.

File No. 55158

d. Approve the use of interview boards consisting of representatives from both inside and outside the City service in the open competitive examination for **Arts Manager**.

File No. 55159

9. ADMINISTRATIVE ACTIONS, (Continued)

- e. Approve the use of interview boards consisting of representatives from both inside and outside the City service in the open and promotional examination for **Community Housing Programs Manager**. File No. 55160
- f. Approve the use of interview boards consisting of representatives from inside the City service in the open examination for **Electrical Services Manager**. File No. 55161
- g. Approve the use of interview boards consisting of representatives from both inside and outside the City service in the interdepartmental promotional examination for **Landscape Architect**. File No. 55162
- h. Approve the use of interview boards consisting of representatives from inside the City service in the interdepartmental promotional examination for **Management Analyst**. File No. 55163
- i. Approve the use of interview boards consisting of representatives from inside the City service in the interdepartmental promotional examination for **Principal Storekeeper**. File No. 55164
- j. Approve the use of interview boards consisting of representatives from inside the City service in the open examination for **Senior Administrative Analyst**. File No. 55165
- k. Approve the use of interview boards consisting of representatives from inside the City service in the open examination for **Senior Administrative Clerk**. File No. 55166
- l. Approve the use of interview boards consisting of representatives from inside the City service in the interdepartmental promotional examination for **Senior Architectural Drafting Technician**. File No. 55167
- m. Approve the use of interview boards consisting of representatives from outside the City service in the interdepartmental promotional examination for **Senior Forensic Print Specialist**. File No. 55168
- n. Approve the use of interview boards consisting of representatives from both inside and outside the City service in the interdepartmental promotional examination for **Signal Systems Supervisor**. File No. 55169
- o. Approve the use of interview boards consisting of representatives from inside the City service in the interdepartmental promotional examination for **Structural Engineer**. File No. 55170
- p. Approve the use of interview boards consisting of representatives from inside the City service in the interdepartmental promotional examination for **Transportation Planning Associate**. File No. 55171

9. ADMINISTRATIVE ACTIONS, (Continued)

q. Approve the change of the test of fitness method in the promotional examination for **Director of Printing Services**. The examination will be comprised of an advisory essay and weighted interview (100%).
File No. 55172

r. Approve the change of the test of fitness method in the interdepartmental promotional and open competitive examination for **Wind Plant Technician**. The examination will be comprised of a qualifying multiple-choice test and a weighted performance test (100%).
File No. 55173

s. Make the following APPEALS a matter of record:

Suspension

Oscar CERVANTES, Systems Analyst, Library Department. Suspension effective September 24, 2018 to October 19, 2018, inclusive, (15-working days) to be served as agreed. Form 77 filed with Records, September 20, 2018.

Cause of Action: 1) Failure to perform work assignments adequately or promptly;
2) Requiring excessive supervision or instruction in performance of duties after completion of training for the position;
3) Leaving assigned work location without proper approval or appropriate reason;
4) Falsifying City records such as time reports, expense accounts or other work related documents;
5) Making false or misleading statement to supervisor.

Discipline: Suspension effective September 24, 2018 to October 19, 2018, inclusive, (15-working days) to be served as agreed.

In accordance with Charter Section 1016, the Appellant filed an appeal through his attorney with the Office of the Commission on September 25, 2018.

File No. 55174

Dennis M. KETTERLING, Electric Distribution Mechanic, Department of Water & Power. Suspension effective October 1, 2018 to November 9, 2018, inclusive, (30-working days). Form 77 filed with Records, September 28, 2018.

Cause of Action: 1) Reporting for duty unfit for work due to use of drugs or alcohol (first offense);
2) Attempting to falsify a urine sample by substituting a specimen during a follow-up DOT Drug and Alcohol Test and refusing to surrender the adulterant.

Discipline: Suspension effective October 1, 2018 to November 9, 2018, inclusive, (30-working days).

In accordance with Charter Section 1016, the Appellant filed an appeal through his attorney with the Office of the Commission on September 28, 2018.

File No. 55175

9. **ADMINISTRATIVE ACTIONS, (Continued)**

s. Make the following APPEALS a matter of record, (Continued):

Discharge

Gerald MENDEZ, JR., Maintenance Laborer, Department of Transportation. Discharge effective September 18, 2018. Form 77 filed with Records, September 20, 2018.

Cause of Action: 1) Failure to maintain a valid Commercial Driver’s License, a condition of employment for the classification.

Discipline: Discharge effective September 18, 2018.

In accordance with Charter Section 1016, the Appellant filed an appeal through his attorney with the Office of the Commission on September 19, 2018.

File No. 55176

t. Make the following NOTICES a matter of record:

Suspensions

SECURITY OFFICER, Department of Airports. Form 77 filed with Records, September 20, 2018.

Cause of Action: 1) Unexcused, excessive or patterned absenteeism;
2) Improper behavior in relations with supervisors, fellow employees or the public;
3) Failure to provide information related to work from supervisors or others requiring the information.

Discipline: Suspension effective September 15, 2018 to September 30, 2018, inclusive, (10 working days) to be served as five days unpaid suspension and five days on disciplinary pay status.

Discharge

CUSTOMER SERVICE REPRESENTATIVE, Department of Water & Power. Form 77 filed with Records, September 26, 2018.

Cause of Action: 1) Flagrantly refusing to cooperate with supervisors or management in the performance of duties (insubordination);
2) Neglect of duty.

Discipline: Discharge effective September 25, 2018.

COMMISSION ACTION: MADE A MATTER OF RECORD

10. **CLASSIFICATION ACTIONS**

The General Manager recommends that the Board approve the following Classification actions:

1. Allocate the following new position for the **Department of Airports**, as indicated:

<u>CSC No.</u>	<u>No. of Positions</u>	<u>Class Title and Code</u>
3053	1	Crime and Intelligence Analyst, 2236

2. Allocate the following new positions in the Joint System of the **Department of Water & Power**, as indicated:

<u>DWP No.</u>	<u>No. of Positions</u>	<u>DDR No.</u>	<u>Class Title and Code</u>
5345	2	91-17020	Management Analyst, 9184
5346	1	93-18105	Utility Buyer, 1861
5354	2	95-37553	Utility Services Specialist, 3755

Continued...

10. **CLASSIFICATION ACTIONS, (Continued)**

The General Manager recommends that the Board approve the following Classification actions.
(Continued):

2. Allocate the following new positions in the Joint System of the **Department of Water & Power**, as indicated, (Continued):

<u>DWP No.</u>	<u>No. of Positions</u>	<u>DDR No.</u>	<u>Class Title and Code</u>
5356	1	95-15892	Principal Utility Accountant, 1589
5357	20	93-31022	Custodian, 3156
5358	11	91-15132	Utility Accountant, 1511
5359	1	94-15023	Senior Systems Analyst, 1597
5361	1	91-13641	Senior Administrative Clerk, 1368

3. Allocate the following new positions in the Power System of the **Department of Water & Power**, as indicated:

<u>DWP No.</u>	<u>No. of Positions</u>	<u>DDR No.</u>	<u>Class Title and Code</u>
5305	60	94-38006	Electrical Mechanic, 3841
5350	40	94-38006	Electric Distribution Mechanic, 3879
5351	58	94-75702	Electric Service Representative, 7520
5352	14	95-75252	Electrical Engineering Associate, 7525

4. Allocate the following new positions in the Water System of the **Department of Water & Power**, as indicated:

<u>DWP No.</u>	<u>No. of Positions</u>	<u>DDR No.</u>	<u>Class Title and Code</u>
5308	1	95-75464	Civil Engineering Associate, 7246
5347	2	93-39109	Maintenance & Construction Helper, 3115
5348	6	93-13641	Heavy Duty Truck Operator, 3584
5349	3	93-13641	Senior Administrative Clerk, 1368
5355	13	93-39109	Maintenance & Construction Helper, 3115

5. Allocate the following new position in the **Los Angeles City Employees' Retirement System**, as indicated:

<u>CSC No.</u>	<u>No. of Positions</u>	<u>Class Title and Code</u>
3054	1	Senior Management Analyst, 9171

6. Allocate the following new position in the **Department of Public Works, Bureau of Street Services**, as indicated:

<u>CSC No.</u>	<u>No. of Positions</u>	<u>Class Title and Code</u>
3056	1	Welder, 3796

7. Reallocate the following position in the **Personnel Department**, as indicated:

<u>CSC No.</u>	<u>No. of Positions</u>	<u>From:</u> <u>Class Title and Code</u>	<u>To:</u> <u>Class Title and Code</u>
3059	1	Accounting Clerk, 1223	Benefits Specialist, 1203

8. Reallocate the following positions in the **Department of General Services**, as indicated:

<u>CSC No.</u>	<u>No. of Positions</u>	<u>From:</u> <u>Class Title and Code</u>	<u>To:</u> <u>Class Title and Code</u>
3057	1	Carpenter Supervisor, 3346	Building Repairer Supervisor, 3338
3058	1	Sr. Management Analyst, 9171	Chief Management Analyst, 9182 File No. 55177

COMMISSION ACTION: RECOMMENDATIONS APPROVED

11. **ADJOURNMENT**

The Meeting was adjourned by the Commission Vice President at 11:25 a.m.

RAUL PEREZ,
Vice President

BRUCE E. WHIDDEN,
Commission Executive Director