



# CITY OF LOS ANGELES BOARD OF CIVIL SERVICE COMMISSIONERS

## MINUTES

COMMISSIONERS

JONATHAN M. WEISS  
President

JEANNE A. FUGATE  
Vice President

GABRIEL J. ESPARZA  
NANCY P. MCCLELLAND  
RAUL PEREZ  
Commissioners

### REGULAR MEETING

**THURSDAY, MAY 25, 2017, 10:00 A.M.  
ROOM 350, PERSONNEL BUILDING  
700 EAST TEMPLE STREET  
LOS ANGELES, CALIFORNIA 90012**

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Website Address: <http://www.lacity.org>

Present:

Vice President Jeanne A. Fugate  
Commissioner Gabriel J. Esparza  
Commissioner Nancy P. McClelland  
Commissioner Raul Perez (departed at 10:50 a.m.)

General Manager Wendy G. Macy  
Deputy City Attorney Jennifer Handzlik  
Commission Executive Director  
Bruce E. Whidden

Absent:

President Jonathan Weiss

1. **CALL TO ORDER**

Meeting was called to order by the Commission Vice President at 10:03 a.m.

2. **APPROVAL OF MINUTES**

The minutes of the regular meeting of Thursday, May 11, 2017 were unanimously approved as corrected on a motion by Commissioner McClelland, seconded by Commissioner Esparza.

3. **COMMISSION ACTION ON ROUTINE AND OTHER MATTERS**

The Board unanimously approved routine and nonappearance matters under Unfinished Business, page 5, item 7 & 8 and New Business, pages 6 through 12 items 9 and 10 on a motion by Commissioner Esparza, seconded by Commissioner McClelland.

4. **GENERAL MANAGER'S REPORT**

The General Manager noted that the report of the Chief Legislative Analyst to the City Council restored some funding for the Department's Fire Fighter Diversity Recruitment efforts and funding for a workers' compensation resolution program with the Police Union as well as funds to cover a shortfall in the current work comp account.

5. **PUBLIC COMMENTS ON MATTERS WITHIN BOARD'S JURISDICTION**

No request for public comment.

6. **APPEALS UNDER CHARTER SECTION 1016**

- a. **Bernadette CHUKWUEZI**, Auditor I, Department of General Services. Suspension effective December 5, 2016 to December 16, 2016, inclusive (ten-working days).

Report and recommendations of the Board’s Hearing Examiner Sherri Ross following the conduct of a hearing held on March 21, 2017 into the subject appeal of Ms. Chukwuezi.

The Hearing Examiner recommends that the Board:

- A. FIND that the *Skelly* due process requirements were met.

- 1) NOT SUSTAIN the cause of action of excessive supervision or instruction in performance of duties after completion of training for the position;
- 2) NOT SUSTAIN the cause of action of failure to perform work assignments adequately;
- 3) NOT SUSTAIN the cause of action of refusal to perform reasonable work assignments;
- 4) NOT SUSTAIN the cause of action of improper behavior with supervisor – engaging in a confrontation by raising her voice towards a supervisor.

- B. FIND that the Suspension effective December 5, 2016 to December 16, 2016, inclusive (ten-working days) was NOT appropriate and is NOT SUSTAINED.

File No. 54576

COMMISSION ACTION:

***Discussion:***

The Department stated that it would accept the Hearing Examiner’s report as filed without comment.

The Appellant’s representative said that he had nothing to add.

***Commission Action:***

In a series of motions by Commissioner Esparza, seconded by Commissioner McClelland, the Board unanimously voted to:

FIND that the *Skelly* due process requirements were met.

NOT SUSTAIN the cause of action of excessive supervision or instruction in performance of duties after completion of training for the position;

NOT SUSTAIN the cause of action of failure to perform work assignments adequately;

NOT SUSTAIN the cause of action of refusal to perform reasonable work assignments;

NOT SUSTAIN the cause of action of improper behavior with supervisor – engaging in a confrontation by raising her voice towards a supervisor.

FIND that the Suspension effective December 5, 2016 to December 16, 2016, inclusive (ten-working days) was NOT appropriate and is NOT SUSTAINED.

**Appearances:**

Daniel Yoshimura, Personnel Department

Adam Stern, Appellant’s Representative

Bernadette Chukwuezi, Appellant

6. APPEALS UNDER CHARTER SECTION 1016, (Continued)

- b. **Bruce JUN**, Security Officer, Los Angeles Police Department. Discharge effective May 27, 2016.

Report and recommendations of the Board's Hearing Examiner Larry Watkins following the conduct of a hearing held on March 3, 2017 into the subject appeal of Mr. Jun.

The Hearing Examiner recommends that the Board:

A. FIND that the *Skelly* due process requirements were met.

- 1) SUSTAIN the cause of action of on or about September 30, 2015, the employee, while on duty, improperly utilized his cellular telephone to make a personal call while standing post;
- 2) SUSTAIN the cause of action of on or about September 30, 2015, the employee, while on duty, failed to properly monitor vehicle traffic entering and exiting City Hall main gate;
- 3) SUSTAIN the cause of action of on or about September 30, 2015, the employee, while on duty, after being directed to stop utilizing his cell phone by his commanding officer, failed to comply.

B. FIND that the Discharge effective May 27, 2016 was appropriate and is SUSTAINED.

File No. 54405

COMMISSION ACTION:

***Discussion:***

The Department Representative noted that the Appellant had a history of discipline while the Public Safety Division was part of the Department of General Services prior to that unit being absorbed by the LAPD in 2012. There was testimony on the record that the Appellant was disciplined twice for neglect of duty and sleeping on duty.

Commissioner Esparza, citing the Appellant's exceptions, asked if the Department agreed with the Appellant's Representative's characterization of the Hearing Examiner, the conduct of the hearing and the resulting report. The Department concurred with the Appellant's Representative and expressed dissatisfaction at the conduct of the hearing on March 3, 2017 by Hearing Examiner Larry Watkins with his continual refusal to accept into evidence information usually considered routine including the *Skelly* package and testimony on how the discipline decision was reached.

The Appellant's Representative noted that the initial refusal to admit into evidence the *Skelly* package denied the Appellant an opportunity to cross-examine witnesses as to method used to arrive at the penalty of discharge. The Department has cited prior discipline but that discipline is irrelevant because it was not noted in the letter of transmittal when the Appellant was charged. Commissioner Perez asked if it was the Appellant's position that the Department may not consider discipline from just over a year ago just because the charge is not exactly the same. The Appellant's Representative said that that was not their position, clearly charge one and two may be impacted by prior discipline, rather it is charge three, disobeying a superior officer, that should not be considered in that light but as a first offense. With all three charges, the Department should not have jumped directly to discharge, but should have imposed a greater suspension to respect the concept of progressive discipline.

6. APPEALS UNDER CHARTER SECTION 1016, (Continued)

b. **Bruce JUN**, Security Officer, Los Angeles Police Department, (Continued)

Commissioner Perez noted that progressive discipline is not a ladder that requires a series of steps, sometimes under progressive discipline it is appropriate to jump from a moderate suspension to discharge, especially when the multiple disciplines comes within a span of 17 months.

Commissioner Esparza asked, as to counts one and two, what the range of discipline was for a second offense. The Department responded that the recommendation was from a short suspension to discharge on both counts.

***Commission Action:***

In a series of motions by Commissioner McClelland, seconded by Commissioner Esparza, the Board voted unanimously to:

FIND that the Skelly due process requirements were met.

SUSTAIN the cause of action of on or about September 30, 2015, the employee, while on duty, improperly utilized his cellular telephone to make a personal call while standing post;

SUSTAIN the cause of action of on or about September 30, 2015, the employee, while on duty, failed to properly monitor vehicle traffic entering and exiting City Hall main gate;

Commissioner Perez then moved, with a second by Commissioner Esparza, to remand the issue of count three and the penalty to a new hearing examiner with instructions to review the existing record, including the transcript of the discussions before the Board and to hold a one-day hearing at which both parties may introduce new information and materials relative to count three and the penalty and to permit cross-examination of witnesses heard at the March 3 hearing.

Motion was approved unanimously.

**Appearances:**

Sgt. Marc Furniss, Internal Affairs Group, Los Angeles Police Department  
Sgt. Amber Morales, Internal Affairs Group, Los Angeles Police Department  
Alejandro Delgado, Appellant's Representative  
Bruce Jun, Appellant

6. APPEALS UNDER CHARTER SECTION 1016, (Continued)

- c. **Jean NDJONGO**, Instrument Mechanic, Department of Airports. Discharge effective June 3, 2015.

Report and recommendations of the Board's Hearing Examiner Michael R. Diliberto, following the conduct of hearings held on January 19, 2017 and January 30, 2017 into the subject appeal of Mr. Ndjongo.

The Hearing Examiner recommends that the Board:

- A. FIND that the *Skelly* due process requirements were met.
- 1) SUSTAIN the cause of action of a violation of departmental rules;
  - 2) SUSTAIN the cause of action of failure to be available to perform work assignments adequately or promptly;
  - 3) SUSTAIN the cause of action of unexcused and excessive absenteeism.
- B. FIND that the Discharge effective June 3, 2015 was appropriate and is SUSTAINED.

File No. 54057

COMMISSION ACTION:

***Discussion:***

The Department requested that the Board adopt the report of the Hearing Examiner and sustain the discharge. The case, she said, was the result of the Appellant's refusal to provide documentation in support of his requested medical leave and that by his behavior the Appellant had forfeited his employment with the City.

The Appellant's Representative stated that it was the Appellant's position that the Department did not follow established and understood provisions of state and federal law. It did not engage in the interactive process as required with the Appellant in an appropriate fashion.

The Department Representative interjected that the Department entered into the interactive process with the Appellant, setting several deadlines for his submission of necessary documents, all of which he missed. Finally, one of the Appellant's submissions was a report from his psychiatrist that the Appellant was permanently disabled and would never be able to resume his employment at the Airport.

The Appellant's Representative said the Airport did not meet any of the requirements under law to end the interactive process; the Appellant's position at the Airport had been filled, it was not hardship on them to wait for his condition to change.

Commissioner McClelland noted that the law does not require the employer to delay in a resolution indefinitely. The Appellant was accommodated by the City well beyond the requirement of the law.

6. **APPEALS UNDER CHARTER SECTION 1016, (Continued)**

c. **Jean NDJONGO**, Instrument Mechanic, Department of Airports, (Continued)

***Commission Action:***

In a series of motions by Commissioner McClelland, seconded by Commissioner Esparza, the Board voted unanimously to:

ADOPT the findings and conclusions in the Hearing Examiner's report;

FIND that the Skelly due process requirements were met;

SUSTAIN the cause of action of a violation of departmental rules;

SUSTAIN the cause of action of failure to be available to perform work assignments adequately or promptly;

SUSTAIN the cause of action of unexcused and excessive absenteeism;

FIND that the Discharge effective June 3, 2015 was appropriate and is SUSTAINED.

**Appearances:**

Patricia Mor, Legal Division, Department of Airports

Angela Brown, Human Resources, Department of Airports

Henry Willis, Appellant's Representative

Jean Ndjongo, Appellant

7. **DEMAND FOR REINSTATEMENT**

Consideration of denying the Demand for Reinstatement regarding the Suspension of **Gus Malkoun**, Civil Engineer, Department of Public Works, Bureau of Engineering, effective March 1, 2016 to March 15, 2016, inclusive (ten-working days), confirmed by the Board on February 9, 2017. In his filing, Mr. Malkoun asserted as grounds for the demand for reinstatement that the charges and penalty of a ten-day suspension were not warranted because of the harassment and discrimination he endured by his supervisors. The Hearing Examiner and Board failed to take these facts into consideration, had they been, the charges and penalty would not have been sustained.

The Board should deny the Demand for Reinstatement and make it a matter of record that Mr. Malkoun's Demand was filed in a timely fashion as prescribed by Charter Section 1017.

File No. 54324

COMMISSION ACTION: MADE A MATTER OF RECORD

8. **ADMINISTRATIVE CLOSURE - APPEAL UNDER CHARTER SECTION 1016 TO BE MADE A MATTER OF RECORD**

**Charmaine N. METTLER**, Administrative Clerk, Library Department, Discharge effective February 26, 2016.

**DISCUSSION:**

On February 27, 2016, Charmaine N. Mettler was personally served with a General Form 77 by representatives of the Library Department detailing the Department action of imposing the penalty of discharge for "unexcused, excessive or patterned absenteeism."

An Appeal was filed on February 29, 2016 in the office of the Civil Service Commission. Following the regular course of events, a hearing examiner was selected and a hearing date set. On August 23, 2016, the Appellant's representative informed the Commission Office that the Appellant had been in a serious automobile accident and was unable to assist in her defense at the present time. The matter was returned to the calendar on March 9, 2017 with a hearing scheduled for May 31, 2017. On May 4, 2017, the Appellant's union representative sent documentation to the Commission Office confirming that the Appellant had passed away.

The California Court of Appeals, Second Appellate District, in *Monsivaiz v. Los Angeles County Civil Service Commission*, 236 Cal. App. 4th 236; 186 Cal Rptr. 3d 446; 2015 Cal. App. (2015) stated as follows:

"A civil service commission...lost its jurisdiction when the employee died. Because the commission could resolve a claim for back-pay only in connection with reinstatement of an employee to service, there was no act the superior court could mandate the commission to perform within its authority to take..."

(*Corina Monsivaiz v. Los Angeles County Civil Service Commission*, 236 Cal. App. 4th 236; 186 Cal Rptr. 3d 446; 2015 Cal. App. (2015).

The administrative closure of the appeal is appropriate, as the Civil Service Commission no longer has jurisdiction to act.

**RECOMMENDATION:**

Adopt staff recommendation that the Board no longer holds jurisdiction over the Appeal from Discharge of Charmaine N. METTLER and that the Appeal be Administratively Closed with the matter made a Matter of Record.

File No. 54361

COMMISSION ACTION: MADE A MATTER OF RECORD

9. **ADMINISTRATIVE ACTIONS**

The General Manager recommends that:

- a. Pursuant to Civil Service Rule 4.2, the Board shall make the significant changes in the following bulletins promulgated on the date noted a matter of record:

**May 5, 2017**

**Interdepartmental Promotional**  
PROCUREMENT SUPERVISOR  
SENIOR RECREATION DIRECTOR

**May 12, 2017**

**Interdepartmental Promotional**  
BACKGROUND INVESTIGATOR  
UTILITY ADMINISTRATOR

**Interdepartmental Promotional and Open Competitive**

DATA PROCESSING TECHNICIAN  
RECREATION FACILITY DIRECTOR  
SENIOR CITY PLANNER

**Open Competitive**

LIBRARIAN

9. **ADMINISTRATIVE ACTIONS**

- b. Make a matter of record the General Manager's action in approving the use of the following Special Examining Assistants:

1) **BACKGROUND INVESTIGATOR**

Rafael CASILLAS, Background Investigation Manager and Bennie SADLER, Background Investigator III, Personnel Department.

2) **BUILDING MECHANICAL ENGINEER**

Sean KENNEY, Senior Construction Engineer, and Shahram FARZAN, Building Mechanical Engineer, Department of Public Works/Bureau of Engineering.

3) **DIRECTOR OF AIRPORT OPERATIONS**

David SHUTER, Deputy General Manager Airport II, Department of Airports.

4) **DIRECTOR OF HOUSING**

Rushmore CERVANTES, General Manager and Laura GUGLIELMO, Assistant General Manager, Housing & Community Investment Department.

5) **FLEET SERVICES MANAGER**

Richard FUJIMURA, Fleet Services Manager, and Thomas ANDERBERY, General Services Manager, Department of Water and Power.

6) **MANAGEMENT AIDE**

Linda DUONG, Utility Administrator, Department of Water & Power.

7) **PRE-PRESS OPERATOR**

Ron GALLEGOS, Printing Services Superintendent, Department of General Services.



9. ADMINISTRATIVE ACTIONS, (Continued)

b. Make a matter of record the General Manager's action in approving the use of the following Special Examining Assistants, (Continued).

8) PRINCIPAL INSPECTOR

Kim ARTHUR, Chief Inspector, Department of Building and Safety and Robert GALARDI, Chief Inspector, Housing Department.

9) PUBLIC INFORMATION DIRECTOR

Kristina MORITA, Assistant City Librarian, Library Department and Karen COCA, Solid Resources Manager II, Department of Public Works, Bureau of Sanitation.

10) RECREATION FACILITY DIRECTOR

Austin DUMAS and Ramon BERNAL, Senior Recreation Director II, Department of Recreation and Parks.

11) SENIOR COMMUNICATIONS ENGINEER

Nathan LOOK, Information Systems Manager II, Department of Airports and Greg STEINMEHL, Information Systems Manager II, Information Technology Agency.

12) SENIOR ELECTRICAL MECHANIC

Francisco PALACIOS and Christopher STUTTS, Electrical Mechanic Supervisors, Department of Water & Power.

13) SENIOR LABOR RELATIONS SPECIALIST

Maritta H. ASPEN, Senior Labor Relations Specialist II, Paul GIRARD and Errol GRIFFIN, Senior Labor Relations Specialist I, Office of the City Administrative Officer.

14) SENIOR WORKERS' COMPENSATION ANALYST

Sheila PAYNE, Principal Workers' Compensation Analyst, Personnel Department.

15) UTILITY ADMINISTRATOR

Janice LY, Utility Administrator III, and Michael D'ANDREA, Utility Administrator IV, Department of Water and Power.

File No. 54699

c. Approve the use of interview boards consisting of representatives from inside and outside City service in the interdepartmental promotional and open competitive examination for CUSTODIAN SUPERVISOR.

File No. 54700

d. Approve the use of interview boards consisting of representatives from both inside and outside the City service in the Departmental open and promotional examination for DIRECTOR OF SECURITY SERVICES.

File No. 54701

e. Approve the use of interview boards consisting of representatives from inside City service in the interdepartmental promotional examination for DIRECTOR OF SYSTEMS.

File No. 54702

f. Approve the use of interview boards consisting of representatives from inside the City service in the interdepartmental promotional examination for PRE-PRESS OPERATOR.

File No. 54703

9. ADMINISTRATIVE ACTIONS, (Continued)

- g. Approve the use of interview boards consisting of representatives from inside the City service in the interdepartmental promotional examination for SENIOR DETENTION OFFICER.

File No. 54704

- h. Approve the use of interview boards consisting of representatives from inside and outside City service in the interdepartmental promotional and open competitive examination for SENIOR WORKERS' COMPENSATION ANALYST.

File No. 54705

- i. Approve the change of the test of fitness method in the interdepartmental promotional examination for STREET LIGHTING ENGINEER. The examination will be comprised of an advisory essay (0%) and a weighted interview (100%).

File No. 54706

- j. Make the following APPEALS a matter of record:

Discharge

**Lonnie HAYES**, Window Cleaner-Airport, Department of Airports. Form 77 filed with Records on May 15, 2017.

Cause of Action:       1) Behavior and conduct in conflict with job duties, on or off the job, by falsifying City Records such as time reports or other work related documents;  
                                  2) Theft or aiding in theft of City funds by signing own overtime sheets and those of other Window Cleaning Shop employees;  
                                  3) Receiving graveyard shift differential pay and MOU 15 bonuses for hours not worked.

Discipline:               Discharge effective May 12, 2017.

In accordance with Charter Section 1016, the Appellant filed an appeal with the Office of the Commission on May 15, 2017.

File No. 54707

9. **ADMINISTRATIVE ACTIONS, (Continued)**

j. Make the following APPEALS a matter of record, (Continued).

**Nicholas LOPEZ**, Street Services Worker I, Department of Public Works, Bureau of Street Services. Form 77 filed with Records on May 10, 2017.

Cause of Action: 1) Absence without valid leave (continuous unexcused absence of at least two weeks between December 9, 2016 and January 16, 2017;  
2) Unexcused, excessive or patterned absenteeism between April 28, 2016 and January 16, 2017;  
3) Falsifying reason for absence by providing false medical documentation.

Discipline: Discharge effective May 9, 2017.

In accordance with Charter Section 1016, the Appellant filed an appeal with the Office of the Commission on May 12, 2017.

File No. 54708

k. Make the following NOTICES a matter of record.

**Suspension**

**ELECTRICAL MECHANIC SUPERVISOR**, Department of Water & Power. Form 77 filed with Records on May 5 2017.

Cause of Action: 1) Unwelcome touching, rubbing or any type of physical contact or conduct toward other employees that is sexually suggestive including pinching, patting, caressing, massaging, stroking, hugging, violating personal space, impeding or blocking movement;  
2) Failure to take appropriate action to correct and eliminate sexual harassment for the workplace;  
3) Failure to foster a discrimination free workplace by the employee's own actions or conduct.

Discipline: Suspension effective April 17, 2017 to May 19, 2017, inclusive (25-working days).

**POLICE SERVICE REPRESENTATIVE II**, Los Angeles Police Department. Form 77 filed with Records on May 3, 2017.

Cause of Action: 1) On or around June 4, 2016, the employee, while on duty, utilized her personal cellphone while on the dispatch floor in violation of divisional policy;  
2) The employee, while employed by the LAPD, worked outside employment without authorization.

Discipline: Suspension effective May 1, 2017 to May 18, 2017, inclusive (15-working days).

9. **ADMINISTRATIVE ACTIONS, (Continued)**

k. Make the following NOTICES a matter of record, (Continued)

**REFUSE COLLECTION TRUCK OPERATOR II**, Department of Public Works, Bureau of Sanitation. Form 77 filed with Records on May 5, 2017.

Cause of Action: Causing or contributing to an accident by operating City equipment in an unsafe manner.

Discipline: Suspension effective May 8, 2017 to May 16, 2017, inclusive (7-working days).

**SECURITY OFFICER**, Department of Airports. Form 77 filed with Records on May 10, 2017.

Cause of Action: Making false and misleading statements by not telling the truth to a supervisor and making a false or misleading statement regarding an administrative investigation.

Discipline: Suspension effective May 10, 2017 to June 29, 2017, inclusive (30-working days).

**SENIOR CUSTODIAN II**, Department of General Services. Form 77 filed with Records on April 28, 2017.

Cause of Action: 1) Leaving assigned work location without proper approval or appropriate reason;  
2) Falsifying City records such as time reports.  
3) Misusing or failing to use delegated authority in the performance of duties.

Discipline: Suspension effective May 2, 2017 to May 20, 2017, inclusive (10-working days) to be served as agreed

**SENIOR GARDENER**, Department of Recreation and Parks. Form 77 filed with Records on May 5, 2017.

Cause of Action: Failure to foster a discrimination free workplace by personal actions or conduct.

Discipline: Suspension effective May 8, 2017 to June 16, 2017, inclusive (20-working days) to be served as agreed.

Discharge

**CUSTODIAN AIRPORTS**, Department of Airports. Form 77 filed with Records on May 5, 2017.

Cause of Action: 1) Unexcused and excessive absenteeism since July 2014;  
2) Failure to follow established procedures to report inability to report for work.

Discipline: Discharge effective May 4, 2017.

COMMISSION ACTION: MADE A MATTER OF RECORD

**10. CLASSIFICATION ACTIONS**

a. The General Manager recommends that the Board approve the following Classification actions.

1. Allocate the following new position in the Harbor Department, as indicated:

<u>CSC No.</u>	<u>No. of Positions</u>	<u>Class Title and Code</u>
2705	1	Electrical Inspector, 4221

2. Allocate the following new positions in the Los Angeles Housing and Community Investment Department (HCID), as indicated:

<u>CSC No.</u>	<u>No. of Positions</u>	<u>Class Title and Code</u>
2710	1	Management Analyst, 9184
2711	1	Finance Development Officer, 1571

3. Allocate the following new position in the Los Angeles Fire and Police Pensions, as indicated:

<u>CSC No.</u>	<u>No. of Positions</u>	<u>Class Title and Code</u>
2709	1	Benefits Specialist, 1203

4. Allocate the following new position in the Los Angeles World Airports, as indicated:

<u>CSC No.</u>	<u>No. of Positions</u>	<u>Class Title and Code</u>
2706	1	Accountant, 1513

5. Allocate the following new position in the Los Angeles Department of Transportation, as indicated:

<u>CSC No.</u>	<u>No. of Positions</u>	<u>Class Title and Code</u>
2708	1	Senior Transportation Engineer, 9262

6. Allocate the following new positions in the Power System, of the Department of Water & Power, as indicated:

<u>DWP No.</u>	<u>No. of Positions</u>	<u>DDR No.</u>	<u>Class Title and Code</u>
4937	1	72-75203	Electrical Engineer, 7539
4938	1	95-75252	Electrical Engineering Associate, 7525
4939	1	95-75253	Electrical Engineering Associate, 7525
4940	1	72-75366	Mechanical Engineer, 7558
4941	1	95-72463	Civil Engineering Associate, 7246

7. Allocate the following new positions in the Joint System, of the Department of Water & Power, as indicated:

<u>DWP No.</u>	<u>No. of Positions</u>	<u>DDR No.</u>	<u>Class Title and Code</u>
4942	3	91-17127	Public Relations Specialist, 1785
4943	1	95-91065	Utility Services Manager, 9106
4922	1	93-17006	Workers' Comp Claims Assistant, 1775
4923	2	91-17002	Senior Workers' Comp Analyst, 1769
4926	1	95-91057	Utility Administrator, 9105

8. Reallocate the following position for the Los Angeles World Airports:

<u>CSC No.</u>	<u>No. of Positions</u>	<u>From:</u> <u>Class Title and Code</u>	<u>To:</u> <u>Class Title and Code</u>
2701	1	Communications Information Representative, 1461	Senior Communications Operator, 1467 File No. 54709

10. **CLASSIFICATION ACTIONS**

b. The General Manager recommends that the Board of Civil Service Commissioners:

1. Approve the change in class title from Community Police Aide, Class Code 2210 to **ASSOCIATE COMMUNITY OFFICER**, Class Code 2210.
2. Approve the class specification for **ASSOCIATE COMMUNITY OFFICER**, Class Code 2210.

File No. 54710

COMMISSION ACTION: RECOMMENDATIONS APPROVED

11. **ADJOURNMENT**

The meeting was adjourned at 11:26 a.m. by Commission Vice President Jeanne Fugate.

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JEANNE M. FUGATE,  
Vice President

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BRUCE E. WHIDDEN,  
Commission Executive Director