



# CITY OF LOS ANGELES BOARD OF CIVIL SERVICE COMMISSIONERS

## CORRECTED AGENDA

COMMISSIONERS

GUY LIPA

President

KARLA M. GOULD

Vice President

JEANNE A. FUGATE

MONIKA KIRENGA

NANCY P. MCCLELLAND  
Commissioners

REGULAR MEETING – 10:00 A.M.

THURSDAY, MAY 28, 2026

IN-PERSON MEETING

ROOM 350, PERSONNEL BUILDING

700 EAST TEMPLE STREET

LOS ANGELES, CALIFORNIA 90012

In conformance with Government Code §54950 (The Brown Act) this in-person meeting of the Board of Civil Service Commissioners will **permit** any person wishing to address the Commission in public comment an opportunity by visiting the posted meeting location of the Commission in-person or by dialing (669) 900-6833, to make a public comment virtually. Follow the prompts and enter the Meeting ID code: **ID: 816 8004 3391**, followed by the pound sign (#). When asked, enter the passcode **840239** and the pound sign (#) again to continue. Public Comment should be within the subject jurisdiction of the Board. Please dial \*9 when the Commission reaches “Public Comment,” item three on this Minutes. The caller will be called upon and the phone or device unmuted. Speakers should state and spell their name for the record before beginning their one minute of public comment.

Digital audio recordings of Commission Board meetings are available for download by sending and detachable storage device within 30 days after each meeting. Information on acquiring an audio copy of a meeting may be obtained by contacting the Commission Office at (213) 473-9107. Website: <http://www.lacity.org>

### 1. CALL TO ORDER

### 2. PUBLIC COMMENTS ON MATTERS WITHIN BOARD’S JURISDICTION

Time set aside for the Board to hear comments in person or via Zoom Link on matters of interest to the public that are within the subject jurisdiction of the Board. No single speaker shall exceed **one** minute.

Any person who is compensated to monitor, attend or speak at this meeting of the Board of Civil Service Commissioners is required by City law (Los Angeles Municipal Code § 48.01 *et seq.*) to register as a lobbyist and report your activity to the City Ethics Commission.

### 3. COMMISSION ACTION ON ROUTINE AND OTHER MATTERS

Consideration of routine and non-appearance matters under Unfinished Business, Page two thru five item 7 and 8 and New Business, pages five thru 11 items 9 and 10. Any member may call out an individual item noted within his item for discussion prior to vote.

### 4. PRESENTATION OF COMMISSION RESOLUTION

Members of the Commission and the General Manager to present a Resolution to Cathy T. Tanaka in recognition of her retirement after more than 30 years of service to the people of the City of Los Angeles

### 5. GENERAL MANAGER’S REPORT

7. **ADMINISTRATIVE CLOSURE TO BE MADE A MATTER OF RECORD**

**Allen LANUZA, Traffic Officer II**, Department of Transportation, Suspension effective April 21, 2025, to May 3, 2025, inclusive, (10-working days).

Staff recommends the Board of Civil Service Commissioners, Administratively Close the Appeal from Suspension of Allen Lanuza filed on April 22, 2025, and make its closure a matter of record.

On May 15, 2026, the Department informed the Commission Office that the Appellant had resigned from City service effective May 4, 2025. With his resignation the Commission lost jurisdiction to hear the pending Appeal from Suspension of Allan Lanuza, requiring its Administrative Closure.

File No. 56105

COMMISSION ACTION:

**8. APPEAL UNDER CHARTER SECTION 1016****a) Jose MUNOZ, Garage Attendant, Los Angeles Police Department.**

Report and recommendations of the Board's Hearing Examiner Daniel Saling, following the holding of a hearing on August 6, 2025, into the appeal of Mr. Munoz.

Pursuant to Government Code 54957, the Civil Service Commission may elect to meet in closed session in order to confer with its legal counsel regarding a matter related to pending litigation or the discipline of an employee under Charter Section 1016. No binding votes will be taken.

The Hearing Examiner recommends that the Board:

- A. FIND that the City met its *Skelly* due process obligations.
- B. Causes of Action:
  - 1. SUSTAIN the cause of action that on or about December 11, 2023, the employee, while on-duty, failed to obey a direct order given to him by a supervisor.
- C. FIND that the penalty of Discharge, effective January 28, 2025, was appropriate and should be SUSTAINED.
- D. ADOPT the findings and conclusions in the Hearing Examiner's report as the Board's own.  
File No. 56037

COMMISSION ACTION: Continued from March 26, 2026, and April 23, 2026

This matter has been continued twice due to scheduling issues with the Department Advocate and Appellant's Advocate being unavailable on April 23, 2026 and her back-up being out due to illness.

**8. APPEAL UNDER CHARTER SECTION 1016****b) Elliot HIGGINS, Animal Care Technician, Department of Animal Services.**

Report and recommendations of the Board’s Hearing Examiner David Beauvais, following the holding of a hearing on February 11, 2026, into the appeal of Mr. Higgins.

Pursuant to Government Code 54957, the Civil Service Commission may elect to meet in closed session in order to confer with its legal counsel regarding a matter related to pending litigation or the discipline of an employee under Charter Section 1016. No binding votes will be taken.

The Hearing Examiner recommends that the Board:

- A. FIND that the City met its *Skelly* due process obligations.
- B. Causes of Action:
  - 1) SUSTAIN the cause of violation of Department rules.
  - 2) SUSTAIN the cause of action of failure to perform work assignments adequately or promptly.
  - 3) SUSTAIN the cause of action of failure to remain alert and responsive while on duty, specifically sleeping on duty.
  - 4) SUSTAIN the cause of action of falsifying City records, such as time reposts, expense accounts, or other work-related documents such as sign in/sign out sheets.
  - 5) SUSTAIN the cause of action of leaving assigned work location without proper approval or appropriate reason.
  - 6) SUSTAIN the cause of action of requiring excessive supervision or instruction in performance of duties after the completion of training for the position.
  - 7) SUSTAIN the cause of action of violation of safety rules or practices which endanger the employee or others or damages City property or equipment.
- C. FIND that the penalty of Discharge, effective September 12, 2025, was appropriate and should be SUSTAINED.
- D. ADOPT the findings and conclusions in the Hearing Examiner’s report as the Board’s own.  
File No. 56209

COMMISSION ACTION

**8. APPEAL UNDER CHARTER SECTION 1016, (Continued)**

c) **Jose MURILLO**, Commercial Field Representative, Department of Water & Power. Report and recommendations of the Board’s Hearing Examiner Shep Zebberman, following the holding of hearings on December 1, 2025, and January 26, 2026, into the appeal of Mr. Murillo.

Pursuant to Government Code 54957, the Civil Service Commission may elect to meet in closed session in order to confer with its legal counsel regarding a matter related to pending litigation or the discipline of an employee under Charter Section 1016. No binding votes will be taken.

The Hearing Examiner recommends that the Board:

A. FIND that the City met its *Skelly* due process obligations.

Causes of Action:

1. SUSTAIN the cause of action of falsifying City records, such as banking and curbing.
  2. SUSTAIN the cause of action of falsifying time reports or similar work-oriented documents.
- B. FIND that the penalty of Discharge, effective April 31, 2025, was appropriate and should be SUSTAINED.
- C. ADOPT the findings and conclusions in the Hearing Examiner’s report as the Board’s own.

File No. 56089

COMMISSION ACTION

**9. ADMINISTRATIVE ACTIONS**

- a. The General Manager recommends that:

Pursuant to Civil Service Rule 4.2, the Board of Civil Service Commissioners shall make the significant changes in the following bulletins promulgated on the date noted, a matter of record.

**April 24, 2026**

SENIOR FORENSIC PRINT SPECIALIST  
SUPERINTENDENT OF RECREATION AND PARKS OPERATIONS

**Interdepartmental Promotional and Open Competitive**

COMMUNICATIONS CABLE WORKER  
REPROGRAPHICS OPERATOR

**Open Competitive**

BACKGROUND INVESTIGATOR  
POLYGRAPH EXAMINER

**May 8, 2026**

**Interdepartmental Promotional and Open Competitive**

CABINETMAKER  
LEGISLATIVE REPRESENTATIVE

**May 15, 2026**

**Interdepartmental Promotional**  
CEMENT FINISHER SUPERVISOR  
EQUIPMENT REPAIR SUPERVISOR  
PARK SERVICES SUPERVISOR

- b. Make a matter of record the General Manager's action in approving the use of the following Special Examining Assistants:

**1. ANIMAL KEEPER**

Danila CREMONA, Principal Animal Keeper and Rosa LEGATO, Zoo Curator of Birds, Zoo Department.

**2. COMMERCIAL SERVICE SUPERVISOR**

La Tanya CARSON and Neszille MANUEL, Utility Services Managers, Department of Water & Power

**3. COMMUNICATIONS CABLE WORKER**

Walberto ARGUETA, Communications Electrician Supervisor, Department of Airports, and Miguel VARGAS Senior Communications Cable Worker, Department of Water Power

**4. CONSTRUCTION ESTIMATOR**

Michelle KING-CONTRERAS, Senior Construction Estimator, Department of Public Works, Bureau of Engineering and Mario TARZIA, Construction and Maintenance Supervisor, Department of Water & Power.

**5. HOUSING INVESTIGATOR**

Xanat ROSAS and Agassi TOPCHIAN, Senior Housing Investigators, Los Angeles Housing Department.

**9. ADMINISTRATIVE ACTIONS, (Continued)**

b. Make a matter of record the General Manager’s action in approving the use of the following Special Examining Assistants:

**6. Painter**

Ricardo CARDONA, Building Repair Supervisor, Department of Water & Power, James SIPOTZ, Construction and Maintenance Supervisor, Department of Recreation and Parks.

**7. Park Ranger**

Sharie ABAJIAN and Patrick JOYCE, Senior Park Rangers, Department of Recreation and Parks.

**8. Protective Coating Supervisor**

Vernon CHESTERTON and Joey Arthur CASTRUITA JR., Water Services Managers, Department of Water & Power

**9. Utility Line Clearance Tree Trimmer**

Jaime BENAVIDES and Edward LAVOIE and Rashad VASQUEZ, Utility Line Clearance Tree Trimmer Supervisors, Department of Water & Power.

File No.

c. The General Manager recommends the Board of Civil Service Commissioners approve the change of the test of fitness method in the interdepartmental promotional examination for **EQUIPMENT REPAIR SUPERVISOR**. The examination will consist of an advisory essay and a weighted interview (100%)

d. Make the following **APPEALS** a matter of record:

(Discharge)

**Varduhi SIMONYAN**, Management Assistant, Los Angeles Department of Housing. The Department filed the General Form 77 with Personnel Records on May 18, 2026.

Cause of Action:

Absent without valid leave in excess of seven calendar days

Discipline: Discharge effective April 24, 2026.

In accordance with Charter Section 1016, the Appellant filed an appeal with the Civil Service Commission on May 1, 2026.

File No.

(Suspension)

**Raquel ROMO, Supply Services Payment Clerk**, Department of General Services. The Department filed the General Form 77 with Personnel Records on April 23, 2026.

Cause of Action:

- 1) D-7 Possession of potentially dangerous weapon, such as tools (metal grease gun), which could have resulted in harm to another employee.
- 2) D-4 Using threats or attempting to harm another employee or the public.
- 3) D-8 Actions on the job intended to destroy property or to inflict bodily injury (whether or not the destruction or injury actually occurred).
- 4) D-2 Using abusive language toward other employees.
- 5) B-1 Violating Department rules.

Discipline: Suspension effective May 11, 2026, to August 7, 2026, inclusive, (20-working days.)

In accordance with Charter Section 1016, the Appellant filed an appeal with the Civil Service Commission on January 16, 2024.

File No.

**9. ADMINISTRATIVE ACTIONS, (Continurd)**

e. Make the following **APPEALS** a matter of record, (Continued):

**Bryan WILCOX**, Security Officer, Department of Airports. The Department filed the General Form 77 with Personnel Records on April 18, 2026.

Cause of Action: Violation of Department Administrative Manuel §5.020.

- 1) §§A-5 Misconduct, on or off the job, seriously reflecting on City employee or employment: engaging in unlawful behavior or conduct.
- 2) §§C-1 Failure to prevent and/or report fraud, waste and abuse. Specifically, theft of City resource.

Discipline: Suspension effective May 11, 2026, to August 7, 2026, inclusive, (30-working day).

In accordance with Charter Section 1016, the Appellant filed an appeal with the Civil Service Commission on April 20, 2026.

File No.

**9. ADMINISTRATIVE ACTIONS, (continue)**

f Make the following **NOTICES** a matter of record:  
(Discharge)

**CUSTODIAN**, Department of Airports. Form 77 filed with Records May 12, 2026.

Cause of Action: Violation of Department Administrative Manuel §5.020.

- 1) §§B-1 Violation of Department rules.
- 2) §§C-1 Unexcused excessive or patterned absenteeism.
- 3) §§C-2 Failure to maintain a satisfactory attendance record or to correct attendance deficiencies.
- 4) §§C-3 Failure to follow established procedure for notification of inability to report for work.
- 5) §§C-5 Frequent or unexcused tardiness.
- 6) §§C-6 Absent without a valid leave of absence for a period in excess of seven consecutive calendar days.

Discipline: Discharge effective May 12, 2026

COMMISSION ACTION

**10. CLASSIFICATION ACTIONS**

a. The General Manager recommends that the Board of Civil Service Commissioners approve the following Classification actions:

1. Allocate the following new positions in the **Joint System** of the **Department of Water & Power**, as indicated:

<u>DWP No.</u>	<u>No. of Positions</u>	<u>DDR No.</u>	<u>Class Title and Code</u>
7852	1	91-12069	Customer Service Representative, 1230
7853	1	94-11032	Programmer Analyst, 1431
7856	2	93-31002	Security Officer, 3181
7858	1	93-35125	Equipment Operator, 3525
7860	1	94-17002	Data Analyst, 1779
7861	8	93-23106	Industrial Hygienist, 2330
7862	4	95-37552	Utility Services Specialist, 3755
7863	1	93-37134	Heavy Duty Equipment Operator, 3743
7864	4	95-91051	Utility Administrator, 9105
7865	1	95-14092	Information Systems Manager, 1409
7866	1	95-17863	Principal Public Relations Representative, 1786
7867	1	82-17001	Management Analyst, 9184
7868	1	94-11021	IT Specialist, 1429
7869	1	91-12069	Customer Service Representative, 1230
7870	3	94-11025	Programmer Analyst, 1431

2. Allocate the following new positions in the **Power System** of the **Department of Water & Power**, as indicated:

<u>DWP No.</u>	<u>No. of Positions</u>	<u>DDR No.</u>	<u>Class Title and Code</u>
7795	3	95-94534	Power Engineering Manager, 9453
7797	6	95-94532	Power Engineering Manager, 9453

3. Allocate the following new positions in the **Water System** of the **Department of Water & Power**, as indicated:

<u>DWP No.</u>	<u>No. of Positions</u>	<u>DDR No.</u>	<u>Class Title and Code</u>
7848	1	95-72462	Civil Engineering Associate, 7246
7849	1	95-75252	Electrical Engineering Associate, 7525
7850	1	42-72107	Civil Engineering Drafting Technician, 7232
7851	1	95-72462	Civil Engineering Associate, 7246
7854	4	93-58108	Water Treatment Operator, 5855
7855	1	93-16104	Water Service Representative, 1693
7871	1	93-79015	Materials Testing Technician, 7968
7872	1	93-37008	Welder, 3796
7873	1	93-39130	Water Utility Worker, 3912
7874	1	95-96026	Water Services Manager, 9602
7875	1	95-19640	Property Manager, 1964

**10. CLASSIFICATION ACTIONS, (Continued)**

a. The General Manager recommends that the Board of Civil Service Commissioners approve the following Classification actions, (Continued):

4. Allocate the following new position in the **Department on Disability**, as indicated:

<u>CSC No.</u>	<u>No. of Positions</u>	<u>Class Title and Code</u>
4256	1	Senior Management Analyst, 9171

5. Allocate the following new position for the **Harbor Department**, as indicated:

<u>CSC No.</u>	<u>No. of Positions</u>	<u>Class Title and Code</u>
4255	1	Systems Analyst, 1596

6. Allocate the following new positions for the **Los Angeles Housing Department**, as indicated:

<u>CSC No.</u>	<u>No. of Positions</u>	<u>Class Title and Code</u>
4231	1	Administrative Clerk, 1358
4232	1	Architectural Associate, 7926
4233	1	Data Analyst, 1779
4234	1	Database Architect, 1470
4235	1	Departmental Chief Accountant, 1593
4236	1	Environmental Supervisor, 7304
4237	4	Financial Development Officer, 1571
4238	1	Financial Development Officer, 1571
4239	1	Fiscal Systems Specialist, 1555
4240	2	Housing Investigator, 8516
4241	5	Housing Planning and Economic Analyst, 8504
4242	1	Housing Programs Manager, 8500
4243	1	Human Relations Advocate, 9207
4244	1	Information Systems Manager, 1409
4245	8	Management Analyst, 9184
4246	2	Management Assistant, 1539
4247	2	Principal Accountant, 1525
4248	1	Public Information Director, 1800
4249	1	Public Relations Specialist, 1785
4250	2	Senior Administrative Clerk, 1368
4251	1	Senior Auditor, 1518
4252	1	Senior Housing Planning and Economic Analyst, 8505
4253	2	Senior Management Analyst, 9171
4254	1	Senior Systems Analyst, 1597

7. Allocate the following new position for the **Department of Airports**, as indicated:

<u>CSC No.</u>	<u>No. of Positions</u>	<u>Class Title and Code</u>
4227	1	Management Assistant, 1539 File No.

COMMISSION ACTION:

**11. ADJOURNMENT**