



CITY OF LOS ANGELES BOARD OF CIVIL SERVICE COMMISSIONERS

AGENDA

COMMISSIONERS

GUY LIPA
President

KARLA M. GOULD
Vice President

JEANNE A. FUGATE

MONIKA KIRENGA

NANCY P. MCCLELLAND
Commissioners

REGULAR MEETING – 10:00 A.M. THURSDAY, FEBRUARY 26, 2026 IN-PERSON MEETING ROOM 350, PERSONNEL BUILDING 700 EAST TEMPLE STREET LOS ANGELES, CALIFORNIA 90012

In conformance with Government Code §54950 (The Brown Act) this in-person meeting of the Board of Civil Service Commissioners will **permit** any person wishing to address the Commission in public comment an opportunity by visiting the posted meeting location of the Commission in-person or by dialing (669) 900-6833, to make a public comment virtually. Follow the prompts and enter the Meeting ID code: **ID: 898 3957 3246**, followed by the pound sign (#). When asked, enter the passcode **649314** and the pound sign (#) again to continue. Public Comment should be within the subject jurisdiction of the Board. Please dial *9 when the Commission reaches “Public Comment,” item three on this Minutes. The caller will be called upon and the phone or device unmuted. Speakers should state and spell their name for the record before beginning their one minute of public comment.

Digital audio recordings of Commission Board meetings are available for download by sending and detachable storage device within 30 days after each meeting. Information on acquiring an audio copy of a meeting may be obtained by contacting the Commission Office at (213) 473-9107. Website: <http://www.lacity.org>

1. **CALL TO ORDER**

2. **COMMISSION ACTION ON ROUTINE AND OTHER MATTERS**

Consideration of routine and non-appearance matters under New Business, pages four thru 20 items 7 & 8. Any member may call out an individual item noted within his item for discussion prior to vote.

3. **PUBLIC COMMENTS ON MATTERS WITHIN BOARD’S JURISDICTION**

Time set aside for the Board to hear comments in person or via Zoom Link on matters of interest to the public that are **within the subject jurisdiction of the Board**. No single speaker shall exceed **one** minute.

Any person who is compensated to monitor, attend or speak at this meeting of the Board of Civil Service Commissioners is required by City law (Los Angeles Municipal Code § 48.01 *et seq.*) to register as a lobbyist and report your activity to the City Ethics Commission.

4. **GENERAL MANAGER’S REPORT**

5. **RECOGNITION OF EMPLOYEE RETIREMENT**

6. APPEAL UNDER CHARTER SECTION 1016

a) Richard HAYES, Plumber, Department of Airports.

Report and recommendations of the Board’s Hearing Examiner Natalie Panossian-Bassler, following the holding of a hearing on March 4, 2025 into the appeal of Mr. Hayes.

Pursuant to Government Code 54957, the Civil Service Commission may elect to meet in closed session in order to confer with its legal counsel regarding a matter related to pending litigation or the discipline of an employee under Charter Section 1016. No binding votes will be taken.

The Hearing Examiner recommends that the Board:

A. FIND that the City met its *Skelly* due process obligations.

B. Causes of Action:

1. SUSTAIN the cause of action of violation of Department Administrative Manual §5.020 (B-1) a violation of Departmental rules.
2. SUSTAIN the cause of action of violation of Department Administrative Manual §5.020 (B-7) Failure to remain alert and responsive while on duty, including but not limited to sleeping on the job.
3. SUSTAIN the cause of action of violation of Department Administrative Manual §5.020 (D-2) using abusive language toward or making inappropriate statements to the public, supervisors or co-workers.
4. SUSTAIN the cause of action of violation of Department Administrative Manual §5.020 (D-4) making threats (verbal or non-verbal) or initiating a confrontation with the public, supervisors or co-workers.
5. SUSTAIN the cause of action of violation of Department Administrative Manual §5.020 (F-2) causing or contributing to an accident by operating City equipment in an unsafe manner.

C. FIND that the penalty of Discharge, effective August 20, 2023, was appropriate and should be SUSTAINED.

D. ADOPT the findings and conclusions in the Hearing Examiner’s report as the Board’s own.

File No. 55898

COMMISSION ACTION

6. APPEAL UNDER CHARTER SECTION 1016, (Continued)

b) Jashauna SCOTT, Customer Service Specialist, Office of Finance.

Report and recommendations of the Board’s Hearing Examiner Natalie Panossian-Bassler, following the holding of a hearing on March 20, 2025 into the appeal of Ms. Scott.

Pursuant to Government Code 54957, the Civil Service Commission may elect to meet in closed session in order to confer with its legal counsel regarding a matter related to pending litigation or the discipline of an employee under Charter Section 1016. No binding votes will be taken.

The Hearing Examiner recommends that the Board:

- A. FIND that the City met its *Skelly* due process obligations.
- B. Causes of Action:
 - 1. SUSTAIN the cause of action of unexcused, excessive or pattern absenteeism.
 - 2. SUSTAIN the cause of action of failure to follow established procedure for notification of inability to report for work
- C. FIND that the penalty of Discharge, effective May 12, 2023, was appropriate and should be SUSTAINED.
- D. ADOPT the findings and conclusions in the Hearing Examiner’s report as the Board’s own.
File No. 55845

COMMISSION ACTION

7. ADMINISTRATIVE ACTIONS

a. The General Manager recommends that:

Pursuant to Civil Service Rule 4.2, the Board of Civil Service Commissioners shall make the significant changes in the following bulletins promulgated on the date noted, a matter of record.

January 16, 2026

Open Competitive

CHEMIST

Interdepartmental Promotional

REAL ESTATE TRAINEE

SENIOR COMMUNICATIONS ENGINEER

SENIOR DUPLICATING MACHINE OPERATOR

STREET LIGHTING ENGINEER

January 23, 2026

Interdepartmental Promotional

SENIOR CARPENTER

Interdepartmental Promotional and Open Competitive

ZOO CURATOR OF REPTILES

January 30, 2026

Interdepartmental Promotional and Open Competitive

MAINTENANCE AND CONSTRUCTION HELPER

Open Competitive

ASBESTOS WORKER

February 6, 2026

Interdepartmental Promotional

FLEET SERVICES MANAGER

HEAVY DUTY EQUIPMENT MECHANIC

WATERWORKS MECHANIC

Interdepartmental Promotional and Open Competitive

CONSTRUCTION ESTIMATOR

EQUIPMENT OPERATOR

Open Competitive

WASTEWATER TREATMENT OPERATOR

February 13, 2026

Departmental Promotion

FIRE CAPTAIN: 2142

Interdepartmental Promotional

ACCOUNTING RECORDS SUPERVISOR

SENIOR PORT ELECTRICAL MECHANIC

Interdepartmental Promotional and Open Competitive

APPRENTICE MACHINIST

PROTECTIVE COATING WORKER

SAFETY ADMINISTRATOR

UTILITY LINE CLEARANCE TREE TRIMMER

Open Competitive

ANIMAL KEEPER

7. ADMINISTRATIVE ACTIONS, (Continued)

b. Make a matter of record the General Manager’s action in approving the use of the following Special Examining Assistants:

1) **CHIEF FINANCIAL OFFICER**

Noel WILLIAMS, Chief Financial Officer, Department of Recreation and Parks, Sarai BHAGA, Chief Financial Officer, Department of Public Works, Bureau of Sanitation.

2) **CHEMIST**

Darryl GUENTHER, Senior Chemist, Department of Public Works, Bureau of Sanitation, Aristotle BRAGASIN, Chemist IV, Department of Water & Power.

3) **CONSTRUCTION ESTIMATOR**

Juan GARAFE, Construction & Maintenance Supervisor, Department of Water Power, Herbert GUEVARA, Architectural Associate IV, Los Angeles Housing Department.

4) **ELECTRICAL ENGINEER**

Brian CAST, Power Engineering Manager and Freddy MENDEZ, Electrical Engineer, Department of Water & Power.

5) **HUMAN RELATIONS ADVOCATE**

Sheldon CRUZ, Community Affairs Advocate, Youth Development Department, Mayra MEDEL, Senior Project Coordinator, Civil + Human Rights and Equity Department.

6) **REAL ESTATE TRAINEE**

Tanya CHYTKA, Real Estate Officer II, Department of Water & Power, Michael CHAM, Property Manager III, Economic Workforce and Development Department.

7) **SENIOR CLAIMS REPRESENTATIVE**

Brandon PARIS, Utility Administrator and Wendy SANCHEZ, Senior Claims Representative, Department of Water & Power.

8) **SENIOR COMPUTER OPERATOR**

Jennifer HARVEY and Tyrone FLOWERS, Information Systems Operations Managers, Department of Water & Power.

9) **SENIOR LOAD DISPATCHER**

Anton VU and Tony SKOURTAS, Electric Services Managers, Department of Water & Power.

File No.

c. Make a matter of record the General Manager’s action in approving the use of the following Special Examining Assistants:

1) **CHEMIST**

Dustin WATANABE, Materials Testing Engineering Associate IV, Department of General Services, Eileen WONG, Chemist IV, Department of Water & Power.

2) **CHIEF CLERK PERSONNEL**

Vincent CORDERO and Steve RIVERA, Chief Human Resource Specialists, Personnel Department.

File No.

7. ADMINISTRATIVE ACTIONS, (continue)

d. Make the following APPEALS a matter of record:

Suspension

Aaron S. BOOKER, Electric Substation Operator, Department of Water & Power. Form 77 filed with Records January 21, 2026.

Cause of Action: Violation of Department Manual Section 50-04:

- 1) §F-6z: Violating safety rules, procedures accepted practices which results in interruption or degradation of electric service

Discipline: Suspension effective January 26, 2026 to February 22, 2026, inclusive (20-working days)

In accordance with Charter Section 1016, the Appellant filed an appeal through his legal representative with the Office of the Commission on January 21, 2026

File No.

Discharge

Jorge A. PENNA, Security Officer, Department of Airports. Form 77 filed with Records _____.

Cause of Action: Violation of Department Manual Section 5.020:

- 1) CA-6: Misconduct, on or off the job, seriously reflecting on City employees or employment – engaging in unlawful behavior or conduct in conflict with job duties as outlined in California penal code section 647(f): public intoxication.
- 2) §F-7: Misconduct, on or off the job, seriously reflecting on City employees or employment – Failure to abide by state or federal laws as outlined in Penal Code 25850(a)(c)7 Negligently carrying a concealed firearm.
- 3) §A-7: Misconduct, on or off the job, seriously reflecting on City employees or employment – Failure to abide by state or federal laws as outlined in Penal Code 26230: carrying a concealed weapon in a prohibited location
- 4) §B-1: Job performance below standard: violation of Department rules as outlined in Los Angeles Airport Police Policy and procedures manual section 5/8.20 Mandating notification of the patrol service section watch commander regarding off duty incidents involving outside law enforcement agencies

Discipline: Discharge effective December 18, 2025.

In accordance with Charter Section 1016, the Appellant filed an appeal through his legal representative with the Office of the Commission on December 19, 2025.

File No.

7. ADMINISTRATIVE ACTIONS, (continued)

d. Make the following APPEALS a matter of record, (Continued):

Alejandro SALVADOR, Electrical Engineer. Department of Water & Power. Form 77 filed with Records September 26, 2025

Cause of Action: Violation of Department Administrative manual section 50-04:

- 1) §B-5: Failure to carry out assigned work adequately, directly or promptly.
- 2) §G-6: Falsifying time or mileage reports. Reasons for absences, expense accounts or similar work-oriented documents.
- 3) §A-9: Unauthorized possession of City equipment or property.

Discipline: Discharge effective September 26, 2025.

In accordance with Charter Section 1016, the Appellant filed an appeal through his legal representative with the Office of the Commission on October 1, 2025

7. ADMINISTRATIVE ACTIONS, (Continued)

- e. Make the following NOTICES a matter of record

Suspension

AIRPORT SUPERINTENDENT OF OPERATIONS III, Department of Airports. The Department filed the General Form 77 with Personnel Records on June 17, 2025.

Cause of Action:

Violation of Department Administrative Manual §5.020

- 1) B-1 Violation of Department rules: Airside Motor Vehicle Operations.
- 2) F-3 Causing or contributing to an accident on the Airfield or Airport Operation Center (ACA).

Discipline: Suspension effective July 16, 2025 to August 2, 2025, inclusive, (20-working days).

BUILDING REPAIRER, Department of Recreation and Parks. The Department filed the General Form 77 with Personnel Records on October 2, 2025.

Cause of Action:

Unexcused, excessive or patterned absenteeism.

Discipline: Suspension effective June 30, 2025 to October 10, 2025, inclusive, (10-working days).

CHIEF ELECTRIC PLANT OPERATOR, Department of Water & Power. The Department filed the General Form 77 with Personnel Records on June 17, 2025.

Cause of Action:

Violation of Department Administrative Manual §50.04

- 1) D-1 Non-adherence to the issued “Work Directive” dated October 13, 2022.
- 2) D-1 Failure to cooperate with other employees and management.

Discipline: Suspension effective June 2, 2025 to June 13, 2025, inclusive, (10-working days).

COMMERCIAL FIELD REPRESENTATIVE, Department of Water & Power. The Department filed the General Form 77 with Personnel Records on June 4, 2025.

Cause of Action:

Violation of Department Administrative Manual §50.04

- 1) F-6 Violation of Department safety rules, procedures or accepted practices which results in damage to equipment or property.
- 2) G-5 Failure to provide information related to work to supervisors or others requiring the information.

Discipline: Suspension effective June 16, 2025 to June 24, 2025, inclusive, (7-working days).

7. ADMINISTRATIVE ACTIONS, (Continued)

e. Make the following NOTICES a matter of record. (Continued)

Suspension. (Continued)

CUSTODIAN, Department of Airports. The Department filed the General Form 77 with Personnel Records on October 14, 2025.

Cause of Action:

Violation of Department Administrative Manual §5.020

- 1) B-1 Violation of Department rules: violation of the Guest Experience Initiative, health, safety and security.
- 2) D-2 Using abusive language toward or making inappropriate statements to the public, supervisors or co-workers. Failure to provide information related to work to supervisors or others requiring the information.
- 3) D-3 Making threats (verbal or non-verbal) or engaging in a confrontation with the public, supervisors or coworkers.

Discipline: Suspension effective October 19, 2025 to December 8, 2025, inclusive, (20-working days).

COMMUNICATIONS INFORMATION REPRESENTATIVE, Department of Airports. The Department filed the General Form 77 with Personnel Records on September 25, 2025.

Cause of Action:

Violation of Department Administrative Manual §5.020

- 1) C-1 Attendance/Tardiness: Unexcused, excessive or patterned absenteeism.

Discipline: Suspension effective September 7, 2025 to September 14, 2025, inclusive, (6-working days).

ELECTRICIAN SUPERVISOR, Zoo Department. The Department filed the General Form 77 with Personnel Records on October 9, 2025.

Cause of Action:

- 1) Failure to comply with City policies on Equal Employment Opportunity.
- 2) Demonstrating insensitivity to others by making derogatory comments, epithets, jokes, teasing, remarks, and slurs.
- 3) Failure to maintain a harassment free workplace for subordinates.

Discipline: Suspension effective October 27, 2025 to November 7, 2025, inclusive, (10-working days).

HEAVY DUTY EQUIPMENT MECHANIC, Department of General Services. The Department filed the General Form 77 with Personnel Records on July 31, 2025.

Cause of Action:

Positive results from a follow-up random drug test.

Discipline: Suspension effective July 1, 2025 to September 2025, inclusive, (20-working days – 10 unpaid days; 10 Disciplinary Pay Status,).

7. ADMINISTRATIVE ACTIONS, (Continued)

e. Make the following NOTICES a matter of record, (Continued)

Suspension. (Continued)

MANAGEMENT ASSISTANT, Department of Water & Power. The Department filed the General Form 77 with Personnel Records on November 18, 2025.

Cause of Action: Violation of Department Administrative Manual §50-04

- 1) B-5 Failing to carry out work assignments adequately, directly or promptly. (Third offense).
- 2) C-3 Failure to make a reasonable effort to notify supervisor of inability to report for work or to report for work in a timely manner (Third offense).
- 3) B-2 Requiring excessive supervision of instruction in performance of duties after completion of training for the position. (Second offense)
- 4) B-1 Violation of Department Rules.

Discipline: Suspension effective December 2, 2025 to January 12, 2026, inclusive, (30-working days).

PARK RANGER, Department of Recreation and Parks. The Department filed the General Form 77 with Personnel Records on August 22, 2025.

Cause of Action:

Engaging in illegal behavior in conflict with job duties, on or off the job.

Discipline: Suspension effective August 25, 2025 to September 26, 2025, inclusive, (15-working days).

RECREATION COORDINATOR, Department of Recreation and Parks. The Department filed the General Form 77 with Personnel Records on November 7, 2025.

Cause of Action:

- 1) Engaging in illegal behavior in conflict with job duties, on or off the job.
- 2) Use of alcohol or controlled substance while on duty.

Discipline: Suspension effective November 10 2025 to January 2, 2026, inclusive, (15-working days).

REFUSE COLLECTION TRUCK OPERATOR, Department of Public Workers, Bureau of Sanitation. The Department filed the General Form 77 with Personnel Records on December 5, 2025.

Cause of Action:

Causing or contributing to an accident by operating City vehicle or equipment in an unsafe manner.

Discipline: Suspension effective January 27, 2026 to March 12, 2026, inclusive, (12-working days).

7. ADMINISTRATIVE ACTIONS, (Continued)

e. Make the following NOTICES a matter of record, (Continued)

Suspension. (Continued)

REFUSE COLLECTION TRUCK OPERATOR, Department of Public Workers, Bureau of Sanitation. The Department filed the General Form 77 with Personnel Records on October 27, 5, 2025.

Cause of Action:

Causing or contributing to an accident.

Discipline: Suspension effective October 30, 2025 to December 5, 2025, inclusive, (12-working days).

REFUSE COLLECTION TRUCK OPERATOR, Department of Public Workers, Bureau of Sanitation. The Department filed the General Form 77 with Personnel Records on December 5, 2025.

Cause of Action:

Causing or contributing to an accident by operating City vehicle or equipment in an unsafe manner.

Discipline: Suspension effective January 27, 2026 to March 12, 2026, inclusive, (10-working days).

SECURITY OFFICER, Department of Airports. The Department filed the General Form 77 with Personnel Records on November 12, 2025.

Cause of Action:

Violation of Department Administrative Manual 5.020:

§B-1 Conduct unbecoming of an Airport Police Division employee.

Discipline: Suspension effective November 17, 2025 to December 5, 2025, inclusive, (20-working days).

SECURITY OFFICER, Department of Water & Power. The Department filed the General Form 77 with Personnel Records on November 21, 2025.

Cause of Action: Violation of Department Administrative Manual 50-04:

- 1) §C-6 Sleeping on the job.
- 2) §B-1 Violation of Department Rules.

Discipline: Suspension effective November 21, 2025 to December 11, 2025, inclusive, (15-working days).

7. ADMINISTRATIVE ACTIONS, (Continued)

e. Make the following NOTICES a matter of record, (Continued)

Suspension. (Continued)

SENIOR ADMINISTRATIVE CLERK, Department of Water & Power. The Department filed the General Form 77 with Personnel Records on November 12, 2025.

Cause of Action: Violation of Department Administrative Manual 50-04:

- 1) §E-3 Reporting for duty unfit to work due to the use of drugs or alcohol (second offense).
- 2) §B-1 Violation of Supervisor’s Letter of Agreement signed May 20, 2024.

Discipline: Suspension effective September 8, 2025 to November 21, 2025, inclusive, (30-working days).

SENIOR LIBERIAN, Library Department of Water & Power. The Department filed the General Form 77 with Personnel Records on November 12, 2025.

Cause of Action: Violation of Department Administrative Manual 50-04:

- 1) Failure to take appropriate action to correct and eliminate sexual harassment from the workplace by personal action or conduct.
- 2) Unwelcome touching, rubbing or any type of physical contact and/or inappropriate conduct toward other employees.

Discipline: Suspension effective October 21, 2025 to December 4, 2025, inclusive, (30-working days).

SENIOR MANAGEMENT ANALYST, Harbor Department. The Department filed the General Form 77 with Personnel Records on July 3, 2025.

Cause of Action: Violation of Department Manual §2.130

- 1) §2 using abusive language toward or making inappropriate statements to the public, supervisors or co-workers.
- 2) §4 Making threats (verbal or non-verbal) or engaging in a confrontation with the public, supervisors or co-workers.

Discipline: Suspension effective July 14, 2025 to October 24, 2025, inclusive, (25-working days).

COMMISSION ACTION

7. ADMINISTRATIVE ACTIONS, (Continued)

Discharge

- e. Make the following NOTICES a matter of record, (Continued)

ACCOUNTING CLERK, Los Angeles Housing Department. The Department filed the General Form 77 with Personnel Records on October 9, 2025.

Cause of Action:

- 1) Unexcused, excessive or patterned absenteeism
- 2) Failure to follow established procedure for notification of inability to report for work
- 3) Frequent or unexcused tardiness.

Discipline: Discharge effective October 6, 2025.

ADMINISTRATIVE CLERK, Los Angeles Police Department. The Department filed the General Form 77 with Personnel Records on November 20, 2025.

Cause of Action:

On or about July 20, 2024, the employee, while off-duty, physically assaulted another person during a domestic incident.

Discipline: Discharge effective September 16, 2025.

8. CLASSIFICATION ACTIONS

- a. The General Manager recommends that the Board of Civil Service Commissioners approve the following Classification actions:
1. Allocate the following new positions in the **Joint System** of the **Department of Water & Power**, as indicated:

| <u>DWP No.</u> | <u>No. of Positions</u> | <u>DDR No.</u> | <u>Class Title and Code</u> |
|----------------|-------------------------|----------------|---|
| 7550 | 1 | 93-13013 | Utility Executive Secretary, 1336 |
| 7551 | 2 | 95-34351 | Asbestos Worker, 3435 |
| 7552 | 1 | 93-37116 | Equipment Mechanic, 3711 |
| 7553 | 1 | 95-15302 | Risk Manager, 1530 |
| 7554 | 1 | 95-15303 | Risk Manager, 1530 |
| 7555 | 1 | 93-37116 | Equipment Mechanic, 3711 |
| 7556 | 1 | 95-91031 | Fleet Services Manager, 9103 |
| 7557 | 1 | 94-15018 | Systems Analyst, 1596 |
| 7558 | 4 | 91-12069 | Customer Service Representative, 1230 |
| 7559 | 1 | 91-12069 | Customer Service Representative, 1230 |
| 7560 | 1 | 93-37116 | Equipment Mechanic, 3711 |
| 7562 | 1 | 94-11025 | Programmer Analyst, 1431 |
| 7563 | 1 | 91-11019 | Programmer Analyst, 1431 |
| 7576 | 1 | 94-15023 | Senior Systems Analyst, 1597 |
| 7577 | 1 | 91-11019 | Programmer Analyst, 1431 |
| 7578 | 1 | 93-38103 | Senior Electrician, 3864 |
| 7592 | 1 | 93-61002 | Audio Visual Technician, 6147 |
| 7593 | 2 | 93-13013 | Utility Executive Secretary, 1336 |
| 7594 | 2 | 95-91051 | Utility Administrator, 9105 |
| 7595 | 2 | 93-37134 | Heavy Duty Equipment Mechanic, 3743 |
| 7596 | 1 | 95-94532 | Power Engineering Manager, 9453 |
| 7597 | 1 | 94-33110 | Building Repairer, 3333 |
| 7598 | 2 | 95-37553 | Utility Services Specialist, 3755 |
| 7599 | 1 | 94-11020 | Programmer Analyst, 1431 |
| 7600 | 1 | 95-91052 | Utility Administrator, 9105 |
| 7601 | 1 | 95-91051 | Utility Administrator, 9105 |
| 7616 | 1 | 91-11019 | Programmer Analyst, 1431 |
| 7617 | 1 | 93-31106 | Maintenance and Construction Helper, 3115 |
| 7619 | 52 | 91-31001 | Security Officer, 3181 |
| 7620 | 1 | 93-11144 | Principal Clerk Utility, 1202 |
| 7621 | 2 | 95-91051 | Utility Administrator, 9105 |

8. CLASSIFICATION ACTIONS, (Continued)

- a. The General Manager recommends that the Board of Civil Service Commissioners approve the following Classification actions:
2. Allocate the following new positions in the **Power System of the Department of Water & Power**, as indicated:

| <u>DWP No.</u> | <u>No. of Positions</u> | <u>DDR No.</u> | <u>Class Title and Code</u> |
|----------------|-------------------------|----------------|---|
| 7485 | 2 | 95-91062 | Utility Services Manager, 9106 |
| 7579 | 4 | 94-38062 | Senior Electrical Mechanic, 3834 |
| 7580 | 40 | 93-38000 | Electrician, 3863 |
| 7581 | 1 | 94-37126 | Electrical Craft Helper, 3799 |
| 7582 | 1 | 82-52128 | Electric Station Operator, 5224 |
| 7583 | 2 | 94-52053 | Electric Station Operator, 5224 |
| 7584 | 3 | 93-17023 | Safety Engineering Associate, 1726 |
| 7585 | 1 | 94-12116 | Principal Clerk Utility, 1202 |
| 7586 | 2 | 95-37553 | Utility Services Specialist, 3755 |
| 7587 | 2 | 82-34002 | Painter, 3423 |
| 7588 | 3 | 94-52061 | Load Dispatcher, 5233 |
| 7589 | 1 | 95-75253 | Electrical Engineering Associate, 7525 |
| 7606 | 1 | 93-37109 | Structural Steel Fabricator, 3794 |
| 7607 | 2 | 95-52371 | Chief Electric Plant Operator, 5237 |
| 7608 | 6 | 93-37146 | Machinist, 3763 |
| 7609 | 4 | 94-38007 | Instrument Mechanic, 3843 |
| 7610 | 3 | 95-75181 | Electrical Test Technician Supervisor, 7518 |
| 7611 | 1 | 82-13009 | Utility Executive Secretary, 1336 |
| 7612 | 1 | 95-75543 | Mechanical Engineering Associate, 7554 |
| 7613 | 1 | 72-75356 | Electrical Engineer, 7539 |
| 7614 | 1 | 94-52150 | Electric Station Operator, 5224 |
| 7641 | 1 | 91-17010 | Data Analyst, 1779 |

8. CLASSIFICATION ACTIONS, (Continued)

a. The General Manager recommends that the Board of Civil Service Commissioners approve the following Classification actions:

3. Allocate the following new positions in the **Water System** of the **Department of Water & Power**, as indicated:

| <u>DWP No.</u> | <u>No. of Positions</u> | <u>DDR No.</u> | <u>Class Title and Code</u> |
|----------------|-------------------------|----------------|---|
| 7564 | 2 | 93-39119 | Water Service Worker, 3931 |
| 7565 | 1 | 95-72462 | Civil Engineering Associate, 7246 |
| 7566 | 4 | 93-16104 | Water Service Representative, 1693 |
| 7567 | 3 | 93-35159 | Truck Operator, 3583 |
| 7568 | 11 | 93-35159 | Truck Operator, 3583 |
| 7569 | 2 | 93-16104 | Water Service Representative, 1693 |
| 7570 | 6 | 95-72462 | Civil Engineering Associate, 7246 |
| 7571 | 1 | 95-91063 | Utility Services Manager, 9106 |
| 7572 | 4 | 93-39122 | Water Service Supervisor, 3930 |
| 7573 | 2 | 93-39133 | Water Utility Supervisor, 3976 |
| 7574 | 6 | 93-39109 | Maintenance and Construction Helper, 3115 |
| 7575 | 64 | 93-39126 | Water Utility Worker, 3912 |
| 7590 | 1 | 93-58115 | Water Treatment Supervisor, 5887 |
| 7591 | 9 | 93-39129 | Water Utility Supervisor, 3976 |
| 7602 | 1 | 93-34117 | Protective Coating Supervisor, 3465 |
| 7603 | 7 | 93-39129 | Water Utility Supervisor, 3976 |
| 7604 | 1 | 93-39129 | Water Utility Supervisor, 3976 |
| 7605 | 1 | 95-72462 | Civil Engineering Associate, 7246 |
| 7618 | 3 | 93-39129 | Water Utility Supervisor, 3976 |

4. Allocate the following new positions for the **Harbor Department** , as indicated:

| <u>CSC No.</u> | <u>No. of Positions</u> | <u>Class Title and Code</u> |
|----------------|-------------------------|---|
| 4187 | 1 | Mechanical Helper, 3771 |
| 4192 | 1 | Landscape Architectural Associate, 7933 |

File No.

8. CLASSIFICATION ACTIONS, (Continued)

b. The General Manager recommends that the Board of Civil Service Commissioners approve the following Classification actions:

1. Allocate the following new positions in the **Joint System** of the **Department of Water & Power**, as indicated:

| <u>DWP No.</u> | <u>No. of Positions</u> | <u>DDR No.</u> | <u>Class Title and Code</u> |
|----------------|-------------------------|----------------|---------------------------------------|
| 7626 | 1 | 94-11020 | Programmer Analyst, 1431 |
| 7627 | 1 | 95-15892 | Principal Utility Accountant, 1589 |
| 7628 | 1 | 95-91052 | Utility Administrator, 9105 |
| 7629 | 2 | 93-38000 | Electrician, 3863 |
| 7630 | 4 | 95-15110 | Utility Accountant, 1511 |
| 7631 | 63 | 93-37134 | Heavy Duty Equipment Mechanic, 3743 |
| 7632 | 2 | 93-13641 | Senior Administrative Clerk, 1368 |
| 7633 | 1 | 94-15018 | Systems Analyst, 1596 |
| 7634 | 1 | 95-91053 | Utility Administrator, 9105 |
| 7635 | 1 | 93-37100 | Mechanical Helper, 3771 |
| 7636 | 1 | 94-11020 | Programmer Analyst, 1431 |
| 7637 | 1 | 91-15137 | Senior Utility Accountant, 1521 |
| 7639 | 13 | 91-12068 | Customer Service Representative, 1230 |
| 7640 | 1 | 94-11020 | Programmer Analyst, 1431 |
| 7675 | 1 | 93-78146 | Laboratory Technician, 7854 |
| 7683 | 3 | 95-91051 | Utility Administrator, 9105 |
| 7684 | 1 | 95-79271 | Senior Architect, 7927 |
| 7685 | 11 | 91-12068 | Customer Service Representative, 1230 |
| 7686 | 1 | 93-91251 | Management Analyst, 9184 |
| 7687 | 2 | 95-17671 | Claims Agent, 1767 |
| 7706 | 1 | 93-91251 | Management Analyst, 9184 |

2. Allocate the following new positions in the **Power System** of the **Department of Water & Power**, as indicated:

| <u>DWP No.</u> | <u>No. of Positions</u> | <u>DDR No.</u> | <u>Class Title and Code</u> |
|----------------|-------------------------|----------------|---|
| 7622 | 3 | 94-38062 | Senior Electrical Mechanic, 3834 |
| 7623 | 4 | 95-75252 | Electrical Engineering Associate, 7525 |
| 7624 | 1 | 95-79271 | Senior Architect, 7927 |
| 7625 | 3 | 94-17022 | Safety Engineer, 1727 |
| 7642 | 1 | 93-18168 | Senior Storekeeper, 1837 |
| 7643 | 1 | 93-38006 | Electrical Repair Supervisor, 3855 |
| 7644 | 2 | 93-34100 | Pipefitter, 3433 |
| 7645 | 2 | 95-34711 | Senior Roofer, 3477 |
| 7646 | 1 | 95-37531 | Senior Utility Service Specialist, 3753 |
| 7647 | 1 | 95-75543 | Mechanical Engineering Associate, 7554 |
| 7648 | 1 | 72-72036 | Principal Civil Engineering Drafting Technician, 7219 |
| 7649 | 1 | 95-75254 | Electrical Engineering Associate, 7525 |
| 7650 | 2 | 95-75253 | Electrical Engineering Associate, 7525 |
| 7676 | 1 | 95-75252 | Electrical Engineering Associate, 7525 |
| 7677 | 1 | 95-52653 | Electrical Services Manager, 5265 |

8. CLASSIFICATION ACTIONS, (Continued)

b. The General Manager recommends that the Board of Civil Service Commissioners approve the following Classification actions, (Continued):

2. Allocate the following new positions in the **Power System** of the **Department of Water & Power**, as indicated, (Continued):

| | | | |
|------|---|----------|--|
| 7678 | 5 | 94-38313 | Underground Distribution Construction Supervisor, 3814 |
| 7679 | 5 | 94-38062 | Senior Electrical Mechanic, 3834 |
| 7680 | 2 | 95-75180 | Electrical Test Technician Supervisor, 7518 |
| 7681 | 1 | 93-38019 | Instrument Mechanic Supervisor, 3844 |
| 7682 | 1 | 95-75543 | Mechanical Engineering Associate, 7554 |

3. Allocate the following new positions in the **Water System** of the **Department of Water & Power**, as indicated:

| <u>DWP No.</u> | <u>No. of Positions</u> | <u>DDR No.</u> | <u>Class Title and Code</u> |
|----------------|-------------------------|----------------|---|
| 7651 | 51 | 93-39109 | Maintenance and Construction Helper, 3115 |
| 7652 | 1 | 93-37134 | Heavy Duty Equipment Mechanic, 3743 |
| 7653 | 2 | 93-39023 | Water Utility Worker, 3912 |
| 7654 | 8 | 93-39109 | Maintenance and Construction Helper, 3115 |
| 7655 | 1 | 95-75543 | Mechanical Engineering Associate, 7554 |
| 7656 | 3 | 93-39129 | Water Utility Supervisor, 3976 |
| 7657 | 1 | 95-79262 | Architectural Associate, 7926 |
| 7658 | 1 | 93-39129 | Water Utility Supervisor, 3976 |
| 7659 | 6 | 93-33113 | Cement Finisher, 3353 |
| 7660 | 1 | 42-72107 | Civil Engineering Drafting Technician, 7232 |
| 7661 | 1 | 95-75542 | Mechanical Engineering Associate, 7554 |
| 7662 | 1 | 93-75005 | Mechanical Engineering Drafting Technician, 7551 |
| 7663 | 1 | 93-13641 | Senior Administrative Clerk, 1368 |
| 7664 | 1 | 93-33104 | Cement Finisher Supervisor, 3354 |
| 7665 | 2 | 93-37100 | Mechanical Helper, 3771 |
| 7666 | 1 | 95-75542 | Mechanical Engineering Associate, 7554 |
| 7667 | 4 | 93-37137 | Mechanical Repairer, 3773 |
| 7668 | 1 | 95-91054 | Utility Administrator, 9105 |
| 7669 | 3 | 95-72462 | Civil Engineering Associate, 7246 |
| 7670 | 5 | 93-39129 | Water Utility Supervisor, 3976 |
| 7671 | 1 | 95-72462 | Civil Engineering Associate, 7246 |
| 7672 | 2 | 93-33114 | Building Repairer, 3333 |
| 7673 | 1 | 93-16104 | Water Service Representative, 1693 |
| 7674 | 5 | 93-12135 | Principal Clerk Utility, 1202 |
| 7688 | 8 | 93-34113 | Protective Coating Worker, 3463 |
| 7689 | 2 | 95-72462 | Civil Engineering Associate, 7246 |
| 7690 | 1 | 94-72024 | Senior Electrical Engineering Drafting Technician, 7209 |

8. CLASSIFICATION ACTIONS, (Continued)

b. The General Manager recommends that the Board of Civil Service Commissioners approve the following Classification actions, (Continued):

4. Allocate the following new positions for the **Harbor Department**, as indicated:

| <u>CSC No.</u> | <u>No. of Positions</u> | <u>Class Title and Code</u> |
|----------------|-------------------------|------------------------------------|
| 4193 | 1 | Building Electrical Engineer, 7543 |
| 4194 | 2 | Building Mechanical Engineer, 7561 |
| 4201 | 1 | Harbor Finance Administrator, 1652 |
| 4202 | 1 | Harbor Finance Administrator, 1652 |

5. Allocate the following new position for the **Housing Department**, as indicated:

| <u>CSC No.</u> | <u>No. of Positions</u> | <u>Class Title and Code</u> |
|----------------|-------------------------|-----------------------------|
| 4199 | 1 | Housing Inspector, 4243 |

6. Allocate the following new positions for the **Personnel Department**, as indicated:

| <u>CSC No.</u> | <u>No. of Positions</u> | <u>Class Title and Code</u> |
|----------------|-------------------------|--|
| 4196 | 1 | Background Investigation Manager, 1759 |
| 4197 | 1 | Senior Personnel Analyst, 9167 |
| 4198 | 1 | Chief Clerk Personnel, 1260 |

7. Reallocate the following positions in the **Personnel Department**, as indicated:

| <u>CSC No.</u> | <u>No. of Positions</u> | <u>From:</u> <u>Class Title and Code</u> | <u>To:</u> <u>Class Title and Code</u> |
|----------------|-------------------------|---|---|
| 4200 | 2 | Background Investigator, 1764 | Personnel Analyst, 1731 |

File No.

c. The General Manager recommends that the Board approve the following Classification actions in connection with the 2025-2026 Budget, effective July 1, 2025.

1. Allocate the following positions:

| <u>CSC No.</u> | <u>No. of Positions</u> | <u>Department</u> | <u>Class Title and Code</u> |
|----------------|-------------------------|-------------------|-----------------------------|
|----------------|-------------------------|-------------------|-----------------------------|

DEPARTMENT OF TRANSPORTATION

| | | | |
|-----------|---|--|-----------------------------------|
| 25/26-251 | 1 | | Senior Administrative Clerk, 1368 |
|-----------|---|--|-----------------------------------|

File No.

d. The General Manager recommends that the Board of Civil Service Commissioners.

1. Approve the change of class title from **Accounting Aide**, Class Code 1585 **to Accountant Trainee**, Class Code 1585;

and

2. Approve the revised Duties Statement for **Accountant Trainee**, Class Code 1585.

File No.

e. The General Manager recommends that the Board of Civil Service Commissioners give a 10-day notice of intention to:

1. Create the new classification of **Accountant Assistant**, Class Code 1612;

and

2. Adopt the new Duties Statement for **Accountant Assistant**, Class Code 1612.

File No.

8. CLASSIFICATION ACTIONS, (Continued)

- f. The General Manager recommends that the Board of Civil Service Commissioners give a 10-day notice of intention to:
1. Revise the classifications of **Geographic Information Systems Technician**, Class Code 7250, and **Geographic Information Systems Analyst**, Class Code 7249; and
 2. Adopt the changes to the Class Specifications for **Geographic Information Systems Technician**, Class Code 7250, and **Geographic Information Systems Analyst**, Class Code 7249.

File No.

9. ADJOURNMENT