



CITY OF LOS ANGELES BOARD OF CIVIL SERVICE COMMISSIONERS

AGENDA

COMMISSIONERS

GUY LIPA

President

KARLA M. GOULD

Vice President

JEANNE A. FUGATE

MONIKA KIRENGA

NANCY P. MCCLELLAND

Commissioners

**REGULAR MEETING – 10:00 A.M.
THURSDAY, SEPTEMBER 11, 2025
IN-PERSON MEETING
ROOM 350, PERSONNEL BUILDING
700 EAST TEMPLE STREET
LOS ANGELES, CALIFORNIA 90012**

In conformance with Government Code § 54950 (The Brown Act) this in-person meeting of the Board of Civil Service Commissioners will permit any person wishing to address the Commission in public comment an opportunity by visiting the posted meeting location of the Commission in-person or by dialing (669) 900-6833, to make a public comment virtually. Follow the prompts and enter the Meeting ID code **817 4955 2105** followed by the pound sign (#). When asked, enter the passcode **124926** and the pound sign (#) again to continue. Public Comment should be within the subject jurisdiction of the Board. Please dial *9 when the Commission reaches “Public Comment,” item three on this Minutes. The caller will be called upon and the phone or device unmuted. Speakers should state and spell their name for the record before beginning their one minute of public comment

Digital audio recordings of Commission Board meetings are available for download on detachable storage device for 30 days after each meeting. Information on acquiring an audio copy of a meeting may be obtained by contacting the Commission Office at (213) 473-9107. Website: <http://www.lacity.org>

1. **CALL TO ORDER**

2. **COMMISSION ACTION ON ROUTINE AND OTHER MATTERS**

Consideration of routine and non-appearance matters under New Business, pages four thru 10 items 6 and 7. Any member may call out an individual item noted within his item for discussion prior to vote.

3. **PUBLIC COMMENTS ON MATTERS WITHIN BOARD’S JURISDICTION**

Time set aside for the Board to hear comments in person or via Zoom Link on matters of interest to the public that are **within the subject jurisdiction of the Board**. No single speaker shall exceed **one** minute.

Any person who is compensated to monitor, attend or speak at this meeting of the Board of Civil Service Commissioners is required by City law (Los Angeles Municipal Code § 48.01 *et seq.*) to register as a lobbyist and report your activity to the City Ethics Commission.

4. **GENERAL MANAGER’S REPORT**

5. APPEAL UNDER CHARTER SECTION 1016,

Grace RODRIGUEZ, Administrative Clerk, Office of Finance.

Discharge effective July 19, 2022.

Report and recommendations of the Board’s Hearing Examiner Angela Shaw Biersmith, following the holding of hearings held on May 20, 2024 and October 17, 2024, into the appeal of Ms. Rodriguez.

Pursuant to Government Code 54957, the Civil Service Commission may elect to meet in closed session in order to confer with its legal counsel regarding a matter related to pending litigation or the discipline of an employee under Charter Section 1016. No binding votes will be taken.

The Hearing Examiner recommends that the Board:

- A. FIND that the City’s *Skelly* due process provisions were met.
- B. Cause of Action:
 - 1. SUSTAIN the cause of action of Use of Abusive Language: Making inappropriate statements to the Public, Supervisors or Co-workers.
- C. FIND that the penalty of Discharge effective July 19, 2022, was appropriate and should be SUSTAINED.
- D. ADOPT the findings and conclusions in the Hearing Examiner’s report as the Board’s own.

File No. 55321

COMMISSION ACTION:

6. ADMINISTRATIVE ACTIONS

- a. The General Manager recommends that:

Pursuant to Civil Service Rule 4.2, the Board of Civil Service Commissioners shall make the significant changes in the following bulletins promulgated on the date noted a matter of record.

August 22, 2025

Interdepartmental Promotional

Electrician Supervisor:

Mechanical Engineer

Open Competitive

Parking Attendant

August 29, 2025

Interdepartmental Promotional and Open Competitive

Senior Computer Operator

- b. Make a matter of record the General Manager's action in approving the use of the following Special Examining Assistants:

1. **MECHANICAL REPAIRER**

Erik MARTINI, Airport Maintenance Supervisor I, Department of Airports, Ruben DE LA CRUZ, Water Utility Supervisor, Department of Water and Power.

File No.

COMMISSION ACTION

7. CLASSIFICATION ACTIONS

- a. The General Manager recommends that the Board of Civil Service Commissioners approve the following Classification actions:

1. Allocate the following new position in the **Joint System** of the **Department of Water & Power**, as indicated:

<u>DWP No.</u>	<u>No. of Positions</u>	<u>DDR No.</u>	<u>Class Title and Code</u>
7355	1	95-91053	Utility Administrator, 9105

2. Allocate the following new positions in the **Power System** of the **Department of Water & Power**, as indicated:

<u>DWP No.</u>	<u>No. of Positions</u>	<u>DDR No.</u>	<u>Class Title and Code</u>
7356	1	95-75253	Electrical Engineering Associate, 7525
7357	2	72-72073	Civil Engineering Drafting Technician, 7232
7358	1	95-75252	Electrical Engineering Associate, 7525
7359	1	94-75009	Electrical Engineering Drafting Technician, 7532
7360	2	95-75542	Mechanical Engineering Associate, 7554
7361	6	82-38302	Electrical Mechanic, 3841
7362	2	94-75008	Electrical Engineering Drafting Technician, 7532
7363	4	95-79262	Architectural Associate, 7926
7364	1	94-72057	Office Engineering Technician, 7212
7365	43	91-16051	Senior Commercial Field Representative, 1602
7366	1	82-38065	Electrical Mechanic Supervisor, 3835
7367	1	72-75356	Electrical Engineer, 7539
7368	19	95-94536	Power Engineering Manager, 9453
7369	45	95-52656	Electrical Services Manager, 5265
7370	139	91-16043	Meter Reader, 1611
7371	1	02-13111	Utility Executive Secretary, 1336
7372	5	94-13641	Senior Administrative Clerk, 1368
7376	62	95-91054	Utility Administrator, 9105

7. CLASSIFICATION ACTIONS, (Continued)

- a. The General Manager recommends that the Board of Civil Service Commissioners approve the following Classification actions, Continued):

3. Allocate the following new positions in the **Water System** of the Department of Water & Power, as indicated:

<u>DWP No.</u>	<u>No. of Positions</u>	<u>DDR No.</u>	<u>Class Title and Code</u>
7341	3	95-72462	Civil Engineering Associate, 7246
7342	1	93-72176	Engineering Designer, 7217
7343	1	38-72137	Engineering Designer, 7217
7344	1	95-91051	Utility Administrator, 9105
7345	5	93-78131	Water Biologist, 7856
7351	1	93-13641	Senior Administrative Clerk, 1368
7352	1	93-12135	Principal Clerk Utility, 1202
7353	7	93-58126	Water Utility Operator, 5884
7354	1	95-72463	Civil Engineering Associate, 7246
7375	2	95-72462	Civil Engineering Associate, 7246

4. Allocate the following new position for the **Department of Public Works, Bureau of Sanitation**, as indicated:

<u>CSC No.</u>	<u>No. of Positions</u>	<u>Class Title and Code</u>
4118	1	Labor Supervisor, 3126

File No.

- b. The General Manager recommends that the Board of Civil Service Commissioners approve the following Classification actions in connection with the 2025-2026 Budget, effective July 1, 2025.

1. Allocate the following positions:

ECONOMIC AND WORKFORCE DEVELOPMENT**DEPARTMENT**

<u>CSC No</u>	<u>No of Positions</u>	<u>Department/Class Title and Code</u>
25/26-148	1	Real Estate Trainee, 1937
25/26-149	1	Management Analyst, 9184
25/26-150	1	Administrative Clerk, 1358

DEPARTMENT OF PUBLIC WORKS,**BOARD OF PUBLIC WORKS**

25/26-157	1	Senior Accountant, 1523
25/26-158	1	Accounting Clerk, 1223

INFORMATION TECHNOLOGY AGENCY

25/26-159	1	Information Systems Manager, 1409
25/26-160	1	Senior Management Analyst, 9171

File No.

7. CLASSIFICATION ACTIONS, (Continued)

- c. The General Manager Recommends the Board of Civil Service Commissioners approve the revised class specification for **Open Water Lifeguard**, Class Code 2420.

File No.

- d. The General Manager recommends that the Board of Civil Service Commissioners (Board) note and file the procedures and Expert Review Panel for Layoff Procedures that were established by the Board during its meeting of March 10, 2011 when it approved the report dated February 8, 2011.

File No.

- e. The General Manager recommends that the Board of Civil Service Commissioners adopt the revised list of Safety-Sensitive classes below subject to pre-employment substance screening policy.

2325	Advance Practice Provider Correctional Care	3359	Cement Finisher Worker Assistant
3774	Air Conditioning Mechanic	3358	Cement Finisher Worker Trainee
3225	Airport Police Officer	3562	Chief Helicopter Pilot
3236	Airport Police Specialist	4260	Chief Safety Engineer Pressure Vessels
3202	Airport Safety Officer	3187	Chief Security Officer
7268	Airport Superintendent of Operations	2490	Child Care Associate
4323	Animal Care Assistant	2491	Child Care Center Director
4310	Animal Care Technician	2319	Clinical Coordinator
4311	Animal Control Officer	3802	Communications Cable Worker
4304	Animal Keeper	3686	Communications Electrician
2423	Aquatic Facility Manager	1461	Communications Information Representative
3440	Asbestos Supervisor	3503	Compressor Operator
3435	Asbestos Worker	1427	Computer Operator
4143	Asphalt Plant Operator	3541	Construction Equipment Service Worker
3808	Assistant Communications Cable Worker	7291	Construction Inspector
3684	Assistant Communications Electrician	3364	Cook
7511	Assistant Electrical Tester	2317	Correctional Nurse
3142	Assistant Gardener	3180	Crossing Guard
4208	Assistant Inspector	5131	Deck Hand
3818	Assistant Signal Systems Electrician	1121	Delivery Driver
3809	Assistant Street Lighting Electrician	1124	Delivery Driver Assistant
3704	Auto Body Builder and Repairer	3211	Detention Officer
3707	Auto Electrician	5865	Diesel Plant Operator
3721	Auto Painter	3514	Drawbridge Operator
3565	Avionics Specialist	3521	Drill Rig Operator
1485	Bindery Equipment Operator	3879	Electric Distribution Mechanic
1497	Bindery Worker	5853	Electric Pumping Plant Operator
3733	Blacksmith	5224	Electric Station Operator
5113	Boat Captain	3799	Electrical Craft Helper
3735	Boilermaker	3849	Electrical Craft Helper Assistant
3737	Boilermaker Supervisor	3848	Electrical Craft Helper Trainee
5923	Building Operating Engineer	7514	Electrical Equipment Tester
3333	Building Repairer	3841	Electrical Mechanic
3588	Bus Operator	3853	Electrical Repairer
3343	Cabinet Maker	7513	Electrical Tester
3344	Carpenter	3863	Electrician
3353	Cement Finisher	3866	Elevator Mechanic
3351	Cement Finisher Worker	5620	Energy Recovery Operator

4322	Equine Keeper	3433	Pipefitter
3711	Equipment Mechanic	1107	Plant Equipment Trainee
3525	Equipment Operator	3453	Plasterer
3527	Equipment Supervisor	3443	Plumber
7228	Field Engineering Aide	2214	Police Officer
7284	Field Engineering Aide Assistant	2217	Police Specialist
7281	Field Engineering Aide Trainee	2207	Police Service Representative
2128	Fire Battalion Chief	3687	Police Surveillance Specialist
2128	Fire Inspector	2413	Pool Lifeguard
2112	Firefighter	3758	Port Electrical Mechanic
3538	Garage Assistant	5151	Port Pilot
3531	Gardener Caretaker	5114	Port Pilot Apprentice
3183	General Services Police Officer	3221	Port Police Officer
3357	Glazier	3238	Port Police Specialist
3743	Heavy Duty Equipment Mechanic	3558	Power Shovel Operator
3584	Heavy Duty Truck Operator	3207	Property Officer
3742	Helicopter Mechanic	2435	Recreation Aide
3641	Helicopter Mechanic Assistant	2469	Recreation Coordinator
3640	Helicopter Mechanic Trainee	3580	Refuse Collection Truck Operator
3560	Helicopter Pilot	3483	Reinforcing Steel Worker
7263	Hydrographer	2321	Relief Correctional Nurse
2330	Industrial Hygienist	3473	Rigger
4212	Inspector Trainee	3476	Roofer
3843	Instrument Mechanic	3478	Roofer Supervisor
3474	Ironworker	4263	Safety Engineer Elevators
7283	Land Surveying Assistant	4261	Safety Engineer Pressure Vessels
3523	Light Equipment Operator	3118	Sandblast Operator
3882	Line Maintenance Assistant	3199	Security Aide
3883	Line Mechanic	3181	Security Officer
3393	Locksmith	3314	Security Officer Assistant
3763	Machinist	3313	Security Officer Trainee
3115	Maintenance & Construction Helper	3566	Senior Avionics Specialist
3104	Maintenance & Construction Helper Assistant	3345	Senior Carpenter
3103	Maintenance & Construction Helper Trainee	3712	Senior Equipment Mechanic
3108	Maintenance Assistant	3745	Senior Heavy Duty Equipment Mechanic
3112	Maintenance Laborer	3477	Senior Roofer
3770	Mechanical Helper Assistant	4262	Senior Safety Engineer Pressure Vessels
7971	Materials Testing Engineering Assistant	3184	Senior Security Officer
7967	Materials Testing Engineering Associate	3775	Sheet Metal Worker
7968	Materials Testing Technician	3348	Ship Carpenter
3771	Mechanical Helper	3819	Signal Systems Electrician
3773	Mechanical Repairer	5622	Steam Plant Assistant
2310	Medical Assistant	4149	Street Services Assistant
2334	Medical Director	4150	Street Services Worker
3760	Millwright	3793	Structural Steel Fabricator
3404	Miner	2315	Supervising Occupational Health Nurse
2316	Nurse Manager	3727	Tire Repairer
6220	Observatory Mechanic	3214	Traffic Officer
2314	Occupational Health Nurse	3421	Traffic Paint and Sign Poster
2420	Open Water Lifeguard	3406	Traffic Painter and Sign Poster Assistant
3423	Painter	3405	Traffic Painter and Sign Poster Trainee
1966	Park Ranger	3114	Tree Surgeon
3530	Parking Attendant	3151	Tree Surgeon Assistant
2344	Pharmacist	3150	Tree Surgeon Helper
0651	Physician I	3583	Truck Operator
3553	Pile Driver Worker	3812	Underground Distribution Construction Mechanic
		3851	Utility Electrical Craft Helper

3105 Utility Line Clearance Tree Trimmer
3106 Utility Line Clearance Tree Trimmer
Supervisor
3107 Utility Line Clearance Tree Trimmer
Superintendent
9110 Utility Maintenance and Construction
Helper
1110 Utility Pre-Craft Trainee
2365 Veterinarian
2369 Veterinary Technician
3113 Vocational Worker
1832 Warehouse and Toolroom Worker

1831 Warehouse and Toolroom Worker
Assistant
4110 Wastewater Conveyance Operator
5615 Wastewater Treatment Electrician
5614 Wastewater Treatment Mechanic
5885 Water Treatment Operator
3912 Water Utility Worker
3984 Waterworks Mechanic
3796 Welder
2105 Wildland Hand Crew Technician
3826 Wind Plant Technician
2358 X-Ray and Laboratory Technician

File No.

8. **ADJOURNMENT**