



# CITY OF LOS ANGELES BOARD OF CIVIL SERVICE COMMISSIONERS

## AGENDA

### COMMISSIONERS

GUY LIPA  
President  
KARLA M. GOULD  
Vice President  
JEANNE A. FUGATE  
MONIKA KIRENGA  
NANCY P. MCCLELLAND  
Commissioners

**NOTE: SPECIAL START TIME**  
**REGULAR MEETING – 8:30 A.M.**  
**THURSDAY, JUNE 26, 2025**  
**IN-PERSON MEETING**  
**ROOM 350, PERSONNEL BUILDING**  
**700 EAST TEMPLE STREET**  
**LOS ANGELES, CALIFORNIA 90012**

In conformance with Government Code § 54950 (The Brown Act) this in-person meeting of the Board of Civil Service Commissioners will permit any person wishing to address the Commission in public comment an opportunity by visiting the posted meeting location of the Commission in-person or by dialing (669) 900-6833, to make a public comment virtually. Follow the prompts and enter the Meeting ID code **817 4955 2105** followed by the pound sign (#). When asked, enter the passcode **124926** and the pound sign (#) again to continue. Public Comment should be within the subject jurisdiction of the Board. Please dial \*9 when the Commission reaches “Public Comment,” item three on this Minutes. The caller will be called upon and the phone or device unmuted. Speakers should state and spell their name for the record before beginning their one minute of public comment

Digital audio recordings of Commission Board meetings are available for download on detachable storage device for 30 days after each meeting. Information on acquiring an audio copy of a meeting may be obtained by contacting the Commission Office at (213) 473-9107. Website: <http://www.lacity.org>

### 1. **CALL TO ORDER**

### 2. **APPROVAL OF MINUTES**

Minutes of the Regular Meeting of Thursday May 22, 2025, submitted for approval.

### 3. **PUBLIC COMMENTS ON MATTERS WITHIN BOARD’S JURISDICTION**

Time set aside for the Board to hear comments in person or via Zoom Link on matters of interest to the public that are **within the subject jurisdiction of the Board**. No single speaker shall exceed **one** minute.

Any person who is compensated to monitor, attend or speak at this meeting of the Board of Civil Service Commissioners is required by City law (Los Angeles Municipal Code § 48.01 *et seq.*) to register as a lobbyist and report your activity to the City Ethics Commission.

### 4. **COMMISSION ACTION ON ROUTINE AND OTHER MATTERS**

Consideration of routine and non-appearance matters under Unfinished Business page two and three, item 6 and New Business, pages eight thru 21, items 9 and 10. Any member may call out an individual item noted within his item for discussion prior to vote.

### 5. **GENERAL MANAGER’S REPORT**

6. **RESIGNATIONS, SETTLEMENTS AND WITHDRAWALS UNDER CHARTER SECTION 1016 TO BE MADE A MATTER OF RECORD**

**Nicolette BRANCH**, Security Officer, Department of Airports, Discharge effective February 15, 2024.

Settlement agreement whereby the Department agreed to rescind the penalty of Discharge, effective February 15, 2024, and accept the Appellant's resignation in lieu of Discharge. The Appellant agreed to withdraw her appeal now pending before the Civil Service Commission. The parties agreed to other terms and conditions. The Commission Office received the signed documents on November 18, 2024.

File No. 55913

**Brian GIBSON**, Utility Administrator, Department of Water & Power.

Settlement agreement to reduce the imposed unpaid suspension from 20-working days to 10-working days. The Department agreed to make the Appellant whole for lost pay, service credits and benefits. The Appellant agreed to withdraw his appeal from Suspension now pending before the Civil Service Commission. The parties agreed to other terms and conditions. The Commission Office received the signed documents on April 16, 2024.

File No. 55920

**Candace HUNTER**, Custodian Supervisor, Department of Airports.

Settlement agreement whereby the Department and the Appellant agreed to enter into an agreement whereby the Appellant agreed to accept and abide by the terms of "Last Chance Agreement and a 20-working day paid suspension. The Appellant agreed to withdraw her appeal from Suspension now pending before the Civil Service Commission. The parties agreed to other terms and conditions. The Commission Office received the signed documents on March 4, 2025.

File No. 55845

**Esteban PLANCARTE**, Refuse Collection Truck Operator II, Department of Public Works, Bureau of Sanitation.

Settlement whereby the Department agreed to reduce the imposed penalty of 15 working days unpaid Suspension for a seven-working day suspension already served. The Department agreed to make the Appellant whole for lost pay, service credits and benefits. The Appellant agreed to withdraw his appeal from Suspension now pending before the Civil Service Commission. The parties agreed to other terms and conditions. The Commission Office received the signed documents on March 14, 2025.

File No. 55726

**James SMITH**, Traffic Officer II, Department of Transportation. Suspension effective February 7, 2024 to February 14, 2024 (six-working days)

Settlement agreement whereby the Department agreed to reduce the penalty of a six-day unpaid Suspension and substitute a two-working day Suspension already served. The Department agreed to make the employee whole for lost pay, service credits and benefits. The Appellant agreed to withdraw his appeal from Suspension now pending before the Civil Service Commission. The parties agreed to other terms and conditions. The Commission Office received the signed documents on April 12, 2025.

File No. 55678

6. **RESIGNATIONS, SETTLEMENTS AND WITHDRAWALS UNDER CHARTER SECTION 1016 TO BE MADE A MATTER OF RECORD, (Continued)**

**Geraldo MARTINEZ-LUNA**, Tree Surgeon, Department of Water & Power. Suspension effective September 23, 2024 to September 30, 2024 (six-working days)

On October 22, 2024 the Department mistakenly served the Appellant with a General Form 77 reflecting a six-working day Suspension. The matter has been corrected therefore the Appellant desires to withdraw his appeal from Suspension now pending before the Civil Service Commission. The Commission Office received the signed documents on December 5, 2024.

File No. 55984

**Salvadore NERI**, Administrative Clerk, Los Angeles Police Department. Discharge January 14, 2022.

On February 19, 2023, the Appellant's legal counsel informed the Commission Office of his client's desire to withdraw his Appeal from Discharge in order to pursue other legal channels. The Commission requested the Appellant or his legal representative sign and return a Withdrawal of Appeal form (sent by email) as soon as possible. Several reminders were sent to both Neri and his counsel of record with no response. On advice of Counsel, the Commission has accepted the Appellant's legal counsel's email dated February 19, 2023 stating the Appellant's desire to withdraw and close the Appeal.

File No. 55595

**COMMISSION ACTION**

7. **CITY LAYOFF PROCESS**

City Personnel Department Management and Staff briefing to the Board into the layoff process anticipated to take effect during the coming fiscal year

**8. APPEAL UNDER CHARTER SECTION 1016 – CLOSED SESSION**

- a. Pursuant to Government Code 54957, the Civil Service Commission will adjourn into closed session to consider this employee's discipline Appeal. All persons not associated with the above-entitled case will be removed from the Boardroom and meeting link.

**Airport Police Officer II**, Department of Airports. Discharge effective February 23, 2023.

Upon returning to open session, the Commission President will announce the results of votes taken during the closed session

File No. 55800

COMMISSION ACTION

**8. APPEAL UNDER CHARTER SECTION 1016**

**b. Aaron YAMAMOTO**, Superintendent of Operations, Department of Airports.

Suspension effective September 1, 2023 to October 23, 2023, inclusive, (30-working days).

On April 24, 2025, the Board voted to NOT adopt the findings and recommendations of its Hearing Examiner, but instead to vote to:

- A. FIND that the City's *Skelly* due process provisions were met.
- B. Causes of Action:
  - 1) SUSTAIN the cause of action of violation of Airport Administrative Manual §4.005: Accountability and Attendance Monitoring Improvement.
  - 2) SUSTAIN the cause of action of violation of Airport Administrative Manual §5.020 B-1 Violation of Department Rules.
  - 3) SUSTAIN the cause of action of violation of Airport Administrative Manual §5.020 C-1 Unexcused, excessive of patterned absenteeism.
  - 4) SUSTAIN the cause of action of violation of Airport Administrative Manual §5.020 C-2 failure to maintain satisfactory attendance or failure to correct attendance deficiencies.
  - 5) SUSTAIN the cause of action of violation of Airport Administrative Manual §5.020 C-6 absent without a valid leave of absence for at least seven (7) consecutive days.
- C. FIND that the Suspension, effective September 1, 2023 to October 23, 2023, inclusive,(30 working days), was appropriate and is SUSTAINED.
- D. NOT ADOPT the findings and conclusions in the Hearing Examiner's report

Before the Board on June 26, 2025, is consideration of a draft report submitted by Commissioner McClelland after consultation with the Board's Counsel to serve as the Board's findings in support of its Actions on April 24, 2025.

**8. APPEAL UNDER CHARTER SECTION 1016 , (Continued)**

- c Irsula CASTILLO**, Animal Control Technician, Animal Services Department.
- i.* The Appellant shall present her reasons for being absent on April 24, 2025 when her item was called to the Board.
  - ii.* **Should the Board accept the Appellant’s reasons for being absent on April 24, 2025 ONLY members present and voting with the prevailing side may make or second a motion to reconsider and rescind the Board Actions taken on April 24, 2025. [NOTE: Commissioners Fugate and Kirenga were absent on April 24, and therefore may not make or second a motion to reconsider, however they may join in the vote on the motion.]**
  - iii.* ***Should the Board NOT accept the Appellant’s reasons for her absence, the Actions taken in her absence on April 24, 2025 will remain as the record, subject to the Appellant’s right of judicial review.***

Reconsideration Motion shall rescind the following actions from April 24, 2025.

- A. FIND that the City’s *Skelly* due process provisions were met.
- 1) SUSTAIN the cause of action of theft of, or aiding in the theft of, City property or equipment, as established by proper investigation.
  - 2) SUSTAIN the cause of action of falsifying City records, such as time reports, mileage reports or expense accounts or other work-related documents.
  - 3) SUSTAIN the cause of action of using City time, property or equipment without authorization.
  - 4) SUSTAIN the cause of action of engaging in illegal behavior or conduct in conflict with job duties, on or off the job.
- B. FIND that the discharge, effective May 14, 2024, was appropriate and is SUSTAINED.
- C. ADOPT the findings and conclusions in the Hearing Examiner’s report as the Board’s own.

After a successful vote to reconsider, the case will be placed again before the Board for:

Consideration of the REPORT AND RECOMMENDATIONS of the Board’s Hearing Examiner Stephen Biersmith, following the holding of a hearing on December 10, 2024, into the appeal of Ms. Castillo.

The Hearing Examiner recommends that the Board:

- A. FIND that the City’s *Skelly* due process provisions were met.
- B. Causes of Action:
1. SUSTAIN the cause of action of theft of, or aiding in the theft of, City property or equipment, as established by proper investigation.
  2. SUSTAIN the cause of action of falsifying City records, such as time reports, mileage reports or expense accounts or other work-related documents.
  3. SUSTAIN the cause of action of using City time, property or equipment without authorization.
  4. SUSTAIN the cause of action of engaging in illegal behavior or conduct in conflict with job duties, on or off the job.
- C. FIND that the discharge, effective May 14, 2024, was appropriate and should be SUSTAINED.
- D. ADOPT the findings and conclusions in the Hearing Examiner’s report as the Board’s own.

File No. 55930

**8. APPEAL UNDER CHARTER SECTION 1016, (Continued)**

**d. Merlin HOWARD**, Security Officer, Los Angeles Police Department.

Suspension effective August 29, 2023 to September 6, 2023, inclusive, (six-working days).

Report and recommendations of the Board's Hearing Examiner David P. Beauvais, following the holding of a hearing on March 27, 2024, into the appeal of Mr. Howard.

Pursuant to Government Code 54957, the Civil Service Commission may elect to meet in closed session in order to confer with its legal counsel regarding a matter related to pending litigation or the discipline of an employee under Charter Section 1016. No binding votes will be taken.

The Hearing Examiner recommends that the Board:

A. FIND that the City's *Skelly* due process provisions were met.

B. Causes of Action:

1. SUSTAIN the cause of action that on or about December 24, 2022 the employee, while on duty, failed to follow a direct order from a supervisor.

C. FIND that the Suspension, effective August 29, 2023 to September 6, 2023, inclusive, (six-working days) was appropriate and should be sustained.

D. ADOPT the findings and conclusions in the Hearing Examiner's report as the Board's own.

File No. 55896

COMMISSION ACTION: Continued from May 22, 2025

**9. ADMINISTRATIVE ACTIONS**

- a. The General Manager recommends that:

Pursuant to Civil Service Rule 4.2, the Board shall make the significant changes in the following bulletins promulgated on the date noted a matter of record:

**May 16, 2025**

**Interdepartmental Promotional**

SENIOR ELECTRICAL ENGINEERING DRAFTING TECHNICIAN

**Open Competitive**

ELECTRIC STATION OPERATOR

SENIOR UNDERGROUND DISTRIBUTION CONSTRUCTION SUPERVISOR

**May 23, 2025**

**Interdepartmental Promotional**

COMMERCIAL FIELD SUPERVISOR

**Interdepartmental Promotional and Open Competitive**

SENIOR BENEFITS ANALYST

**May 30, 2025**

**Interdepartmental Promotional and Open Competitive**

ASSISTANT COMMUNICATIONS CABLE WORKER

**Open Competitive**

BUILDING OPERATING ENGINEER

**June 6, 2025**

**Interdepartmental Promotional**

LINE MAINTENANCE ASSISTANT

PRINCIPAL PUBLIC RELATIONS REPRESENTATIVE

SENIOR UTILITY SERVICES SPECIALIST

**Interdepartmental Promotional and Open Competitive**

HEAVY DUTY EQUIPMENT MECHANIC

SIGN PAINTER

STOREKEEPER

**June 13, 2025**

**Interdepartmental Promotional**

PORT POLICE CAPTAIN

SENIOR SECURITY OFFICER

**Interdepartmental Promotional and Open Competitive**

CONSTRUCTION INSPECTOR

**Open Competitive**

SAFETY ENGINEERING ASSOCIATE



**9. ADMINISTRATIVE ACTIONS**

b. Make a matter of record the General Manager's action in approving the use of the following Special Examining Assistants:

1) **PORT POLICE CAPTAIN**

Thomas GAZSI, Chief of Police (Port Warden II) and Greg MCMANUS, Deputy Chief of Police (Port Warden I), Harbor Department.

2) **PRINCIPAL CLERK UTILITY**

Gerard KHOROZIAN and Carissa TAKAHASHI, Utility Administrators, Department of Water & Power.

3) **SENIOR ELECTRICAL ENGINEERING DRAFTING TECHNICIAN**

Julio BECERRA and Nestor NAVARRETE, Principal Electrical Engineering Drafting Technicians, Department of Water Power.

4) **SENIOR ELECTRICIAN**

Darren BOYER, Electrician Supervisor, Department of General Services, Larry Thomas MADRID, Construction and Maintenance Supervisor, Department of Water & Power.

5) **SIGN PAINTER**

Sohail BIARY, Building Maintenance District Supervisor, Department of General Services, Manuel VIRAMONTES, Traffic Marking and Sign Superintendent III, Department of Transportation.

6) **UTILITY SERVICES MANAGER (AE)**

Raul MONTENEGRO, Utility Services Manager III and Rachel ARMENDARIZ-ORTIZ, Utility Services Manager V, Department of Water & Power.

7) **UTILITY SERVICES MANAGER (TG)**

Angela RUIZ and Gerren EDWARDS, Utility Services Managers V, Department of Water & Power.

File No.

**9. ADMINISTRATIVE ACTIONS**

c. Make a matter of record the General Manager's action in approving the use of the following Special Examining Assistants:

1) **COMMERCIAL FIELD SUPERVISOR**

Jesus JAIME JR, Utility Services Manager II and Angela RUIZ, Utility Services Manager V, Department of Water & Power.

2) **ELECTRIC DISTRIBUTION MECHANIC SUPERVISOR**

Craig RANGLES and Daniel GROUT, Transmission and Distribution District Supervisors, Department of Water & Power.

3) **FIRE SPRINKLER INSPECTOR**

Guadalupe TOLEDO and Joseph TAYLOR, Senior Fire Sprinkler Inspectors, Department of Building and Safety.

4) **LANDSCAPE ARCHITECT**

Jane ADRIAN, Landscape Architect II, Department of Public Works, Bureau of Engineering, and Alexander CAIOZZO Landscape Architect II, Department of Public Works, Bureau of Street Services.

5) **PAYROLL SUPERVISOR**

Douglas YAMAGUCHI, Senior Management Analyst I, Department of Airports, Qiang YU, Senior Management Analyst II, Department of Public Works, Bureau of Sanitation and William NGUYEN, Management Analyst, Office of the City Clerk.

6) **PRINCIPAL CIVIL ENGINEERING DRAFTING TECHNICIAN**

Christine HONEYBONE, Harbor Engineer, Harbor Department and April KALOUMAIRA, Chief of Drafting Operations, Department of Water & Power.

7) **PRINCIPAL COMMUNICATIONS OPERATOR**

Kelli JONES, Chief Clerk, Department of Public Works, Bureau of Sanitation and Kilay MARANON, Chief Communications Operator, Information Technology Agency.

8) **STOREKEEPER**

Bradly DUVALL, Stores Supervisor, Department of General Services and David BORMAN, Stores Supervisor, Department of Water and Power

9) **SUPPLY SERVICES PAYMENT CLERK**

Beatriz RUBIO, Procurement Supervisor and Alfred LOPEZ, Senior Management Analyst II, Department of General Services.

File No.

**9. ADMINISTRATIVE ACTIONS, (Continued)**

- c. The General Manager recommends that the Board of Civil Service Commissioners approve the change in the test of fitness method for the promotional examination for **Port Police Captain**. The examination will consist of a 100% weighted interview.

File No.

- d. The General Manager of the **Personnel Department** recommends that the Board of Civil Service Commissioners approve the request from the **Youth Development Department** for the Certification of the **Data Analyst** Open competitive eligible list ahead of the Promotional eligible list.

File No.

- e. Make the following APPEAL a matter of record, (Continued):

Suspension

**AIRPORT POLICE CAPTAIN**, Department of Airports. The Department filed the General Form 77 with Personnel Records on April 16, 2025.

Cause of Action: Violation of Airport Administrative Manual § 5.020:

- 1) Section H-4 Failure to report or act against officer misconduct, on or off the job.

Discipline: Suspension effective March 10, 2025 to April 11, 2025, inclusive.

(15, 8-hour workday units.

In accordance with Charter Section 1016, the Appellant filed an appeal with the Office of the Commission on March 10, 2025.

File No.

**Sade HILL**, Customer Service Specialist, Office of Finance. The Department filed the General Form 77 with Personnel Records on June 4, 2025.

Cause of Action:

- 1) Frequent or unexcused tardiness.

Discipline: Suspension effective FEBRUARY 24, 2025 to March 10, 2025. Inclusive.

(10-working days.)

In accordance with Charter Section 1016, the Appellant filed an appeal with the Office of the Commission on February 18, 2025.

File No.

**Allen Adallo LANUZA**, Traffic Officer II, Department of Transportation. The Department filed the General Form 77 with Personnel Records on April 18, 2025.

Cause of Action:

- 1) Violation of Manual of Policy and Procedures Section D: Harassment: Repeated and or multiple actions creating or leading to a hostile, offensive, threatening or intimidating environment.

Discipline: Suspension effective April 29, 2025 to May 3, 2025, inclusive (10-working days.).

In accordance with Charter Section 1016, the Appellant filed an appeal with the Office of the Commission on April 22, 2025.

File No.

**9. ADMINISTRATIVE ACTIONS, (Continued)**

**Chantel WALKER**, Communication Information Representative III, Department of Airports. The Department filed the General Form 77 with Personnel Records on April 27, 2025.

Cause of Action: Violation of Airport Administrative Manual § 5.020:

- 1) Section C-2 Attendance and Tardiness. Failure to maintain a satisfactory attendance record or failure to correct attendance deficiencies
- 2) Section C-5 Attendance and Tardiness frequent or unexcused tardiness.

Discipline: Suspension effective May 6, 2026 to May 13, 2025, inclusive (six-working days.).

In accordance with Charter Section 1016, the Appellant filed an appeal with the Office of the Commission on April 23, 2025.

- e. Make the following APPEAL a matter of record, (Continued):

Discharge

**Nancy MORALES**, Police Service Representative II, Los Angeles Police Department. The Department filed the General Form 77 with Personnel Records on May 16, 2025.

Cause of Action:

- 1) On or about May 29, 2024, the employee, while off-duty forced entry into the residence not her own.
- 2) On or about May 29, 2024, the employee, while off-duty damaged the front door of a residence not her own resulting in her arrest by the Los Angeles County Sheriff for felony vandalism.
- 3) Sometime between May 27, 2024 and May 29, 2024, the employee, while off-duty, sent multiple inappropriate and threatening texts to another.

Discipline: Discharge effective May 17, 2026.

In accordance with Charter Section 1016, the Appellant filed an appeal with the Office of the Commission on May 20, 2025.

File No.

**Glynndon OWENS**, Aquatic Facility Manager II, Department of Recreation and Parks. The Department filed the General Form 77 with Personnel Records on April 25, 2025.

Cause of Action:

- 1) Falsifying City records, such as time reports, mileage reports, expense accounts or other work-related documents.
- 2) Leaving assigned work location without proper approval or appropriate reason.
- 3) Failure to follow established procedure for notification of inability to report for work.
- 4) Requiring excessive supervision or instruction in the performance of duties after the completion of training for the position..

In accordance with Charter Section 1016, the Appellant filed an appeal with the Office of the Commission on April 29, 2025.

File No.

**9. ADMINISTRATIVE ACTIONS, (Continued)**

**Marty SASSON, JR.**, Security Officer, Harbor Department. The Department filed the General Form 77 with Personnel Records on April 28, 2025.

Cause of Action:

- 1) Misconduct, on or off the job, seriously reflecting on City employees or employment, Section 2.130.
- 2) Engaging in any activity, which constitutes a conflict of interest.
- 3) Engaging in any illegal behavior or conduct, which constitutes a conflict of job duties, on or off the job.

In accordance with Charter Section 1016, the Appellant filed an appeal with the Office of the Commission on April 28, 2025.

File No.

**Elisa WHITE.**, Recreation Coordinator, Department of Recreation and Parks. The Department filed the General Form 77 with Personnel Records on May 1, 2025.

Cause of Action:

- 1) Using abusive language or making inappropriate statements to the public, supervisors or co-workers.
- 2) Making threats (verbal or non-verbal) or engaging in a confrontation with the public, supervisors or co-workers.
- 3) Unexcused, excessive or patterned absenteeism.

Discipline: Discharge effective May 2, 2025.

In accordance with Charter Section 1016, the Appellant filed an appeal with the Office of the Commission on May 2, 2025.

File No.

**Harry WOOTEN.**, Police Surveillance Specialist II, Los Angeles Police Department. The Department filed the General Form 77 with Personnel Records on April 11, 2025.

Cause of Action:

- 1) On or about March 27, 2024, the employee, while off-duty, failed to book recovered evidence in a timely manner
- 2) On or about March 27, 2024, the employee, while off-duty, failed to cause a crime to be properly investigated.

Discipline: Discharge effective April 12, 2025.

In accordance with Charter Section 1016, the Appellant filed an appeal with the Office of the Commission on May 2, 2025.

**9. ADMINISTRATIVE ACTIONS, (Continued)**

e. Make the following NOTICES a matter of record:

**Suspension**

**CHIEF ELECTRICAL PLANT OPERATOR**, Department of Water & Power. The Department filed the General Form 77 with Personnel Records on May 28, 2025

Cause of Action: Violation of Department Administrative Manual, section 50-04:

- 1) D-1 Non-adherence to an issued “Work Directive” dated October 13, 2022,
- 2) D-2 Failure to cooperate with other employees and management.

Discipline: Suspension effective June 2, 2025 to June 13, 2025, inclusive, (10-working Days).

**LIBRARIAN II**, Library Department. The Department filed the General Form 77 with Personnel Records on May 29, 2025

Cause of Action:

- 1) Refusal to perform reasonable work assignments or to cooperate with supervisors or management in the performance of duties (insubordination).

Discipline: Suspension effective June 2, 2025 to June 9, 2025, inclusive, (Six-working days).

**Discharge**

**CUSTODIAN**, Department of General Services. The Department filed the General Form 77 with Personnel Records on May 20, 2025

Cause of Action:

- 1) Abandonment of position.

Discipline: Discharge effective February 12, 2025.

**COMMISSION ACTION**

**10 CLASSIFICATION ACTIONS**

- a. The General Manager recommends that the Board of Civil Service Commissioners approve the following Classification actions:

1. Allocate the following new positions in the **Joint System** of the **Department of Water & Power**, as indicated:

<u>DWP No.</u>	<u>No. of Positions</u>	<u>DDR No.</u>	<u>Class Title and Code</u>
7213	1	91-13641	Senior Administrative Clerk, 1368
7217	1	95-91053	Utility Administrator, 9105
7218	1	91-15132	Utility Accountant, 1511
7219	1	93-13641	Senior Administrative Clerk, 1368
7225	1	95-91064	Utility Services Manager, 9106
7226	3	93-73003	Environmental Specialist, 7310
7228	1	91-17020	Management Analyst, 9184
7234	1	95-91051	Utility Administrator, 9105
7235	2	94-78115	Chemist, 7833
7236	1	93-37116	Equipment Mechanic, 3711
7237	2	93-38000	Electrician, 3863
7238	3	95-78712	Environmental Engineering Associate, 7871
7243	1	95-17022	Emergency Management Coordinator, 1702
7257	1	95-94532	Power Engineering Manager, 9453
7260	1	95-91052	Utility Administrator, 9105
7261	1	95-15110	Utility Accountant, 1511

2. Allocate the following new positions in the **Power System** of the **Department of Water & Power**, as indicated:

<u>DWP No.</u>	<u>No. of Positions</u>	<u>DDR No.</u>	<u>Class Title and Code</u>
7206	1	95-72463	Civil Engineering Associate, 7246
7207	2	94-38002	Communications Cable Worker, 3802
7208	1	95-94532	Power Engineering Manager, 9453
7231	1	94-14003	Senior Communications Operator, 1467
7232	1	72-72073	Civil Engineering Drafting Technician, 7232
7233	2	94-36109	Assistant Communications Electrician, 3684
7245	3	95-72462	Civil Engineering Associate, 7246
7246	1	94-72030	Senior Architectural Drafting Technician, 7208
7247	1	72-72073	Civil Engineering Drafting Technician, 7232
7248	1	95-75252	Electrical Engineering Associate, 7525
7249	1	95-75252	Electrical Engineering Associate, 7525
7250	1	95-75252	Electrical Engineering Associate, 7525
7251	1	95-75252	Electrical Engineering Associate, 7525
7252	2	95-37351	Boilermaker, 3735
7253	1	94-13110	Utility Executive Secretary, 1336
7254	1	95-75543	Mechanical Engineering Associate, 7554
7255	1	72-75609	Mechanical Engineering Drafting Technician, 7551
7256	1	95-75253	Electrical Engineering Associate, 7525

**10 CLASSIFICATION ACTIONS, (Continued)**

3. Allocate the following new positions in the **Water System** of the **Department of Water & Power**, as indicated:

<u>DWP No.</u>	<u>No. of Positions</u>	<u>DDR No.</u>	<u>Class Title and Code</u>
7212	1	93-72030	Survey Party Chief, 7286
7215	1	93-19001	Senior Real Estate Officer, 1961
7216	1	93-72176	Engineering Designer, 7217
7220	1	94-72158	Civil Engineering Drafting Technician, 7232
7221	3	93-58111	Aqueduct and Reservoir Keeper, 5813
7222	1	95-78621	Watershed Resources Specialist, 7862
7223	2	34-72034	Field Engineering Aide, 7228
7224	1	93-39100	Waterworks Mechanic, 3984
7227	17	93-39119	Water Service Worker, 3931
7229	2	52-78146	Water Biologist, 7856
7230	1	95-94061	Managing Water Utility Engineer, 9406
7239	1	93-39122	Water Service Supervisor, 3930
7240	1	93-78130	Water Biologist, 7856
7241	5	93-38010	Instrument Mechanic, 3843
7242	1	93-78131	Water Biologist, 7856
7244	1	93-78132	Water Biologist, 7856

4. Allocate the following new positions for the **Department of Airports**, as indicated:

<u>CSC No.</u>	<u>No. of Positions</u>	<u>Class Title and Code</u>
4060	1	Senior Accountant, 1523
4061	1	Safety Engineer, 1727
4062	1	Management Assistant, 1539
4070	1	Chief Management Analyst, 9182
4071	1	Management Assistant, 1539

5. Allocate the following new positions for the **Department of Public Works, Bureau of Engineering** as indicated:

<u>CSC No.</u>	<u>No. of Positions</u>	<u>Class Title and Code</u>
4066	1	Senior Civil Engineer, 9485
4067	1	Architect, 7925
4068	1	Civil Engineer, 7237

6. Allocate the following new positions for the **Harbor Department** as indicated:

<u>CSC No.</u>	<u>No. of Positions</u>	<u>Class Title and Code</u>
4072	1	Information Systems Manager, 1409
4073	1	Senior Management Analyst, 9171
4074	1	Civil Engineering Associate, 7246
4075	1	Civil Engineering Associate, 7246
4076	1	Civil Engineering Associate, 7246
4077	1	Programing Analyst, 1431
4078	1	Senior Management Analyst, 9171



**10. CLASSIFICATION ACTIONS, (Continued)**

7. Allocate the following new positions for the **Department of City Planning** as indicated:

<u>CSC No.</u>	<u>No. of Positions</u>	<u>Class Title and Code</u>
4079	1	City Planner, 7944
4080	2	City Planning Associate, 7941

8. Allocate the following new positions for the **Los Angeles Police Department** as indicated:

<u>CSC No.</u>	<u>No. of Positions</u>	<u>Class Title and Code</u>
4090	20	Police Officer, 2214

File No.

b. The General Manager recommends that the Board of Civil Service Commissioners approve the following Classification actions in connection with the 2025-2026 Budget, effective July 1, 2025.

1. Allocate the following positions:

<u>CSC No.</u>	<u>No. of Positions</u>	<u>Department</u> <u>Class Title and Code</u>
		<b><u>LIBRARY</u></b>
25/26-001	1	Systems Administrator, 1455
25/26-002	1	Programmer Analyst, 1431
25/26-003	1	Accounting Clerk, 1223
25/26-004	1	Administrative Clerk, 1358
		<b><u>ETHIC COMMISSION</u></b>
25/26-005	2	Auditor, 1517
25/26-006	1	Ethics Officer, 2016
		<b><u>LOS ANGELES POLICE DEPARTMENT</u></b>
25/26-008	1	Police Captain, 2244
25/26-009	4	Police Sergeant, 2227
25/26-010	1	Police Officer, 2214
25/25-011	1	Principal Fingerprint Identification Expert, 1158
		<b><u>CULTURAL AFFAIRS</u></b>
25/26-012	1	Arts Manager, 2455
25/26-013	1	Special Events Coordinator, 1790
25/26-014	1	Arts Associate, 2454
		<b><u>COMMUNITY INVESTMENTS FOR FAMILIES DEPT.</u></b>
25/26-015	1	Management Analyst, 9184

2. Reallocate the following positions:

<u>CSC No.</u>	<u>No. of Position</u>	<u>From:</u> <u>Class Title and Code</u>	<u>To:</u> <u>Class Title and Code</u>
		<b><u>ETHICS COMMISSION</u></b>	

25/26-007	1	Special Investigator, 0602	Ethics Officer, 0016
			File No.

## 10. CLASSIFICATION ACTIONS, (Continued)

- c. The General Manager recommends that the Board of Civil Service Commissioners adopt the revised list of Safety-Sensitive classes below subject to pre-employment substance screening policy.

2325	Advance Practice Provider Correctional Care	1427	Computer Operator
3774	Air Conditioning Mechanic	3541	Construction Equipment Service Worker
3225	Airport Police Officer	7291	Construction Inspector
3236	Airport Police Specialist	3364	Cook
3202	Airport Safety Officer	2317	Correctional Nurse
7268	Airport Superintendent of Operations	3180	Crossing Guard
4323	Animal Care Assistant	5131	Deck Hand
4310	Animal Care Technician	1121	Delivery Driver
4311	Animal Control Officer	1124	Delivery Driver Assistant
4304	Animal Keeper	3211	Detention Officer
2423	Aquatic Facility Manager	5865	Diesel Plant Operator
3440	Asbestos Supervisor	3514	Drawbridge Operator
3435	Asbestos Worker	3521	Drill Rig Operator
4143	Asphalt Plant Operator	3879	Electric Distribution Mechanic
3808	Assistant Communications Cable Worker	5853	Electric Pumping Plant Operator
3684	Assistant Communications Electrician	5224	Electric Station Operator
7511	Assistant Electrical Tester	3799	Electrical Craft Helper
3142	Assistant Gardener	3849	Electrical Craft Helper Assistant
4208	Assistant Inspector	3848	Electrical Craft Helper Trainee
3818	Assistant Signal Systems Electrician	7514	Electrical Equipment Tester
3809	Assistant Street Lighting Electrician	3841	Electrical Mechanic
3704	Auto Body Builder and Repairer	3853	Electrical Repairer
3707	Auto Electrician	7513	Electrical Tester
3721	Auto Painter	3863	Electrician
3565	Avionics Specialist	3866	Elevator Mechanic
1485	Bindery Equipment Operator	5620	Energy Recovery Operator
1497	Bindery Worker	4322	Equine Keeper
3733	Blacksmith	3711	Equipment Mechanic
5113	Boat Captain	3525	Equipment Operator
3735	Boilermaker	3527	Equipment Supervisor
3737	Boilermaker Supervisor	7228	Field Engineering Aide
5923	Building Operating Engineer	7284	Field Engineering Aide Assistant
3333	Building Repairer	7281	Field Engineering Aide Trainee
3588	Bus Operator	2112	Firefighter
3343	Cabinet Maker	3538	Garage Assistant
3344	Carpenter	3531	Gardener Caretaker
3353	Cement Finisher	3183	General Services Police Officer
3351	Cement Finisher Worker	3357	Glazier
3359	Cement Finisher Worker Assistant	3743	Heavy Duty Equipment Mechanic
3358	Cement Finisher Worker Trainee	3584	Heavy Duty Truck Operator
3562	Chief Helicopter Pilot	3742	Helicopter Mechanic
4260	Chief Safety Engineer Pressure Vessels	3560	Helicopter Pilot
3187	Chief Security Officer	7263	Hydrographer
2490	Child Care Associate	2330	Industrial Hygienist
2491	Child Care Center Director	4212	Inspector Trainee
2319	Clinical Coordinator	3843	Instrument Mechanic
3802	Communications Cable Worker	3474	Ironworker
3686	Communications Electrician	7283	Land Surveying Assistant
1461	Communications Information Representative	3523	Light Equipment Operator
3503	Compressor Operator	3882	Line Maintenance Assistant
		3883	Line Mechanic
		3393	Locksmith

3763	Machinist	3199	Security Aide
3115	Maintenance & Construction Helper	3181	Security Officer
3104	Maintenance & Construction Helper Assistant	3314	Security Officer Assistant
3103	Maintenance & Construction Helper Trainee	3313	Security Officer Trainee
3108	Maintenance Assistant	3566	Senior Avionics Specialist
3112	Maintenance Laborer	3345	Senior Carpenter
3770	Mechanical Helper Assistant	3712	Senior Equipment Mechanic
7971	Materials Testing Engineering Assistant	3745	Senior Heavy Duty Equipment Mechanic
7967	Materials Testing Engineering Associate	3477	Senior Roofer
7968	Materials Testing Technician	4262	Senior Safety Engineer Pressure Vessels
3771	Mechanical Helper	3184	Senior Security Officer
3773	Mechanical Repairer	3775	Sheet Metal Worker
2310	Medical Assistant	3348	Ship Carpenter
2334	Medical Director	3819	Signal Systems Electrician
3760	Millwright	5622	Steam Plant Assistant
3404	Miner	4149	Street Services Assistant
2316	Nurse Manager	4150	Street Services Worker
6220	Observatory Mechanic	3793	Structural Steel Fabricator
2314	Occupational Health Nurse	2315	Supervising Occupational Health Nurse
2420	Open Water Lifeguard	3727	Tire Repairer
3423	Painter	3214	Traffic Officer
1966	Park Ranger	3421	Traffic Paint and Sign Poster
3530	Parking Attendant	3406	Traffic Painter and Sign Poster Assistant
2344	Pharmacist	3405	Traffic Painter and Sign Poster Trainee
0651	Physician I	3114	Tree Surgeon
3553	Pile Driver Worker	3151	Tree Surgeon Assistant
3433	Pipefitter	3150	Tree Surgeon Helper
1107	Plant Equipment Trainee	3583	Truck Operator
3453	Plasterer	3812	Underground Distribution Construction Mechanic
3443	Plumber	3851	Utility Electrical Craft Helper
2214	Police Officer	3105	Utility Line Clearance Tree Trimmer
2217	Police Specialist	3106	Utility Line Clearance Tree Trimmer Supervisor
2207	Police Service Representative	3107	Utility Line Clearance Tree Trimmer Superintendent
3687	Police Surveillance Specialist	9110	Utility Maintenance and Construction Helper
2413	Pool Lifeguard	1110	Utility Pre-Craft Trainee
3758	Port Electrical Mechanic	2365	Veterinarian
5151	Port Pilot	2369	Veterinary Technician
5114	Port Pilot Apprentice	3113	Vocational Worker
3221	Port Police Officer	1832	Warehouse and Toolroom Worker
3238	Port Police Specialist	1831	Warehouse and Toolroom Worker Assistant
3558	Power Shovel Operator	4110	Wastewater Conveyance Operator
3207	Property Officer	5615	Wastewater Treatment Electrician
2435	Recreation Aide	5614	Wastewater Treatment Mechanic
2469	Recreation Coordinator	5885	Water Treatment Operator
3580	Refuse Collection Truck Operator	3912	Water Utility Worker
3483	Reinforcing Steel Worker	3984	Waterworks Mechanic
2321	Relief Correctional Nurse	3796	Welder
3473	Rigger	2105	Wildland Hand Crew Technician
3476	Roofer	3826	Wind Plant Technician
3478	Roofer Supervisor	2358	X-Ray and Laboratory Technician
4263	Safety Engineer Elevators		
4261	Safety Engineer Pressure Vessels		
3118	Sandblast Operator		

File No.

**10. CLASSIFICATION ACTIONS, (Continued)**

d. The General Manager recommends that the Board of Civil Service Commissioners:

1. Reallocate one (1) position in the class of Information Systems Manager, Class Code 1409, into the new class of Senior Cyber Security Analyst, Class Code 1445, (5) positions in the class of Systems Administrator, Class Code 1455 and (1) position in the class of Systems Analyst, Class Code 1596, into the new class of Cyber Security Analyst, Class Code 1444, in the Information Technology Agency;  
and

2. Find the individuals listed below, with status in the classes of Information Systems Manager, Systems Administrator, and Systems Analyst, “legally employed” in the class of Senior Cyber Security Analyst, Class Code 1445, and Cyber Security Analyst, Class Code 1444, in the Information Technology Agency, with assignment rights only to the positions properly allocable to the class in which they currently have status;

Lee, Daniel Clark	Information Systems Manager, 1409
Tahmasian, Aren	Systems Administrator, 1455
Lee, Eric	Systems Administrator, 1455
Scott, Joanne	Systems Administrator, 1455
Hernandez, Jaime	Systems Administrator, 1455
Taing, Sue	Systems Administrator, 1455
Ordonez, Merlyn Enriquez	Systems Analyst, 1596

and

3. Approve the use of a status exam so that the named individual may obtain status in the class of Senior Cyber Security Analyst, Class Code 1445, and Cyber Security Analyst, Class Code 1444.

Note: Actions 1 through 3 will have a tentative effective date of June 29, 2025.

File No.

- e. The General Manager recommends that the Board of Civil Service Commissioners approve the exemption of the following position in the **Los Angeles Housing Department (LAHD)** in accordance with Charter Section 1001(d)(4), based on the position being grant-funded for a term not to exceed two years.

<u>CSC No.</u>	<u>No. of Positions</u>	<u>Class Title and Code</u>
4069	1	Project Coordinator, 1537

File No.

- f. The General Manager recommends that the Board approve the renewal exemption of the following position in the **Los Angeles Housing Department (LAHD)** in accordance with Charter Section 1001(d)(4), based on the position being grant-funded for a term not to exceed two years.

<u>CSC No.</u>	<u>No. of Positions</u>	<u>Class Title and Code</u>
4089	1	Project Coordinator, 1537

File No.

10. **CLASSIFICATION ACTIONS, (Continued)**

- g. The General Manager recommends that the Board approve the renewal exemption of the following position in the **Los Angeles Housing Department (LAHD)** in accordance with Charter Section 1001(d)(4), based on the position being grant-funded for a term not to exceed two years.

<u>CSC No.</u>	<u>No. of Positions</u>	<u>Class Title and Code</u>
4088	1	Senior Project Coordinator, 1538

File No.

- h. The General Manager recommends that the Board of Civil Service Commissioners give a 10-day notice of intention to:
1. Create the new classification of **Port Pilot Apprentice**, Class Code 5114;  
and
  2. Adopt the Class Specification for **Port Pilot Apprentice**, Class Code 5114.

File No.

## COMMISSION ACTION

11 **ADJOURNMENT**