

AGENDA

BOARD OF LIBRARY COMMISSIONERS CITY OF LOS ANGELES

THURSDAY, NOVEMBER 18, 2010

CENTRAL LIBRARY
BOARD ROOM, 4th FLOOR
630 W. 5TH STREET
LOS ANGELES, CA 90071

TIME: 11:00 A.M.

AGENDA: In compliance with Government Code Section 54957.5, you may view the agenda and all available documents related to the items at the Central Library's Information Desk or via the Internet at: http://www.lapl.org/about/blc_docs.html.

RULES OF DECORUM: Persons addressing the Commission shall not make impertinent, slanderous or profane remarks to the Commission, any member of the Commission, staff or general public, nor utter loud, threatening, personal or abusive language, nor engage in any other disorderly conduct that disrupts or disturbs the orderly conduct of any Commission Meeting and prevents the Commission from carrying out its public business. At the discretion of the Commission President or upon a majority vote of the Commission, the Commission President may order removed from the Commission meeting place any person who fails to observe the rules of decorum. Any person who has been ordered removed from a meeting may be charged with a violation of Penal Code Section 403, or other appropriate Penal Code or Los Angeles Municipal Code sections.

PARKING: Reduced parking rate validation can be obtained by showing your library card at the Information Desk, and is only valid for parking on the Westlawn Garage at 524 S. Flower Street. The Westlawn Garage is not owned or operated by the Library Department. Validated Parking Rates: \$1.00 for 1st hour, \$4.00 for 2nd hour (or portion thereof). Additional information is available at www.lapl.org.

Title II of the American with Disabilities Act: the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodations to ensure equal access to its programs, services, and activities.

1. ROLL CALL
2. MINUTES FOR APPROVAL: 11/04/2010
3. PUBLIC COMMENTS ON MATTERS
WITHIN THE BOARD'S JURISDICTION

(In accordance with Board Policy, a total of 15 minutes shall be allocated for public comment not to exceed three (3) minutes per speaker. Items arising during the public comment portion of the meeting shall be referred by the President to the staff or Board Committee for appropriate action or report back thereon to the Board.)

4. CITY LIBRARIAN'S REPORTS

CONSENT ITEMS

- a. RECOMMENDED ACCEPTANCE OF GIFT IN THE AMOUNT (EXHIBIT "A")
OF \$1,002.40 FROM THE FRIENDS OF THE LOS FELIZ LIBRARY

BOARD DISCUSSION

- b. RECOMMENDED RECEIVE AND FILE STATUS REPORT ON THE FRIENDS OF THE LIBRARY GROUPS (EXHIBIT "B")
 - c. RECOMMENDED RECEIVE AND FILE UPDATED REPORT ON LIBRARY GOALS AND OBJECTIVES FOR FY 2010-2012 (EXHIBIT "C")
 - d. RECOMMENDED RECEIVE AND FILE REPORT ON PROPOSED CHARTER AMENDMENT TO FUND LIBRARY SERVICES (EXHIBIT "D")
5. **VARIOUS COMMUNICATIONS FOR APPROVAL: NONE**
6. **COMMISSIONERS' COMMENTS, ANNOUNCEMENTS AND REVIEW OF MATTERS PENDING**
7. **ADJOURNMENT**

NEXT BOARD MEETING NOTICE

THE NEXT BOARD MEETING IS SCHEDULED FOR THURSDAY, **DECEMBER 9, 2010**, AT THE CENTRAL LIBRARY, 630 WEST FIFTH STREET, LOS ANGELES, CA 90071, CONVENING AT **11:00 A.M.**

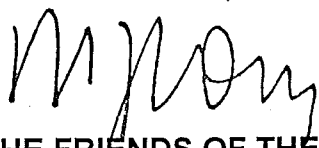
FINALIZATION OF BOARD ACTIONS - CHARTER SECTION 245: In accordance with Charter Section 245, actions of the Board of Library Commissioners shall become final at the expiration of the next five (5) meeting days of the City Council during which the Council has convened in regular session.

POSTED – November 15, 2010

FOR INFORMATION CONTACT: LIBRARY COMMISSION OFFICE (213) 228-7530

November 18, 2010

LIBRARY DEPARTMENT
BOARD REPORT

To: Board of Library Commissioners
From: Martín Gómez, City Librarian 
Subject: **ACCEPTANCE OF GIFT FROM THE FRIENDS OF THE LOS FELIZ LIBRARY**

RECOMMENDATION

That the Board of Library Commissioners adopt the following resolution:

RESOLVED, That a gift of library materials, valued at \$1,002.46 received from the Friends of The Los Feliz Library for donation to the Los Feliz Branch Library be accepted; and

FURTHER RESOLVED, That a letter of thanks be sent to The Friends of the Los Feliz Library expressing the grateful appreciation of the Board and the staff for the gift.

FINDINGS

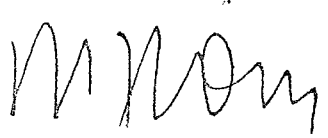
1. The gift of library materials valued at \$1,002.46 for the Los Feliz Branch Library will be used to supplement the library collection.
2. A letter of thanks should be sent to:

Mark Stong, President
Friends of the Los Feliz Library
1874 Hillhurst Avenue
Los Angeles, CA 90027

Prepared by:
Ruth E Seid, Hollywood Area Manager

Reviewed by:
Cheryl Collins, Interim Director of Branches 

LIBRARY DEPARTMENT
BOARD REPORT

To: Board of Library Commissioners
From: Martín Gómez, City Librarian 
Subject: STATUS REPORT ON FRIENDS OF THE LIBRARY

RECOMMENDATION

THAT, The Board of Library Commissioners receives and file this report on the Friends of the Library.

FINDINGS

A. Background

As part of the Library's 2010 - 2012 goals and objectives, LAPL seeks to strengthen its strategic partnership with the various "friends" of the library groups. As reported previously, there are approximately 66 friends of the library groups affiliated with various branches and/or collections of the Los Angeles Public Library. Each group is an independent organization, some with as few as 1 or 2 members to several hundred members. All friends are volunteers and perform a variety of functions, from book sales to library tours that benefit the LAPL. All friends groups are required to submit an annual report to LAPL providing the names and contact information of officers and amount of money raised on behalf of the Los Angeles Public Library.

Beginning on October 16th and ending on October 30th, in conjunction with National Friends of the Library Week, the City Librarian met with geographic clusters of friends groups at seven locations across the City. The purpose of the meeting was to recognize LAPL appreciation for their activities over the past year; provide a brief update on the state of the Library and to explore ways in which LAPL can be more supportive of the work that they do. Approximately 400 friends, representing 40 groups attended the meetings.

The purpose of this report is to summarize the findings from the meetings.

B. Friends

1. Overall, attendees were appreciative of the Library's willingness to hold the recognition meetings in locations other than downtown.
2. Friends need greater clarity regarding what they can purchase (or do) with funds that they raise on behalf of their local Library.
3. Friends expressed concern about the reduction in service hours, the loss of staff and the possible relocation of existing staff due to vacant or lost positions.
4. Friends would like the Library to help facilitate communication among friends groups.
5. Friends would like help advertising/promoting the work that they do in their local communities.
6. Friends are concerned about the deterioration of library buildings and grounds as a result of the loss of maintenance from the City.
7. Friends are interested in learning more about Library relations with the Library Foundation, Neighborhood Councils, LAUSD and other community-based organizations.
8. Friends expressed concern that LAPL could be subject to "privatization" similar to what has occurred to some libraries served by the County of Los Angeles and elsewhere.
9. Some Friends need access to professional services such as lawyers and/or certified public accountants and wanted to know whether or not the Library or the Library Foundation could provide such access.
10. Some Friends groups stated that they would like to have badges that identify them as friends/volunteers.

C. Next Steps

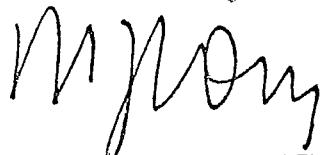
The Library has begun development of a web-based "wiki" page that will enable Friends groups to communicate with each other and for the Library to post Library news, program notices, policy guidelines and forms.

In early 2011, the Library will sponsor training for staff on strategies for strengthening support for local friends groups.

The Library will reach out to the local bar association and society of accountants to see if there are "pro bono" services available to friends groups.

The Library will begin to research the feasibility of establishing an "umbrella" friend's organization that could function as a "home" and resource for friends groups with limited resources/capacity.

LIBRARY DEPARTMENT
BOARD REPORT

To: Board of Library Commissioners
From: Martín Gómez, City Librarian 
Subject: **UPDATED REPORT ON LIBRARY GOALS AND OBJECTIVES FOR
FY 2010-12**

RECOMMENDATION

THAT, The Board of Library Commissioners receive and file this updated report on Library Goals and Objectives for FY 2010-12.

FINDINGS

A. Background

On November 4, 2010 the City Librarian provided a status report on the FY 2010 - 2012 goals and objectives. The goals and objectives, or service priorities, are designed to strengthen the position of the Library as a learning institution. The creation of measurable objectives and key performance indicators are being used to guide staff assignments, determine training needs, budget strategy, and fundraising initiatives and to provide greater stability and focus for activities of the Library.

Based on the discussion at the previous meeting, the Library Commission decided to continue this item and requested that the City Librarian provide:

1. More specificity regarding the current location/status of various activities associated with the goals, timelines and quantifiable measures where appropriate;
2. A framework statement, incorporating why specific audiences/locations have been targeted; and
3. Cost and source of revenues.

B. Specificity Regarding Locations/Status of Activities

The attachment provides specific objectives, activities and requested details related to the goals. It also includes the current status of programs and future plans for proposed expansion and improvements.

C. Framework Statement

The strategic intent of the goals is to strengthen the role of LAPL as a learning institution. Unlike formal education venues, such as pre-schools, schools, community colleges or universities, the Library must rely on outreach and strategic partnerships to attract participants to its programs. The ability of LAPL to successfully attract audiences depends on funding, staff capacity, promotion, partnerships as well as local community assets and resources.

A fundamental operating principle of LAPL is to provide free access to all service programs in all communities. The reality is that this may not be possible in every community due to:

1. Space limitations of the library facility;
2. Characteristics and demography of the local community;
3. Staff resources; and
4. Limited access to or availability of community resources.

Therefore, due to limited resources, with the exception of one goal (*Build the Virtual Library*), the activities associated with each goal will emphasize the needs of residents who may not have personal resources and/or communities that may not have access to “learning” resources and opportunities as follow:

Investing in New Readers – focuses on strengthening literacy skills for pre-school through third grade children and their caregivers as well as adult literacy program participants. Priority will be given to strengthening Library programs areas of the City with high numbers of young children, low performing schools with high drop out rates and limited-English speaking residents

Help Student Succeed – will target young adults, fourth grade through high school, their caregivers and educators living in areas with low performing schools with high drop out rates and residents without college education.

Build the Virtual Library - will target the general public that use smart phones, handheld devices, and computers (including library-based public access computers as well as computers located in community service organizations).

Strengthen Community Partnerships – will focus on developing partnerships with key stakeholders that can provide or influence the procurement of resources that can help the Library achieve its goals.

This framework will be used to guide Library decision-making and strategy regarding the “roll-out” of various programs, but will not be used to discriminate against communities that wish to participate in the programs and initiatives associated with the goals. In addition, the goals are not meant to eliminate other types of Library programs or events. The Library will continue to offer cultural and recreational programming as resources permit.

D. Cost and Source of Revenues

With the exception of the “in-kind” deployment of Library staff, private funding is supporting all expenses associated with the goals.

Attachment

LIBRARY GOALS AND OBJECTIVES 2010-2012

GOAL 1: INVEST IN NEW READERS

OBJECTIVES:

1. Create new story-time kits

Status of current program: One of LAPL's programs, entitled "We Read Together" encourages parents and caregivers to read to preschoolers and help develop skills that will get them ready for school. Staff have received training to conduct the "We Read Together" programs. Another tool to assist librarians with this program is a training kit.

- a. Objective: Develop new staff training kits that include all elements to have a successful story-time such as puppets, fingerplays, flannelboard, books and other materials to assist staff in fostering early literacy among preschoolers. This staff training tool kit will be completed by Spring 2011.

2. Improve collections for target audience

Current status: All LAPL libraries have collections of books and materials for preschoolers. Yet many of the collections need replenishment.

- a. Objective: Develop a list of classic and new book titles that will enhance our core collection of early literacy books. Staff will use these books to encourage preschoolers to read. Staff has ordered books from this list in November 2010. The effectiveness of the book selections can be measured from the circulation statistics.

3. Develop early literacy component for staff training and summer reading

Current status: Currently, there is no early literacy component in the regular staff training programs. Neither is there a early literacy component in the children's summer reading program. The "Invest in new readers" goal should be reinforced among staff and communicated to the public.

- a. Objective: Develop staff training module on early literacy techniques by Spring 2011.
- b. Objective: Develop early literacy component in children's summer reading programs by Spring 2011.

4. Create new collateral materials

Current status: There are no new collateral materials on this initiative to inform the public that this program exists at LAPL.

- a. Objective: Create new collateral materials on early literacy by Spring 2011.
- b. Objective: Create new collateral materials for children's summer reading program by Spring 2011.

5. Establish new early learning spaces at 14 branch libraries

Current Status: Over the last three years, early learning spaces have been established in 24 LAPL libraries through state grants or private funding. The early learning spaces have comfortable and durable seating for young children and adults, colorful rugs, baskets of puppets, stacking toys, soft blocks, activity cubes and books.

- a. The early learning spaces are currently located in the following libraries:

Arroyo Seco	Ascot
Benjamin Franklin	Chatsworth
Cypress Park	Echo Park
Edendale	Exposition Park
Junipero Serra	Mar Vista
Palms Rancho	Panorama City
Pico Union	Pio Pico
Platt	Playa Vista
Robertson	Van Nuys
Venice	Vernon
Watts	Westchester
Will & Ariel Durant	Wilmington

- b. Objective: New early learning spaces will be established in three phases dependent on funding. The first phase will be completed by Winter 2012. These branches have been selected due to their proximity to low performing schools:

Angeles Mesa	Atwater Village
Baldwin Hills	Felipe de Neve
Hyde Park	Jefferson
Lakeview Terrace	Little Tokyo
Malabar	Mark Twain
Northridge	Sun Valley
Sylmar	Vermont Square

- c. Objective: The second phase will be completed by Fall 2012 and will include the following branches:

Cahuenga	Canoga Park
Chinatown	El Sereno
Goldwyn Hollywood	Harbor City-Harbor Gateway
John Muir	Lincoln Heights
Memorial	Mid-Valley
Pacoima	R.L. Stevenson
Sunland-Tujunga	Valley Plaza
Washington Irving	West Los Angeles
West Valley	

- d. Objective: The third phase will be completed by Fall 2013 and will include the remaining branches:

Brentwood	Eagle Rock
Encino-Tarzana	Fairfax
Granada Hills	John C. Fremont
Los Feliz	North Hollywood
Palisades	Porter Ranch
San Pedro	Sherman Oaks
Silver Lake	Studio City
Westwood	Wilshire
Woodland Hills	

6. Strengthen the Families for Literacy component of the Adult Literacy Program

Current Status: The Families for Literacy program is available to anyone enrolled in the Adult Literacy Program who is a parent or caregiver to a child five years of age or younger. The adult learner is encouraged to read children's books to his/her child. Currently there are approximately 150 families enrolled in the program.

- a. Objective: Increase the number of families enrolled in the program by 15% and improve training for Families for Literacy tutors to reflect current early literacy theories and practices by Winter 2012.

7. Evaluate success of existing Adult Literacy Program to attract new adult learners

Current Status: LAPL has adult literacy centers in 21 of the 73 libraries. In the last fiscal year, LAPL had approximately 1,000 volunteer tutors who taught reading to 1,600 adult learners. Compared to other library adult literacy programs in the state, LAPL had the most number of tutors and students. The goal is to reach more adult learners.

- a. Objective: Evaluation of adult literacy program in relation to attracting new adult students will be completed by Spring 2011.

- b. Objective: Increase number of adult learners by 10% by Winter 2012.

GOAL 2: HELP STUDENTS SUCCEED

OBJECTIVES:

1. Develop an information literacy curriculum for students.

Current status: There is no LAPL information literacy curriculum to educate students about LAPL resources and databases.

- a. Objective: Staff will develop an LAPL information literacy curriculum for students by Fall 2011.
- b. Objective: Staff will create training modules for librarians to promote LAPL resources and databases by Fall 2011.

2. Create "homework" clubs

Current status: There are homework clubs/centers in six libraries to help students use LAPL resources to improve their study skills. Homework clubs consist of volunteer tutors and peers teaching students.

- a. The existing homework clubs/centers are located at:

Lincoln Heights
Mar Vista
Valley Plaza

Malabar
Sherman Oaks
Westwood

- b. Objective: Homework clubs will be established at the Central Library and the remaining 66 libraries by Spring 2012.

3. Host a city-wide "Back to School" night

Current status: "Back to School" night is held on almost every school campus in the city to inform parents about the upcoming academic curriculum and expectations of the students. LAPL would also like to educate parents about the library's resources that can help students succeed in school.

- a. Objective: All libraries will host a "Back to School" open house to educate parents and students about the multitude of LAPL resources available. "Back to School" open houses will be held in the Fall 2011.

4. Increase the number of Teen Councils in libraries

Current status: There are currently teen councils in the Central Library and 29 branches. Made up of teenagers, the teen councils provide input to library staff about books and resources to be purchased, future programs, and other information to encourage teens to use LAPL resources.

a. There are teen councils in the following libraries:

Central Library	Arroyo Seco
Baldwin Hills	Brentwood
Cahuenga	Canoga Park
Chinatown	Cypress Park
Eagle Rock	Echo Park
Edendale	Encino-Tarzana
Exposition Park	Harbor City-Harbor Gateway
Hyde Park	John C. Fremont
John Muir	Lincoln Heights
Los Feliz	Mark Twain
San Pedro	Sherman Oaks
Studio City	Sylmar
Valley Plaza	Van Nuys
Venice	Vernon
West Los Angeles	Wilshire

b. Objective: New teen councils will be established in the remaining 43 libraries by Spring 2012.

5. Create an interactive web site for educators

Current status: There is no LAPL interactive web site now for educators and teachers.

a. Objective: Create interactive web site for teachers to learn about LAPL resources. Additionally the web site will be used to exchange and share information between library staff and educators. This will be completed by Fall 2012.

GOAL 3: BUILD THE VIRTUAL LIBRARY

OBJECTIVES

1. Improve the technology skills and competencies of LAPL staff

Current status: Staff members need to improve their skills in new technologies to better assist the public.

- a. Objective: Determine core knowledge competency standards for staff to use as basis for future training by Winter 2011.

2. Create a new LAPL website

Current status: Websites should be updated periodically to ensure easy access to resources and be more user-friendly.

- a. Objective: Staff will identify best practices and develop recommended parameters for a redesign of LAPL's website. Redesign of website is scheduled to be completed by Summer 2012.

3. Create an interactive web page for educators (see Goal 2.5)

4. Create an interactive web page for parents and caregivers

Current status: There is no LAPL interactive web page for parents to exchange information with LAPL.

- a. Objective: Create an interactive web page for parents and caregivers that will provide information on how to use a variety of LAPL resources. The web page will be completed by Fall 2012.

GOAL 4: STRENGTHEN COMMUNITY PARTNERS

OBJECTIVES:

1. Strengthen Support for Friends of the Library Groups

Current status: There are 66 LAPL friends groups. During the past several months, several friends groups has expressed a variety of needs.

- a. Objective: Conduct recognition receptions in Fall 2010 in six LAPL geographical areas and the Central Library to show appreciation of their support. Seven receptions were held in October 2010.
- b. Objective: Create and launch a communication channel (i.e. wiki) to enable friends groups to share best practices by Winter 2011.
- c. Objective: Establish an "umbrella" friends group structure to support the creation of friends groups in areas that lack leadership and/or tools to create organization on their own. Establish structure by Summer 2011.

2. Revitalize LAPL Volunteer Program

Current status: Currently, LAPL has approximately 7,000 volunteers for such programs as Grandparents and Books, Adult Literacy, Central Library Docents program, etc.

- a. Objective: Create new vision of LAPL volunteer program by Fall 2010.
- b. Objective: Assess/evaluate current volunteer opportunities at LAPL by Fall 2010. Continue successful ones and develop new volunteer opportunities by Fall 2010.
- c. Objective: With assistance from Library Foundation, submit funding proposal to private donors to support newly envisioned volunteer services by Fall 2010.

3. Ensure policies support key library initiatives

Current status: Current policies need to be evaluated to ensure they are aligned to support new goals.

- a. Objective: Review existing library policies by Fall 2010
- b. Objective: Expand and/or improve existing policies by Winter 2011.

4. Develop new earned income ventures

Current status: For FY 2011-12, it is projected that revenues to the city will be flat. New revenue streams should be explored.

- a. Objective: Review existing fines and fees schedule by Winter 2011.
- b. Objective: Explore and/or create new fee-based services, vending and merchandising options by Winter 2011.
- c. Objective: Submit grant proposals and federal earmark grants by Fall 2010 and Winter 2011, depending on grant deadlines.

5. Work with Library Foundation to ensure greater fundraising success.

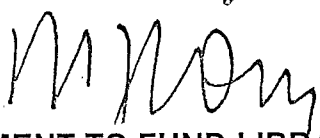
Current status: The Library Foundation of Los Angeles (LFLA) has a new leadership team. LAPL staff can help LFLA improve its fundraising efforts.

- a. Objective: Work with Library Foundation to increase capacity for online and in-person contributions by Winter 2011.
- b. Objective: Improve communication about Library programs and initiatives to Foundation staff and members to encourage additional support by Winter 2011.

LIBRARY DEPARTMENT

BOARD REPORT

November 18, 2010

TO: Board of Library Commissioners
FROM: Martín Gómez, City Librarian 
SUBJECT: **PROPOSED CHARTER AMENDMENT TO FUND LIBRARY SERVICES**

RECOMMENDATION:

That the Board of Library Commissioners receive and file this report as it is submitted for informational purposes only.

FINDINGS:

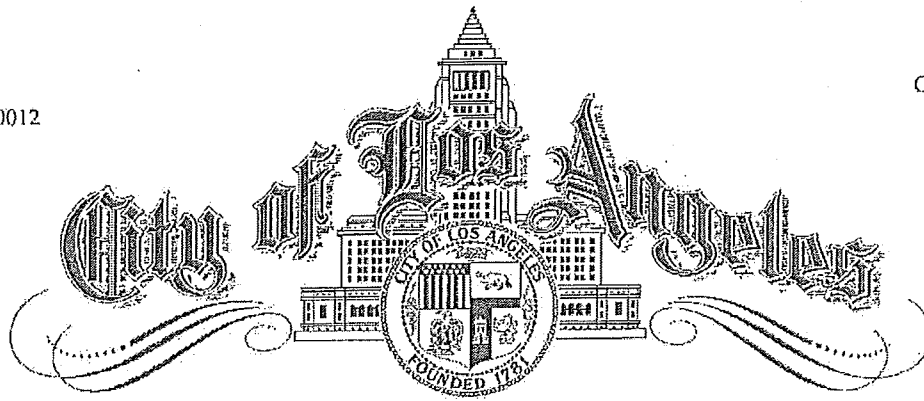
1. Recently, Councilmember Bernard Parks, Chairman of the Budget and Finance Committee, asked the City Council to consider a Charter amendment for the March 8, 2011 election to increase the Charter-required appropriation to the Library in order to restore and maintain Library services and programs.
2. On November 16, 2010, the Council will consider language proposed by the Chief Legislative Analyst (CLA) to increase the current Charter-required appropriation for the Library Department from .0175% on each 100 dollars of assessed tax value of all real and personal property within the City to .0300%. This increase will be implemented over four years, beginning in Fiscal Year 2011-12 and concluding in Fiscal Year 2014-15.
3. The Charter amendment would result in no tax increase for the public.
4. Unlike the previously proposed parcel tax, which requires 66.67% vote, a simple majority vote (50% plus one vote) of the electorate is required in order for a Charter amendment to pass.
5. If approved by the voters in March 2011, passage of this Charter amendment will assist the Library to restore service hours and provide the library with the funds to pay for all direct and indirect costs by Fiscal Year 2014-15.

Prepared by: Kyle Millager, Business Manager

Reviewed by: Kris Morita, Assistant General Manager

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CARMEN A. TRUTANICH
City Attorney

REPORT NO. R 1 0 - 0 3 8 3

NOV 10 2010

REPORT RE:

**BALLOT RESOLUTION AND BALLOT TITLE RESOLUTION REGARDING A
PROPOSED CHARTER AMENDMENT TO INCREASE THE FUNDING FOR THE LOS
ANGELES PUBLIC LIBRARY WHILE REQUIRING REIMBURSEMENT FOR THE
DIRECT AND INDIRECT COSTS FOR FINANCIAL SUPPORT OF THE LIBRARY
AND ORDINANCE CALLING A SPECIAL ELECTION AND CONSOLIDATING IT
WITH THE CITY'S PRIMARY NOMINATING ELECTION OR STATEWIDE SPECIAL
ELECTION ON MARCH 8, 2011**

The Honorable City Council
of the City of Los Angeles
Room 395, City Hall
200 North Spring Street
Los Angeles, California 90012

Council File No. 10-1057

Honorable Members:

On November 2, 2010, the City Council requested this Office to prepare the documents necessary for a proposed Charter amendment, for presentation to the electorate on the next City-wide ballot.

Attached please find a ballot title resolution and a ballot resolution, approved by this office as to form and legality, relating to the proposed Charter amendment. The amendment would change Article V, Section 531 of the City Charter. In addition, we transmit an ordinance calling a Special Election and consolidating it with the City's General Primary Election or a Statewide Special Election to be held on Tuesday, March 8, 2011. Pursuant to Council Rule 38, this office sent a copy to the City Clerk, City Administrative Officer, Library Department and Board of Library Commissioners.

If adopted, this measure would appropriate an annual sum equal to 0.300% of assessed value of all property in the City as assessed for City taxes increased to that sum over four years as follows: Fiscal Years Prior to 2011-2012: 0.0175%; Fiscal Year 2011-2012: 0.206%; Fiscal Year 2012-2013: 0.237%; Fiscal Year 2013-2014: 0.0269%; and Fiscal Year 2014-2015 and thereafter: 0.300%. This measure would also require the Library to be ultimately responsible for all of its direct and indirect costs.

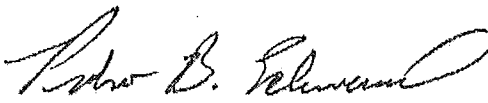
The proposed amendment incrementally increases the appropriation to the Library to help restore library service hours, purchase books and support Library programs, while incrementally requiring the Library Fund to reimburse the General Fund for direct and indirect costs paid for the financial support of the Library. Direct and indirect costs include, but are not limited to, health, dental, pension, building services and utility costs. The Charter amendment provides, for fiscal years 2011-12, 2012-13 and 2013-14, that the Council shall, by ordinance, establish a minimum level of funding from the incremental increases in appropriations based on assessed property value for restoration of Library services and programs, and use the remainder of those annual increases to pay for indirect costs. The ordinance must provide that the amount of the increased appropriation dedicated for restoration of Library services and programs be at least 45% of the increase in appropriation over the sum appropriated based on assessed property value in the base year of 2010-2011. Beginning in fiscal year 2014-15 and thereafter, the Library Department shall be responsible for payment of all of its direct and indirect costs.

City Election Code Section 601 requires that these resolutions be adopted by no later than 110 days before the election. With regard to the March 8, 2011 City Election, that date is November 17, 2010.

If you have any questions regarding this matter, please contact Deputy City Attorney Basia Jankowski at (213) 978-8169. She or another member of this Office will be present when you consider this matter to answer any questions you may have.

Very truly yours,

CARMEN A. TRUTANICH, City Attorney

By 

PEDRO B. ECHEVERRIA
Chief Assistant City Attorney

PBE:BJ:fa
Transmittal

ORDINANCE NO. _____

An ordinance calling a Special Election to be held on Tuesday, March 8, 2011 for the purpose of submitting to the qualified voters of the City of Los Angeles a certain Charter amendment and consolidating this Special Election with the City's Primary Nominating Election to be held on the same date.

**THE PEOPLE OF THE CITY OF LOS ANGELES
DO ORDAIN AS FOLLOWS:**

Section 1. A Special Election is hereby called to be held in the City of Los Angeles on March 8, 2011, for the purpose of submitting to the qualified voters of the City a certain Charter Amendment ordered submitted by the Council of the City of Los Angeles.

Sec. 2. The ballot title and question to be used at the Special Election for the measure to be submitted to the qualified voters of the City of Los Angeles shall be:

PUBLIC LIBRARY FUNDING. CHARTER AMENDMENT ____.

Shall the Charter be amended to incrementally increase the amount the City is required to appropriate annually from its General Fund to the Library Department to an amount equal to .0300% of the assessed value of all property in the City, and incrementally increase the Library Department's responsibility for its direct and indirect costs until it pays for all of its direct and indirect costs, in order to provide Los Angeles public libraries with additional funding to help restore library service hours, purchase books and support library programs?

Sec. 3. The measure shall be designated on the ballot or ballot pages by a letter or number determined by the City Council in accordance with applicable City and state laws. Upon the designation by the proper officials of the letter or number to be assigned to the measure, that letter or number is hereby adopted and shall be the designation for the ballot title.

Sec. 4. To vote on the measure, the voter shall mark the ballot next to the word "Yes" or the word "No." A "Yes" vote shall be counted in favor of adoption of the measure and a "No" vote shall be counted against adoption of the measure.

Sec. 5. The Special Election hereby called shall be, and hereby is ordered to be, consolidated with the City's Primary Nominating Election to be held in the City of Los Angeles on Tuesday, March 8, 2011.

Sec. 6. The voting polls on election day shall open at 7:00 a.m., March 8, 2011, and shall remain open until 8:00 p.m. of the same day when the voting polls shall be closed, except as provided in City Election Code Section 857.

Sec. 7. The election precincts, polling places, and officers of election for the Special Election shall be the same as those provided in the City of Los Angeles for the Primary Nominating Election, and the elections shall be held in all respects as if there were only one election. Furthermore, for the precincts, polling places, and officers of election, reference is hereby made to the list that will be prepared and approved by the City Clerk and filed in the City Clerk's Office not later than February 8, 2009, and that list is incorporated into and made part of this ordinance.

Sec. 8. In all other particulars, the Special Election shall be held and conducted as provided by law for the conduct of the Primary Nominating Election in the City of Los Angeles.

Sec. 9. The City Clerk shall certify to the passage of this ordinance and have it published in accordance with Council policy, either in a daily newspaper circulated in the City of Los Angeles or by posting for ten days in three public places in the City of Los Angeles: one copy on the bulletin board located at the Main Street entrance to the Los Angeles City Hall; one copy on the bulletin board located at the Main Street entrance to the Los Angeles City Hall East; and one copy on the bulletin board located at the Temple Street entrance to the Los Angeles County Hall of Records.

I hereby certify that this ordinance was passed by the Council of the City of Los Angeles, at its meeting of _____.

JUNE LAGMAY, City Clerk

By _____ Deputy

Approved _____

Mayor

Approved as to Form and Legality

CARMEN A. TRUTANICH, City Attorney

By *Basia Jankowski*
BASIA JANKOWSKI
Deputy City Attorney

Date 11-10-10

File No. 10-1057

RESOLUTION

WHEREAS, the Council of the City of Los Angeles has adopted a resolution to place a Charter amendment before the qualified voters of the City of Los Angeles at the March 8, 2011 Special Election to be consolidated with the City's Primary Nominating Election to be held on the same date; and

WHEREAS, the City Election Code requires the City Attorney to prepare and present a ballot title and question consisting of an impartial statement of the measure; and

WHEREAS, the City Attorney has presented the following ballot title and question for the proposed measure:

PUBLIC LIBRARY FUNDING. CHARTER AMENDMENT ____.

Shall the Charter be amended to incrementally increase the amount the City is required to appropriate annually from its General Fund to the Library Department to an amount equal to .0300% of the assessed value of all property in the City, and incrementally increase the Library Department's responsibility for its direct and indirect costs until it pays for all of its direct and indirect costs, in order to provide Los Angeles public libraries with additional funding to help restore library service hours, purchase books and support library programs?

NOW, THEREFORE, BE IT RESOLVED that the ballot title and question presented by the City Attorney be adopted by the City Council.

I hereby certify that the foregoing Resolution was adopted by the Council of the City of Los Angeles at its meeting held on _____.

JUNE LAGMAY, City Clerk

By _____ Deputy

C.F. No. 10-1057

RESOLUTION

Resolution providing that a ballot measure be submitted to the qualified voters of the City of Los Angeles.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF LOS ANGELES AS FOLLOWS:

Section A. The following amendments to the Charter of the City of Los Angeles are hereby proposed to be submitted to the qualified voters of the City of Los Angeles at a Special Election to be called and consolidated with the City's Primary Nominating Election held on March 8, 2011:

CHARTER AMENDMENT _____

Section 1. Section 531 of the Charter of the City of Los Angeles is amended to read:

Sec. 531. Financial Support.

(a) For the financial support of the Library Department, there shall be appropriated an annual sum equal to a percentage of assessed value of all property in the City as assessed for City taxes, as follows:

Fiscal Years Prior to 2011-2012: 0.0175%
Fiscal Year 2011-2012: 0.0206%.
Fiscal Year 2012-2013: 0.0237%.
Fiscal Year 2013-2014: 0.0269%.
Fiscal Year 2014-2015 and thereafter: 0.0300%.

(b) Additional appropriations may be made from the General Fund.

(c) All money derived from (a) or (b) plus sums received by the Library Department from fines, sales, gifts or otherwise in connection with the operation of the library, shall be placed to the credit of the Library Department in a fund to be known as the Library Fund.

(d) Except as provided in Section 342 with regard to funds appropriated from the General Fund to the Library Fund pursuant to subsection (b), money in the Library Fund shall be used only for the financial support of the Library Department, its operations and its facilities, including all Library Department direct and indirect costs. For fiscal years 2011-12, 2012-13 and 2013-14, the Council shall, by ordinance, establish a minimum level of funding from the incremental increases in appropriations based on assessed property value for restoration of Library services and programs, and the remainder of

those annual increases shall be used to pay for indirect costs. Provided, however, that in each of those fiscal years the amount of the increased appropriation dedicated for restoration of Library services and programs shall not be less than 45% of the increase in appropriation over the sum appropriated based on assessed property value in the base year of 2010-2011. Beginning in fiscal year 2014-15 and thereafter, the Library Department shall be responsible for payment of all of its direct and indirect costs, which shall include, but not be limited to, health, dental, pension, building services and utility costs.

Sec. B. The City Clerk is hereby authorized and directed to publish a notice containing the proposed ballot measure, specifying the date of March 8, 2011 as the date the measure is to be voted upon by the qualified voters of the City of Los Angeles. The notice shall be published once in a newspaper of general circulation in the City of Los Angeles, and in each edition thereof during that day of publication. The City Clerk is authorized and directed to prepare and keep in the City Clerk's office a sufficient supply of copies of the proposed ballot measure and to distribute the proposed ballot measure to any and all persons requesting a copy. Further, the City Clerk is authorized and directed to mail copies of the proposed ballot measure to each of the qualified voters of the City of Los Angeles.

Sec. C. The City Clerk is hereby authorized and directed to cause a notice to be published once in a newspaper of general circulation that copies of voter information pamphlets containing the proposed ballot measure may be obtained upon request in the City Clerk's office.

Sec. D. The City Clerk shall file a duly certified copy of this Resolution forthwith with the Board of Supervisors and with the Registrar-Recorder of the County of Los Angeles.

I hereby certify that the foregoing Resolution was adopted by the Council of the City of Los Angeles at its meeting held on _____.

JUNE LAGMAY, City Clerk

By _____
Deputy

Approved as to Form and Legality

CARMEN A. TRUTANICH, City Attorney

By *Basia Jankowski*
BASIA JANKOWSKI
Deputy City Attorney

Date 11-10-10

C.F. No. 10-1057

**MATTERS PENDING
BOARD OF LIBRARY COMMISSIONERS
NOVEMBER 18, 2010**

<u>SUBJECT</u>	<u>SCHEDULED FOR BOARD MEETING</u>
1. LIBRARY DEPARTMENT GOALS (Continued from Nov.4)	November 18, 2010
2. FRIENDS OF THE LIBRARY RECOGNITION EVENTS REPORT (Walters-10/7/10)	December/January
3. BICYCLE PARKING RACKS AT BRANCH LIBRARIES (Walters-10/7/10)	January 2011
4. QUARTERLY DATA REPORT ON SERVICES: Computer availability & waiting time, circulation, and attendance at Central and Branch Libraries	Pending
5. STRATEGIC PLAN	Spring 2011

COMMISSIONERS' OVERSIGHT RESPONSIBILITY

Library Foundation of Los Angeles

- PRESIDENT TYREE WIEDER
- VACANT

Board Policies

- PRESIDENT WIEDER

11/12/10