



LOS ANGELES FIRE DEPARTMENT

RALPH M. TERRAZAS
FIRE CHIEF

August 17, 2015

BOARD OF FIRE COMMISSIONERS
FILE NO. 15-093

TO: Board of Fire Commissioners

FROM: *RMT* Ralph M. Terrazas, Fire Chief

SUBJECT: ANNUAL REPORT – LAFD CAL-JAC REVOLVING TRAINING FUND 40K
FISCAL YEAR 2014-2015

FINAL ACTION:	<input type="checkbox"/> Approved	<input type="checkbox"/> Approved w/Corrections	<input type="checkbox"/> Withdrawn
	<input type="checkbox"/> Denied	<input type="checkbox"/> Received & Filed	<input type="checkbox"/> Other

SUMMARY

As required by City Ordinance No. 171714, the following report on the Los Angeles Fire Department (LAFD) Revolving Training Fund 40K covering Fiscal Year 2014-2015 (FY 14/15) is submitted.

The purpose of the fund is for the receipt, retention, and disbursement of monies received from the California Fire Fighter Joint Apprenticeship Committee (CFFJAC) reimbursement grants for the training of Paramedic and Firefighter personnel of the Department.

The CFFJAC is an apprenticeship-training program encompassing nearly all paid occupations found in the California fire service. It is a joint-apprenticeship program that is supported by both management and labor organizations. In 1994, the LAFD and the United Firefighters of Los Angeles City (UFLAC) entered into an agreement with CFFJAC, which created our Department's California Joint Apprenticeship Committee (CAL-JAC) program. The CAL-JAC program provides reimbursement for Fire Department training costs, through the California Education System and State Division of Apprenticeship Standards.

Members enrolled in the CAL-JAC program include probationary Firefighters and newly appointed members to promotional positions. Throughout a member's apprenticeship period, the LAFD receives \$2.95 for each hour of apprentice training.

A synopsis of the LAFD Revolving Training Fund Cash Balance Report shows the following activity:

As of July 1, 2014, the balance for the Fund was:	\$291,584.74
• The Fund received deposits of:	\$ 00.00
• The Fund received in interest income:	<u>\$ 1,979.26</u>
Total	\$293,564.00
• The Fund expended in FY 14/15:	(\$264,708.39)
• As of June 30, 2015, the ending cash balance was:	\$ 28,855.61

RECOMMENDATION

That the Board:

1. Direct the Commission Executive Assistant II to forward this Annual Report to the Mayor and City Council.

FISCAL IMPACT

The fiscal impact of the CAL-JAC reimbursement program directly affects the LAFD budget. The monies in the fund are expended towards the training of the Department's Paramedic and Firefighter personnel. They provide the necessary support services to accomplish the training, which may include, but are not limited to classrooms, instructors, fire apparatus, audiovisual equipment, books, and other instructional supplies that are not otherwise covered by the General Fund.

DISCUSSION

The beginning balance on July 1, 2014, was \$291,584.74 and the accrued interest for FY 14/15 was \$1,979.26. During FY 14/15 there were no funds received from the reimbursement account for deposit into this account. During FY 14/15, expenditures totaled \$264,708.39. As of June 30, 2015, \$176,745.82 was encumbered but not expended, and the ending cash balance was \$28,855.61. CAL-JAC funding was not received into this account during FY 14/15 because there were not any approved proposals during this time period. However, expenditures did occur during FY 14/15 because all expenditures do not occur in the same fiscal year that the request is originated and approved. As such, some requests approved in FY 13/14 incurred expenditures in FY 14/15, as reflected in this Annual Report.

CONCLUSION

The CAL-JAC program has continually demonstrated the benefits of cooperative efforts between management and labor by generating valuable training resources.

Board report prepared by Kim Fletes, Senior Management Analyst, Training and Support Bureau.