

September 1, 2015

LOS ANGELES FIRE DEPARTMENT



RALPH M. TERRAZAS
FIRE CHIEF

August 11, 2015

BOARD OF FIRE COMMISSIONERS
FILE NO. **15-091**

TO: Board of Fire Commissioners

FROM:  Ralph M. Terrazas, Fire Chief

SUBJECT: ACCEPTANCE OF GRANT FUNDS FOR THE 2014 ASSISTANCE FOR
FIREFIGHTERS GRANT PROGRAM (AFG)

FINAL ACTION:	<input type="checkbox"/> Approved	<input type="checkbox"/> Approved w/Corrections	<input type="checkbox"/> Withdrawn
	<input type="checkbox"/> Denied	<input type="checkbox"/> Received & Filed	<input type="checkbox"/> Other

SUMMARY

On June 12, 2015, the Federal Emergency Management Agency (FEMA) notified the Los Angeles Fire Department (LAFD) of an award of funds from the FY 2014 Assistance to Firefighters Grant (AFG) Program to purchase 3,262 single-layer brush pants. The performance period for the FY2014 AFG program is June 3, 2015 through June 2, 2016.

The purpose of the AFG program is to provide funding for equipment, training and personal protective equipment (PPE) to increase the safety of firefighting personnel and protect the public. The AFG Grant award will enable the LAFD to replace the existing brush pants with NFPA approved single-layer wildland brush pants that are lightweight and designed to decrease firefighter heat-stress related injuries. The total amount to purchase the brush pants is \$843,765. FEMA will fund \$733,709 on a reimbursement basis; the cost share amount of \$110,056 will be absorbed by the LAFD uniform account.

RECOMMENDATIONS

That the Board:

1. Forward to the Mayor and City Council for approval, acceptance and authority to expend the FY2014 Assistance to Firefighters Grant Program funding for the procurement of 3,262 single-layer brush pants.
2. Request that the City Council, subject to approval of the Mayor:

- a. Authorize the Fire Chief to expend funds in the amount of \$843,765 from LAFD Uniform Account 004430 in accordance with the FY2014 AFG award, from the Federal Emergency Management Agency (FEMA), for the term of June 3, 2015, through June 2, 2016, 2015, and any extension of the performance period granted by FEMA.
- b. Authorize the LAFD to deposit advance grant funds and reimbursements into Department 38, Fund 335, Account TBD, in FY2015-16.
- c. Authorize the Controller to transfer grant deposits up to \$733,709 from Fund 335, Account TBD to Fund 100, Department 38, Account 004430 as reimbursement to the LAFD for the purchase of brush pants.
- d. Authorize the LAFD to prepare Controller instructions for any technical adjustments, subject to the approval of the CAO, and authorize and instruct the Controller to implement the instructions.

FISCAL IMPACT

The LAFD FY2015-16 General Fund budget will front-fund the expenditure of \$843,765 associated with the FY2014 Assistance to Firefighters Grant Program. The FEMA will reimburse LAFD a total of \$733,709; the required cost share of \$110,056 will be absorbed by the LAFD Uniform Account 004430.

Board report prepared by Philip Orozco, Senior Management Analyst I, Administrative Services Bureau.

Attachment



FEMA

Mr. Phil Orozco
Los Angeles Fire Department
200 North Main Street, Suite 1800
Los Angeles, California 90012-4110

Re: Award No.EMW-2014-FO-03757

Dear Mr. Orozco:

Congratulations, on behalf of the Department of Homeland Security, your application for financial assistance submitted under the Fiscal Year (FY) 2014 Assistance to Firefighters Grant has been approved in the amount of \$733,709.00. As a condition of this award, you are required to contribute a cost match in the amount of \$110,056.00 of non-Federal funds, or 13 percent of the Federal contribution of \$733,709.00.

Before you request and receive any of the Federal funds awarded to you, you must establish acceptance of the award through the Assistance to Firefighters Grant Programs' e-grant system. By accepting this award, you acknowledge that the terms of the following documents are incorporated into the terms of your award:

- Summary Award Memo
- Agreement Articles (attached to this Award Letter)
- Obligating Document (attached to this Award Letter)
- FY 2014 Assistance to Firefighters Grant Funding Opportunity Announcement.

Please make sure you read, understand, and maintain a copy of these documents in your official file for this award.

Prior to requesting Federal funds, all recipients are required to register in the System for Award Management (SAM.gov). As the recipient, you must register and maintain current information in SAM.gov until you submit the final financial report required under this award or receive the final payment, whichever is later. This requires that the recipient review and update the information annually after the initial registration, and more frequently for changes in your information. There is no charge to register in SAM.gov. Your registration must be completed on-line at <https://www.sam.gov/portal/public/SAM/>. It is your entity's responsibility to have a valid DUNS number at the time of registration.

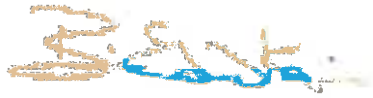
In order to establish acceptance of the award and its terms, please follow these instructions:

Step 1: Please go to <https://portal.fema.gov> to accept or decline your award. This will take you to the Assistance to Firefighters eGrants system. Enter your User Name and Password as requested on the login screen. Your User Name and Password are the same as those used to complete the application on-line.

Once you are in the system, the Status page will be the first screen you see. On the right side of the Status screen, you will see a column entitled Action. In this column, please select the View Award Package from the drop down menu. Click Go to view your award package and indicate your acceptance or declination of award. PLEASE NOTE: your period of performance has begun. If you wish to accept your grant, you should do so immediately. When you have finished, we recommend printing your award package for your records.

Step 2: If you accept your award, you will see a link on the left side of the screen that says "Update 1199A" in the Action column. Click this link. This link will take you to the SF-1199A, Direct Deposit Sign-up Form. Please complete the SF-1199A on-line if you have not done so already. When you have finished, you must submit the form electronically. Then, using the Print 1199A Button, print a copy and take it to your bank to have the bottom portion completed. Make sure your application number is on the form. After your bank has filled out their portion of the form, you must fax a copy of the form to FEMA's SF-1199 Processing Staff at 301-998-8699. You should keep the original form in your grant files. After the faxed version of your SF 1199A has been reviewed you will receive an email indicating the form is approved. Once approved you will be able to request payments online. If you have any questions or concerns regarding your 1199A, or the process to request your funds, please call (866) 274-0960.

Sincerely,



Brian E. Kamoie
Assistant Administrator for Grant Programs