

October 21, 2014

LOS ANGELES FIRE DEPARTMENT



RALPH M. TERRAZAS
FIRE CHIEF

October 1, 2014

BOARD OF FIRE COMMISSIONERS
FILE NO. 14-110

TO: Board of Fire Commissioners

FROM: Ralph M. Terrazas, Fire Chief

SUBJECT: SWORN AND CIVILIAN VACANCY REPORTS

FINAL ACTION:	<input type="checkbox"/> Approved	<input type="checkbox"/> Approved w/Corrections	<input type="checkbox"/> Withdrawn
	<input type="checkbox"/> Denied	<input type="checkbox"/> Received & Filed	<input type="checkbox"/> Other

SUMMARY

Attached for your review are the sworn and civilian vacancy reports prepared under the direction of Personnel Director Norma Gutierrez. The reports show the current number of vacancies by classification, the status of the eligible list, and the status of the request to the Managed Hiring Committee.

The reports reflect vacancies as of September 30, 2014. The report will continue to be updated and reissued on a quarterly basis.

RECOMMENDATION

That the Board:
Receive and file.

Board report prepared by Sandy Lai, Personnel Analyst II, Personnel Services Section.

Attachments

Sworn Vacancy Quarterly Report
As of September 30, 2014

Assignment	Classification	No. of Vacancies	MHC Status	Status of Eligible List	Comments
ESB/Various FS	Apparatus Operator	13	Approved	No List	Civil Service examination tentative open date Jan 2015. FY 14-15 Hiring Plan (Blanket Unfreeze)
ESB/Various FS	Engineer of Fire Dept	54	Approved	No List	Civil Service examination ongoing. FY 14-15 Hiring Plan (Blanket Unfreeze)
Various Field Vacancies	Fire Battation Chief	4	Approved	Expires 10/07/2015	FY 14-15 Hiring Plan (Blanket Unfreeze) Two BC appointments effective 10/05/14.
ESB/Various FS	Fire Captain I	34	Approved	Expires 3/5/2016	FY 14-15 Hiring Plan (Blanket Unfreeze) One position is pending allocation by Civil Service Commission.
ESB/Various FS	Fire Captain II	9	Approved	Internal Pay Grade list expires 8/8/2015	FY 14-15 Hiring Plan (Blanket Unfreeze)
FPB	Fire Inspector I	9	Approved as Modified	Expires 11/27/2014	FY 14-15 Hiring Plan (Blanket Unfreeze) Two Fire Inspector I appointments effective 10/05/14.
FPB	Fire Inspector I	2	Pending		07/08-Recall to Active Duty pending Mayor's approval.
FPB	Fire Inspector II	1	Denied	Internal Pay Grade list expires 06/15/2016	
ESB/FS 112	Fireboat Mate	4	Approved	No List	Civil Service examination tentative open date Nov 2014. FY 14-15 Hiring Plan (Blanket Unfreeze)
ESB/FS 112	Fireboat Pilot	2	Approved	No List	Pending LAFD submission of Civil Service examination request. FY 14-15 Hiring Plan (Blanket Unfreeze)
ESB/FS 114	Fire Helicopter Pilot III	3	Approved	No List	Pending LAFD submission of Civil Service examination request. FY 14-15 Hiring Plan (Blanket Unfreeze)
TSB/S&M	Fire Assistant Chief	1	Approved	Expires 9/17/2014	Position approved by Mayor on 09/18/14. FY 14-15 Hiring Plan (Blanket Unfreeze). Pending allocation by Civil Service Commission on 10/23/2014.
EOPS/Four Geographic Bureaus	Fire Deputy Chief	3		No List - Exempt positions	New positions authority in FY 14-15 for Four-Bureau Concept. Finalizing Four-Bureau Concept

Civilian Vacancy Quarterly Report
As of September 30, 2014

Assignment	Classification	No. of Vacancies	MHC Status	Status of Eligible List	Comments
ASB/Accounting Services	Accountant II	1			Incumbent is on emergency appointment to Sr. Accountant I and on protective leave.
ASB/Accounting Services	Accounting Clerk I	2	Pending Submission	Expires 11/19/2015	
FPB/Tech Sec/Construction	Accounting Clerk I	1	Pending Review	Expires 11/19/2015	9/15 Unfreeze requested.
TSB/MS/Auto Body Shop	Auto Painter	1	Approved	No List	FY 14-15 Hiring Plan (Blanket Unfreeze). Filling with Storekeeper. Pending completion of LAFD selection process.
Information & Technology Bureau	Ch Information Officer	1			New position authority in FY 14-15. Civil Service exemption pending.
EOPS/Four Geographic Bureaus	Clerk Typist	4			New position authorities in FY 14-15 for Four-Bureau concept.
TSB/Supply & Maintenance	Director of Fleet Services	1	Frozen		New position authority in FY 14-15. Position is to be deleted in FY 15-16 with restoration of one Fire Assistant Chief.
TSB/ISTS/Program Development	EMS Educator	2	Approved	No List	Pending completion of LAFD selection process.
TSB/Maintenance Section	Equip Repair Supvr	1	Approved		Incumbent is on emergency appointment to Equip. Superintendent and on protective leave.
FPB/Tech Sec/Construction	Fire Prot Engr Asst IV	7	Pending Review	Eligible List Pending	8/12 Blanket Unfreeze requested.
TSB/Maintenance Section	Garage Attendant	2	Approved	No List	Garage Assistant Pending CAO approval. Recruitment through Citywide Transfer Opportunity and Community Colleges.
TSB/Maintenance Section	Heavy Duty Equip Mech	1	Approved	Expires 1/31/2015	FY 14-15 Hiring Plan (Blanket Unfreeze). Pending completion of LAFD selection process.
ASB/EMS Contract	Management Analyst I	1	Pending Review	Expires 4/7/2016	9/15 Unfreeze requested.
Professional Standards Division	Management Analyst II	1	Approved	Expires 4/7/2016	Pending completion of LAFD selection process.
ESB/Disaster Preparedness	Management Analyst II	1	Approved	Expires 4/7/2016	Appointment effective 10/05/14.
HSD/Grants Section	Management Analyst II	1	Pending Review	Expires 4/7/2016	9/15 Unfreeze requested.

Civilian Vacancy Quarterly Report
As of September 30, 2014

Assignment	Classification	No. of Vacancies	MHC Status	Status of Eligible List	Comments
AOPS/Risk Management	Management Analyst II	1		Expires 4/7/2016	
Professional Standards Division	Management Analyst II	1		Expires 4/7/2016	
EOPS/Four Geographic Bureaus	Management Analyst II	4		Expires 4/7/2016	New position authorities in FY 14-15 for Four-Bureau concept.
TSB/Maintenance Section	Mech Helper	4	Approved	Expires 12/13/2014	FY 14-15 Hiring Plan (Blanket Unfreeze). Pending completion of LAFD selection process.
ITB/MIS	Programmer Analyst III	1	Approved		Appointment effective 10/19/14. FY 14-15 Hiring Plan (Blanket Unfreeze)
ITB/MIS	Programmer Analyst IV	1	Approved	Expires 10/15/2014	FY 14-15 Hiring Plan (Blanket Unfreeze). New position authority in FY 14-15.
Fire Chief's Office/Administration	Public Information Director II	1			New authority position in FY 14-15.
Commission/IA	Secretary	1		No List	Job bulletin tentative open date 10/31/2014. Position loaned to Recruit Training.
FPB	Secretary	1		No List	Job bulletin tentative open date 10/31/2014
TSB/Training	Secretary	1		No list	Job bulletin tentative open date 10/31/2014
Information & Technology Bureau	Secretary	1		No list	New position authority in FY 14-15. Job bulletin tentative open date 10/31/2014
Professional Standards Division	Special Investigator II	3	Approved		Pending start date and background.
Professional Standards Division	Special Investigator II	1	Approved		Sr. PA I in-lieu effective 10/05/14.
TSB/Maintenance Section	Sr Automotive Supvr	1	Approved	No List	FY 14-15 Hiring Plan (Blanket Unfreeze). Pending completion of LAFD selection process.
TSB/Maintenance Section	Sr Carpenter	1		No List	FY 14-15 Hiring Plan (Blanket Unfreeze). Job bulletin tentative open date Oct 2014.
Admin/FireStat Section	Sr Clerk Typist	1	Pending Review	Expires 8/06/2016	9/15 Unfreeze requested. New position authority in FY 14-15
FPB/Tech Sec/Construction	Sr Clerk Typist	1		Expires 8/06/2016	

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TSB/Maintenance Section	Sr Hvy Duty Equip Mech	1	Approved		FY 14-15 Hiring Plan (Blanket Unfreeze)
HSD/Grants Section	Sr Management Analyst I	1		No List	New position authority in FY 14-15.
ESB	Sr Management Analyst I	1		No List	

Total Vacant Civilian Positions

56

*FY 14-15 Budget allows positions to be filled subject to 5% Civilian salary savings rate.