

June 3, 2014

# LOS ANGELES FIRE DEPARTMENT



JAMES G. FEATHERSTONE  
INTERIM FIRE CHIEF

May 23, 2014

BOARD OF FIRE COMMISSIONERS  
FILE NO. 14-054

TO: Board of Fire Commissioners

FROM: James G. Featherstone, Interim Fire Chief

SUBJECT: SWORN AND CIVILIAN VACANCY REPORTS

FINAL ACTION:	<input type="checkbox"/> Approved	<input type="checkbox"/> Approved w/Corrections	<input type="checkbox"/> Withdrawn
	<input type="checkbox"/> Denied	<input type="checkbox"/> Received & Filed	<input type="checkbox"/> Other

## SUMMARY

Attached for your review are the sworn and civilian vacancy reports prepared under the direction of Personnel Director Norma Gutierrez. The reports show the current number of vacancies by classification, the status of the eligible list, and the status of the request to the Managed Hiring Committee.

The reports reflect vacancies through the pay period ending May 17, 2014. The report will continue to be updated and reissued on a quarterly basis.

## RECOMMENDATION

That the Board:  
Receive and file.

Board report prepared by Sandy Lai, Personnel Analyst II, Personnel Services Section.

Attachments

Civilian Vacancy Report  
As of PP Ending May 17, 2014

Assignment	Classification	No. of Vacancies	MHC Status	Status of Eligible List	Comments
FPB/Tech Sec/Construction	Accounting Clk I	1	Approved	Expires 11/19/2015	Pending LAFD completion of selection process.
TSB/MS/Auto Body Shop	Auto Painter	1		No List	Submitting to MHC for June 6 meeting/Storekeeper II in lieu.
TSB/ISTS/Program Development	EMS Educator	1	Frozen*	No List	
TSB/ISTS/Program Development	EMS Educator	1		No List	Submitting to MHC for June 6 meeting.
TSB/Maintenance Section	Equipment Superintendent	1	Approved	No List	Pending LAFD completion of Emergency Appointment.
TSB/Maintenance Section	Garage Attendant	1	Approved	No List	Job bulletin tentative open date June 2014.
TSB/Maintenance Section	Garage Attendant	1	Frozen*	No List	
ASB/GIS Maps & Graphics	Geog Info Specialist	1	Approved	Expires 6/26/2015	Pending LAFD completion of selection process.
TSB/Maintenance Section	Heavy Duty Equip Mech	1	Hold	No List	Hold Vacant - Emergency Appt to Sr. HDEM, internal employee on protective leave.
Professional Standards Division	Management Analyst II	1	Approved	Expires 4/7/2016	Pending LAFD completion of selection process.
AOPS/Risk Management	Management Analyst II	1	Frozen*	Expires 4/7/2016	
Professional Standards Division	Management Analyst II	1	Frozen*	Expires 4/7/2016	
ESB/Disaster Preparedness	Management Analyst II	1		Expires 4/7/2016	Submitting to MHC for June 6 meeting.
TSB/Maintenance Section	Mech Helper	4	Pending submission	Expires 12/13/2014	Submission to MHC pending.
ASB/MIS	Programmer Analyst IV	1		Expires 10/15/2014	Submitting to MHC for June 6 meeting.
Commission/IA	Secretary	1	Frozen*	No List	
FPB	Secretary	1	Frozen*	No List	
TSB/Training	Secretary	1	Frozen*	No list	

Civilian Vacancy Report  
As of PP Ending May 17, 2014

Assignment	Classification	No. of Vacancies	MHC Status	Status of Eligible List	Comments
Professional Standards Division	Special Investigator II	2	Approved		Pending LAFD completion of selection process.
Professional Standards Division	Special Investigator II	1	Frozen		Hold for 120-day appointment.
Professional Standards Division	Special Investigator II	1	Pending submission		Submission to MHC pending.
ASB/Financial Services Mgmt	Sr Accountant I	1	Approved	No List (Exam Requested)	Pending LAFD completion of Emergency Appointment.
TSB/Maintenance Section	Sr Automotive Supvr	1		No List	Submitting to MHC for June 6 meeting.
TSB/Maintenance Section	Sr Carpenter	1	Pending submission	No List	Submission to MHC pending.
ESB	Sr Management Analyst I	1	Frozen*		

Total Vacant Civilian Positions

29

\* Held vacant to fund 11 substitute authorities for lay-off avoidance, and to meet a budgetary 3% Salary Savings rate for civilian positions (equal to \$756,086). Positions held vacant subject to Department need.

Sworn Vacancy Report  
As of PP Ending May 17, 2014

Assignment	Classification	No. of Vacancies	MHC Status	Status of Eligible List	Comments
ESB/Various FS	Engineer of Fire Dept	25		No List	Job bulletin to be released 06/27/2014.
ESB/Various FS	Fire Captain I	86		Expires 3/5/2016	50 Promotions eff 5/18; 28 positions to be submitted to MHC for June 6 meeting.
ESB/Various FS	Fire Captain II	11		Internal Pay Grade list expires 8/8/2015	Six positions to be submitted to MHC for June 6 meeting
FPB	Fire Inspector I	5	Frozen	Expires 11/27/2014	Four positions submitted to MHC on 11/25/2013. CAO hold due to field vacancies.
FPB	Fire Inspector II	2		Internal Pay Grade list pending	Exam completed / Results Pending. Five positions proposed to be deleted in FY 14-15.
ESB/FS 112	Fireboat Mate	4		No List	Negotiations with UFLAC on-going regarding job bulletin requirements.
ESB/FS 112	Fireboat Pilot	2		No List	Negotiations with UFLAC on-going regarding job bulletin requirements.
ESB/FS 114	Fire Helicopter Pilot III	2		Expires 8/9/2014	No eligible candidates to move from FHP II to FHP III.
ESB/Batt 1-A	Fire Battalion Chief	1	Approved	Expires 10/7/2015	Approved by MHC 02/14/2014, Pending selection by Fire Chief.
ESB/Batt 5-C	Fire Battalion Chief	1		Expires 10/7/2015	Submitting to MHC for June 6 meeting.
ESB/Batt 11-B	Fire Battalion Chief	1		Expires 10/7/2015	Submitting to MHC for June 6 meeting.
HSD/Alliance	Fire Battalion Chief	1		Expires 10/7/2015	Submitting to MHC for June 6 meeting / Grant Funded position.
ESB/South Div/B	Fire Assistant Chief	1		Expires 9/17/2014	Submitting to MHC for June 6 meeting.
TSB/S&M	Fire Assistant Chief	1		Expires 9/17/2014	Proposed to be deleted in FY 14-15.
TSB/Training	Fire Assistant Chief	1		Expires 9/17/2014	Pending submission to MHC.