

May 20, 2014

LOS ANGELES FIRE DEPARTMENT



JAMES G. FEATHERSTONE
INTERIM FIRE CHIEF

April 23, 2014

BOARD OF FIRE COMMISSIONERS
FILE NO. 14-016R

TO: Board of Fire Commissioners

FROM: James G. Featherstone, Interim Fire Chief

SUBJECT: ANNUAL REPORT – LAFD CAL-JAC – REVOLVING TRAINING FUND
40K FISCAL YEAR 2012-2013

FINAL ACTION:	<input type="checkbox"/> Approved	<input type="checkbox"/> Approved w/Corrections	<input type="checkbox"/> Withdrawn
	<input type="checkbox"/> Denied	<input type="checkbox"/> Received & Filed	<input type="checkbox"/> Other

SUMMARY

As required by City Ordinance No. 171714, the following report on the Los Angeles Fire Department (LAFD) Revolving Training Fund 40K, covering Fiscal Year 2012-2013 (FY 12/13) is submitted.

The Ordinance cites:

The purpose of the fund shall be for the receipt, retention and disbursement of monies received from the California Fire Fighter Joint Apprenticeship Committee (CFFJAC) reimbursement grants for the training of paramedic and fire fighter personnel of the Department.

The CFFJAC is an apprenticeship-training program encompassing nearly all paid occupations found in the California fire service. It is a joint-apprenticeship program that is supported by both management and labor organizations. In 1994, the LAFD and the United Firefighters of Los Angeles City (UFLAC) entered into an agreement with CFFJAC, which created the LAFD's California Joint Apprenticeship Committee (CAL-JAC) program. The CAL-JAC program provides reimbursement for LAFD training costs, through the California Education System and State Division of Apprenticeship Standards.

Members enrolled in the CAL-JAC program include probationary Firefighters and newly appointed members to promotional positions. Throughout a member's apprenticeship period, the LAFD receives \$2.95 for each hour of apprentice training.

Receipts, submissions, approvals, and expenditures for FY 12/13 are summarized as follows:

	<u>40K</u>
• As of July 1, 2012, the balance for the Fund was:	\$ 811,316.40
• The Fund received deposits of:	\$ 0.00
• The Fund received in interest income:	\$ 11,006.68
• The Fund expended in FY 12/13:	(\$ 31,990.88)
• As of June 30, 2013, the ending cash balance was:	\$ 790,332.20

RECOMMENDATIONS

That the Board:

1. In compliance with Ordinance No. 171714, review the attached Annual Report of the LAFD Revolving Training Fund 40K for Fiscal Year 2012-2013.
2. Direct the Commission Executive Assistant to forward this Annual Report to the Mayor and City Council.

DISCUSSION

The beginning balance on July 1, 2012, was \$811,316.40 and the accrued interest for FY 12/13 was \$11,006.68. No funds were received for deposit into the account. During FY 12/13, expenditures totaled \$31,990.88. As of June 30, 2013, \$96,616.31 was encumbered but not expended, and the ending cash balance was \$790,332.20. The amount of CAL-JAC funding for the proposals that were approved in FY 12/13 totaled \$91,331.20. The total amount of funds expended in FY 12/13 does not equal expenditures approved in FY 12/13, because all expenditures do not occur in the same fiscal year that the request is originated and approved. For example, some requests approved in FY 12/13 will incur expenditures in FY 13/14, and be reflected in the FY 13/14 Annual Report.

The attached matrix lists the proposals and expenditures:

Proposal 11-05, was for the purchase of a generator for Live Fire Training. The proposal was submitted and approved in FY 11/12 with expenditures occurring in the amount of \$13,777.00 in FY 12/13.

Proposal 11-07, \$17,030.00 was for the purchase of audio-visual equipment for the classroom at the Frank Hotchkin Memorial Training Center.

Proposal 13-02, \$17,721.83 was for the purchase of seven (7) smart rescue dummies and seven (7) rescue suits at the Frank Hotchkin Memorial Training Center. The "Smart Dummy Rescue Manikin" is an excellent training prop addition to the LAFD, and can be used for training operations, Firefighter down, missing and/or trapped scenarios, and Urban Search and Rescue (US&R) Technical Rescue incidents. The proposal was submitted and approved in FY 12/13, and the expenditures will occur in FY 13/14 in the amount of \$17,721.83, including tax and freight.

Proposal 13-03, \$13,981.78, was for the purchase of two (2) forcible entry props for LAFD training. The props can be used for Rapid Intervention Company (RIC) storage racks for the cache of tools located at the Regional Training Centers. The training props can be used for RIC operations, Firefighter down, missing and/or trapped scenarios, and fire simulated rescue. The proposal was submitted and approved in FY 12/13 and expenditures will occur in FY 13/14 in the amount of \$13,981.78, including tax and delivery.

Proposal 13-04, \$1,522.95, was for the purchase of two (2) Aircraft Rescue and Firefighting (ARFF) instructional manuals. The International Fire Service Training Association (IFSTA) Aircraft Rescue Fire Fighting manuals are needed as part of the training curriculum for members eligible to fill vacancies at Fire Station 80. The IFSTA Aircraft Rescue Fire Fighting manual will be incorporated into the training material to meet the Federal Aviation Regulation standard which outlines the requirements for a LAFD member to work at Fire Station 80, Los Angeles World Airport, LAX. The proposal was submitted and approved in FY 12/13, and the expenditure will occur in FY 13/14 in the amount of \$1,522.95, including tax.

Proposal 13-06, \$40,550.00, was for purchase of five (5) drafting bins for LAFD Training. The drafting bins will provide training for pumping and drafting, and the water will be recycled thus conserving water. The proposal was submitted and approved in FY 12/13, and the expenditure will occur in FY 13/14 in the amount of \$40,550.00, including delivery.

Proposal 13-07, \$9,000.00, was for the purchase of five (5) pumping manifolds for LAFD training. The pumping manifolds can be used for training and certification of members. The proposal was submitted and approved in FY 12/13, and the expenditure will occur in FY 13/14 in the amount of \$9,000.00.

Proposal 13-08, \$4,409.24, was for the purchase of nine (9) cut-away training nozzles. The cut-away nozzles can be used for training and certification of members. The proposal was submitted and approved in FY 12/13, and the expenditures will occur in FY 13/14 in the amount of \$4,409.24.

Proposal 13-09, \$1,578.00, was for the purchase of a 55-gallon drum of smoke fluid. Smoke machines are extremely beneficial to the LAFD in that they allow training in a hyper-realistic environment. Smoke fluid is a necessary component to providing working smoke machines to field personnel. The proposal was submitted and approved in FY 12/13, and the expenditures will occur in FY 13/14 in the amount of \$1,578.00, including tax and delivery.

Proposal 13-11, \$2,567.40, was for the purchase of 12 pop-up canopies. Pop-up canopies are used to provide shade during outside training opportunities, such as Driver Operator training, to combat the exposure from direct sunlight which can be a risk factor to members in terms of heat exhaustion, dehydration, and skin exposure. The proposal was submitted in FY 12/13 and expenditures will occur in FY 13/14 in the amount of \$2,567.40.

CONCLUSION

The CAL-JAC program has continually demonstrated the benefits of cooperative efforts between Management and Labor by generating resources.

Board report prepared by Kimberly Perry, Management Analyst II, Training and Support Bureau.

Attachment: LAFD Revolving Training Fund 40K (FY 2012-2013)

**CAL JAC Fiscal Year 2012/2013
LAFD REVOLVING FUND 40K
TABLE OF PROPOSALS**

PROPOSAL NUMBER	SUBJECT	VENDOR	FY APPROVED	FY PAID	AMOUNT APPROVED	AMOUNT EXPENDED
11-05	Generator for Live Fire	ABCO Trading	2011/2012	2012/2013	12,438.83	13,777.00
11-07	Audio Visual Equipment for FHMTTC Room #241	Burst	2011/2012	2012/2013	17,030.00	17,030.00
	Taxes paid to the State Board of Equalization	State of California		2012/13		1,183.88
				TOTAL:	\$29,468.83	\$31,990.88
13-02	Rescue Dummies and Rescue Suits	BullEx	2012/2013	N/A	\$17,721.83	N/A
13-03	Forcible Entry Props	Forcible Entry Equipment	2012/2013	N/A	\$13,981.78	N/A
13-04	ARFF Instructional Manuals	Firefighters Bookstore	2012/2013	N/A	\$1,522.95	N/A
13-06	Drafting Bins	KME Fire Apparatus	2012/2013	N/A	\$40,550.00	N/A
13-07	Pumping Manifolds	KME Fire Apparatus	2012/2013	N/A	\$9,000.00	N/A
13-08	Cut-Away Training Nozzles	L.N. Curtis & Sons	2012/2013	N/A	\$4,409.24	N/A
13-09	Smoke Fluid	PRG Lighting	2012/2013	N/A	\$1,578.00	N/A
13-11	Pop-Up Canopies	Elite Deals	2012/2013	N/A	\$2,567.40	N/A
TOTAL:					\$91,331.20	\$0.00
TOTAL EXPENDITURES:						<u>\$31,990.88</u>