

May 15, 2012

# LOS ANGELES FIRE DEPARTMENT



BRIAN L. CUMMINGS  
FIRE CHIEF

May 1, 2012

BOARD OF FIRE COMMISSIONERS  
FILE NO. 12-075

TO: Board of Fire Commissioners

FROM: Brian L. Cummings, Fire Chief

SUBJECT: RESOLUTION AUTHORITY TO SIGN FOR FIRE CHIEF

FINAL ACTION:	<input type="checkbox"/> Approved	<input type="checkbox"/> Approved w/Corrections	<input type="checkbox"/> Withdrawn
	<input type="checkbox"/> Denied	<input type="checkbox"/> Received & Filed	<input type="checkbox"/> Other

**Recommendations:** That the Board:

1. Approve a resolution authorizing the list of Department staff as the approved list of authorized signatories.
2. Adopt the attached revised authorized department signature form, dated May 1, 2012, and that the Board's approval of such resolution supercedes all previous authorizations for signature.
3. Direct the Board's Executive Assistant to transmit the revised list to the Controller's Office.

**Summary:**

In the absence of the Fire Chief, the listed individuals will be authorized to sign requisitions, payrolls, and other official documents on behalf of the Fire Chief.

Due to the appointment of Fire Chief Brian L. Cummings, retirements and reassignments, it is necessity to update the list of authorized signatories.

Board report prepared by Salvador Martinez, Acting Fire Administrator, Administrative Services Bureau.

Attachments

**BOARD OF FIRE  
COMMISSIONERS**

—  
**GENETHIA HUDLEY-HAYES**  
PRESIDENT

**CASIMIRO U. TOLENTINO**  
VICE PRESIDENT

**ANDREW FRIEDMAN**  
**JILL FURILLO**  
VACANT

—  
**LETICIA GOMEZ**  
EXECUTIVE ASSISTANT I

**CITY OF LOS ANGELES**

CALIFORNIA



**ANTONIO R. VILLARAIGOSA**  
MAYOR

**FIRE DEPARTMENT**

—  
**BRIAN L. CUMMINGS**  
FIRE CHIEF

**200 NORTH MAIN STREET**  
**LOS ANGELES, CA 90012**

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FAX: (213) 978-3815

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Honorable Wendy Greuel  
Controller, City of Los Angeles  
Room 300, City Hall East

May 1, 2012

Attention: Claire Bartels, Chief Deputy Controller

Dear Ms. Greuel:

**List of Authorized Signatures**

Head of Department:

**BRIAN L. CUMMINGS**

Designees:

**DAREN M. PALACIOS**

**DAVID M. YAMAHATA**

**SALVADOR MARTINEZ**

**SANDRA OCON**

**BILL JONES**


**MARIANA RIVERA**

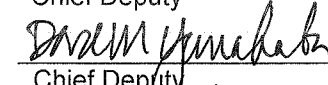
Chief Accounting Employee: **CARMELA ESPIRITU**


Designee:

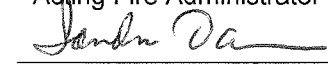
**MARCELO CASTILLO**


  
Fire Chief

  
Chief Deputy

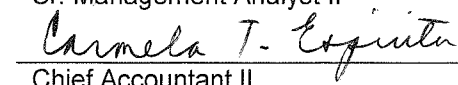
  
Chief Deputy


  
Acting Fire Administrator

  
Sr. Management Analyst II

  
Sr. Management Analyst II

  
Sr. Management Analyst II

  
Chief Accountant II

  
Principal Accountant

Very truly yours,

  
**BRIAN L. CUMMINGS**  
Fire Chief

**BOARD OF FIRE COMMISSIONERS  
RESOLUTION NO. 1236**

WHEREAS, on September 7, 2011 Mayor Antonio Villaraigosa appointed Brian L. Cummings, Fire Chief of the Los Angeles Fire Department; and

WHEREAS, the Board of Fire Commissioners at its meeting of May 15, 2012, considered and approved Board Report No. 12-075, a Resolution Signature Authority for the Fire Department; and

WHEREAS, the Board of Fire Commissioners adopted the Resolution Signature Authority designated Fire Chief Brian L. Cummings the authorized signatory for the Los Angeles Fire Department; and

WHEREAS, the Board of Fire Commissioners authorizes the following Fire Department employee to sign on behalf of the Fire Department:

**Brian L. Cummings, Fire Chief**

And further authorizes the following Fire Department employees to sign requisitions, payrolls and other official documents in the absence of Fire Chief Brian L. Cummings:

**Daren M. Palacios, Chief Deputy, Administrative Operations**  
**David M. Yamahata, Chief Deputy, Emergency Operations**  
**Salvador Martinez, Acting Fire Administrator, Administrative Services Bureau**  
**Sandra Ocon, Sr. Management Analyst II, Budget Management Section**  
**Bill Jones, Sr. Management Analyst II, Contracts and Grants Management Section**  
**Mariana Rivera, Sr. Management Analyst II, Revenue Management Section**  
**Carmela Espiritu, Chief Accountant II, Accounting Services Section**  
**Marcelo Castillo, Principal Accountant, Accounting Services Section**

NOW, THEREFORE BE IT RESOLVED that the LOS ANGELES BOARD OF FIRE COMMISSIONERS adopted the Fire Department's revised List of Authorized Signatures dated May 1, 2012, which hereby supersedes all previous signature authorities and does hereby authorize the employees listed herein to sign requisitions, payrolls and other official documents of the Los Angeles Fire Department.

Adopted this 15<sup>th</sup> day of May 2012

ATTEST:

CITY OF LOS ANGELES  
BOARD OF FIRE COMMISSIONERS

LETICIA GOMEZ  
COMMISSION EXECUTIVE ASSISTANT

GENETHIA HUDLEY-HAYES  
PRESIDENT