

LOS ANGELES FIRE DEPARTMENT



BRIAN L. CUMMINGS
FIRE CHIEF

February 17, 2012

BOARD OF FIRE COMMISSIONERS
FILE NO. 12-031

TO: Board of Fire Commissioners

FROM: Brian L. Cummings, Fire Chief

SUBJECT: **IN-KIND DONATION FOR CELEBRATING EXCELLENCE 2012
CONFERENCE**

| | | | |
|---------------|-----------------------------------|---|------------------------------------|
| FINAL ACTION: | <input type="checkbox"/> Approved | <input type="checkbox"/> Approved w/Corrections | <input type="checkbox"/> Withdrawn |
| | <input type="checkbox"/> Denied | <input type="checkbox"/> Received & Filed | <input type="checkbox"/> Other |

Recommendation: That the Board:

1. Accept a donation from the LAFD Foundation (Foundation) for funding for the Celebrating Excellence 2012 Conference.
2. Instruct the Commission Executive Assistant to forward this report for necessary action to the Mayor's Office in accordance with Executive Directive No. 3 and the City Council in accordance with the Los Angeles Administrative Code Article 12.

Summary:

The Foundation has donated funding to allow 10 civilian and sworn members to attend the Celebrating Excellence 2012 Conference. This funding will pay for conference attendance as well as coverage of travel and accommodation expenses. The total monetary value of this donation is \$7,130.00.

Fiscal Impact:

There is no fiscal impact to the Department's budget in the acceptance of this donation.

Conclusion:

The Los Angeles Fire Department benefits tremendously from gracious donations such as that received from the Foundation. This support provides the Fire Department with additional resources to better serve the community. The Community Liaison Office would like to acknowledge this generous donation from the Foundation.

Board Report prepared by the Community Liaison Office.

Attachment

LOS ANGELES FIRE DEPARTMENT



BRIAN L. CUMMINGS
FIRE CHIEF

February, 17, 2012

TO: Glenn Miyagishima, Battalion Chief
Community Liaison Office
THROUGH CHANNELS

FROM: Greg Apodaca
Human Relations Advocate


**SUBJECT: REQUEST FOR APPROVAL FOR DISTRIBUTION OF LOS ANGELES
FIRE DEPARTMENT FOUNDATION FUNDS**

The Los Angeles Fire Department Foundation (Foundation) Board of Directors has approved the distribution of \$7,130.00 to the California Council of Excellence (CCE), for the attendance of ten (10) LAFD civilian and sworn staff at their 18th Annual Best Practices and awards conference, "Celebrating Excellence 2012." The conference will be held May 1 and 2 in Anaheim, CA. The funds will also cover other travel related expenses such as hotel and parking fees.

The Foundation has requested an invoice from CCE for conference registration fees while other expenses will be reimbursed after travel receipts have been submitted with the appropriate reimbursement forms.



Greg Apodaca,
Human Relations Advocate
Planning Section

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|--------------------------------|------|--------------------------------|------|-------------------------------------|------|---|------|
| COMPANY/STATION/UNIT COMMANDER | DATE | EMS BATTALION CAPTAIN | DATE | BATTALION COMMANDER | DATE | DIVISION COMMANDER | DATE |
| BUREAU COMMANDER | DATE | EMERGENCY OPERATIONS COMMANDER | DATE | ADMINISTRATIVE OPERATIONS COMMANDER | DATE |  | |



LOS ANGELES FIRE DEPARTMENT FOUNDATION

Date: 2/7/2012

Amount Requested: \$7,130.00

Contact Name: Greg Apodaca

Phone: Cell 626-437-6735, Ofc. 213-978-3835

E-mail: Greg.Apodaca@lacity.org

Type of funding request:

LAFD Performance Excellence (PE) Conference Attendance for ten members.

Provide a brief description and the need for the program/equipment/service

The LAFD has experienced severe budgetary cutbacks, \$89 million in the past four years, and is in need of awareness building and training for its members on PE concepts, skills, and tools that can help it become more effective and efficient in utilizing public funds to plan for and deliver services.

PE has been implemented successfully by the Los Angeles Community Development Department (CDD) and the New Zealand Fire Service (NZFS) who have highly praised PE and recommended its adoption by the LAFD.

PE conferences are conducted twice yearly and deliver great value to attendees in the form of: 1. Education on successful PE concepts, models and methods used in other organizations and that can be applied within the LAFD to improve effectiveness and efficiencies; 2. Conference workshops and training, using real-world examples, provided by award-winning PE practitioners; and 3. Relationships formed with PE practitioners through which best practices can be shared on an ongoing basis.

What objectives will be accomplished if the funding is granted?

The LAFD plans to begin training its staff and guide them as they implement pilot PE projects in six work locations in the near future. Attendance at the May 2012 PE conference will educate senior leaders in PE concepts and practices thereby facilitating its implementation across the Department. We expect that the PE training and implementation effort will:

- Improve LAFD performance practices and capabilities,
- Integrate key performance, operational and administrative requirements within a results-oriented framework that creates a basis for action, feedback, evaluation of results, and implementation of lessons learned,
- Nurture and grow the interrelatedness of core values and member behaviors consistent with high performance organizations,
- Deliver ever-increasing value to customers, stakeholders and the workforce, and
- Improve overall organizational effectiveness as an all-hazard public safety provider, as a City department entrusted with public funds, and as an employer of thousands of people.