

November 15, 2011

LOS ANGELES FIRE DEPARTMENT



BRIAN L. CUMMINGS
FIRE CHIEF

October 24, 2011

BOARD OF FIRE COMMISSIONERS
FILE NO. 11-155

TO: Board of Fire Commissioners

FROM: Brian L. Cummings, Fire Chief

SUBJECT: 2010 COOPERATIVE AGREEMENT EXTENSION REQUEST - FEMA
URBAN SEARCH AND RESCUE TASK FORCE, COUNCIL FILE
10-2283

FINAL ACTION:	<input type="checkbox"/> Approved	<input type="checkbox"/> Approved w/Corrections	<input type="checkbox"/> Withdrawn
	<input type="checkbox"/> Denied	<input type="checkbox"/> Received & Filed	<input type="checkbox"/> Other

Recommendations: That the Board:

1. Approve and transmit the report to the Mayor and the City Clerk for Committee consideration and City Council approval.

It is also respectfully recommended that the Board request that the Mayor and City Council:

2. Authorize the Controller to transfer \$226,302 from Department 38, Fund 100, Account 001012 (Salaries, Sworn) to Department 38, Fund 335, Account 38-010R, to support the necessary expense and purchase of equipment items that will be reimbursed by the Federal Emergency Management Agency (FEMA) grant.
3. Authorize the Fire Chief, or his designee, to deposit the FEMA grant funds received under this cooperative agreement into Department 38, Fund 335 (Fire Department Grants).
4. Authorize the Controller to transfer FEMA grant funds, from Department 38, Fund 335 to Department 38, Fund 100, Account 001012 (Sworn Salaries), based on the Los Angeles Fire Department (LAFD) submissions to the Office of the City Administrative Officer (CAO) documenting actual costs incurred for this FEMA Urban Search and Rescue (US&R) no-match Cooperative Agreement Program through the end of the extended grant term of October 31, 2012.

5. Authorize the Controller to transfer the uncommitted balance of advanced funds as of May 1, 2012, from Department 38, Fund 335, Appropriation Account 38-010R to Department 38, Fund 100, Account 001012 (Sworn Salaries) to meet payroll needs.

Summary:

On April 4, 1993, the Mayor and City Council authorized the LAFD to execute a Memorandum of Agreement (MOA) with the Governor's Office of Emergency Services and the FEMA. These actions established LAFD as a sponsoring agency and host of a FEMA US&R Task Force, California Task Force 1 (CA-TF 1). Through the MOA, FEMA supports CA-TF 1 annually using a Cooperative Agreement (Agreement) to fund the program. The Agreement supports an equipment cache, CA-TF 1 member training, and full-time personnel to manage the cache and administrate CA-TF1's US&R program.

The Agreement's funding mechanism uses a "draw-down" system where the LAFD loans funds from its existing general fund accounts for CA-TF 1 expenditures, which is reimbursed by drawing down from the grant award and reimbursing LAFD accounts. The Agreement does not require a cost-share by either the Department or City.

On November 24, 2010, Council accepted a FEMA Cooperative Agreement Grant (2010-SR-24-K050) in the amount of \$1,047,900 along with additional monies for \$26,171 bringing the total of this grant to \$1,074,071 as of August 12, 2011 for the Performance Period of May 1, 2010 through October 31, 2011. (C.F. 10-2283.) On September 22, 2011, FEMA extended this Agreement until October 31, 2012 in order to complete the grant expenditures as part of the 2010 Statement of Work.

Fiscal Impact:

The 2010 Cooperative Agreement is a fully reimbursable, "draw-down" grant with no cost-share. There is no long-term fiscal impact.

Conclusion:

As the sponsoring agency of a US&R Task Force, CA-TF 1, the LAFD receives annual grants to support, maintain, and enhance CA-TF 1's readiness. The report recommendations are necessary to ensure appropriate accounting and financial procedures are in place to allow the LAFD to expend the grant funds. This is a no-match reimbursement grant of \$1,074,071 of which \$226,302 remains available for expense and equipment.

Board report prepared by Mary Reuschel, Management Analyst II, Emergency Services Bureau.

Attachment



Mary Reuschel <mary.reuschel@lacity.org>

FW: CA-TF1 FY2010 Extension Request

1 message

Mack, Tawana <Tawana.Mack@dhs.gov>

To: "mary.reuschel@lacity.org" <mary.reuschel@lacity.org>

Cc: "Deel, Catherine" <Catherine.Deel@dhs.gov>, "Bal, Rayna" <Rayna.Bal@dhs.gov>, "FEMA-USR-GRANTS@dhs.gov" <Fema-USR-GRANTS@dhs.gov>

Thu, Sep 22, 2011 at 3:38 PM

Dear Ms. Reuschel,

Your request for an extension - due to reasons beyond your control - to Cooperative Agreement #2010-SR-24-K050 has been reviewed by the Program Office and the Grant Programs Directorate and is hereby, approved. The revised Period of Performance is 05/01/2010 thru 10/31/2012.

You are authorized to complete your prior approved Scope of Work per your award documents and attachments. All other terms and conditions remain unchanged and in full force and effect. Please include this approval notice with your Performance Reports, Closeout Documents and retain a copy in your grant file.

Should you have any questions or concerns, please feel free to call Catherine Deel at 202.646.3796 or myself at the below contact(s).

Sincerely,

Tawana Mack

Grants Management Specialist, US&R

DHS/FEMA