

LOS ANGELES FIRE DEPARTMENT



DOUGLAS L. BARRY
FIRE CHIEF

March 26, 2009

BOARD OF FIRE COMMISSIONERS
FILE NO. 09-041

TO: Board of Fire Commissioners

FROM: Douglas L. Barry, Fire Chief *DLB*

SUBJECT: PROFESSIONAL SERVICE CONTRACT – TRACSTAR SYSTEMS, INC.

FINAL ACTION:	<input type="checkbox"/> Approved	<input type="checkbox"/> Approved w/Corrections	<input type="checkbox"/> Withdrawn
	<input type="checkbox"/> Denied	<input type="checkbox"/> Received & Filed	<input type="checkbox"/> Other

Recommendations: That the Board:

Authorize the Fire Chief to enter into the attached contract amendment with TracStar Systems, Inc. to increase the contract limit to an amount not to exceed Twenty-Five Thousand Dollars (\$25,000.00), unless otherwise amended.

Summary:

In accordance with Section 14a of the Mayor's Executive Directive No. 3 (issued October 20, 2005), this contract amendment will not require Mayoral approval as it does not qualify as "contracts/amendments which are both over \$25,000 in amount and over three months in duration".

On July 1, 2008, the Los Angeles Fire Department (LAFD), and TracStar Systems, Inc. entered into an Agreement whereas the Department required the services of a qualified company to provide satellite services for the LAFD. The Agreement was for a period not to exceed twelve (12) months, and not to exceed Twenty Thousand Dollars (\$20,000.00), unless otherwise amended. TracStar systems, Inc. has demonstrated that they possess the unique skills and proficiencies required for three of the Department's command vehicles, namely:

(2) XT256 Broadband Service, average download data speed 1000 KBps; average upload data speed 256 KBps; upload throughput – unlimited; 10 days unlimited service.

(1) TD 256 Broadband Service, average download data speed 1000 KBps; upload throughput- unlimited; 10 days unlimited service.

Due to circumstances related to the Marek Fire, which broke out in the Angeles National Forest on Sunday, October 12, 2008, it was necessary for the LAFD to contact TracStar Systems, Inc. for an "emergency upgrade without 24 hour notice". In order to continue to pay for the satellite services, it has become necessary to amend the current Contract from Twenty-Thousand Dollars (\$20,000.00) to Twenty-Five Thousand Dollars (\$25,000.00).

Fiscal Impact:

This contract obligates the Fire Department to expend funds for services in an amount up to \$25,000 in FY 2008-09. The Department has identified funds in the FY 2008-09 Contractual Services Account (#3040) for this purpose.

Conclusion:

The LAFD greatly benefits from having the satellite access provided by TracStar Systems, Inc. to its three command vehicles. The Department has identified funds in the FY 2008-09 Contractual Services Account (#3040) for this purpose.

Board report prepared by Norina Tom, Senior Management Analyst I, of the Emergency Operations Office.

Attachments

FIRST AMENDMENT NO. C-113521-1

**AGREEMENT BETWEEN THE CITY OF LOS ANGELES
AND TRACSTAR SYSTEMS, INC.
FOR SATELLITE COMMUNICATION SERVICES**

THIS FIRST AMENDMENT to the AGREEMENT BETWEEN THE CITY OF LOS ANGELES AND TRACSTAR SYSTEMS, INC., (hereinafter "Agreement") is made and entered into by and between the City of Los Angeles (hereinafter "City"), a municipal corporation acting by and through the Los Angeles Fire Department (hereinafter "LAFD") and TracStar Systems, Inc. (hereinafter "Contractor").

WITNESSETH

WHEREAS, the City requires the services of a qualified company to provide satellite services for the LAFD; and

WHEREAS, Contractor possesses the unique skills and proficiencies in these areas, and agrees to provide such services to the LAFD; and

WHEREAS, the parties entered into Agreement C-113521 wherein Contractor would provide such services on an as-needed basis, for a period not to exceed twelve (12) months and not to exceed Twenty Thousand Dollars (\$20,000.00); and

WHEREAS, due to circumstances related to the Marek Fire which broke out in the Angeles National Forest on Sunday, October 12, 2008, it was necessary for the LAFD to contact Contractor for an "emergency upgrade without 24 hour notice"; and

WHEREAS, the cost for those emergency services will cause the Agreement to exceed the contract limit of Twenty Thousand Dollars (\$20,000.00); and

WHEREAS, the City desires in this first amendment to increase the contract limit to an amount to not exceed Twenty-Five Thousand Dollars (\$25,000.00); and

NOW THEREFORE, in consideration of the above premises, and the mutual covenants and agreements herein contained, the parties hereto agree that this Agreement be amended effective April 1, 2009 to include the following:

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ARTICLE 4. COMPENSATION AND METHOD OF PAYMENT

The first paragraph of Article 4 is hereby amended to read as follows:

These services will be provided at the costs outlined below. Any increase in the cost for such services will be effective only upon written approval by the Fire Chief, or his designee, and the Board of Fire Commissioners, if such approval by the Board is required. The amount of this Agreement shall not exceed Twenty-Five Thousand Dollars (\$25,000.00), unless otherwise amended.

All other information under Article 4 will remain the same.

Except as amended by this first amendment, all other provisions of City Contract C-113521 shall remain in full force and effect. This amendment includes three (3) pages, and constitutes the complete understanding and agreement between the parties. This amendment is executed in four (4) duplicate originals, each of which is deemed to be an original.

[Signature page to follow.]

IN WITNESS THEREOF, the parties hereto have caused this Agreement to be executed by their respective duly authorized representatives.

DATE: _____

FOR: THE CITY OF LOS ANGELES

By: _____
Douglas L. Barry
Fire Chief
Los Angeles Fire Department

DATE: _____

FOR: TRACSTAR SYSTEMS, INC.

BY: _____
Name: _____
Title: _____

APPROVED AS TO FORM:

ROCKARD J. DELGADILLO
City Attorney

ATTEST:

KAREN E. KALFAYAN
City Clerk

By: _____
Laurel L. Lightner
Assistant City Attorney

By: _____
Deputy City Clerk

DATE: _____

DATE: _____

Contract Number: C-113521-1