DOUGLAS L. BARRY

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November	6.	200	×

BOARD OF FIRE COMMISSIONERS FILE NO. 28-16-1

TO:

Board of Fire Commissioners

FROM:

Douglas L. Barry, Fire Chief DUB

SUBJECT:

WRITE-OFF OF UNCOLLECTIBLE LAFD CHARGES FOR SERVICES OF FIRE SAFETY OFFICERS, HIGH RISE INSPECTION AND CUPA FOR FISCAL

YEARS 1996-2002 EACH VALUED OVER \$1,000.00

FINAL ACTION: Approved Approved w/Correction Denied Received & Filed	ions Withdrawn Other
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Recommendations: That the Board:

- 1. Authorize the Fire Chief to refer to the Board of Review any or all pertinent documentation regarding \$42,170.27 in uncollectible accounts for write-off authority. This recommendation is based on the findings, listed below.
- 2. Direct the Commission Executive Assistant II to forward the letter to the Board of Review for consideration and approval.

Findings:

- 1. The Los Angeles Municipal Code Section 11.04 (Ch. 1, Art. 1) provides that any Board, Commission, or Head of a Department may prepare a report setting forth findings regarding the status of unpaid accounts. This report may then be submitted to the Board of Review for appropriate actions.
- 2. All accounts have been submitted to the Office of Finance for collection and were determined to be uncollectible for reason that judgment have not been obtained or are unable to locate assets.
- 3. Three or more statements of accounts have been mailed in addition to the original invoice. Accounts originated from Fiscal Years 1996 thru 2002 are now past the statute

of limitations; therefore, the Department has no legal means of collecting these balances. The Department's resources are more efficiently utilized on more recent outstanding accounts.

4. The staff of Accounting Services along with the recommendation by the Office of Finance determined that the attached list of unpaid accounts amounting \$42,170.27 should be written-off. These individual accounts are for Fiscal Years 1996 thru 2002, each valued over \$1,000.00 (see attachments).

Conclusion:

In view of the above findings, it is appropriate that these uncollectible accounts for fiscal years 1996 thru 2002 be referred for write-off authority to the Board of Review in compliance with the Los Angeles Municipal Code.

Upon your Board's approval, Board of Review and Council consideration/approval will be initiated.

Board report prepared by Emma Pangilinan, Accountant II, Accounting Services Unit.

Attachment

BOARD OF FIRE COMMISSIONERS

CITY OF LOS ANGELES

CALIFORNIA

FIRE DEPARTMENT

DOUGLAS L, BARRY

FIRE CHIEF

200 NORTH MAIN STREET LOS ANGELES, CA 90012

(213) 978-3838 FAX: (213) 978-3814

www.lafd.org/comm.htm

GENETHIA HUDLEY-HAYES
PRESIDENT

CASIMIRO U. TOLENTINO VICE PRESIDENT

DIANA M. BONTÁ ANDREW FRIEDMAN JILL FURILLO

BLANCA GOMEZ-REVELLES EXECUTIVE ASSISTANT II



November 6, 2008

Louis J. Benjamin, Chairperson Board of Review Office of the Controller Room 300, City Hall East

Dear Chairperson Benjamin:

WRITE-OFF OF UNCOLLECTIBLE LAFD CHARGES FOR SERVICES
OF FIRE SAFETY OFFICERS, HIGH RISE INSPECTION & CUPA FOR FISCAL
YEARS 1996 THRU 2002, EACH VALUED OVER \$1,000.00

BACKGROUND

Los Angeles Administrative Code, Chapter 11, Article 1, Section 5.183, provides that the Fire Chief of the Los Angeles Fire Department (LAFD) shall review the status of uncollectible accounts to determine whether they are collectible. He shall refer those accounts determined to be uncollectible to the Board of Review in accordance with the Los Angeles Municipal Code, Article 1, Section 11.04, for appropriate action. The removal of these unpaid accounts from the current Fire Safety Officers, High Rise Inspection & CUPA accounts shall not preclude the City from collecting any sum that later proves to be collectible.

RECOMMENDATIONS

It is recommended that the Honorable Board of Review approve the write-off of individual accounts totaling \$42,170.27 in uncollected Fire Safety Officers, High Rise Inspection & CUPA accounts for Fiscal Years 1996 thru 2002 (see attachments). The removal of these unpaid accounts shall not preclude the City from collecting any sum that later proves to be collectible.

FINDINGS

1. The Los Angeles Administrative Code, Chapter 11, Article 1, Section 5.183 provides that the Fire Chief of the Fire Department shall review the status of unpaid accounts to determine whether they are collectible.

He shall refer those accounts determined to be uncollectible to the Board of Review in accordance with the Los Angeles Municipal Code, Article 1, Section 11.04, for appropriate action.

- All accounts have been submitted to the Office of Finance for collection and were determined to be uncollectible for reason that judgments have not been obtained/unable to locate assets.
- 3. In addition, three or more statements of accounts were sent in addition to the original invoice. Accounts originated from Fiscal Years 1996 thru 2002 now past the statute of limitations; therefore the Department has no legal means of collecting these balances. The Department's resources will be more efficiently utilized on recent outstanding accounts.
- 4. The staff of Accounting Services along with the recommendation by the Office of Finance determined that the unpaid accounts amounting in \$42,170.27 should be written-off. Accounts are for Fiscal Years 1996 thru 2002 (see attachments).
- 5. Writing off these accounts would be consistent with General Accepted Accounting Principles. This is also consistent with existing City policy to reflect the accurate status of accounts in the City's financial statement so not to overstate the revenue.

If you require additional information, please contact Accountant II Emma Pangilinan at (213) 978-3452.

Very truly yours,

DOUGLAS L. BARRY

Fire Chief

Attachment

LOS ANGELES FIRE DEPARTMENT SCHEDULE OF ACCOUNTS REFERRED TO BOARD OF REVIEW INDIVIDUAL INVOICE OVER \$1,000.00 REFERRAL DATE 11/06/08

1002490	REV SRC/BS CODE	FUND	INVOICE # IN	VOICE DATE	CUSTOMER NAME	INVOICE AMOUNT	UNCOLLECTIBLE CODE	REMARKS
NOS-735 03/13/99 M D D TRUCK SERVICE \$14.99 6 JUDGEMENT OBTAINED	2101	41L						
NO052803 07/09/09 MAPEX INC 114/09 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 07/12/00 0			IN0034900	10/02/98	MAPEX INC			
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2102			IN0083983	09/11/02	BRONZE SHOE, INC	\$26.25	. 6	JUDGEMENT OBTAINED
IN0034900			SUB TOTAL			\$337.46		
IN0054735 03/03/99 M D D TRUCK SERVICE \$750.00 6 JUDGEMENT OBTAINED IN0052803 07/09/99 MAPEX INC \$1,021.49 6 JUDGEMENT OBTAINED IN0016362 02/02/00 ROYAL COACH AUTO BODY & PAINT \$640.49 6 JUDGEMENT OBTAINED IN0034250 07/28/00 G & L PLATING \$546.00 6 JUDGEMENT OBTAINED IN0059053 07/28/00 ROYAL COACH AUTO BODY & PAINT \$546.00 6 JUDGEMENT OBTAINED IN0046639 09/22/00 BRONZE SHOE, INC \$546.00 6 JUDGEMENT OBTAINED IN0065037 07/27/01 BRONZE SHOE, INC \$546.00 6 JUDGEMENT OBTAINED IN0054976 07/27/01 G & L PLATING \$546.00 6 JUDGEMENT OBTAINED IN0054976 07/27/01 PALACE GOLD & GEM JEWELERS \$546.00 6 JUDGEMENT OBTAINED IN0086276 07/27/01 PALACE GOLD & GEM JEWELERS \$546.00 6 JUDGEMENT OBTAINED IN0049702 03/11/02 INDUSTRIAL METAL PLATING \$746.00 6 JUDGEMENT OBTAINED IN0049702 03/11/02 INDUSTRIAL METAL PLATING \$709.50 6 JUDGEMENT OBTAINED IN0067121 07/16/02 JUDUSTRIAL METAL PLATING \$735.00 6 JUDGEMENT OBTAINED IN0066000 07/16/02 C & L PLATING \$735.00 6 JUDGEMENT OBTAINED IN0066000 07/16/02 C & L PLATING \$735.00 6 JUDGEMENT OBTAINED IN0066001 07/16/02 C & L PLATING \$735.00 6 JUDGEMENT OBTAINED IN0066011 07/16/02 EXCLUSIVE WASH & DYE, INC. \$571.50 6 JUDGEMENT OBTAINED IN0082335 07/16/02 EXCLUSIVE WASH & DYE, INC. \$771.50 6 JUDGEMENT OBTAINED IN0083983 09/11/02 BRONZE SHOE, INC \$771.50 6 JUDGEMENT OBTAINED IN0083983 09/11/02 BRONZE SHOE, INC \$771.50 6 JUDGEMENT OBTAINED IN0083983 09/11/02 BRONZE SHOE, INC \$771.50 6 JUDGEMENT OBTAINED IN0083983 09/11/02 BRONZE SHOE, INC \$771.50 6 JUDGEMENT OBTAINED IN0083983 09/11/02 BRONZE SHOE, INC \$771.50 6 JUDGEMENT OBTAINED IN0083983 09/11/02 BRONZE SHOE, INC \$771.50 6 JUDGEMENT OBTAINED IN0083983 09/11/02 BRONZE SHOE, INC \$771.50 6 JUDGEMENT OBTAINED IN0083983 09/11/02 BRONZE SHOE, INC \$771.50 6 JUDGEMENT OBTAINED IN0083983 09/11/02	2102	41L						
IN0052803			IN0034900	10/02/98	MAPEX INC			
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IN0034250								
IN0059053			IN0016362	02/02/00	ROYAL COACH AUTO BODY & PAINT			
IN0046639	i .		IN0034250	07/28/00	G & L PLATING			
IN0065037			IN0059053	07/28/00	KPK TRUCK BODY MGF & EQUIP DIST CO			
IN0054976			IN0046639	09/22/00	BRONZE SHOE, INC			
IN0086276 07/27/01 PALACE GOLD & GEM JEWELERS \$546.00 6 JUDGEMENT OBTAINED IN0062568 08/14/01 ROYAL COACH AUTO BODY & PAINT \$546.00 6 JUDGEMENT OBTAINED IN0049702 03/11/02 INDUSTRIAL METAL PLATING \$709.50 6 JUDGEMENT OBTAINED IN0067121 07/16/02 INDUSTRIAL METAL PLATING \$735.00 6 JUDGEMENT OBTAINED IN0066000 07/16/02 G & L PLATING \$571.50 6 JUDGEMENT OBTAINED IN0093830 07/16/02 PALACE GOLD & GEM JEWELERS \$571.50 6 JUDGEMENT OBTAINED IN0065611 07/16/02 EXCLUSIVE WASH & DYE, INC. \$571.50 6 JUDGEMENT OBTAINED IN0082335 07/16/02 KPK TRUCK BODY MGF & EQUIP DIST CO \$796.50 6 JUDGEMENT OBTAINED IN0083983 09/11/02 BRONZE SHOE, INC \$771.50 6 JUDGEMENT OBTAINED			IN0065037	07/27/01	BRONZE SHOE, INC	\$546.00	6	JUDGEMENT OBTAINED
IN0062568 08/14/01 ROYAL COACH AUTO BODY & PAINT \$546.00 6 JUDGEMENT OBTAINED IN0049702 03/11/02 INDUSTRIAL METAL PLATING \$709.50 6 JUDGEMENT OBTAINED IN0067121 07/16/02 INDUSTRIAL METAL PLATING \$735.00 6 JUDGEMENT OBTAINED IN0066000 07/16/02 G & L PLATING \$571.50 6 JUDGEMENT OBTAINED IN0093830 07/16/02 PALACE GOLD & GEM JEWELERS \$571.50 6 JUDGEMENT OBTAINED IN0065611 07/16/02 EXCLUSIVE WASH & DYE, INC. \$571.50 6 JUDGEMENT OBTAINED IN0082335 07/16/02 KPK TRUCK BODY MGF & EQUIP DIST CO \$796.50 6 JUDGEMENT OBTAINED IN0083983 09/11/02 BRONZE SHOE, INC \$771.50 6 JUDGEMENT OBTAINED			IN0054976	07/27/01	G & L PLATING		6	JUDGEMENT OBTAINED
IN0049702 03/11/02 INDUSTRIAL METAL PLATING \$709.50 6 JUDGEMENT OBTAINED IN0067121 07/16/02 INDUSTRIAL METAL PLATING \$735.00 6 JUDGEMENT OBTAINED IN0066000 07/16/02 G & L PLATING \$571.50 6 JUDGEMENT OBTAINED IN0093830 07/16/02 PALACE GOLD & GEM JEWELERS \$571.50 6 JUDGEMENT OBTAINED IN0065611 07/16/02 EXCLUSIVE WASH & DYE, INC. \$571.50 6 JUDGEMENT OBTAINED IN0082335 07/16/02 KPK TRUCK BODY MGF & EQUIP DIST CO \$796.50 6 JUDGEMENT OBTAINED IN0083983 09/11/02 BRONZE SHOE, INC \$771.50 6 JUDGEMENT OBTAINED	,		IN0086276	07/27/01	PALACE GOLD & GEM JEWELERS			
IN0067121 07/16/02 INDUSTRIAL METAL PLATING \$735.00 6 JUDGEMENT OBTAINED 1N0066000 07/16/02 G & L PLATING \$571.50 6 JUDGEMENT OBTAINED 1N0093830 07/16/02 PALACE GOLD & GEM JEWELERS \$571.50 6 JUDGEMENT OBTAINED 1N0065611 07/16/02 EXCLUSIVE WASH & DYE, INC. \$571.50 6 JUDGEMENT OBTAINED 1N0082335 07/16/02 KPK TRUCK BODY MGF & EQUIP DIST CO \$796.50 6 JUDGEMENT OBTAINED 1N0083983 09/11/02 BRONZE SHOE, INC \$771.50 6 JUDGEMENT OBTAINED			IN0062568	08/14/01	ROYAL COACH AUTO BODY & PAINT	. \$546.00	6	JUDGEMENT OBTAINED
1N0066000 07/16/02 G & L PLATING \$571.50 6 JUDGEMENT OBTAINED 1N0093830 07/16/02 PALACE GOLD & GEM JEWELERS \$571.50 6 JUDGEMENT OBTAINED 1N0065611 07/16/02 EXCLUSIVE WASH & DYE, INC. \$571.50 6 JUDGEMENT OBTAINED 1N0082335 07/16/02 KPK TRUCK BODY MGF & EQUIP DIST CO \$796.50 6 JUDGEMENT OBTAINED 1N0083983 09/11/02 BRONZE SHOE, INC \$771.50 6 JUDGEMENT OBTAINED				03/11/02	INDUSTRIAL METAL PLATING			
IN0093830 07/16/02 PALACE GOLD & GEM JEWELERS \$571.50 6 JUDGEMENT OBTAINED IN0065611 07/16/02 EXCLUSIVE WASH & DYE, INC. \$571.50 6 JUDGEMENT OBTAINED IN0082335 07/16/02 KPK TRUCK BODY MGF & EQUIP DIST CO \$796.50 6 JUDGEMENT OBTAINED IN0083983 09/11/02 BRONZE SHOE, INC \$771.50 6 JUDGEMENT OBTAINED			IN0067121	07/16/02	INDUSTRIAL METAL PLATING	\$735.00	6	JUDGEMENT OBTAINED
IN0065611 07/16/02 EXCLUSIVE WASH & DYE, INC. \$571.50 6 JUDGEMENT OBTAINED IN0082335 07/16/02 KPK TRUCK BODY MGF & EQUIP DIST CO \$796.50 6 JUDGEMENT OBTAINED IN0083983 09/11/02 BRONZE SHOE, INC \$771.50 6 JUDGEMENT OBTAINED			1N0066000	07/16/02	G & L PLATING	\$571.50	6	JUDGEMENT OBTAINED
IN0082335 07/16/02 KPK TRUCK BODY MGF & EQUIP DIST CO \$796.50 6 JUDGEMENT OBTAINED IN0083983 09/11/02 BRONZE SHOE, INC \$771.50 6 JUDGEMENT OBTAINED			IN0093830	07/16/02	PALACE GOLD & GEM JEWELERS	\$571.50	6	JUDGEMENT OBTAINED
IN0083983 09/11/02 BRONZE SHOE, INC \$771.50 6 JUDGEMENT OBTAINED			IN0065611	07/16/02	EXCLUSIVE WASH & DYE, INC.	\$571.50	6	JUDGEMENT OBTAINED
A. A			IN0082335	07/16/02	KPK TRUCK BODY MGF & EQUIP DIST CO	\$796.50	6	JUDGEMENT OBTAINED
SUB TOTAL \$12,156.47			IN0083983	09/11/02	BRONZE SHOE, INC	\$771.50	6	JUDGEMENT OBTAINED
			SUB TOTAL			\$12,156.47		

REV SRC/BS CODE	FUND INVOICE #	INVOICE DATE	CUSTOMER NAME	INVOICE AMOUNT	UNCOLLECTIBLE CODE	REMARKS
3898	100					
	IN0034900	10/02/98 M	MAPEX INC	\$341.99	6	JUDGEMENT OBTAINED
	IN0054735	03/03/99 M	I D D TRUCK SERVICE	\$341.99		JUDGEMENT OBTAINED
	IN0052803		MAPEX INC	\$342.00	6 .	JUDGEMENT OBTAINED
	IN0016362		OYAL COACH AUTO BODY & PAINT	\$689.99		JUDGEMENT OBTAINED
	IN0034250		G & L PLATING	\$1,042.49		JUDGEMENT OBTAINED
	IN0059053		CPK TRUCK BODY MGF & EQUIP DIST CO	\$342.00		JUDGEMENT OBTAINED
	IN0046639		BRONZE SHOE, INC	\$1,042.50		JUDGEMENT OBTAINED
	IN0065037		BRONZE SHOE, INC	\$1,042.50		JUDGEMENT OBTAINED
	IN0054976		G & L PLATING	\$1,042.50		JUDGEMENT OBTAINED
,	IN0086276		ALACE GOLD & GEM JEWELERS	\$690.00		JUDGEMENT OBTAINED
	IN0062568		OYAL COACH AUTO BODY & PAINT	\$690.00		JUDGEMENT OBTAINED
	IN0049702		NDUSTRIAL METAL PLATING	\$690.00		JUDGEMENT OBTAINED
	IN0067121		NDUSTRIAL METAL PLATING	\$690.00		JUDGEMENT OBTAINED
	IN0066000		G&LPLATING	\$1,042.50		JUDGEMENT OBTAINED
	IN0093830		ALACE GOLD & GEM JEWELERS	\$690.00		JUDGEMENT OBTAINED
	IN0065611		XCLUSIVE WASH & DYE, INC.	\$690.00 \$343.00		JUDGEMENT OBTAINED
	IN0082335		IPK TRUCK BODY MGF & EQUIP DIST CO	\$342.00		JUDGEMENT OBTAINED
	IN0083983 SUB TOTAL	09/11/02 B.	RONZE SHOE, INC	\$347.50 \$12,099.96	6 .	JUDGEMENT OBTAINED
3883	100	•		312,099.96		
3003	FS000000683	13/19/04 +3	NDDEWS DALII	¢1.120.55		HIDGEMENT ODTA DED
4			NDREWS, PAUL	\$1,139.75		JUDGEMENT OBTAINED
	FS000001826	05/29/98 C	APITOL TENT	\$1,480.50	6.	JUDGEMENT OBTAINED
	FS000004023	06/15/00 KI	INGDOM HARVEST MINISTRIES	\$2,516.25	6 .	JUDGEMENT OBTAINED
	FS000004122	06/30/00 KI	INGDOM HARVEST MINISTRIES	\$3,712.50	6 J	JUDGEMENT OBTAINED
	FS010004357	10/17/00 TI	HE ALLIANCE	\$1,141.25	6.	JUDGEMENT OBTAINED
	FS010004566	1 2 /18/00 KI	INGDOM HARVEST MINISTRIES	\$2,323.75	6 3	JUDGEMENT OBTAINED
	FS010004874	04/16/01 DO	OLOREA PRODUCTIONS	\$1,441.00	6 3	JUDGEMENT OBTAINED
	FS020005367	08/20/01 LI	IVE MEDIA EVENTS, INC	\$2,809.40	6 3	JUDGEMENT OBTAINED
	SUB TOTAL			\$16,564.40		
GRAND TOTAL	HR000000002 SUB TOTAL	07/04/96 FF	RONTIER, ROBERT	\$1,011.98 \$1,011.98 42,170.27	6 1	JUDGEMENT OBTAINED

ATTACHMENT

LOS ANGELES FIRE DEPARTMENT

Uncollectible / For Write-off by the Office of Finance Individual Invoices > \$1,000 Recap by Fiscal Year

Fiscal Year	Revenue Fire Safety Officer	Revenue CUPA	Revenue High Rise — Inspection	Due to State 41L/2101	Due to County 41L/2102	Total
1996	1,139.75		1,011.98			2,151.73
1998	1,480.50	341.99		15.00	988.49	2,825.98
1999		683.99		29.98	1,771.49	2,485.46
2000	9,693.75	3,116.98		59.98	2,485.49	15,356.20
2001	4,250.40	3,465.00		60.00	2,184.00	9,959.40
2002		4,492.00		172.50	4,727.00	9,391.50
						-
	16,564.40	12,099.96	1,011.98	337.46	12,156.47	42,170.27

LOS ANGELES FIRE DEPARTMENT TABLE OF CODES

REVENUE SOURCE CODE	REVENUE SOURCE
3883	FIRE SAFETY OFFICERS
3898	HAZARDOUS MATERIAL
3900	HIGH RISE INSPECTION FEES
41L/2101	TRUST FUND STATE
41L/2102	TRUST FUND COUNTY

UNCOLLECTIBLE CODE	UNCOLLECTIBLE REASON
1	Unable to locate debtor
2	Cost of collection exceeds probable return
3	Debtor deceased
4	Statute of limitations expired
5	Claim denied by court
6	Judgement obtained/unable to locate assets
7	Forward effort exhausted
8	Other (see remarks)
9	Debt erroneously billed